REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
August 19, 2015

The Rockaway Township Board of Education held a regular meeting on Wednesday, August 19, 2015, at 6:08 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Salny, and Dr. Kurland.

Motion by Mr. Babcock, seconded by Mrs. Helbourg to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Chabala to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:09 PM.

Motion made by Mrs. Salny, seconded by Mrs. Chirico that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Present were 4 visitors and no members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar mentioned that there are new rules for government accounting.

Motion by Mrs. Salny, seconded by Mr. Babcock to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS
The following correspondence was received for the Board since the last regular meeting:

Courtney Perdue	Kindergarten Registration
Toni Clark	Bears
Steve Augenblick	School Information

Minutes

APPROVE MINUTES
No minutes to approve.

The following information was presented by the Superintendent in his report: **Supt. Report**

- Dr. McGann reported there were no new HIB investigations. At the September 2, 2015 meeting a HIB self assessment grade will be reported by school.
- Curriculum/Instruction and Professional Development- Tim Basset guest speaker, Dr. McGann invited all Board members to join us on the 9/1/15.
- Staff Updates- finalizing staff over the next two board meetings.
- Evaluations/Observations – Waiver granted for two long for tenured staff and informal feedback points. Three for non tenured staff.
- Beginning principal search for Copeland Middle School.

The following information was present by the Business Administrator in her report: **BA Report**
Mrs. Palmiere gave an update on district projects.

Committee Reports **Spec. Ed. Report**

Special Education Committee- Meeting to be held on August 25, 2015.

The following actions were taken during the Regular Meeting of the Board:
A. Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Employment/Substitute Teachers** **Employment**
Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2015-2016 school year:

Trisha Kaufmann Rutgers State University, NJ (BA)
Denville, NJ Certification: County
Effective Date: September 3, 2015

Kevin Kenific University of Rochester, NY (BS)
Rockaway, NJ Certification: County
Effective Date: September 3, 2015

Carolyn McGuire Seton Hall University, NJ (JD)
Rockaway, NJ Certification: County
Effective Date: September 3, 2015

Vivian Restrepo Kean University, NJ (BS)
Rockaway, NJ Certification: County
Effective Date: September 3, 2015

2. **Extended Leave of Absence** **Leave of Absence**
Approve an extended leave of absence for Jessica Gutwein, a full-time Grade 8 Science Teacher, at the Copeland Middle School, without pay, under the New Jersey Twelve Week Family Leave Act, effective September 1, 2015 through October 2, 2015. (Mrs. Gutwein is expected to return to work on October 5, 2015).

3. **Reassignment** **Reassignment**
Approve the reassignment of Samantha Kopp, a part-time Resource Room Teacher, for Grades 1and 2, at the Dennis B. O'Brien School to a full-time Resource Room Teacher for Grade

5, at the Birchwood School, effective September 1, 2015 through June 30, 2016. The annual salary will be *$55,095.00 BA+15 (Step 1). (Miss Kopp holds Provisional Certificates as an Elementary School Teacher in Grades K through 6 and as a Teacher of Students with Disabilities).

Approve the reassignment of Karen Renaud, a full-time Grade 1 Teacher, at the Birchwood School to a full-time Academic Intervention Teacher at the Birchwood and Stony Brook Schools, effective September 1, 2015 through June 30, 2016. (Ms. Renaud is replacing Mrs. Shalaida).

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

4. **Reemployment**

Reemployment

Approve the reemployment of the county and state certified Substitute Teachers for the district, for the 2015-2016 school year, as per the attached lists.

The Superintendent of Schools recommends actions on the following non-certificated personnel:

5. **Employment**

Employment

Approve the employment of Christina Bavaro, a part-time Staff Assistant, at 17.50 hours per week, in the Learning/Language Disabled Class, for the morning session, at the Birchwood School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Approve the employment of Lisa Bischer, a Substitute Bus Driver on an "as needed" basis, for the Transportation Department, effective August 20, 2015 through June 30, 2016. The rate of pay will be $19.00 per hour.

Approve the employment of Caren Cusano, a full-time Administrative Secretary to the Business Administrator/Board Secretary, at Central Office, effective September 1, 2015 through June 30, 2016. The annual prorated salary will be $49,500.00. (Mrs. Cusano is replacing Mrs. Antonucci).

Approve the employment of Fadila Gathers, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Approve the employment of Alicia Narcise-Uppal, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Approve the employment of Joan Price, a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, for the afternoon session, per the student's IEP, at the Katharine D. Malone School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Approve the employment of Arielle Testa, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, for the afternoon session, at the Katharine D. Malone School effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour.
*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

****Explanation** – These are new positions required for related services.

6. **Reassignment**

Reassignment

Approve the reassignment of Jennifer Atanasio, as a part-time Staff Assistant, per the student's IEP, at 17.50 hours per week, at the Katharine D. Malone School to a part-time Staff Assistant, per the student's IEP, at 17.50 hours per week, at the Stony Brook School, effective September 1, 2015 through June 30, 2016. **

Approve the reassignment of Amanda Carnavale, as a part-time Staff Assistant, per the student's IEP, in the Multiple Disabilities Class, at 17.50 hours per week, at the Katharine Malone School to a part-time Staff Assistant, per the student's IEP, at 17.50 hours per week, at the Copeland Middle School, effective September 1, 2015 through June 30, 2016**

****Explanation** – These are new positions required for related services.

7. **Resignation** — **Resignation**

Approve the resignation, of Patricia Santucci, a part-time Staff Assistant, for the Transportation Department, effective September 1, 2015.

Approve the resignation, of Lawrence Wasdyke, a Bus Driver, for the Transportation Department, effective September 1, 2015.

8. **Salaries/Bus Drivers** — **Salaries**

Approve the salaries for the Bus Drivers indicated on the attached list for the 2015-2016 school year.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

B. Curriculum/Instruction

Motion made by Mrs. Maluszczak, seconded by Mrs. Chabala to approve the following curriculum/instruction recommendations.

1. To approve Class Sizes for the 2015-2016 school year per attached. — **Class sizes**

2. Approve the Teachscape, Inc. License Renewal for 2015-2016, at a cost of $13,296.00. — **Teachscape**

3. Approve Kasey Carr, Montclair State University student, for Student Teaching at Copeland Middle School for the fall 2015 semester. — **Student Teacher**

Explanation: Requirement for Degree

4. Approve Alyssa R. Willis, Montclair State University student, for Student Teaching at Stony Brook School for the fall 2015 semester. — **Student Teacher**

Explanation: Requirement for Degree.

5. Approve Courtney E. Czapelski, Seton Hall University student, for Student Teaching at Copeland Middle School for the fall 2015 semester. — **Student Teacher**

Explanation: Requirement for Degree.

6. Approve Pauline Lenahan, Morris Knolls student, to work through the Morris Knolls Community Based Instruction Program to intern with Mrs. Onorevole in the Copeland Library from October 2015-March 2016, for a maximum of three (3) hours per week. — **Library Intern**

Explanation: Student Internship

Mrs. Maluszczak commented that #2 is saving the district $16,000 by not renewing one component of Teachscape that is not being used.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

C. Administration

Motion made by Mrs. Chabala, seconded by Mrs. Babcock to approve the following administrative recommendations.

1. Approve Dania Olivo and Leslie Harmony, to participate in Child Study Team IEP meetings at a rate of $90.00 for the first IEP meeting attended and an additional $30.00 for any subsequent IEP meetings attended on the same day, during the 2015-2016 school year, on an as needed basis, when they have conducted bi-lingual evaluations on our students. — **Special Ed. Contracts**

Explanation: Attendance needed at IEP meetings in order to explain/support their bi-lingual evaluations conducted on students.

2. Approve Dania Olivo to conduct bi-lingual (Spanish) psychological evaluations, on an as needed basis, for the 2015-2016 school year. Rate of pay is $445.00 per evaluation.

   Explanation: Rockaway Township Child Study Team does not provide this service

3. Authorize Morristown Memorial Hospital, Center for Child and Family Development to conduct neurodevelopmental evaluations for special education students for the 2015-2016 school year, on an as needed basis, at a rate of $675.00 per evaluation.

   Explanation: Per student IEP and Rockaway Township does not provide this service.

4. Authorize Morristown Memorial Hospital, Center for Child and Family Development to conduct a social history intake in conjunction with a pediatric neurodevelopmental evaluation for special education students, on an as needed basis, for the 2015-2016 school year. The fee for this service is $270.00.

   Explanation: As needed, when required to conduct neurodevelopmental evaluations

5. Authorize a contract between New Jersey Specialized Child Study Team MKSD/SCST and the Rockaway Township Board of Education to conduct CST evaluation services for students who are deaf or hard of hearing, for the 2015-2016 school year at a rate of $400.00 per discipline (Psychological, Educational, and Social Evaluations).

   Explanation: Rockaway Township does not provide this service.

6. Authorize a contract between St. Joseph's Child Development Center and the Rockaway Township Board of Education to conduct neurodevelopmental evaluations, on an as needed basis, for the 2015-2016 school year at a rate of $450.00 per evaluation.

   Explanation: For provision of evaluations, when necessary and the Rockaway Township Child Study Team does not provide this service.

7. Authorize a contract between Cerebral Palsy of North Jersey and the Rockaway Township Board of Education to conduct Augmentative Communication Assessments and/or Assistive Technology Assessments for the 2015-2016 school year, on an as needed basis, at a rate of $750 for an Assistive Technology Evaluation or an Augmentative Evaluation or $1200 for a combined Assistive Technology and Augmentative Evaluation.

   Explanation: Rockaway Township Child Study Team does not provide this service.

8. Authorize a contract between Marilyn A. Kubichek, MD, FAAP and the Rockaway Township Board of Education to conduct independent neurodevelopmental evaluations, on an as needed basis, for the 2015-2016 school year at a rate of $575.00 per educational evaluation.

   Explanation: For provision of independent evaluations when necessary.

9. Motion to approve P.G. Chambers School to provide a four-hour on-site in-service on the "Implementation and Use of Communication Apps in the Classroom," including hands on programming of selected apps for up to 20 Rockaway Township School District Staff (Speech Therapists and Teachers) on September 2, 2015 at a flat rate of $840.00.

10. Approve Patricia O'Brien, O.T.R., Springboard Therapy, LLC, to present a 4-hour workshop to district Occupational and Physical Therapists on September 2, 2015 at the rate of $400.

    Explanation: To present a workshop at the Teacher Orientation on the topic of "Sensory Integration and Sensory Diets".

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

D. Finance

Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. Authorize payment of the July bills, as approved by the Finance Committee. **Bills**

   Authorize payment of the July Cafeteria bills, as approved by the Finance Committee.

   Authorize payment of the July Student Activity bills, as approved by the Finance Committee.

   Authorize payment of the July State Unemployment Insurance bills, as approved by the Finance Committee.

   Authorize payment of the August bills, as approved by the Finance Committee.

   Authorize payment of the August Summer Enrichment bills, as approved by the Finance Committee.

   Authorize payment of the Student Activities bills, as approved by the Finance Committee.

   Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

E. Policy

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following policy recommendations.

1. Approve the second reading of the following policies: **Second Readings**

   0134 Board Self Evaluation
   0152 Board Officers
   2622 Student Assessment
   3218 Substance Abuse
   4218 Substance Abuse
   8630 Bus Driver/Bus Aide Responsibility

Public Comment

Motion by Mrs. Chabala, seconded by Mr. Babcock to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Resident asked how the testing opt out would be handled.

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Update on local council of mandates: Mrs. Palmiere reported that the Board attorney has responded to interrogation to the local council of mandates.

New Business

New Business

Motion by Mrs. Maluszczak, seconded by Mrs. Salny to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar of the Rockaway Township Education Foundation discussed the Morris Knolls Harlem Wizards event.

Motion by Mrs. Salny, seconded by Mr. Babcock to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Adjournment

Motion made by Mrs. Salny, seconded by Mr. Babcock that the meeting stand adjourned at 8:23 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary