REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
March 28, 2018

The Rockaway Township Board of Education held a regular meeting on Wednesday, March 28, 2018, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Mezik and Mrs. Salny.

Also present was Jacqueline Storts, Assistant Superintendent.

Motion by Mrs. Chabala, seconded by Mrs. Mezik to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Brookes, seconded by Mrs. Maluszczak to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:02 PM.

Motion made by Mrs. Brookes, seconded by Mrs. Maluszczak that the closed session meeting stands adjourned at 7:30 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:32 PM. Present were 100+ visitors (42 stayed) and one member of the press.

Mrs. Salny reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Chabala, seconded by Mrs. Brookes to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- CMS Choral Group sang a collection of several songs
- Spelling Bee Hosts – said a few words
- Principals introduce the Spelling Bee participants
- Mike Puzio – Councilman – introduced town budget, the budget presented had drastic cuts.
- A member of the community was disappointed that Mrs. Storts did not apply to be superintendent, Concerned about the security cuts – Concerned about funding the visual arts is there a way to do this in the budget.
- A member of the community voiced concern about Birchwood School safety.
- A member of the community thanked Mr. Gonnella for planning the first family night and the children enjoyed it, painted murals.
- A member of the community said thank you for basketball and working with them.
- A member of the community voiced concern about Birchwood School.

Motion by Mrs. Brookes, seconded by Mrs. Maluszczak to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS | **Correspondence**

The following correspondence was received for the Board since the last regular meeting:

Nicole Defilippo	Re: Thank you
Chirag V. Shah	Re: Honors Biology in Middle School
Jen Tomasini(2)	Re: KDM situation
Bria Spotts	Re: Youth Art Month
Tanya Shields	Re: Free to Be You and Me

APPROVE MINUTES

Motion by Mrs. Chirico, seconded by Mrs. Brookes to approve the minutes of March 13, 2018.

Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to approve the minutes of March 14, 2018.

Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Brookes, seconded by Mrs. Maluszczak to approve the minutes of March 15, 2018.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Ms. Storts reported there was one new HIB investigations Case #168 as confirmed.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to affirm HIB Case #165 as confirmed, #166 as unconfirmed, and #167 as unconfirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

Informational Items:
- Field trips for approval
- Spring Break – Changed to 3/30 – 4/3

The following information was present by the Curriculum Director in her report:
- RTEF Grants
- Reflex Math and its uses and successes.

The following information was present by the Business Administrator in her report:
- The District received additional State Aid in the amount of $230,967.

Committee Reports
- Education Committee to set a date in April.
- Negotiations Committee met and set 2 dates moving forward.
- Policy Committee met on Monday discussed a few policies for next Board meeting.
- Technology meeting April 8 @ 6:00 at Board Office.
- Curriculum Committee met and discussed Reflex Math.

The following actions were taken during the Regular Meeting of the Board:

Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Chabala, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Employment**
   Approve the employment of Erik Schlemm as an Adaptive Physical Education Teacher, on an "as needed" basis, at the Copeland Middle School, effective April 9, 2018 through June 30, 2018. The rate of pay will be $46.00 per hour. (Mr. Schlemm is replacing Mr. Khan).

   Approve the employment of the following District Educational Support Technologists, as Test Coordinators, for an additional 10 hours each, effective March 19, 2018 through May 25, 2018. The rate of pay will be $46.00 per hour.

Kenneth Baker Mandy Thomas
Steven Conlon Karen O'Donnell
Drew Hedges John Titus
Jennifer Hlubik
Explanation – Additional hours needed for testing of PARCC and NJSLA per State requirements.

Approve the employment of Jennifer Klak and Stacey Wisniewski, Summer Program Directors for 2018-2019 Summer School Program, effective immediately. The annual (shared) stipend is $8,500.00. The work will be done in addition to their full time duties.

Approve the employment of Marie Varcadipane, Summer Programs Supervisor for the 2018-2019 Summer School Program, effective July 3, 2018 through August 1, 2018. The annual stipend is $3,864.00.

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2017-2018 school year:

Shaina Doshi Dover, NJ	William Paterson University, NJ (BS) Certification: County Effective Date: March 22, 2018
Erik Schlemm Secaucus, NJ	Montclair State University, NJ (BS) Certification: State Effective Date: March 22, 2018
Elizabeth Wasdyke Dover, NJ	East Stroudsburg University, PA (BS) Certification: State Effective Date: March 22, 2018

3. **Reassignment**

Approve the reassignment of Justin Khan, an hourly Adaptive Physical Education Teacher, at the Copeland Middle School to a full-time Physical/Health Education Teacher, at the Catherine A. Dwyer, Dennis B. O'Brien and Katharine D. Malone Schools, effective April 9, 2018 through June 30, 2018. The annual prorated salary will be $55,384.00 BA (Step 1). (Mr. Khan holds a Certificate of Eligibility with Advanced Standing as a Teacher of Health and Physical Education). (Mr. Khan is replacing Mrs. Wisse).

4. **Resignation**

Approve the resignation, due to retirement of Patricia Jaremcak, a full-time Grade 3 Teacher, at the Katharine D. Malone School, effective July 1, 2018.

Approve the resignation of Rozanna Shindelman, a leave replacement assignment for Sarah Florio, a full-time School Psychologist, at the Copeland Middle School, effective April 27, 2018.

5. **Revised Leave of Absence**

Approve a revised leave of absence for Vanessa Waxman, a full-time Instructional Coach/District General and Special Education Support Technologist, at the Copeland Middle School, with pay, under the New Jersey Twelve Week Family Medical Leave Act, effective February 6, 2018 through April 20, 2018, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective April 23, 2018 through June 29, 2018. (Mrs. Waxman is expected to return to work on July 1, 2018).

6. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Leave of Absence

Approve a leave of absence for Michele Sewatsky, a full-time Administrative Assistant,

for the Dennis B. O'Brien School, with pay, effective March 21, 2018 through April 30, 2018. (Mrs. Sewatsky is expected to return to work on May 1, 2018).

Resignation
Approve the resignation, due to retirement of Kathy Moore, a full-time District Nurse, at the Copeland Middle School, effective July 1, 2018.

Approve the resignation of Catherine Viegas, a part-time Special Education Staff Assistant, at the Katharine D. Malone School, effective March 28, 2018.

Termination of Employment
Approve the termination of Employee Number 6185 effective March 1, 2018.

Approve the termination of Employee Number 6298 effective April 2, 2018.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction
Motion made by Mrs. Maluszczak, seconded by Mrs. Brookes to approve the following curriculum/instruction recommendations.

1. Approve the following Curriculum Committee members to write the new curricula indicated below, at $500 each, per the current RTEA contracted rate. The new curricula are to be written in preparation for implementation in the 2019-2020 school year.

Curriculum	Committee Member
German, Grade 8	Amy Hyman Nehrin Makhlouf

Motion by Mrs. Chabala, seconded by Mrs. Brookes to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

A member of the community commented on the Reflex Math program.

Motion by Mrs. Brookes, seconded by Mrs. Mezik to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration
Motion made by Mrs. Brookes, seconded by Mrs. Chabala to approve the following administrative recommendations.

RTEF Grants

1. Motion to approve the acceptance of funds from RTEF for the following Innovative Education Projects:

   a. Dot & Dash to the Rescue – Dash & Dot are programmable computer-based robots that will be used to introduce basic programming and cause and effect to 6th-8th grade students in the Autism & MD program.
   Teachers: Heather Redlich, Jennifer Berta, and Desiree Ahlers
   Materials: Wonder Workshop Dash & Dot Robot Wonder Pack; Dash robot (2); and 3 yr protection plan (3; 1 for wonder pack and 2 for the Dash robots)
   Cost: Not to exceed $700

   b. Augmented Reality iPad/Flash Cards - The Augmented Reality Cads and iPad will be

used as a daily center in kindergarten to reinforce and help students retain letters, sounds, numbers, and colors.
Teacher: Megan Ruppel
Materials: iPad; 3 yr AppleCare+; case; and Augmented Reality Flash Cards
Cost: Not to exceed $500

Bedside Instruction

2. Authorize a contract between the Center for Children's Behavioral Health and the Rockaway Township Board of Education to provide educational instruction to district students for the 2017/2018 school year, on an as needed basis. The fee for tutorial services is $75.00 per hour, up to 2 hours per day..

Explanation: Instructional services for students while a patient at the clinic.

Sidebar Agreement

3. Motion to approve the side bar agreement between the Rockaway Township Bus Driver's Association and the Rockaway Township Board of Education.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Brookes, seconded by Mrs. Chirico to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Financials and Bills

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending February 28, 2018, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending February 28, 2018

Authorize February 2018 account transfers as submitted.

Authorize payment of the March bills, as approved by the Finance Committee.

Authorize payment of the March Cafeteria bills, as approved by the Finance Committee.

Authorize payment of the March Student Activity bills, as approved by the Finance Committee

Authorize payment of the March After School bills, as approved by the Finance Committee.

Authorize payment of the March Unemployment bill, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

Bus Lease Purchase

3. Authorize the purchase of two (2) 54 passenger Thomas buses for $251,126.88 and two (2) 24 passenger GMC/Thomas school vans for $118,529.34, through the District's Cooperative Pricing Agreement with the Middlesex Regional Education Services Commission (Lead Agency System Identifier #65MCESCCPS).

Explanation: Buses will be financed through the Morris County Improvement Authority, County Guaranteed Leasing Program.

4. A RESOLUTION BINDING THE Rockaway Township BOE TO PURCHASE ELECTRIC GENERATION SERVICES THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES ("ACES") BidCooperative Pricing System ID#E8801-ACESCPS

RESOLUTION NUMBER 4

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq*., and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq*. ("EDECA") and the regulations promulgated thereunder; and

WHEREAS, the Rockaway Township BOE is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it

will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Equipment Disposal

5. WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition/sale of surplus property.

   Authorize disposal of the following obsolete equipment, not bid upon at equipment sale, as per the attached.

Non Public Purchasing

6. Approve purchase of 43" monitor for the Chabad Early Learning Center using $581.03 of Non-public Security funds.

   Approve purchase of 3 Acer Tablets for the Chabad Early Learning Center using $225.21 of Non-public Technology funds.

   Explanation: Supplies/Equipment using Nonpublic Funding for Technology and Security need board approval.

7. **2018-2019 TENTATIVE BUDGET RESOLUTION**

ROCKAWAY TOWNSHIP BOARD OF EDUCATION
2018-2019 TENTATIVE BUDGET RESOLUTION
March 28, 2018

BE IT RESOLVED that the tentative budget be approved for the 2018-2019 school year using the 2018-2019 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2018-19 Total Expenditures	52,420,007	553,063	541,800	53,514,870
Less: Anticipated Revenues	7,153,579	553,063	132,887	7,839,529
Taxes to be Raised	45,266,428	0	408,913	45,675,341

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Copeland Middle School Cafeteria, 100 Lake Shore Drive, Rockaway New Jersey on April 25, 2018 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

BE IT FURTHER RESOLVED, that the Board of Education approves the following Capital Reserve Account Withdrawal for the 2018-2019 budget:

Stony Brook HVAC & Boiler Replacement	$ 1,746,250
Stony Brook Window Replacement	$ 981,500
Total Capital Reserve Withdrawal	$ 2,727,750

Further approve, in accordance with N.J.S.A. 18A:19-1, that for the 2018-2019 school year the annual maximum for regular business travel shall be $1,500 per employee.

Further approve, that for the 2018-2019 school year the Rockaway Township Board of Education shall set $80,850 as the maximum travel expenditure amount for the budget year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.2 and N.J.A.C. 6A-9.3 (c)14, the maximum dollar limit for public relations and professional services of: $13,000 for printing services, $200,000 for legal services, $46,600 for auditing services, $20,000 for Architect of Record services and $10,000 for professional services related to public relations for the 2018-2019 school year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.8 the dollar threshold for awards to recognize special accomplishments at $35.00 per student for the 2018-2019 school year.

THEREFORE, BE IT RESOLVED, that the Rockaway Township School District Board of Education approves that the unused taxing authority of $2,797,770, be banked for potential use in the subsequent three fiscal years.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy
None.

Old Business

- Mrs. Salny reported that most board members attended “STOP THE BLEED” program.

New Business

- Mrs. Helbourg attended Family bonding night – discussed technology and painted ceiling tiles and the mural – really nice family night

- Mrs. Maluszczak reported that the RTSAA– moving forward with their 20 years of service to community. May 31is celebrity day. Applying for new grants – looking for additional sources for the program.

Motion by Mrs. Brookes, seconded by Mrs. Helbourg to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- A member of the community voiced concern about a staff transfer.

- A member of the community voiced concern about Birchwood School.

- A member of the community discussed that Mrs. Jaremack is retiring; she will be missed by a lot of people – thank you to her.

- A member of the community reported that Sunday April 14 is the RT Library festival.

- A member of the community voiced concern about Birchwood School.

Motion by Mrs. Helbourg, seconded by Mrs. Chabala to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Motion made by Mrs. Brookes, seconded by Mrs. Mezik that the meeting stand adjourned at 8:52 PM and to return to Executive Session for Personnel issues.

Motion made by Mrs. Chabala, seconded by Mrs.Chirico that the meeting stand adjourned at 10:12 PM

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary