REORGANIZATION MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
January 4, 2017

The Rockaway Township Board of Education held a regular meeting on Wednesday, January 4, 2017, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

Mrs. Palmiere administered the Oath of Office to Mrs. Rachael Brookes, Mrs. Sue Salny, and Mrs. Nancy Chirico

The following members of the Board of Education were present: Mr. Babcock, Mrs. Chabala, Mrs. Brookes, Mrs. Chirico, Mrs. Salny and Dr. Kurland.

Mrs. Maluszczak was absent.

Also present were Dr. Greg McGann, Superintendent of Schools and Jacqueline Storts, Assistant Superintendent.

Motion by Mrs. Brookes, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the ñOpen Public Meeting Act.ò No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chabala, seconded by Mr. Babcock to adopt the following resolution:

RESOLVED, that in accordance with the ñOpen Public Meetings Actò the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:01 PM.

Motion made by Mrs. Chabala, seconded by Mr. Babcock that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:30 PM. Present were XX visitors and no members of the press.

Mrs. Palmiere reopened the regular business meeting of the Board with the Pledge of Allegiance.

OATH OF OFFICE
Donnamarie Palmiere, Board Secretary, administer the Oath of Office to the newly elected Board Members, Mrs. Rachael Brookes, Mrs. Sue Salny, and Mrs. Nancy Chirico.

1. **ELECTION OF OFFICERS**

Mrs. Palmiere called for nominations for the position of President. Motion made by Mrs. Salny, seconded by Mrs. Chabala to nominate Dr. Kurland as Board President. Motion by Mr. Babcock, seconded by Mrs. Chabala to close nominations. No other nominations being made, Mrs. Palmiere, acting as Temporary Chairperson, called for a vote.

Roll Call Vote on nomination of Dr. Kurland for Board President, roll call vote all members of the Board of Education, voting yes, motion so carried. The Temporary Chairperson declared that Dr. Kurland is duly elected to the Office of President of the Board of Education for the ensuing year.

Mrs. Palmiere turned the meeting over to Dr. Kurland, the newly elected president.

Dr. Kurland called for nominations for the position of Vice President. Motion made by Mrs. Chirico, seconded by Mrs. Chabala to nominate Mrs. Salny as Vice President. Motion made by Mr. Babcock, seconded by

Mrs. Chabala to nominate Mrs. Brookes as Vice President. Motion by Mrs. Chabala seconded by Mrs. Salny to close nominations. Dr. Kurland called for a vote.

Roll Call Vote for Mrs. Salny as Vice President,

Roll Call Vote: Mr. Babcock nay Mrs. Brookes nay Mrs. Chabala aye
Mrs. Chirico aye Dr. Kurland aye Mrs. Maluszczak absent Mrs. Salny aye

Mrs. Salny is duly elected to the Office of Vice President of the Board of Education for the ensuing year.

Motion by Mrs. Chirico, seconded by Mr. Babcock to approve the following recommendations, as amended.

2. **BOARD MEETING LOCATION**
Designate the Copeland Middle School as the official meeting place for the Board of Education.

DESIGNATION DATES/TIMES OF MONTHLY BOARD MEETINGS
6:00 PM Public Session, immediately into Executive Session and reconvene at 7:30 PM for Public Session:

January 4* & 18, 2017
February 1 & 15, 2017
March 1 & 15, 2017
April 5 & 26, 2017
May 3 & 17, 2017
June 14 & 28, 2017
July 12, 2017
August 2 & 23, 2017
September 6 & 19***, 2017
October 4 & 18, 2017
November 1 & 15, 2017
December 6, 2017
January 3, 2018**

*Reorganization
** Reorganization
*** Tuesday night meeting

3. **Be It Resolved** the Rockaway Township Board of Education reaffirms the New Jersey School Board Member Code of Ethics (see attached), for the 2017-2018 school year.

4. **Be It Resolved** the Rockaway Township Board of Education reaffirms the use of Roberts Rules for parliamentary procedures for the 2017-2018 school year.

Motion by Mrs. Chirico, seconded by Mrs. Chirico to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Brookes, seconded by Mrs. Salny to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS
The following correspondence was received for the Board since the last regular meeting:
Ardith Collins Re: Rescheduled concert date

APPROVE MINUTES

Motion by Mrs. Brookes, seconded by Mrs. Chirico to approve the minutes of December 7, 2016

Roll Call Vote on above, all present voting yes, motion so carried. Mrs. Chabala and Dr. Kurland abstained.

Motion by Mrs. Brookes, seconded by Mrs. Chabala to approve the minutes of December 13, 2016.

Correspond e

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann report there were 4 new HIB investigations Case #111 as confirmed, Case #112 as unconfirmed, Case #113 as confirmed, and Case #114 as confirmed.

Dr. McGann reported on the following:

- Katharine D. Malone School will have an interim Principal to finish the school year.
- Honoring the teachers of the year at the January 18th meeting.
- Demonstrated the new website app that is being launched.

The following information was presented by the Business Administrator in her report:

Mrs. Palmiere reported that the water testing for lead is being retested January 5th.

Committee Reports

None

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Employment**

   Approve the courses, instructors and the individual rate of pay per quarter, indicated on the attached list, for the After School Pay to Play Program, to be held at the Katharine D. Malone School, for the 2016-2017 school year. The rate of pay is as following:

   a. Clubs that meet once per week - $350.00 per quarter.
   b. Clubs that meet twice per week - $650.00 per quarter.
   c. Clubs that meet three times per week - $950.00 per quarter.

   Approve the employment of Joyce Schulze, Summer Programs Director for the 2017-2018 Summer School Program, effective immediately. The annual stipend is $8,500.00.

   Approve an addendum to the employment agreement of William Shlala, as an Interim Director of Special Education, to extend the terms of the contract through June 30, 2017. The rate of pay will be $550.00 per diem.

2. **Employment/Substitute Teachers**

   Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2016-2017 school year:

Shannon Scherr	Montclair State University, NJ (BA)
Newfoundland, NJ	Certification: State
	Effective Date: January 5, 2017
Binal Shah	Montclair State University, NJ (BA)
Randolph, NJ	Certification: State
	Effective Date: January 5, 2017

3. **Leave of Absence**

   Approve a leave of absence for Meaghan Barger, a full-time Social Worker, at the Dennis B. OôBrien School, with pay, effective January 9, 2017 through January 20, 2017. (Mrs. Barger is expected to return to work on January 23, 2017).

   Approve a leave of absence for Mary Ledyard, a part-time Academic Intervention Teacher, at the Katharine D.

Malone School, with pay, effective December 14, 2016 through December 23, 2016. (Mrs. Ledyard is expected to return to work on January 3, 2017).

Approve a leave of absence for Marirose OôDonnell, a full-time Grade 1 Teacher, at the Catherine A. Dwyer School, with pay, effective April 7, 2017 through June 13, 2017, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective June 14, 2017 through November 17, 2017, the leave will continue, without pay,
effective November 20, 2017 through June 30, 2018. (Mrs. OôDonnell is expected to return to work on September 1, 2018).

Approve a leave of absence for Karen Renaud, a full-time Academic Intervention Teacher, at the Birchwood and Stony Brook Schools, without pay, under the New Jersey Twelve Week Family Leave Act, effective December 14, 2016 through June 30, 2017, using intermittent days for a maximum of 60 days.

4. **Resignation**

Approve the resignation of Bryan Fleming, Principal of the Katharine D. Malone School, effective March 1, 2017.

Approve the resignation of Karen Phillips, a part-time Academic Intervention Teacher, for the Copeland Middle School, effective February 6, 2017 or sooner.

5. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Joan Price, a part-time Staff Assistant, at 17.5 hours per week, for Grade 3, per the studentôs IEP, at the Katharine D. Malone School, effective January 5, 2017 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour.

Approve the employment of Kristin Ratliff, a part-time Staff Assistant, at 17.5 hours per week, in the Autistic Class, per the studentôs IEP, at the Katharine D. Malone School, effective January 5, 2017 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour.

Extended Leave of Absence

Approve an extended leave of absence for Arthur Pierfy, Supervisor of Facilities & Safety Management, for the Buildings and Grounds Department, with pay, effective January 16, 2017 through February 17, 2017. (Mr. Pierfy is expected to return to work on February 20, 2017).

Leave of Absence

Approve a leave of absence for Paula Hanright, a full-time Staff Assistant, per the studentôs IEP, for the Katharine D. Malone School, with pay, effective January 23, 2017 through January 31, 2017. (Mrs. Hanright is expected to return to work on February 1, 2017).

Reassignment

Approve the reassignment of Michele Elmo, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, at the Birchwood School, to a part-time Staff Assistant, at 17.50 hours per week, for office/play/lunch duties, at the Birchwood School, effective December 1, 2016 through June 30, 2017. (Mrs. Elmo is replacing Mrs. McClure).

Approve the reassignment of Susan Ferry, a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, at the Copeland Middle School, to a part-time Staff Assistant, at 17.50 hours per week, per the studentôs IEP, in the Behavioral Disability Class, at the Stony Brook School, effective January 3, 2017 through June 30, 2017.

Resignation

Approve the resignation of Melany Malzahn, a part-time special education Staff Assistant, for the Katharine D. Malone School, effective December 26, 2016.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Mrs. Chirico recommended that this item be voted on separately.
Motion made by Mrs. Chirico, seconded by Mrs. Salny to separate out the following personnel recommendation.

6. Approve an addendum to the employment agreement of William Shlala, as an Interim Director of Special Education, to extend the terms of the contract through June 30, 2017. The rate of pay will be $550.00 per diem.

Roll Call Vote on above recommendation, five present voting yes, Mrs. Chirico voting no, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Chirico, seconded by Mr. Babcock to approve the following curriculum/instruction recommendations.

1. Authorize an agreement between the Rockaway Township Board of Education and Kean University for occupational therapy field work experience. The agreement will commence on December 21, 2016 to December 21, 2019. Agreement may be renewed for three additional years, upon mutual written consent.

   Explanation: Field work is a required component of the Occupational Therapy curriculum.

2. Approve the following teachers for .15 (15 hundredths) in-service credit for completing the Professional Development course ñUke Can Do It!ò, on December 8, 2016, as per the RTEA contract:

Judith Aron	Dawn Frauenpreis
Marissa Cohen	Wendy Hummel
Diane Cooper	Kaitlin Jarvie
Nicole DeFilippo	Mary Ledyard

3. Approve Robin Williams for $15 Line of Incentive Credit for completing the Professional Development Course ñUke Can Do It!ò, on December 8, 2016, as per the RTEA contract.

4. Approve Katherine Hearn, a Seton Hall University student, to complete Clinical II Fieldwork, during Spring 2017 semester, under the supervision of Amy Gallagher, at Dennis B. OôBrien School.

   Explanation: Requirement for Degree.

5. Approve Marisa Lutz, a Caldwell University student, to complete Clinical I Fieldwork, during Spring 2017 semester, under the supervision of Tara Rinko, at Stony Brook School.

   Explanation: Requirement for Degree.

6. Approve Leah Dubovy, a Morris Knolls High School student participating in the Morris Hills Regional Districtôs Teacher Cadet Program, to observe Charles Youngôs 7th Grade Math Class at Copeland Middle School, every other day for one hour, commencing January 16, 2017 through May 2017 (excluding testing days).

   Explanation: MHRD Student Internship

7. Approve Patrik A. Wolf, a State University of New York at Oswego student, to complete Clinical I Fieldwork, during January 2017, under the supervision of Karen OôDonnell, at Katherine D. Malone School.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following administrative recommendations.

1. **OFFICIAL NEWSPAPERS**

   Designate the Daily Record and Star Ledger as the official newspapers of the Rockaway Township Board of Education for the 2017-2018 school year.

2. **BOARD MANUALS**

   Reaffirm adoption of the following Board Manuals effective January 4, 2017:

Policy Manual
Standard Operating Manual

3. **APPOINTMENT OF ARCHITECT OF RECORD**
Appoint the firm of Parette Somjen Architects as Architect of Record, on an as needed basis, for the Rockaway Township Board of Education from January 1, 2017 to June 30, 2017.

4. Approve salary and stipends funded with NCLB FY16-17 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	% FUNDED
Murphy, Timothy	Title I Sub Driver	BW/CAD/DBO	$19.00 pr hr	100% Title I
Bustillos, Daniel	Title I Sub Driver	BW/CAD/DBO	$19.00 pr hr	100% Title I
Rosemary Fitzsimmons	Title I Driver	DBO	$ 28.58 HR	100% Title I
Jean Mastrostefano	Title I Afterschool Aide Bus	DBO	$20.00 HR	100% Title I
Baruti, Noreen	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Blume, Samantha	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Campbell, Michele	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Davidson, Erin	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Doran, Denise	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Fleming, Alice	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Jacobs, Rachael	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Lamont, Laurette	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Massey, Beth	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Wortendyke-Garcia, Rane	Title I Afterschool Aide Bus Sub	DBO	$20.00 HR	100% Title I
Andrea DeFilippo	Title I After School Clerk Sub	CAD	$18.23 session	100% Title I

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

5. Accept the donation of 80 Waterman Ukuleles donated by Kala Brand Music Company.
$4, 800 worth of ukuleles, 40 being donated to Dennis B. O'Brien and 40 donated to Catherine A. Dwyer.

Explanation: They will be used in upper elementary grade music classes as a means of introducing harmony and chordal structure as well as performing accompaniments. The two elementary schools will be willing to share the ukuleles received with the other elementary schools as needed.

6. Authorize a contract between Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. and the Rockaway Township Board of Education for and Arabic translator to attend an IEP meetings, for the 2016/2017 school year at a rate of $120.00 per hour.

Explanation: For provision of translation services in Arabic during IEP meetings.

ESC Transportation

7. Authorize Educational Service Commission of Morris County to transport the following Rockaway Township

out-of-district placement students for the 2016-17 School Year:

Student #	School	Location
#31	Montgomery Academy	Basking Ridge
#313	Lakeland-Andover School	Lafayette
#33	Celebrate the Children	Denville
#1013	Celebrate the Children	Denville

8. Accept two $500 2016-17 MSUNER Teacher Incentive Grants awarded to Gina Parisi for her classroom project proposals.

Out of District Placements-2016-17 School Year

9. Authorize student in the following out-of-district placement for the 2016-2017 School Year:

Student	School	Location	Tuition Rate
#313	Lakeland-Andover School	Lafayette	$53,100.00 /yr prorated
#31	Montgomery Academy	Basking Ridge	$58,860.00 /yr prorated
#1013	Celebrate the Children	Denville	$70,524.00 /yr prorated Plus 1:1 aide $27,000.00 prorated
#33	Celebrate the Children	Denville	$70,524.00 /yr prorated Plus 1:1 aide $27,000.00 prorated

10. Approve the following volunteer Parent Chaperones for the NJHS Washington DC trip March 22-24, 2017:

Kelly McGotty -Kelly
Carolyn McGuire
Suzette Monteleyola
Manami Nakano

Appointment of Special Counsel

11. BE IT RESOLVED that the Rockaway Township Board of Education appoints Scarinci Hollenbeck as attorney for the Rockaway Township Board of Education at the hourly rate of $159.00 for the 2016-2017 school year.

WHEREAS, there exists a need for legal services, and

WHEREAS, the Public School Contracts Laws (N.J.S.A. 18A:18A-5) requires that a resolution authorizing the contracting of a Professional Service without competitive bids be adopted:

NOW, THEREFORE, BE IT RESOLVED by the Rockaway Township Board of Education that Scarinci Hollenbeck be contracted as Special Counsel for the Rockaway Township Board of Education, commencing January 5, 2017 through June 30, 2017 school year without competitive bidding as a Professional Service in accordance with 18A:18A-5 of the Public School Contracts Law.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Brookes, seconded by Mrs. Chirico to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and

within, the scope of the current responsibilities for district employees and the districtôs Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. Approve Change Order #003 for installation of new air separator, fittings, insulation, relocation of make-up water station, pump tags and gauges in the amount of $9,913.00 for the HVAC Upgrades at Birchwood Elementary School.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy
None

Old Business
December Music Concerts:

- Mrs. Salny attended the concert Copeland middle school - commented that it was wonderful and congratulated all that participated.
- Mr. Babcock attended the concert at Birchwood school ï commented that it was refreshing to see and hear the music concert.
- Mrs. Brookes attended the concert at Katharine D. Malone school- commented that it was amazing how many students participate and how good they are.
- Dr. Kurland attended the concert at Catherine A. Dwyer school ï commented on how great it was.

Last month the RTEA invited the Board to sit and have a meeting with them ï Mrs. Salny responded that the Board would love to meet with them.

Dr. Kurland commented that the Principalôs breakfast was great.

New Business

Mrs. Brookes mentioned that the KDM PTA is offering teachers grants. Teachers please submit proposals to the PTA for consideration.

Motion by Mrs. Chabala seconded by Mrs. Salny to open for Public comments.

Show of hands on above, all present voting yes, motion so carried.

A neighbor had an environmental concern about area foxes dying from rat poisoning. Mrs. Palmiere responded that the Rockaway Township school district follows a strict IPM program that does not authorize the use of chemicals of any kind on school property.

Motion by Mrs. Salny, seconded by Mr. Babcock to close for Public comments.

Show of hands on above, all present voting yes, motion so carried.

Motion made by Mrs. Chabala, seconded by Mrs. Salny that the meeting stand adjourned at 8:05 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

DONNAMARIE PALMIERE
Board Secretary