REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
November 18, 2015

The Rockaway Township Board of Education held a regular meeting on Wednesday, November 18, 2015, at 6:04 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chabala, seconded by Mrs. Helbourg to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:05 PM.

Motion made by Mrs. Chabala, seconded by Mrs. Helbourg that the closed session meeting stand adjourned at 7:31 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Present were 6 visitors and one member of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Chabala, seconded by Mrs. Salny to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Salny, seconded by Mr. Babcock to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS
The following correspondence was received for the Board since the last regular meeting:
David Bishop Re: Choral Performance

Minutes

APPROVE MINUTES
Motion by Mrs. Chirico, seconded by Mrs. Helbourg to approve the minutes of November 4, 2015.

Roll Call Vote on above, Mrs. Chabala abstained, all remaining present voting yes, motion so carried.

Superintendent's Report

The following information was presented by the Superintendent in his report:
Dr. McGann reported there were no new HIB investigations.

- Showed a video of the chorus performing with the High School students.
- Showed a video clip of DBO art students being interviewed during the Macy's Parade float field trip.
- PARCC results to be released soon.
- Chorus to perform at the December 9th meeting

Informational Items:

- Fieldtrips for approval

Business Admin. Report

The following information was present by the Business Administrator in her report:

- Birchwood Window project and electric project beginning next week.

Committees

Committee Reports

Board to Board

Board to Board committee met last week at the High School. The purpose is to discuss common practices/ articulations guidance/elective fair/best practices sharing.

Technology

Technology committee - video conference meeting conducted from homes.

- Switching Hitachi whiteboards to Epson because it is more cost effective.
- DBO & KDM libraries becoming media centers with projectors and more computers.
- Cafeteria- new server being updated and updating POS computers.
- VoTech – Doing internet site blocking, looking to do more in-house filtering.
- Starting to work on 3 Year Technology Plan.

Special Education

Special Education committee – focus and define the scope of the committee.

Personnel

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following personnel recommendations.

Employment

1. **Employment**

   Approve the courses, instructors and the individual rate of pay per quarter, indicated on the attached list, for the After School Programs, to be held at the Copeland Middle School, for the 2015-2016 school year.

   Explanation – These are activities that are paid by the board per the contract.

   Approve the courses, instructors and the individual rate of pay per quarter, indicated on the attached list, for the After School Programs, to be held at the Copeland Middle School, for the 2015-2016 school year.

   Explanation – These are "Pay to Play" programs.

   Approve the employment of Erin Meineke, as a Physical Therapist, on an "as needed" basis, for the district, effective November 19, 2015 through June 30, 2016. The rate of pay will be $70.00 per hour.

   Approve the employment of Courtney Scardena, as a part-time Occupational Therapist, at 19.50 hours per week, for the district, effective November 24, 2015, through June 30, 2016. The annual prorated salary will be $33,985.00 MA (Step 1). (Mrs. Scardena holds a Standard Certificate as a School Occupational Therapist).

2. **Leave of Absence** — **Leave of Absence**

Approve a leave of absence for Colleen Flannery, a full-time Resource Room Teacher, at the Catherine A. Dwyer School, with pay, effective November 9, 2015 through January 1, 2016. (Mrs. Flannery is expected to return to work on January 4, 2016).

3. **Leave Replacement Assignment** — **Leave Replacement**

Approve a leave replacement assignment for Meredith Lutz, replacing Colleen Flannery, a full-time Resource Room Teacher, at the Catherine A. Dwyer School, effective November 9, 2015 through December 23, 2015. The rate of pay is $150.00 per diem.

4. **Salary Adjustment** — **Salary Adjustment**

Approve the salary adjustment for the certificated staff indicated below, effective September 1, 2015 through June 30, 2016:

	From	To:
Drew Hedges	$61,655.00 (BA+15 Step 10)	$62,280.00 (BA+30 Step 10)

5. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment — **Employment**

Approve the employment of Nayima Hasan, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective November 19, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.* (Mrs. Hasan is replacing Mrs. Whelchel).

Approve the employment of Andrea Kodack, a part-time Staff Assistant, at 17.50 hours per week, for the Preschool Disabled Class, per the student's IEP, at the Dennis B. O'Brien School, effective November 30, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.*

Approve the employment of Carol Kuchta, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Birchwood School, effective November 19, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.*

*Explanation – This is a new position required for related services.

Salary Adjustment/Contract Rider — **Salary Adjustment**

Approve the salary adjustment for the Bus Driver listed below effective December 1, 2015, the prorated salary will be:

	From	To
Joseph Verderano	$21,616.00	$22,446.00

Explanation – Due to additional routes/time added to route.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction — **Curriculum/ Instruction**

Motion made by Mrs. Chirico, seconded by Mr. Babcock to approve the following curriculum/instruction recommendations.

1. Authorize a contract between Integrated Nursing Associates, LLC and the Rockaway Township Board of Education to provide nursing services for a special education student (#1012) for the 2015/2016 school year at a rate of $51.00/hour for an RN up to 10 hours per diem. — **Nursing Contract**

   Explanation: Per student's IEP and Rockaway Township does not provide this service.

2. Amend the approval of Amelia Strunck, Montclair State University student, to Student Teach at Stony Brook School Spring 2016 (Clinical II) semester. — **Student Teacher**

Explanation: Requirement for degree.

3. Approve Judith Johnson and Gina Parisi to prepare and present three (3) Family Literacy Evenings in December 2015, not to exceed a total of 6 hours per presenter, at $100 per hour of presentation, inclusive of preparation and planning. **Family Literacy presentations**

   Explanation: Per RTEA contract

4. **Whereas**, the Rockaway Township Board of Education in the County of Morris is undergoing evaluation under NJ QSAC for the 2015-2016 school year, and **NJ QSAC DPR**

   Whereas, N.J.A.C 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission of the district's DPR responses with respect to this process, and

   Whereas, the Rockaway Township Board of Education in the County of Morris has reviewed the districts DPR responses and hereby approves these documents.

   Now Therefore Be It Resolved, that the Rockaway Township Board of Education does hereby authorize the Superintendent of Schools to submit to the Commissioner of Educations in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

   Explanation: As per the New Jersey Department of Education.

Ms. Storts explained #3 Family Literacy Evenings –December 1,8,15 6:30-8:30 families work together.

Formative Assessments- give the student and teacher opportunity to understand where the student is in the learning process.

No public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

1. Approve a Pupil Transportation Jointure Agreement with West Milford Board of Education, West Milford, New Jersey, to transport thirty-nine (39) West Milford students and one (1) Rockaway student to Marshall Hill School, West Milford, New Jersey (Route #ROSEMNA), retroactive from September 1, 2015, through June 30, 2016, at a per diem cost of $101.71, for 183 days, for a cost to Rockaway of $465.32, and a cost to West Milford of $18,147.61, for a total cost of $18,612.93. **Joint Transportation Agreement**

2. Approve salary and stipends funded with NCLB FY15-16 Grant as follows: **NCLB Grant Salaries**

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	% FUNDED
Michelle Elmo	Title I After School Clerk (3 days)	BW	$1,115.73 (3 QTR)	100% Title I
Sue Walsh	Title I After School Clerk (3 days)	CAD	$1,115.73 (3 QTR)	100% Title I
Michele Sewatsky	Title I After School Clerk (2 days)	DBO	$743.82 (3 QTR)	100% Title I
Joyce Schulze	Title I Aftr Schl Tchr (3 days - split)	BW	$1,425.00 (3 QTR)	100% Title I
Samantha Kopp	Title I Aftr Schl Tchr (3 days - split)	BW	$1,425.00 (3 QTR)	100% Title I
Amy Feld	Title I After School Teacher (3 days)	BW	$2,850.00 (3 QTR)	100% Title I
Kaitie Jarvie	Title I After School Teacher (3 days)	BW	$2,850.00 (3 QTR)	100% Title I
Kristin Novembre	Title I After School Teacher (2 days)	DBO	$1,950.00 (3 QTR)	100% Title I
Danielle Maute	Title I After School Teacher (2 days)	DBO	$1950.00 (3 QTR)	100% Title I
Kimberly Landers	Title I After School Teacher (2 days)	DBO	$1950.00 (3 QTR)	100% Title I
Kimberly Rettino	Title I After School Teacher (2 days)	DBO	$1950.00 (3 QTR)	100% Title I
Maria Martinez	Title I After School Teacher (3 days)	CAD	$2,850.00 (3 QTR)	100% Title I
Nicole DeFilippo	Title I After School Teacher (3 days)	CAD	$2,850.00 (3 QTR)	100% Title I

Jennifer Meyers	Title I Aftr Schl Tchr (3 days - split)	CAD	$1,425.00 (3 QTR)	100% Title I	
Danielle Schmidt	Title I Aftr Schl Tchr (3 days - split)	CAD	$1,425.00 (3 QTR)	100% Title I	
Eugene Budd	Title I After School Tchr Sub	BW/CAD/DBO	$50/$46.43/$45.24 HR	100% Title I	
Christine Garabrant	Title I After School Tchr Sub	BW/CAD/DBO	$50/$46.43/$45.24 HR	100% Title I	
Donna Sikoral	Title I Aftr Schl IEP Stff Assistant	DBO	$20.00 HR	100% Title I	
Decandia, Rosa	Title I After School Nurse	BW/CAD/DBO	$44.00 HR	100% Title I	
Schellinck, Krista	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Madonia, Wendy	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Adamson, Regina	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Murphy, Virginia	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Belen, Deborah	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Colombo, Amy	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Dimartino-Rotalla, Lucretia	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Felix, Kristina	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Guzman, Erin	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Haila, Renata	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Jones, Lin	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Lombardo, Linda	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Mulhearn, Amy	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Polito, Vanessa	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Rizzuto, Linda	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Sackett, Lois	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Sonnenberg, Shelley	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Storer, Jennifer	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Usher, Jolanta	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Wyble, Lorraine	Title I After School Nurse Sub	BW/CAD/DBO	$44.00 HR	100% Title I	
Andrews, Patrick	Title I Sub Driver	BW/CAD/DBO	20.61 HR	100% Title I	
Bassett, Veronica	Title I Sub Driver	BW/CAD/DBO	21.61 HR	100% Title I	
Bisher, Lisa	Title I Sub Driver	BW/CAD/DBO	19.00 HR	100% Title I	
Bostwick, Linda	Title I Sub Driver	BW/CAD/DBO	25.70 HR	100% Title I	
Boykow, Diane	Title I Sub Driver	BW/CAD/DBO	26.64 HR	100% Title I	
Carradini, Noreen	Title I Sub Driver	BW/CAD/DBO	22.64 HR	100% Title I	
Chovanec, T. Melinda	Title I Sub Driver	BW/CAD/DBO	29.64 HR	100% Title I	
Cosgrove, Karen	Title I Sub Driver	BW/CAD/DBO	27.58 HR	100% Title I	
Czerkas, Donna	Title I Sub Driver	BW/CAD/DBO	27.58 HR	100% Title I	
Del Plato, Charles	Title I Sub Driver	BW/CAD/DBO	26.64 HR	100% Title I	
Elston, Christine	Title I Sub Driver	BW/CAD/DBO	19.00 HR	100% Title I	
Ferfecki, Carole	Title I Sub Driver	BW/CAD/DBO	24.51 HR	100% Title I	
Figueroa, Milton	Title I Sub Driver	BW/CAD/DBO	20.61 HR	100% Title I	
Fitzsimmons, Rosemary	Title I Sub Driver	BW/CAD/DBO	27.58 HR	100% Title I	
Foster, Ruth	Title I Sub Driver	BW/CAD/DBO	27.14 HR	100% Title I	
Giblock, Sally	Title I Sub Driver	BW/CAD/DBO	29.64 HR	100% Title I	
Grasso, Joseph	Title I Sub Driver	BW/CAD/DBO	19.00 HR	100% Title I	
Grise, Kevin	Title I Sub Driver	BW/CAD/DBO	21.61 HR	100% Title I	
Hessler, Betty	Title I Sub Driver	BW/CAD/DBO	28.95 HR	100% Title I	
James, Mary	Title I Sub Driver	BW/CAD/DBO	20.61 HR	100% Title I	
Kelley, Maria	Title I Sub Driver	BW/CAD/DBO	26.64 HR	100% Title I	
Kelly, Janet	Title I Sub Driver	BW/CAD/DBO	26.64 HR	100% Title I	
Krachun, Pamela	Title I Sub Driver	BW/CAD/DBO	27.15 HR	100% Title I	
Malakuskie, Marissa	Title I Sub Driver	BW/CAD/DBO	24.71 HR	100% Title I	
Matyola, William	Title I Sub Driver	BW/CAD/DBO	34.85 HR	100% Title I	
McKeon, Roger	Title I Sub Driver	BW/CAD/DBO	22.64 HR	100% Title I	
Monga, Carolyn	Title I Sub Driver	BW/CAD/DBO	27.15 HR	100% Title I	
Mulligan, Mary kay	Title I Sub Driver	BW/CAD/DBO	26.50 HR	100% Title I	
O'Toole, Jean Marie	Title I Sub Driver	BW/CAD/DBO	20.61 HR	100% Title I	
Pearson, Beth	Title I Sub Driver	BW/CAD/DBO	29.64 HR	100% Title I	
Ramirez, Armando	Title I Sub Driver	BW/CAD/DBO	20.61 HR	100% Title I	
Richardson, Tina	Title I Sub Driver	BW/CAD/DBO	26.64 HR	100% Title I	
Russo, Francesca	Title I Sub Driver	BW/CAD/DBO	23.67 HR	100% Title I	
Ryder, Lori Jeanne	Title I Sub Driver	BW/CAD/DBO	20.61 HR	100% Title I	
Scherr, Carole	Title I Sub Driver	BW/CAD/DBO	28.34 HR	100% Title I	
Scherr, Judit	Title I Sub Driver	BW/CAD/DBO	25.70 HR	100% Title I	
Svendsen, Neil	Title I Sub Driver	BW/CAD/DBO	19.00 HR	100% Title I	
Szollosy, Linda	Title I Sub Driver	BW/CAD/DBO	22.64 HR	100% Title I	
Tidridge, Daniel	Title I Sub Driver	BW/CAD/DBO	20.61 HR	100% Title I	
Trimmer, William	Title I Sub Driver	BW/CAD/DBO	27.14 HR	100% Title I	
Turko, Stephen	Title I Sub Driver	BW/CAD/DBO	19.00 HR	100% Title I	
Verderano, Joseph	Title I Sub Driver	BW/CAD/DBO	27.14 HR	100% Title I	
Warden, Richard	Title I Sub Driver	BW/CAD/DBO	19.00 HR	100% Title I	

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval

NCLB Titlae I Grant

3. Approve American Reading Company to provide a Language Arts workshop for a cost of $2,600.00 fee is to be funded under the NCLB Title I Grant.

   Explanation: Training Title I Teachers with a focus of increasing rigor in Language Arts resources and activities.

NCLB-Title III Grant

4. Approve Storytelling Arts to provide ELL Family Night presentation event to be held at C.A. Dwyer School. The cost of $530.00 is to be covered by NCLB – Title III Grant.

   Explanation: Providing ESL parents and students with Literacy resources and activities.

5. Approve salary and stipends funded with IDEA FY15-16 Grant as follows:

IDEA Grant Salaries

TEACHER	GRADE/POSITION	LOCATION	SALARY	% FUNDED
Jeannine Lee	IDEA Preschool Aide	DBO	$10,546.00	100% IDEA
Donna Rodrigues	IDEA Preschool Aide	DBO	$10,546.00	100% IDEA
Rachel Bigley	IDEA Preschool Aide	DBO	$7,726.00	73% IDEA

Explanation: State requires that salaries/stipends paid with IDEA grant require board approval

Mrs. Salny asked for further clarification on #3American Reading Company – IRLA After School training for Title I teachers.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Finance

Motion made by Mr. Babcock, seconded by Mrs. Chabala to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

November Bills

2. Authorize payment of the November bills, as approved by the Finance Committee.

   Authorize payment of the October Afterschool bills, as approved by the Finance Committee.

   Authorize payment of the October SUI bill, as approved by the Finance Committee.

   Authorize payment of the November Cafeteria bills, as approved by the Finance Committee.

   Authorize payment of the November Student Activity bills, as approved by the Finance Committee.

   Authorize payment of the November After School Activity bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Policy

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following policy recommendations.

1. Approve the first reading of the following policies:

3125.2	Employment of Substitute Teachers
5330	Administration of Medication (M) Revised
5339	Screening for Dyslexia (M) Revised
3322	Staff Members Use of Personal Cellular Telephones/Other Communication Devices (M) Revised
4322	Staff Members Use of Personal Cellular Telephones/Other Communication Devices (M) Revised
8540	School Nutrition Programs(Revised)
8550	Outstanding Food Service Charges(New)
8820	Opening Exercises (Revised)

2. Motion to abolish R8540 Free and Reduced Rate Meals.

Motion by Mrs. Salny, seconded by Mrs. Chabala to open to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Public Comments

Dr. Monchar asked about if parents have to inform someone if they do not want their students to participate in opening exercises.

Motion by Mrs. Chabala, seconded by Mrs. Salny to close Public comment.

Roll call vote on above recommendation, all present voting yes, motion so carried.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mr. Babcock attended the Board Governance I workshop and received a great deal of good information and participant collaboration.

Dr. Kurland suggested following up with the concerned parent with school policy/practice to use notebooks as hall passes at CMS.

New Business

New Business

Mrs. Salny learned at "Board to Board" meeting that the regional district increased their bandwidth because they plan to go to "Bring Your Own Device."

Mrs. Chirico and Mrs. Helbourg attended the IRLA presentations with several other parents and gained a deeper understanding of the program.

Motion by Mrs. Chabala, seconded by Mr. Babcock to open to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Public Comment

Dr. Monchar commented that the notebook hall pass may become a security issue.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to close Public comment.

Roll call vote on above recommendation, all present voting yes, motion so carried.

Motion made by Dr. Kurland, seconded by Mrs. Salny that the meeting stand adjourned at 8:40 PM and to return to Executive Session for personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Adjournment

Motion made by Mrs. Salny, seconded by Mrs. Chabala that the meeting stand adjourned at 9:08 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary