REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
September 19, 2017

The Rockaway Township Board of Education held a regular meeting on Tuesday 19, 2017, at 6:07 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Also present was Dr. Greg McGann, Superintendent of Schools.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Maluszczak, seconded by Mrs. Chirico to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:08 PM.

Motion made by Mrs. Maluszczak, seconded by Mrs. Salny that the closed session meeting stand adjourned at 7:30 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:33 PM. Present were 13 visitors and no members of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Brookes, seconded by Mr. Babcock to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- Mr. Ray Pinney made a special presentation to Sue Salny for 20 years of service, thank you from the NJ School Boards Association.
- A member of the public thanked Dr. McGann for sending out the "Don't Press Send" program information along with several suggestions.
- A member of the public commented on various Special Education concerns.

Motion by Mrs. Brookes, seconded by Mrs. Maluszczak to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

The following correspondence was received for the Board since the last regular meeting:

Anthony Lusardi	Re: Citizen Newspaper : Rock Twp BOE general elections, contacts
Karin Kasper	Bus Issue
Richard & Kristin Hernandez	Incident
Lisa Mezik	Received a letter from William Shlala re: Widespread changes in case managers(2)
Lisa Mezik	Negative changes in team taught classrooms affect both children & staff(2)
Lisa Mezik	Inaccuracies in the BOE agenda under communication(3)

APPROVE MINUTES

Motion by Mrs. Chabala, seconded by Mr. Babcock to approve the minutes of September 6, 2017.

Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Brookes, seconded by Mrs. Chirico to approve the minutes of September 14, 2017.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann report there were 2 new HIB investigations Case #135 as unconfirmed and Case #136 as unconfirmed.

Dr. McGann also reported on the following:

- "Don't Press Send" registration link information
- Harlem Wizards – Sunday 10/15/2017 sponsored by the Rockaway Township Educational Foundation
- There is a Harley Motorcycle Raffle to support the Rockaway Township Substance Abuse Alliance.

2. Informational Items:
   - Field Trips for Approval

The following information was present by the Business Administrator in her report:
No report

Committee Reports
Education Committee to reschedule September meeting.
Shared Services Meeting at Town Hall on October 10th.

The following actions were taken during the Regular Meeting of the Board:

Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Chabala, seconded by Mrs. Brookes to approve the following personnel recommendations.

1. **Employment**

   Approve the employment of Danielle Reilly, a full-time Grade 5 Teacher, at the Birchwood School, effective September 18, 2017 through June 30, 2018. The annual prorated salary will be $57,784.00 BA (Step 3). (Miss Reilly holds a Standard Certificate as an Elementary School Teacher in Grades K-6).

   Approve the employment of Bree Robinson, a full-time Grade 4 Teacher, at the Catherine A. Dwyer School, effective September 18, 2017 through June 30, 2018. The annual prorated salary will be $58,409.00 BA+15 (Step 3). (Miss Robinson holds a Standard Certificate as an Elementary School Teacher in Grades K-6).

2. **Employment/Substitute Teachers**

   Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2017-2018 school year:

Jessica Messuri	Kean University, NJ (BA)
Dover, NJ	Certification: State
	Effective Date: September 20, 2017

3. **Leave of Absence**

   Approve a leave of absence for Mary Ledyard, a part-time Academic Intervention Teacher, at 19.50 hours per week, at the Katharine D. Malone School, without pay, under the New Jersey Twelve Week Family Leave Act, effective September 18, 2017

through October 13, 2017. (Mrs. Ledyard is expected to return to work on October 16, 2017).

4. **Leave Replacement Assignment**

Approve a leave replacement assignment for Melyssa Pickett, replacing Jennifer Ruchalski, a full-time Special Education Teacher, at the Copeland Middle School, effective September 25, 2017 through March 23, 2017. The rate of pay is $150.00 per diem.

5. **Reemployment**

Approve the reemployment of the county and state certified Substitute Teachers for the district, for the 2017-2018 school year, as per the attached list. The rate of pay is $80.00 per full day and $52.00 per half day for regular substitutes. Substitutes that attend the orientation program will receive $90.00 per full day and $60.00 per half day.

6. **Resignation**

Approve the resignation, due to retirement, of Colleen Flannery, a full-time Resource Room Teacher, at the Catherine A. Dwyer School, effective December 1, 2017.

7. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Anthony Andrade, a part-time Staff Assistant, at 17.50 hours per week, in the Resource Room, at the Copeland Middle School, effective September 25, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Approve the employment of Roman Eshete, a part-time Staff Assistant, at 17.50 hours per week, for copy/lunch/recess duties, at the Catherine A. Dwyer School, effective September 25, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Mrs. Eshete is replacing Mrs. Olsen).

Approve the employment of Dawn Filippone, a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, at the Katharine D. Malone School, effective September 25, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour. (Mrs. Filippone is replacing Mrs. Rosellini).

Approve the employment of Jessica Messuri, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective September 25, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Approve the employment of Patricia Slavinski, a part-time Staff Assistant, at 17.50 hours per week, in the Resource Room, at the Katharine D. Malone School, effective September 25, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Approve the employment of Catherine Viegas, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Katharine D. Malone School, effective September 25, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Approve the employment of Anne Yacavino, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Dennis B. O'Brien School, effective September 25, 2017 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

Extended Leave of Absence

Approve an extended leave of absence for Luis Carmona, a full-time Custodian, at the Copeland Middle School, with pay, effective September 1, 2017 through September 29, 2017. (Mr. Carmona is expected to return to work on October 2, 2017).

Reassignment

Approve the job reassignment of Hector Huertas, a Substitute Custodian, for the Buildings and Grounds Department to a part-time Night Custodian, at 25 hours per week, for the Copeland Middle School, effective September 20, 2017 through June 30, 2018. The annual prorated salary is as follows:

Base Salary (Custodian Step 1)	$23,641.00
Night Differential Stipend	800.00
Total Prorated Salary	$24,441.00

Approve the job reassignment of Luis Velez, a Substitute Custodian, for the Buildings and Grounds Department to a full-time Night Custodian, for the Catherine A. Dwyer School, effective September 20, 2017 through June 30, 2018. The annual prorated salary is as follows:

Base Salary (Custodian Step 1)	$37,826.00
Night Differential Stipend	800.00
Total Prorated Salary	$38,626.00

Revised Leave of Absence

Approve a revised leave of absence for Brian Grevesen, a full-time Mechanic, for the Transportation Department, with pay, effective August 7, 2017 through September 22, 2017. (Mr. Grevesen is expected to return to work on September 25, 2017).

Approve a revised leave of absence for Jose Quiroga, a full-time Custodian, at the Catherine A. Dwyer School, with pay, effective July 18, 2017 through August 20, 2017, the leave will continue, without pay, effective August 21, 2017 through September 5, 2017. (Mr. Quiroga is expected to return to work on September 6, 2017).

Resignation

Approve the resignation of Stefanie Campbell, a part-time special education staff assistant, at the Katharine D. Malone School, effective July 1, 2017.

Approve the resignation of Samantha Cardona, a part-time special education staff assistant, at the Katharine D. Malone School, effective July 1, 2017.

Approve the resignation of Melyssa Pickett, a part-time special education staff assistant, at the Katharine D. Malone School, effective September 25, 2017.

Approve the resignation of Suzanne Wilde, a part-time special education staff assistant, at the Copeland Middle School, effective September 5, 2017.

Approve the resignation of Jason Wooster, a part-time special education staff assistant, at the Copeland Middle School, effective July 1, 2017.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following curriculum/instruction recommendations.

1. Amend approval for Lauren Clark, a Rutgers University student enrolled in the School Nurse Certification Program, to complete clinical hours with Regina Adamson as her clinical preceptor, at Katharine D. Malone School, during the Spring 2018 semester.

   Explanation: Postponement due to Nursing Program commitments.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration
Motion made by Mrs. Salny, seconded by Mr. Babcock to approve the following administrative recommendations.

Bedside Instruction

1. Authorize a contract between Saint Clare's Hospital and the Rockaway Township Board of Education to provide bedside instruction to district students for the 2017/2018 school year, on an as needed basis. The fee for tutorial services is $55.00 per hour.

   Explanation: Instructional services for students while hospitalized

All Saints Academy Transportation Agreement

2. Authorize a joint transportation agreement with Rockaway Township to transport All Saints Academy students to athletic events and trips for the 2017-2018 school year.

   Explanation: Shared service agreement with All Saints Academy.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance
Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Financials and Bills

2. Authorize payment of the September 2017 bills, as approved by the Finance Committee.

   Authorize payment of the September Student Activity bills, as approved by the Finance Committee.

   Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

Change Order

3. Approve Change Order #002 as a decrease in the allowance in the amount of $4,061.25 for the electrical service upgrade at Birchwood School.

Change Order

4. Approve Change Order #002 as a decrease in the allowance in the amount of $42,308.02 for the Boiler Replacement at Copeland MS and Katharine D. Malone School.

Change Order

5. Approve Change Order #001 for additional outside pipe installation as an in the amount of $2,500.00 for the asbestos abatement at Catherine A. Dwyer School.

Facilities Use

6. Approve the facilities usage for the month of October as per attached.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

None

Old Business

None

New Business

None

No Public comment.

Motion made by Mr. Babcock, seconded by Mrs. Chabala that the meeting stand adjourned at 8:00 PM and to return to Executive Session for personnel issues.

Motion made by Mrs. Chirico, seconded by Mrs. Brookes that the meeting stand adjourned at 9:10 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary