REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
October 20, 2010

The Rockaway Township Board of Education held a regular meeting on Wednesday, October 20, 2010, at 6:15 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Giarratano, Mrs. Power, Mr. Puzio, Mrs. Salny, Mr. West and Dr. Friedberger. Mr. Jackson was absent.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mr. West, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving (personnel, litigation, acquisition of real property, security, negotiations, receipt of governmental funds), the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session.

Motion made by Mrs. Salny, seconded by Mr. Puzio that the closed session meeting stand adjourned at 7:07 PM.
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:08 PM Also present were 20 visitors and no members of the press.

Dr. Friedberger opened the regular business meeting of the Board.

Motion by Mr. West, seconded by Mrs. Salny to open the public session of the meeting at 7:09 PM.

Show of hands on above, all present voting yes, motion so carried.

Resident raised questions on Catherine A. Dwyer bus stop – 130 Lake Shore Drive. Asking it be moved to 138 Lake Shore Drive in AM and 141 Lake Shore Drive in PM.

Motion by Mr. West, seconded by Mrs. Salny to close the public session of the meeting 7:15 PM.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS — **Correspondence**

Ted Doty	Re: Capital Reserve
RTSEPAC	Re: Newsletter
Ted Doty	Re: You've short memories and listen to bad advice
Ted Doty	Re: "go to http://rtboe.blogspot.com/
RTSEPAC	Re: RTSEPAC Meeting 10/28/10
Liana Kelly	Re: Thank you
Maureen Joyce	Re: SAIF – Safety Incentive Program Award

APPROVE MINUTES — **Approve Minutes**

Motion made by Mrs. Salny, seconded by Mrs. Power to approve the minutes of October 6, 2010, as amended.

Roll Call Vote on above, Mr. Giarratano abstaining, all others present voting yes, motion so carried.

The following information was presented by the Superintendent in his report: — **Supt Report**

Dr. Vitta introduced Dr. Grefe who addressed volunteer training.

Dr. Vitta addressed the interviews for Copeland Middle School Vice Principal position.

Informational Items:
Nurses' Report – September
Substance Abuse Committee Minutes

BA Report

The following was presented by the Business Administrator in his report:
Dr. Verbist reported on the non residency investigations.

Dr. Vitta addressed facilities issues.

Dr. Verbist presented to Dr. Friedberger and the Board the 2009-2010 Fund Year Incentive Program Award.

Dr. Vitta introduced Mr. Pierfy, Supervisor of Buildings and Grounds, who provided a brief overview of "Green Cleaning." Dr. Verbist introduced Mr. Joseph Crisafulli, ATRA, Inc., who presented "Green Field Certified Products" certificates to the various Head Custodians.

Board Communications Committee — **Communications Committee**

Mr. Giarratano reported on the Communications Committee meeting of October 12, 2010. He outlined their first project – Solar.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Salny, seconded by Mrs. Power to approve the following personnel recommendations.

Employment/Assistant D.A.R.E. Coordinator — **Employ DARE**

Approve the employment of Christopher Marangon as the Assistant D.A.R.E. Coordinator for the 2010-2011 school year, at the stipend of $400.00.

Employment/Substitute Teachers — **Employ Sub**

Approve the employment of the following county certified Substitute Teacher indicated below for the 2010-2011 school year:

Cheryl Brown	Kutztown University, PA (BS)
Dover, NJ	Certification: County
	Effective Date: October 21, 2010

Extended Leave of Absence — **Extended Leave**

Approve an extended leave of absence for Emily Basile, full-time Special Education Teacher at the Copeland Middle School, effective October 14, 2010 through October 22, 2010. (Mrs. Basile is expected to return to work on October 25, 2010).

Extended Leave Replacement Assignment — **Extended Leave Replacement**

Approve an extended leave replacement assignment for Mary Ledyard, replacing Emily Basile, full-time Special Education Teacher, at the Copeland Middle School, effective October 14, 2010 through October 22, 2010.

Job Descriptions/Abolish — **Job Descriptions Abolish**

Abolish the job description (D-5) entitled, "Vice Principal – Curriculum."

Abolish the job description (D-6) entitled, "Vice Principal – Student Activities."

Job Description/Approve — **Job Description Approve**

Approve the attached job description (D-2) entitled, "Vice Principal – Middle School."

Job Reassignments — **Job Reassignments**

Approve the job reassignment of Kimberly Landers, from full-time Grade 3 Teacher at the Stony Brook School to full-time Resource Room Teacher at the Dennis B. O'Brien School, effective December 20, 2010, for the 2010-2011 school year. The annual salary is $60,485.00 (MA+60 Step 7). (Mrs. Landers is replacing Mrs. Carangelo).

Approve the job reassignment of Lisa Solomon, from full-time Resource Room Teacher at the Catherine A. Dwyer School and Katharine D. Malone School to full-time Resource Room Teacher at the Catherine A. Dwyer School, effective October 1, 2010 through June 30, 2011.

Job Reemployment — **Job Reemployment**

Approve the reemployment Jennifer Marsico, as a full-time Academic Intervention Teacher at the Katharine D. Malone School, effective November 1, 2010 through June 30, 2011. The annual prorated salary will be $53,187.00 (BA Step 6).

Approve the reemployment of the following Occupational Therapist and the Physical Therapists on an "as needed" basis, at $75.00 per hour, effective October 20, 2010 through November 2, 2010:

Mary Ann Loreng

Jill Budd
Denise Glew
Charlotte Kalb

Approve the reemployment of Susan Pedersen, as a State Certified Substitute Teacher for the District, effective October 21, 2010, for the 2010-2011 school year. The rate of pay is $75.00 per day.

Approve the reemployment of Tara Swanton, as a part-time Academic Intervention Teacher at 19.50 hours per week, at the Birchwood School, effective November 1, 2010 through June 30, 2011. The annual prorated salary will be $30,730.00 (BA Step 5).

Approve the reemployment of Joan Woelfel, as a Substitute School Nurse for the District, effective October 21, 2010, for the 2010-2011 school year. The rate of pay is $150.00 per day.

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Job Reassignment — **Job Reassignment**

Approve the job reassignment of Cynthia Trisuzzi, from a State Certified Substitute Teacher for the District to a part-time Staff Assistant, in the morning session, in the Resource Room, at the Katharine D. Malone School, effective October 12, 2010, for the 2010-2011 school year. The rate of pay is $15.53 (Step 1) per hour.

Salary Adjustments/Contract Riders

Salary Adjustments

Approve the salary adjustment for Danuta Borowik, Bus Driver for the Transportation Department, effective November 1, 2010, for the 2010-2011 school year as indicated below:

From: $29,273.00 To: $32,680.00 (Prorated)

Approve the salary adjustment for Roger McKeon, Bus Driver for the Transportation Department, effective November 1, 2010, for the 2010-2011 school year as indicated below:

From: $12,129.00 To: $12,740.00 (Prorated)

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Salny, seconded by Mr. West to approve the following curriculum/instruction recommendations.

Approve Mary Ann Loreng to present a workshop to Occupational and Physical Therapists on September 2, 2010, at the current rate of $75.00 per hour.

PD Hrs

Explanation: Professional development for staff.

Approve payment of substitutes to cover teachers attending "Non-Violent Crisis Intervention Training" during the 2010-2011 school year. The district will be using ARRA – Basic funds to cover100% of their stipend at $75.00-85.00 per day.

Sub Training

Explanation: Staff paid with grant money needs Board approval.

Approve the following staff members for preparation time only for the Professional Development In-service Day (see attached list).

PD Hrs

Explanation: As per the district's Professional Development Plan.

Approve Steven Conlon, Caldwell College student, for 30 hours of observation at Stony Brook School.

Student Teachers

Explanation: Requirement for degree.

Approve Meghan Murphy, William Paterson University student, to observe one (1) lesson at Birchwood School.

Explanation: Requirement for degree.

Approve Jaime Napurano, University of New Hampshire student, for 15 hours of observation at Stony Brook School.

Explanation: Requirement for degree.

Approve Jacqueline Smith, Centenary College student, to observe at Stony Brook School.

Explanation: Requirement for degree.

Approve the following County College of Morris students, for 25 hours of observation at Catherine A. Dwyer School:

Stephanie Vazquez
Morgan Abrams
Adriana Lodziuk
Laura Iverson

Explanation: Requirement for degree.

Approve Danielle Osvold, Caldwell College student, for Field Observation at the Katharine D. Malone School.

Explanation: Requirement for degree.

Approve the use of ARRA grant funds to pay additional hours for the following staff assistant to attend the two-day workshop on October 15 & 25 entitled "Non-Violent Crisis Intervention Training:" **Staff Asst Training**

Loren Kania	Stony Brook	$79.65	100% ARRA grant

Explanation: Staff paid with grant money needs Board approval.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Mrs. Salny raised some questions on the proposed Nursing Services Plan for 2010-2011. She commented on some suggested changes to more reflect actual demographics and data.

Motion made by Mrs. Power, seconded by Mr. Puzio to approve the following administrative recommendations.

Approve Kimberly Vogt, Ph.D, BCBA to provide ABA-based parent training for a parent of a special education student for a total of twelve (one-hour) sessions at a rate of $150.00 per hour commencing on or about October 21, 2010-March 4, 2011. **Dr. Vogt**

Explanation: Per student's IEP and Rockaway Township Child Study Team does not provide this service.

Approve the Nursing Services Plan for 2010-2011, as amended. **Nursing Svcs Plan**

Explanation: Annual update of the plan for the current school year.

Amend placement of an out-of-district tuition student from the David Gregory School to Park Lake School, at a tuition rate of $56,200.00 plus a one-to-one aide at $25,600.00 for the 2010-2011 school year. **Amend Sp Ed Placement**

Explanation: Tuition and aide's salary to be prorated.

Cancel out-of-district transportation for one special education student at PG Chambers School. District will transport student both ways to school. **Cancel Transportation**

Explanation: County was doing part of the transportation for this student.

Cancel out-of-district transportation for one special education student at David Gregory School. District will transport student to Park Lake School.

Explanation: County was doing transportation for this student.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mr. Giarratano, seconded by Mrs. Power to approve the following finance recommendations.

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending August 31, 2010, and **Bd Secy Report August**

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Dr. James P. Verbist, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Dr. James P. Verbist, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending August 31, 2010.

Authorize account transfers as submitted. **Transfers**

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending September 30, 2010, and **Bd Secy Report September**

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Dr. James P. Verbist, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Dr. James P. Verbist, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending September 30, 2010.

Authorize account transfers as submitted. **Transfers**

Authorize payment of the October bills, as approved by the Finance Committee. **Bills**

Authorize payment of September and October Cafeteria bills, as approved by the Finance Committee.

Authorize payment of October Student Activity bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

Be It Resolved in accordance with Chapter 53 and Board Policies 4133 and 9250 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees/trustees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Approve a donation of $275.00 to the Rockaway Township Police Athletic League towards their 2010 Fund Drive (1/3 page ad). **PAL Donation**

Approve a $376.28 donation by Mrs. Debra Naley-Minenna to the Rockaway Township Board of Education to cover the advisor fee for the 5th Grade Chess Club at Stony Brook School for the 2010-2011 school year. **Donations**

Approve the donation of miscellaneous furniture from Dr. Gary J. Vitta to be used in the district.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business **Old Business**

Mrs. Power thanked Ms. Swierc for providing additional information on Special Education topics.

Ms. Swierc provided additional background on several topics.

Mr. Puzio provided some historical perspective to several of the programs.

New Business

New Business

Mr. West addressed some suggestions from his participation in several NJSBA workshops. He specifically addressed the concept of paperless agendas/reports. Various Board Members provided input and comments.

Adjournment

Motion made by Mrs. Salny, seconded by Mrs. Power that the meeting stand adjourned at 7:57 PM

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

JAMES P. VERBIST
Board Secretary