REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
December 6, 2017

The Rockaway Township Board of Education held a regular meeting on Wednesday, December 6, 2017, at 6:04 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Mr. Babcock and Mrs. Brookes were absent.

Also present were Dr. Greg McGann, Superintendent of Schools and Jacqueline Storts, Assistant Superintendent, Nathanya Simon, Board Attorney.

Motion by Mrs. Chabala, seconded by Mrs. Salny to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Chabala to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:05 PM.

Motion made by Mrs. Chirico, seconded by Mrs. Chabala that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Present were 100 visitors and no members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

PRESENTATION - Distribution of service pins to certificated and non-certificated staff members who have achieved milestone years of service and tenure pins to all certificated and non-certificated staff members who have achieved tenure status.

The Board presented Dr. Kurland with a plaque for the years of service to the district as a Board Member.

Motion by Mrs. Chabala, seconded by Mrs. Salny to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- A member of the public discussed the implementation of a Rogate program as part of the Gifted and Talented program.
- A member of the public asked about live streaming board meetings, we do not have this capability at this time.

Motion by Mrs. Salny, seconded by Mrs. Chabala to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS **Correspondence**

The following correspondence was received for the Board since the last regular meeting:

Cynthia Dodge	Re: Genius Hour Project Fair
Melissa Urwin	Re: Lunch Policy

APPROVE MINUTES

Motion by Mrs. Salny, seconded by Mrs. Chirico to approve the minutes of November 15, 2017.

Roll Call Vote on above, Mrs. Chabala abstained, all remaining present voting yes, motion so carried.

Motion by Mrs. Chirico, seconded by Mrs. Chabala to approve the special meeting minutes of November 27, 2017.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann report there was 1 new HIB investigations Case #154 as unconfirmed.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to affirm HIB Case #152 as confirmed and Case #153 as confirmed.

Dr. McGann discussed the following:

- Winter Concert schedule.
- Mr. McGovern's Safety Procedures Presentation. Kindergarten, YMCA afterschool students were supplied with colored tags for dismissal.
- 12/14 Genius Hour to be held by Mrs. Dodge 6-9 pm.
- Thanked Dr. Kurland and Mr. Babcock for their service to the board.
- Letter of resignation.

Roll Call Vote on above, all present voting yes, motion so carried.

2. Informational Items:
    - Field Trips for approval
    - November 2017 Enrollment
    - November 2017 Evacuation Drill Report
    - November 2017 Nurses Report

The following information was present by the Business Administrator in her report:

No report

Committee Reports
Education Committee – Discussed the following:

- Curricula to be approved
- IRLA discussion
- Special Education Report to be given after 90 days
- Discovery Learning to be extended to Social Studies

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Chirico, seconded by Mrs. Chabala to approve the following personnel recommendations.

1. **Employment**
   Approve the employment of the following staff listed below as a Home Instructor, on an "as needed" basis, for the 2017-2018 school year. The rate of pay is $46.00 per hour.

   Robin Williams

   Explanation – Instructional staff necessary to provide Home Instruction, where needed.

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2017-2018 school year:

Lauren Carozza Dover, NJ	Montserrat College of Arts, MA (BA) Certification: County Effective Date: December 7, 2017
Deanna DePetris Parsippany, NJ	Centenary College, NJ (BA) Certification: State Effective Date: December 7, 2017
Deanna Duczeminskyj Edison, NJ	Kean University, NJ (MA) Certification: State Effective Date: December 7, 2017
Elisa Gonzalez Dover, NJ	Rowan University, NJ (BA) Certification: County Effective Date: December 7, 2017
Nasim Maclay Rockaway, NJ	Montclair State University, NJ (BA) Certification: County Effective Date: December 7, 2017
Justin Palatini Rockaway, NJ	The University of Mississippi, MS (BA Certification: County Effective Date: December 7, 2017
Michael Puzio Rockaway, NJ	Rutgers State University, NJ (BA) Certification: County Effective Date: December 7, 2017
Cheryl Sproul Rockaway, NJ	Fairleigh Dickinson University, NJ (MA) Certification: State Effective Date: December 7, 2017
Joy VanWingerden Newfoundland, NJ	William Paterson University, NJ (BA) Certification: State Effective Date: December 7, 2017

3. **Extended Leave of Absence**

Approve an extended leave of absence for Ann Kerin, a full-time School Counselor, at the Catherine A. Dwyer School, without pay, under the New Jersey Twelve Week Family Leave Act, effective December 6, 2017 through December 22, 2017. (Mrs. Kerin is expected to return to work on January 2, 2018).

4. **Leave of Absence**

Approve a leave of absence for Colleen Bachmann, a full-time Grade 5 Resource Room Teacher, at the Birchwood School, with pay, effective March 1, 2018 through April 20, 2018, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective April 23, 2018 through June 1, 2018. (Mrs. Bachmann is expected to return to work on June 4, 2018).

Approve a leave of absence for Paula Schul, a full-time Grade 1 Teacher, at the Katharine D. Malone School, with pay, effective November 27, 2017 through February 15, 2018. (Mrs. Schul is expected to return to work on February 20, 2018).

5. **Leave Replacement Assignment**

Approve a leave replacement assignment for Kathleen Innocenti, replacing Paula Schul, a full-time Grade 1 Teacher, at the Katharine D. Malone School, effective December 4, 2017 through February 15, 2018. The rate of pay is $150.00 per diem

6. **Reassignment**

Approve the reassignment of Marissa DePetris, a part-time Resource Room Teacher, for Grade 4, at 19.50 hours per week, at the Birchwood School to a full-time Resource Room Teacher, for Grade 4, at the Birchwood School, effective January 2, 2018 through June 30, 2018. The annual prorated salary will be $60,319.00 BA (Step 6). (Ms. DePetris holds Standard Certificates as an Elementary School Teacher for Grades K-6 and as a Teacher of Students with Disabilities). (Ms. DePetris is replacing Employee Number 4034).

Approve the reassignment of Meghan Marencik, an hourly, as needed basis, Occupational Therapist, for the district to a full-time Occupational Therapist, at the Dennis B. O'Brien School, effective January 2, 2018 through June 30, 2018. The annual prorated salary will be $63,129.00 MA (Step 4). (Ms. Marencik holds a Standard Certificate as a School Occupational Therapist). (Ms. Marencik is replacing Mrs. Scardena)

7. **Resignation**

Approve the resignation of Larissa Longberg, a full-time School Psychologist, at the Catherine A. Dwyer and Katharine D. Malone Schools, effective January 29, 2018.

8. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Laura Guzik, a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, per the student's IEP, at the Katharine D. Malone School, effective December 7, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Mrs. Guzik is replacing Ms. Campbell).

Approve the employment of Elwira Lardiere, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, in Grade 4, at the Dennis B. O'Brien School, effective December 7, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Approve the employment of James Rathbun, a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective November 20, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Approve the employment of Sabrina Rodriguez, a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, per the student's IEP, at the Katharine D. Malone School, effective December 7, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Mrs. Rodriguez is replacing Ms. Pickett).

Approve the employment of Lisa Anne Sweeney, a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, per the student's IEP, at the Katharine D. Malone School, effective December 7, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Mrs. Sweeney is replacing Ms. DeFeo).

Approve the employment of Patricia Willadsen, a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective November 28, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Extended Leave of Absence

Approve an extended leave of absence for Michele Sewatsky, a full-time Administrative Assistant, for the Dennis B. O'Brien School, with pay, effective December 1, 2017 through December 22, 2017. (Mrs. Sewatsky is expected to return to work on January 2, 2018).

Approve an extended leave of absence for Milagro Talbot, Administrative Secretary to the Assistant Superintendent of Schools, at the Central Office, with pay, effective November 28, 2017 through January 3, 2018. (Mrs. Talbot is expected to return to work on January 4, 2018).

Leave of Absence
Approve a leave of absence for Francesca Russo, a Bus Driver, for the Transportation Department, with pay, effective November 27, 2017 through January 12, 2018. (Mrs. Russo is expected to return to work on January 15, 2018).

Reassignment
Approve the reassignment of Christina Bavaro, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Birchwood School to a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Stony Brook School, effective November 27, 2017 through June 30, 2018.

Approve the reassignment of Joan Hoyt, a part-time office Staff Assistant, at 17.50 hours per week, at the Dennis B. O'Brien School to a part-time 10 month Grade II Clerk Typist, at 22 hours per week, at the Dennis B. O'Brien School, effective January 2, 2018 through June 30, 2018. The annual prorated salary will be $18,000.00. (Mrs. Hoyt is replacing Mrs. McCann).

Reemployment
Approve the reemployment of Joan Price, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Katharine D. Malone School, effective December 6, 2017 through June 30, 2018. The rate of pay will be $17.75 (Step 2) per hour.

Resignation
Approve the resignation of Theresa DeCroce, a part-time office staff assistant, at the Birchwood School, effective December 1, 2017.

Approve the resignation of Kathleen Innocenti, a part-time special education staff assistant, at the Katharine D. Malone School, effective December 4, 2017.

Approve the resignation of Jessica Messuri, a part-time special education staff assistant, at the Copeland Middle School, effective November 27, 2017.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following recommendation.

Approve the resignation of Dr. Gregory McGann, Superintendent of Schools, effective July 1, 2018.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Curriculum/Instruction
Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following curriculum/instruction recommendations.

1. Approve the following new and revised curricula:

- ELA Strategies – Grades 6-8
- Math Strategies – Grades 6-8
- STEAM – Grades 6-8
- TV Studio
- German

Explanation: As components of an enhanced academic middle school schedule

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration
Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

Bedside Instruction

1. Authorize a contract between High Focus Centers and the Rockaway Township Board of Education to provide educational instruction to district students for the 2017/2018 school year, on an as needed basis. The fee for tutorial services is $46.00 per hour.

   Explanation: Instructional services for students while a client at their facility

Bedside Instruction

2. Authorize a contract between Brookfield Schools and the Rockaway Township Board of Education to provide educational instruction to district students for the 2017/2018 school year, on an as needed basis. The fee for tutorial services is $46.50 per hour.

   Explanation: Instructional services for students during their stay at Summit Oakes Hospital.

Morris County Vocational School Transportation Agreement

3. Authorize a joint transportation agreement with Rockaway Township to transport Morris County Vocational School students to athletic events and trips from 12/1/2017 to 6/30/2018.

   Explanation: Shared service agreement with Morris County Vocational School

Pet Therapy

4. Approve the Creature Comfort Pet Therapy to come in once a month to visit the Kindergarten and first grade classes at KDM, to be paid for through a PTA grant they were awarded last year.

MOU-Live Stream Video Sharing

5. Motion to approve the Memorandum of Understanding-Live Stream Video Sharing.

MOA

6. Motion to approve the Uniform State Memorandum of Agreement between the Rockaway Township Board of Education and Law Enforcement Officials for the 2017-2018 school year.

NCLB Grant

7. Approve salary and stipends funded with NCLB FY17-18 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	% FUNDED
DeFilippo, Andrea	Title I After School Clerk Sub	CAD	$20.00 session	100% Title I
DePetris, Deanna	Title I After School Teacher (3 days)	BW	$2,850.00 (3 QT)	100% Title I
Storer, Jennifer	Title I After School Nurse	BW	$46.00 HR	100% Title I
DeFeo, Lauren	Title I After School Nurse (2 Days)	CAD	$46.00 HR	100% Title I
DeCandia, Rosa	Title I After School Nurse (1 Day)	CAD	$46.00 HR	100% Title I
Boykow, Diane	Title I Bus Driver	DBO	$28.64 HR	100% Title I
Chovanec, T. Melinda	Title I Bus Driver	CAD	$31.64 HR	100% Title I
Fitzsimmons, Rosemary	Title I Bus Driver	CAD	$29.58 HR	100% Title I
Kelley, Maria	Title I Bus Driver	BW	$28.64 HR	100% Title I
Tuluca, Mihaela	Title III Immigrant Support Teacher	Rock Boro	$46.00 HR	100% Title III Imm.

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

Bedside Instruction

8. Authorize a contract between Silvergate Prep and the Rockaway Township Board of Education to provide educational instruction to district students for the 2017/2018 school year, on an as needed basis. The fee for tutorial services is $46.00 per hour.

   Explanation: Instructional services for students while a patient at the clinic.

OT Student Observer

9. Approve Elizabeth Clayton, a University of Delaware student, to observe Occupational Therapists in the district from January 2, 2018 to January 21, 2018.

   Explanation: Requirement for degree.

Special Education Contract

10. Authorize a contract between Pediatric Therapeutics and Scott Baglish and the Rockaway Township Board of Education to conduct an independent Educational Evaluation, on an as needed basis, for the 2017/2018 school year at a rate of $500.00 per evaluation:

    Explanation: For provision of independent evaluations, when necessary.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Maluszczak, seconded by Mrs. Chirico to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Financials and Bills

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending October 31, 2017, and

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending October 31, 2017.

   Authorize October 2017 account transfers as submitted.

   Authorize payment of the December bills, as approved by the Finance Committee.

   Authorize payment of the December Cafeteria bills, as approved by the Finance Committee.

   Authorize payment of the December Student Activity bills, as approved by the Finance Committee.

Authorize payment of the November Unemployment bill, as approved by the Finance Committe

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

Change Order

3. Approve Change Order #001R as a decrease in the allowance in the amount of $15,890.58 for the HVAC Upgrades at Catherine A. Dwyer School.

Maintenance Vehicle

4. Approve the purchase of a new maintenance vehicle in the amount of $22,821.12 through state contract –ESC Co-op #65MCESCCPS- ESCNJ 17/18-21

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

none

New Business

none

No Public comment.

Motion made by Mrs. Salny, seconded by Mrs. Chabala that the meeting stand adjourned at 8:46 PM and to return to Executive Session for personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mrs. Chabala that the meeting stand adjourned at 10:46 PM

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary