REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
October 16, 2013

The Rockaway Township Board of Education held a regular meeting on October 16, 2013, at 6:04 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Dr. Friedberger, Dr. Kurland, Mrs. Maluszczak, Mr. Puzio, Mrs. Salny, and Mr. Giarratano.

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:05 PM.

Motion made by Mrs. Maluszczak, seconded by Mrs. Chabala that the closed session meeting stand adjourned at 7:30 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:33 PM. Present were 13 visitors and no members of the press.

Mr. Giarratano reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mr. Puzio, seconded by Mrs. Chabala to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Resident questions the district to investigate natural gas vs. diesel buses.

Resident suggested that the group information from the Strategic Planning meeting be condensed. What they had took too much time to go through all the lists. Need to aggregate lists.

A member of the Public suggested a link from the old website to the new website.

Motion by Dr. Kurland, seconded by Mrs. Salny to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Tony Lusardi	Re: Election Information
Rosa DeCandia	Re: Retirement Party Linda Bruseo
Ana M. Follo	Re: Praising Mr. Monte
Michele Di Sanza	Re: Strategic Planning
Regina Swierc	Re: Invitation
Larissa Smith	Re: Thank You
Colleen Erickson and Allyson Smith	Re: Elections

APPROVE MINUTES

Motion by Dr. Friedberger, seconded by Mrs. Salny to table the motion to approve the October 2, 2013 minutes for correction under New Business on Substance Abuse Alliance information. **Table Motion**

Roll Call Vote on above, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the minutes of October 8, 2013. **Approve Minutes**

Roll Call Vote on above, Dr. Friedberger abstaining all others present voting yes, motion so carried.

Mr. Puzio left the meeting at 7:45 PM.

The following information was presented by the Superintendent in her report: **Supt Report**

Motion by Dr. Friedberger, seconded by Mrs. Chabala to affirm HIB case #59 as unconfirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

There was a discussion on Strategic Planning.

Parent Academy November 13th and 19th.

Informational Items:

Nurses' Report – September
Substance Abuse Alliance Committee Minutes – September

The following was presented by the Business Administrator in her report:

Mrs. Palmiere had no report this evening.

Policy Committee **Policy**

The Committee to meet Monday October 28, 2013 at 5:30 PM.

The following actions were taken during the Regular Meeting of the Board:

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Dr. Friedberger, seconded by Dr. Kurland to separate the following motion: **Separate Motion**

1. **Employment**
   Approve the employment of Monica Heinze, as a Vice Principal, at the Copeland Middle School, effective on or before December 16, 2013 through June 30, 2014. The annual prorated salary will be $75,000.00. (Ms. Heinze is replacing Mr. Zygmunt).

Roll Call Vote on above, all present voting yes, motion so carried.

Motion made by Dr. Kurland, seconded by Mrs. Chabala to approve the following personnel recommendations.

1. **Employment** **Employment**
   Approve the employment of Judith Johnson, as a Home Instructor, on an "as needed" basis, for the 2013-2014 school year. The rate of pay is $44.00 per hour.

2. **Employment/Substitute Teachers** **Employ Subs**
   Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2013-2014 school year:

Jessica Lorber Rockaway, NJ	Kean University, NJ (BA) Certification: County Effective Date: October 17, 2013

Teresa Sopchak Hibernia, NJ	William Paterson University, NJ (BA) Certification: State Effective Date: October 17, 2013	

3. **Extended Leave of Absence** — **Extended leave**
Approve an extended leave of absence for Maureen Millar, a full-time Grade 1 Teacher at the Dennis B. O'Brien School, with pay, effective October 1, 2013 through October 18, 2013. (Mrs. Millar is expected to return to work on October 21, 2013).

4. **Leave Replacement Assignment** — **Leave Replacement**
Approve the leave replacement assignment for Pam Melyan-Bratton, replacing Kimberly Landers, a full-time Grade 3 Inclusion Teacher, at the Dennis B. O'Brien School, effective October 21, 2013 through April 10, 2014. The rate of pay is $150.00 per diem.

5. **Resignations** — **Resignations**
Approve the resignation of Emanuela Carannante, a leave replacement assignment for Kimberly Landers, a full-time Grade 3 Inclusion Teacher, at the Dennis B. O'Brien School, effective October 21, 2013.

Approve the resignation of Jill Laufer, a leave replacement assignment for Christine Desarno, a full-time Speech Language Specialist, at the Dennis B. O'Brien School, effective October 16, 2013.

6. **Revised Leaves of Absence** — **Revised Leaves**
Approve a revised leave of absence for Christina DeSarno, a full-time Speech Language Specialist, at the Dennis B. O'Brien School, with pay, under FMLA, effective September 9, 2013 through November 1, 2013, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective November 4, 2013 through January 31, 2014, the leave will continue, without pay, effective February 1, 2014 through April 4, 2014. (Mrs. DeSarno is expected to return to work on April 7, 2014).

Approve a revised leave of absence for Kimberly Landers, a full-time Grade 3 Inclusion Teacher, for the Dennis B. O'Brien School, with pay, under FMLA, effective September 3, 2013 through October 25, 2013, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective October 28, 2013 through January 24, 2014, the leave will continue, without pay, effective January 27. 2014 through March 14, 2014. (Mrs. Landers is expected to return to work on March 17, 2014).

7. **Revised Leave Replacement Assignment** — **Revised Leave Replacement**
Approve the revised leave replacement assignment for Erin Bootes-King, replacing Maureen Millar, a full-time Grade 1 Teacher, at the Dennis B. O'Brien School, effective September 9, 2013 through October 18, 2013. The rate of pay is $150.00 per diem.

8. **Salary Adjustment** — **Salary Adjustment**
Approve the salary adjustment for the certificated staff member indicated below, effective September 1, 2013 through June 30, 2014:

	From	To
Patricia Glikman	$60,692.00 (BA+15 Step 11)	$61,317.00 (BA+30 Step 11)

9. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**

Increase in Hours — **Increase in Hrs**
Approve the increase in hours for Katherine Klinger, a part-time Staff Assistant for the Transitional Kindergarten Class, at the Catherine A. Dwyer School, from 17.50 hours per week to 20 hours per week, effective October 3, 2013 through June 30, 2014. The rate of pay is $17.36 (Step 4) per hour.

Leave of Absence — **Leave**

Approve a leave of absence for Patricia Santucci, a part-time Staff Assistant, for the Transportation Department, with pay, effective September 25, 2013 through October 8, 2013, the leave will continue, without pay, effective October 9, 2013 through October 11, 2013. (Mrs. Santucci is expected to return to work on October 14, 2013).

Reemployment — **Reemployment**

Approve the reemployment of Joseph Sewatsky, a part-time Staff Assistant, at 17.50 hours per week, as a 1:1, for Grade 5, per the student's IEP, at the Dennis B. O'Brien School, effective October 21, 2013 through June 30, 2014. The rate of pay is $16.16 (Step 1) per hour.

Salary Adjustments/Contract Riders — **Salary Adjustments**

Approve the salary adjustments for the Bus Drivers listed below effective November 1, 2013:

	From	To
Diane Boykow	$20,015.00	$20,989.00 (prorated)
Janet Kelly	$11,184.00	$18,383.00 (prorated)
Lori Jeanne Ryder	$12,601.00	$13,789.00 (prorated)
Joseph Verderano	$20,453.00	$24,477.00 (prorated)

Explanation: ***Due to additional routes/times added to routes.***

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion made by Dr. Kurland, seconded by Mrs. Chabala to approve the following personnel recommendation.

1. **Employment** — **Employment**

Approve the employment of Monica Heinze, as a Vice Principal, at the Copeland Middle School, effective on or before December 16, 2013 through June 30, 2014. The annual prorated salary will be $75,000.00. (Ms. Heinze is replacing Mr. Zygmunt).

Roll Call Vote on above, Dr. Friedberger abstaining all others present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Chabala, seconded by Dr. Friedberger to approve the following curriculum/instruction recommendations.

1. Approve Pamela Yesenosky, graduate student at William Patterson, to observe at the Catherine A. Dwyer School. — **Student Teacher**

Explanation: Requirement for degree.

2. Approve Colleen Erickson and Allyson Smith as Parent Volunteers. — **Parent Volunteers**

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Dr. Kurland to approve the following administrative recommendations.

1. Approve Lake Drive School to provide Teacher of the Deaf services to a special education student, in the home, from July 26, 2013 to August 23, 2013 for a total of $810.00. — **Sp Ed Services**

Explanation: Per student IEP and the district does not provide this service.

2. Approve the 2013-2014 Comprehensive Maintenance Plan and the Annual Maintenance M1 Form. **CMP & M1**

Explanation: NJDOE requires school districts to submit plan for each of its schools.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

The Board thanked Kirsten Insigna and June Beck for acquiring the BASF grant for the district.

Motion made by Dr. Kurland, seconded by Mrs. Maluszczak to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Bd Secy Report

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending September 30, 2013, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending September 30, 2013.

Transfers

Approve the October Transfers

Bills

Authorize payment of the October bills, as approved by the Finance Committee.

Authorize payment of the October Cafeteria bills, as approved by the Finance Committee.

Authorize payment of the October Student Activity bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

3. Approve the acceptance of a $5,000.00 grant from BASF Corporation to Katharine D. Malone School for a planting area behind the school.

BASF Grant

Explanation: Kirsten Insigna and June Beck wrote the grant and BASF was impressed with their efforts to foster students' interest in the sciences. They will attend a reception for the check presentation.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business
There was a discussion regarding security at the schools during elections.

Mrs. Maluszczak attended the Parent Academy on HIB, very good presentation, would like to see it marketed differently.

On Board Self-Assessment committee descriptions, Dr. Kurland feels part of the Personnel Committee (grievances) should be handled by the Board as a whole, along with personnel. Forward committee and description changes to Mrs. Maluszczak.

Board planning calendar now has dates.

There will be a Policy Committee meeting Monday October 28th at 5:30 PM.

Strategic Plan, long list of strengths and weaknesses which should be reviewed and would like to have a short list that can be executed in the next five years. Should meet to discuss parameters for next meeting.

New Business
None

Adjournment

Motion made by Mrs. Salny, seconded by Mrs. Chabala that the meeting stand adjourned at 8:50 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary