REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
December 18, 2013

The Rockaway Township Board of Education held a regular meeting on Wednesday, December 18, 2013, at 6:17 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Dr. Friedberger, Dr. Kurland, Mrs. Maluszczak, Mr. Puzio, Mrs. Salny, and Mr. Giarratano.

Motion by Mrs. Chabala, seconded by Mr. Puzio to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chabala, seconded by Mr. Puzio to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:18 PM.

Motion made by Mr. Puzio, seconded by Mrs. Chabala that the closed session meeting stand adjourned at 7:00 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:02 PM. Present were 35 visitors and no members of the press.

Mr. Giarratano reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Dr. Kurland, seconded by Mrs. Maluszczak to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

There was no Public comment this evening.

Motion by Mrs. Chabala, seconded by Mr. Puzio to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Allyson Smith	Re: School Elections
Allissa Quinn	Re: Fundraisers
Regina Swierc	Re: SEPAC Meeting Schedule
Donndarae Van Syckel	Re: School Closing Issue

Minutes

APPROVE MINUTES

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the minutes of November 18, 20 and December 9, 2013.

Roll Call Vote on above, all present voting yes, motion so carried.

Presentations

Dr. Grefe conducted the service pin and tenure pin recognitions. A short break took place for refreshments.

Supt Report

The following information was presented by the Superintendent in her report:
There were three (3) HIB investigations #64 as inconclusive and #65 and #66 as confirmed.

Discussion of Strategic Plan.

Informational Items:

Enrollment – November
Evacuation Drills – November
Nurses' Report – November
Field Trip Report – November
Instructional Council Minutes – September 25
October 3
October 16
November 21
Substance Abuse Alliance Minutes - November

BA Report

The following was presented by the Business Administrator in her report:
SDA Grants were awarded as follows: $2,109,125 Project's costs - $834,650 State Share to be reimbursed ($40% of project's cost).

Approved Projects include:
Birchwood windows
Dwyer HVAC replacement and elevator
DBO roof, electric and Boiler replacement

Projects not approved, but we can get energy rebates for the lighting:
Central Office windows
Stony Brook lighting*
Copeland lighting*

*Project will be done regardless using energy rebates.

Energy audit RFP was approved and sent to five approved vendors, due date for return is January 16, 2014.

458 SREC's were sold today at $140 each totaling $64,120.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Dr. Friedberger, seconded by Mr. Puzio to approve the following personnel recommendations.

Employment

1. **Employment**
Approve the course, instructor and the individual rate of pay per quarter, indicated on the attached list, for the After School Program, to be held at the Katharine D. Malone School, for the 2013-2014 school year.

Explanation: This is a "Pay-to-Play" program.

Approve the employment of Katharina DiPaolo-Hack, as a full-time Learning/Language Disabled Teacher for Grades 1, 2 and 3, at the Birchwood School, effective January 1, 2014 through June 30, 2014. The annual prorated salary will be $57,282.00 MA (Step 1). (Ms. DiPaolo-Hack holds a Standard Certificate as an Elementary School Teacher K-8 and a Certificate of Eligibility as a Teacher of Students with Disabilities). (Ms. DiPaolo-Hack is replacing Mrs. Passannante).

Approve the employment of Christen Sylvester (BC/BA), hourly Behaviorist to provide 60 minutes of direct ABA/ABV in home parent training one time per month, in addition, up to five hours consultation services will be provided to the parents, effective December 4, 2013 through November 26, 2104. The rate of pay is $90.00 per hour.

Approve the employment of Diana Wagoner, as a Home Instructor, on an "as needed" basis, for the 2013-2014 school year. The rate of pay is $44.00 per hour.

Explanation: Instructional staff necessary to provide Home Instruction, where needed.

2. **Employment/Substitute Teachers** — **Employ Subs**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2013-2014 school year:

Lauren Aspiazu Rockaway, NJ	The College of New Jersey, NJ (60 Credits) Certification: County Effective Date: December 19, 2013
Suzanne Barkawi Sparta, NJ	Montclair State University, NJ (BA) Certification: County Effective Date: December 19, 2013
Karen Burmeister Rockaway, NJ	William Paterson University, NJ (BA) Certification: State Effective Date: December 19, 2013
Michael DePaul Rockaway, NJ	Rowan University, NJ (BA) Certification: State Effective Date: December 19, 2013
Geoffrey Palefsky Rockaway, NJ	Kean University, NJ (MA) Certification: State Effective Date: December 19, 2013
Samuel Propper Succasunna, NJ	Five Towns College, NY (BA) Certification: County Effective Date: December 19, 2013
Adrina Quadrel Rockaway, NJ	Montclair State University, NJ (MA) Certification: County

3. **Extended Leave Replacement Assignment** — **Extended Leave**

Approve an extended leave replacement assignment for Alainna DePoalo, replacing Cynthia Dodge, a full-time Grade 8 Language Arts Teacher, at the Copeland Middle School, effective December 12, 2013 through December 20, 2013. The rate of pay is $150.00 per diem.

4. **Job Reassignment** — **Job Reassignment**

Approve the job reassignment of Danielle Schmidt, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, afternoon session, at the Catherine A. Dwyer School to a full-time Grade 3 Teacher, at the Catherine A. Dwyer School, effective January 1, 2014 through June 30, 2014. The annual prorated salary will be $53,217.00 BA (Step 1). (Miss Schmidt holds a Certificate of Eligibility with Advanced Standing as an Elementary School Teacher K-5 and as a Teacher of Preschool through Grade 3 and a Certificate of Eligibility as a Teacher with Students with Disabilities). (Miss Schmidt is replacing Mrs. Anderson).

5. **Leaves of Absence** — **Leaves**

Approve the leave of absence for Johanna Anderson, a full-time Grade 3 Teacher, at the Catherine A. Dwyer School, with pay, effective December 2, 2013 through December 13, 2013.
(Mrs. Anderson is expected to return to work on December 16, 2013).

Approve the leave of absence for Jill Connors, a full-time Grade 4 Teacher at the Dennis B. O'Brien School, with pay, effective January 16, 2014 through January 27, 2014. (Mrs. Connors is expected to return to work on January 28, 2014).

Approve the leave of absence for Caroline Fehrman, a full-time Grade 2 Teacher, at the Dennis B. O'Brien School, with pay, effective November 11, 2013 through November 22, 2013. (Mrs. Fehrman is expected to return to work on November 25, 2013).

Approve the leave of absence for Stacy Murphy, a full-time Grade 7 Special Education Teacher, at the Copeland Middle School, with pay, effective January 27, 2014 through February 17, 2014. (Mrs. Murphy is expected to return to work on February 18, 2014).

6. **Leave Replacement Assignments** — **Leave Replacements**

Approve the leave replacement assignment for Brynn Abrahamsen, replacing Dominique Brock, a full-time Grade 7 Language Arts Teacher, at the Copeland Middle School, effective December 13, 2013 through May 23, 2014. The rate of pay is $150.00 per diem.

Approve the leave replacement assignment for Carolyn George, replacing Erin Bosworth, a full-time Grade 6 Language Arts Teacher, at the Copeland Middle School, effective December 9, 2013 through April 4, 2014. The rate of pay is $150.00 per diem.

Approve the leave replacement assignment for Erin Bootes-King, replacing Robin Williams, a full-time Grade 7 Science Teacher, at the Copeland Middle School, effective November 18, 2013 through February 18, 2014. The rate of pay is $150.00 per diem.

7. **Resignations** — **Resignations**

Approve the resignation of Jennifer Arends, a full-time Autistic Teacher for Grades 2 and 3, at the Katharine D. Malone School, effective January 23, 2014.

Approve the resignation of Jill Budd, a Physical Therapist, on an hourly basis, at the Dennis B. O'Brien School, effective January 27, 2014.

8. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**

Employment — **Employment**

Approve the employment of Thomas Dobbins, as a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, effective December 9, 2013 through June 30, 2014. The rate of pay is $16.16 (Step 1) per hour. (Mr. Dobbins is replacing Mrs. Fico).

Approve the employment of Ricardo Guerrero, as a Substitute Custodian, on an "as needed" basis, for the District, for the Buildings and Grounds Department, effective December 19, 2013 through June 30, 2014. The rate of pay is $15.81 per hour.

Approve the employment of Feliciano Ramos, as a Substitute Custodian, on an "as needed" basis, for the District, for the Buildings and Grounds Department, effective December 19, 2013 through June 30, 2014. The rate of pay is $15.81 per hour.

Increase in Hours — **Increase in Hrs**

Approve an increase in hours for Gregory Ackerman, a part-time Staff Assistant, for the Transportation Department, from 17.50 hours per week to 25 hours per week, effective December 1, 2013 through June 30, 2014. The rate of pay is $17.36 (Step 4) per hour.

Explanation: Increase due to midday assignment.

Job Reassignments — **Job Reassignments**

Approve the reassignment of Maida Davidson, a part-time Staff Assistant, at 17.50 hours per week, 1:1, in the morning session, in the Preschool Disabled Class, at the Dennis B. O'Brien School to a part-time Staff Assistant, at 17.50 hours per week, in the morning session, for office/lunch/recess duties, at the Dennis B. O'Brien School, effective September 1, 2013 through June 30, 2014. (Mrs. Davidson is replacing Mrs. Garrity).

Approve the reassignment of Michelle Grilk, a part-time Staff Assistant, at 17.50 hours per week, 1:1, in the afternoon session, per the student's IEP, in Grade 1, at the Dennis B. O'Brien School to a part-time Staff Assistant, at 17.50 hours per week, in the afternoon session, for office/lunch/recess duties, at the Dennis B. O'Brien School, effective September 1, 2013 through June 30, 2014. (Mrs. Davidson is replacing Mrs. Coppa).

Job Descriptions

Approve the attached revised job description entitled, "Classroom Staff Assistant," G-1.

Approve the attached revised job description entitled, "Special Education Staff Assistant," G-3.

Approve the attached new job description entitled, "Office Staff Assistant," G-7.

Leaves of Absence **Leaves**

Approve the leave of absence for James DelGreco, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in Grade 2, at the Dennis B. O'Brien School, without pay, effective January 2, 2014 through May 2, 2014. (Mr. DelGreco is expected to return to work on May 5, 2014).

Approve the leave of absence for Roger McKeon, a Bus Driver, for the Transportation Department, without pay, effective January 6, 2014 through April 8, 2014. (Mr. McKeon is expected to return to work on April 9, 2014).

Approve the leave of absence for Lynn Schoner, a full-time Staff Assistant, for the Multiple Disabled Class, at the Katharine D. Malone School, without pay, under the Twelve Week Family Leave Act, effective December 2, 2013 through December 6, 2013. (Mrs. Schoner is expected to return to work on December 9, 2013).

Resignations **Resignations**

Approve the resignation of Taryn Lyasko, a full-time Staff Assistant, in the Preschool Disabled Class, at the Dennis B. O'Brien School, effective November 4, 2013.

Approve the resignation, due to retirement, of Veronica Sefchick, a Clerk Typist, on an "as needed" basis, at the Central Office, effective January 1, 2014.

Salary Adjustment/Contract Rider **Salary Adjustment**

Approve the salary adjustment for the Bus Driver listed below effective December 1, 2013:

	From	To
Roger McKeon	$14,125.00	$15,457.00
Carolyn Monga	$27,890.00	$28,722.00

Explanation: Additional time needed due to bus routes.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Dr. Friedberger, seconded by Mrs. Chabala to approve the following curriculum/ instruction recommendations.

1. Approve .2 (tenths) in-service credit to the following staff who completed Make It/Take workshop on November 14, 2013: **In-Service Credits**

   Amy Gallagher
   Patricia Kaplan
   Jeanne Maupai
   Donna Spinweber

   Explanation: As per the RTEA contract.

2. Approve .2 (tenths) in-service credit to the following staff who completed Music, Literacy, Patterning, Numeracy and Voice workshop on November 20, 2013:

Jodie Adessa	Marcia LeWand
June Beck	Jeanne Maupai
David Bishop	Carol Mpakarakes
Amy Gallagher	Nancy Reeves
Casey Goryeb	Bria Spotts
Debbi Katcher	Gregory Zinberg

Explanation: As per the RTEA contract.

3. Approve .2 (tenths) in-service credit to the following staff who completed Current Events Common Core & You on November 21, 2013:

Patricia Jaremack	Margaret Newman
David Kratka	Nancy Reeves
Wendy Masterbone	Donna Spinweber
Marcello Monte	Gregory Zinberg

$20.00 In-service Credit: Genoveffa Moschella

Explanation: As per the RTEA contract.

4. Approve .2 (tenths) in-service credit to the following staff who completed Hands on Practice workshop on December 11, 2013:

Catherine Briggs	Joanne Mein
Christine Garabrant	Marcello Monte
Susan Keown	Gina Parisi
Mary Manning	Nancy Reeves
Jeanne Maupai	Lynette Welsh
$20 Line of Incentive:	Patricia Ochs

Explanation: As per the RTEA contract.

5. Authorize a contract between Rockaway Township Board of Education and Engaged Instruction, LLC to provide two (2) days of professional development/consulting for the report card realignment process, at a fee of $2,400.00. **Engaged Instruction, LLC**

Explanation: To meet the requirements of the Common Core State Standards.

6. Approve Judy Kiddoo from Montclair State University for Clinical 1 for the spring semester.

Explanation: Requirement for degree.

7. Approve salary and stipends funded with NCLB FY13-14 Grant as follows: **NCLB Grant Stipends**

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	FUNDED %
Deborah Belen	Title I Afterschool Nurse Sub	BW/DBO/CAD	$44.00 per hr	100% Title I
Erin Guzman	Title I Afterschool Nurse Sub	BW/DBO/CAD	$44.00 per hr	100% Title I
Suzanne Walsh	Title I After School Clrk Sub	CAD	$8.23 per hr	54% Title I
Suzanne Walsh	Title III After School Clrk Sub	CAD	$3.81 per hr	25% Title III
Suzanne Walsh	Title III After School Clrk Sub	CAD	$3.20 per hr	21% Title III Imm
Moshira Gobran	Title III Imm Parent Liaison	Various	$44.00 per hr	100%TitleIII Imm
Sophie Cabreara	Title III Imm Parent Liaison	Various	$44.00 per hr	100%TitleIII Imm
Natalia Hubisz	Title III Imm Parent Liaison	Various	$44.00 per hr	100%TitleIII Imm
Geraldine Collins	Title I After School Tchr (1 of 3 days)	CMS	$950.00 (3 QTR)	100% Title I

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Dr. Kurland, seconded by Mrs. Chabala to approve the following administrative recommendations.

1. Authorize Dale M. Jacobs, M.D., P.A. to conduct psychiatric evaluations, on an as needed basis, for the 2013-2014 school year at a fee of $550.00 per evaluation. **Dr. D. Jacobs**

   Explanation: Rockaway Township Child Study Team does not provide this service.

2. Authorize a contract between the Rockaway Township Board of Education and Christine Henze, represented by Quality Care Group, LLC to provide Speech/Language services, on an as needed basis, to special education students for the 2013-2014 school year commencing on or about December 16, 2013 through June 20, 2014. The rate for service is $95.00 per hour. **Quality Care Group, LLC**

   Explanation: Christine Henze is replacing Kerry Cron.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Dr. Friedberger, seconded by Mrs. Chabala to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. Authorize payment of the December bills, as approved by the Finance Committee. **December Bills**

   Authorize payment of the December Cafeteria bills, as approved by the Finance Committee.

   Authorize payment of the December Student Activity bills, as approved by the Finance Committee.

   Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

3. **Whereas**, Chapter 202, P.L. 2011 provided that New Jersey School Districts may move their school board elections from April to November, and **Budget Submission Calendar Change**

   Whereas, over 90% of all school districts have chosen to make this change, and

   Whereas, the current school budget submission calendar has not been changed or amended to reflect the fact that the majority of New Jersey school districts no longer have budget votes in April, and

   Whereas, districts that no longer have an April budget vote would benefit greatly by having more time to prepare and submit their budgets to county offices for review and approval, and

   Whereas, proposed legislation (A4300 and S2877) recognizes this benefit by extending budget submission dates for districts with November elections,

Now Therefore Be it Resolved that the Rockaway Township Board of Education, County of Morris does hereby request their local legislators to press forward and have this legislation (A4300 and S2877) adopted in time to modify the School District Budget Calendar for the 2014-15 School Year, and

Be It Further Resolved, that a copy of this resolution be forwarded to: Legislators, New Jersey Association of School Business Officials, New Jersey School Boards Association.

Explanation: Resolution to adjust the Budget Submission Calendar for 2014-15.

4. **Whereas**, the special education statutes and administrative code, particularly N.J.A.C. 6A:14-2.5(c), permits a parent to request an independent educational evaluation (IEE) if there is disagreement with any assessment conducted as part of a special education evaluation or reevaluation provided by the Board of Education; **Maximum Costs for Assessments**

And Whereas, any IEE purchased at public expense shall be conducted according to N.J.A.C. 6A:14-3.4 and be obtained from another public school district, educational services commission, jointure commission, a clinic or agency approved under N.J.A.C. 6A:14-5, or private practitioner, who is appropriately certified and/or licensed, where a licensee is required;

And Whereas, the maximum allowable cost for any IEE will be limited to the reasonable and customary rate which shall be in the range of what the IEE would cost the Board to provide the same type of assessment through either another public school district, educational services commission, jointure commission, a clinic or agency approved under N.J.A.C. 6A:14-5, or private practitioner, who is appropriately certified and/or licensed, where a licensee is required;

And Whereas, the school district administration has recommended to the Board a maximum allowable cost for IEEs based on a reasonable and customary rate for each assessment;

Now, Therefore Be It Resolved, the Board of Education establishes the following maximum allowable costs in which the Board of Education will pay for an IEE for each assessment listed below:

Assessment	Maximum Allowable Cost
Psychological (English)	$ 500.00
Educational (English)	500.00
Social (English)	500.00
Social (Bi-lingual-Spanish)	525.00
Psychological (Spanish)	650.00
Educational (Spanish)	650.00
Social (Language other than English or Spanish)	650.00
Psychological (Language other than English or Spanish)	750.00
Educational (Language other than English or Spanish)	750.00
Social (For the Deaf and Hard of Hearing)	500.00
Psychological (For the Deaf and Hard of Hearing)	500.00
Educational (For the Deaf and Hard of Hearing)	500.00
Psychiatric	600.00
Neuro-Developmental/Neurological	650.00
Speech	550.00
Speech (Bi-lingual-Spanish)	650.00
Speech (Bi-lingual other than Spanish)	750.00
Physical Therapy	500.00
Occupational Therapy	500.00
Assistive Technology	1,000.00
Augmentative Communication	800.00
Audiological	550.00
Functional Behavioral (FBA)	400.00

Explanation: Maximum allowable reasonable and customary charges for assessments.

5. Authorize acceptance of a $700.00 grant from Target Field Trips Scholarship American to be used for a trip to the Morris Museum. **Target Grant**

   Explanation: Mrs. Storts, Birchwood Principal, applied for the grant.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Salny, seconded by Dr. Friedberger to approve the following policy recommendation, as amended.

1. Approve the second reading of the following policy: **1st Reading**

   5512 - Harassment, Intimidation and Bullying

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business **Old Business**

Dr. Kurland asked for a follow up on libraries in all schools being informed that they can borrow books on a weekly basis schools.

New Business **New Business**

Rachel Brooks received an email about all-day kindergarten meeting and is disappointed.

Motion made by Mr. Puzio, seconded by Dr. Friedberger that the meeting stand adjourned at 8:25 PM and return to Executive Session for personnel issues. **Adjourn to Ex Session**

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Dr. Friedberger, seconded by Mr. Puzio that the closed session meeting stand adjourned at 9:10 PM. **Adjournment**

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary