REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
September 5, 2018

The Rockaway Township Board of Education held a regular meeting on Wednesday, September 5, 2018, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Mezik and Mrs. Salny.

Also present were Dr. James McLaughlin, Superintendent of Schools, Dr. Peter Turnamian, Interim Assistant Superintendent, and Nathanya Simon, Board Attorney.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:01 PM.

Motion made by Mrs. Chabala, seconded by Mrs. Chirico that the closed session meeting stands adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:30 PM. Present were 22 visitors and no members of the press.

Mrs. Salny reopened the regular business meeting of the Board with the Pledge of Allegiance.

- Mrs. Salny acknowledged that it was Rosemary Chabala's last meeting as a Board Member with a speech and a plaque about Mrs. Chabala's passion for serving the children of Rockaway Township.
- Presentation – Funtronics Floor- Mrs. Mastandrea presented the special education program used in Europe, RT is the first district in NJ to implement the program.

Motion by Mrs. Chabala, seconded by Mrs. Mezik to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- A member of the community asked about the Gifted and Talented program.
- A member of the community commented on the changes in the Federal tax laws and asked what the board doing to contain local school taxes.

Motion by Mrs. Brookes, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

No correspondence was received for the Board since the last regular meeting:

APPROVE MINUTES

Motion by Mrs. Chirico, seconded by Mrs. Helbourg to approve the minutes of August 29, 2018.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:

Yesterday we commenced the 2018-2019 school year - we were truly happy to welcome our students back to each of our schools. It was the first of 180 precious opportunities to engage our students along the path of learning. We look forward to maximizing each moment of these opportunities with our students, with intention and with purpose, during the upcoming year.

Last Friday our Anti-Bullying Specialists, principals and assistant principals engaged in a full day training with David Nash, considered to be one of the foremost experts in our state regarding the HIB process. As a group we examined our practices and analyzed cases that have occurred throughout the state in an effort to hone our knowledge and skills in this critically important area.

September is set aside as Suicide Prevention Month. Schools, including our own, have been impacted by this increasingly tragic occurrence. Sadly, stigma about suicide and mental health challenges, lack of access to care, or lack of knowledge about their symptoms prevent too many from seeking the life-saving help that is available. Throughout the month of September, the school district will continue to raise awareness and provide resources to our students and to our community, not as a one-time effort but as part of continued focus on behalf of our students.

Tonight we will welcome Ms. Deirdre Mastandrea to provide a presentation regarding an innovative technology addition to our special education offerings. It is our intent that each board meeting, when practical, will include a presentation to the board that will highlight the developments of our work with students. I have forwarded a copy of the presentation calendar as it presently stands with the members of the board. Updates as the year progresses will be regularly provided.

During the month of September, we invite all parents of our students to join us at Back to School Nights. Back to School Nights provide parents with an introduction to the school year, an overview of procedures and an insight into the year's content and curriculum. The theme of our year is "Working Together is Success". There is no better exemplification of this theme than that of parent-school partnership. When parents and schools work together, everything is possible for our students. Please join us on Back to School Nights in the first step of partnership for the 2018-2019 school year. The dates for each school have been posted on our website.

Informational Items:

- 2017-2018 Student Safety and Data System Report

The following information was presented by the Business Administrator in her report:
No report

The following information was presented by the Curriculum Director in his report:

Montclair State University Network for Educational Renewal (MSUNER)

- I am pleased to report we will continue to continue our partnership with the MSUNER program to provide professional development opportunities for our teachers throughout the school year.
- I met with our District Coordinator, Gina Parisi to learn more about our partnership with MSUNER. In recent years, the majority of our teachers who participate are from Catherine A Dwyer. Gina and I discussed ways we can expand these professional development opportunities in our other schools by Gina presenting at Faculty meetings in September about the opportunities.
- Currently we have 43 faculty members certified as MSUNER Clinical Faculty members which means they can apply for $1000 study group grants and $200 incentive grants. This past year, two teaches were awarded study group grants and five teachers were awarded incentive grants. We also had six teachers attend the MSUNER Summer Conference.
- Teachers can be certified as Clinical Faculty by attended 3 mini workshops on the following topics:
    - Coaching & Mentoring

  - Teaching for Critical Thinking
  - Culturally Responsive Teaching
- If we increase enrollment in these mini workshops, we can host them in District.

New Teacher Orientation

- We held a New Teacher Orientation on August 27th and 28th in Copeland Middle School media center.

- Below are the results of the evaluation survey completed by the participants.

I am satisfied with these sessions	95% strongly agree
Materials are engaging and useful	95% strongly agree
Topics were well planned and interactive	100% strongly agree / agree
Presenters were effective	100% strongly agree / agree
Atmosphere was enthusiastic, interesting, and conducive to collegial professional exchange	95% strongly agree / agree

L.E.A.D.S.

- This past week I met with a representative from the L.E.A.D program to learn more about curriculum and ways we might explore how we could pursue a partnership and what it might look like.
- L.E.A.D. utilizes Social and Emotional Learning to work through fun and interactive lessons, building the self-confidence young people need to make healthy choices and achieve success. o Promotes positive, pro-social attitudes and behaviors, while fostering healthy relationships, resistance to substance abuse and conflict, and resistance to negative peer pressure and influence.
- Mitigates risk factors and promotes resiliency through the development of following skills and traits: Goal Setting, Decision Making, Effective Communication, Anger Management, Media Literacy, Conflict Resolution, Social and Emotional Competency.
- Each of the Too Good programs feature: Fully Scripted Lessons, Age Appropriate Approach, Assessment and Evaluation.
- For next steps, I will be meeting with the Police Chief to determine the amount of time L.E.A.D. officers could be dedicated to instruction. We also need to determine which grades we might want to implement and which curriculum to integrate the program with.

Listening Tour Dates

- I will be spending a full day at each school meeting with staff on the following dates:
  - Birchwood on 9/7
  - Copeland on 9/13
  - Catherine A. Dwyer on 9/14
  - Dennis B. O'Brien on 9/17
  - Katharine D. Malone on 9/20
  - Stony Brook on 9/21
- I will report back to the Board about the results of my listening tour in October.

Think Tank Updates

- All staff have been encouraged to consider join one of two voluntary think tank committee about literacy instruction or character education.
- Staff may submit their resume and one-page cover letter by COB Sept 7th to be considered for one of the think tank committees.

Update about Gifted and Talented curriculum

- Draft curriculum has been submitted for 6-8 Gifted and Talented Program for review. The theme is "giving back."
- Draft TREX (Think Research Explain Explore Xcell) has been submitted for review. We expect to administer the CoGAT to all 3rd grade students in October.
- All students previously given G&T services will continue to receive these services. The criteria has been the following

Update 8th Grade Biology Class:

- I met with the teacher of our new 8th grade Biology classes. We will be offering two sections of 8th

grade Biology during the 18-19 SY. Students were enrolled in these classes after taking a placement test and a review of their grades. The teacher is rewriting the 9th grade curriculum into 8th grade UbD templates which will guide her instruction during the school year.

- The goal of this course is to position students to consider Physics course as a Freshman and possibly an AP Bio as Sophomore. The course might also position students so they may double up on science courses in High School.

Mrs. Mezik asked about the Biology Curriculum.

Committee Reports
None

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Chabala, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Appointment**

Approve the following appointments for the following staff members:

Anti-Bullying Coordinator (ABC)
Stephen Wisniewski

Anti-Bullying Specialists (ABS):
Birchwood School
Sonya Patel
Katharine D. Malone School
Kelly Bodnar
Copeland Middle School
Megan Bohse
Christine Ciampi
Brittany LaRusso
Catherine A. Dwyer School
Ann Kerin
Dennis B. O'Brien School
Natalia Hubisz
Stony Brook School
Angelica Russo
Alison Smith
Stephen Wisniewski

2. **Extended Leave of Absence**

Approve an extended leave of absence for Danielle Massaro, a full-time Grade 3 Teacher, at the Catherine A. Dwyer School, without pay, effective January 14, 2019 through June 30, 2019. (Mrs. Massaro is expected to return to work on September 1, 2019).

Approve an extended leave of absence for Lisa Solomon, a full-time Resource Room Teacher, at the Katharine D. Malone School, with pay, effective August 29, 2018 through October 9, 2018, the leave will continue without pay, under the Federal Medical Leave Act, effective October 10, 2018 through October 23, 2018. (Mrs. Solomon is expected to return to work on October 24, 2018).

3. **Leave of Absence**

Approve a leave of absence for Claire Capuano, a full-time Grade 5 Teacher, at the Stony Brook School, with pay, effective December 14, 2018 through February 1, 2019, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective February 4, 2019 through May 3, 2019. (Mrs. Capuano is expected to return to work on May 6, 2019).

4. **Revised Leave Replacement Assignment**
Approve a revised leave replacement assignment for Diana Bain-Herbison, replacing Danielle Massaro, a full-time Grade 3 Teacher, at the Catherine A. Dwyer School, effective August 29, 2018 through June 30, 2019. The annual salary will be *$59,449.00 MA (Step 1). (Ms. Bain-Herbison holds a Certificate of Eligibility with Advanced Standing as an Elementary School Teacher in Grades K-6).

5. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment
Approve the employment of Nicholas DeZao, Maintenance Worker for the Buildings and Grounds Department, effective September 4, 2018 through June 30, 2019. The annual prorated salary is as follows: (Mr. DeZao is replacing Mr. Becker).

Base Salary (Maintenance Step 1)	*$42,203.00
Total Salary	*$42,203.00

*2018-2019 salary/step frozen at the 2017-2018 level until ratification of successor contract.

Increase in Hours
Approve an increase in hours for Roman Eshete, a part-time Staff Assistant, at the Catherine A. Dwyer School, from 17.50 hours per week to 23 hours per week, effective August 29, 2018 through June 30, 2019. The rate of pay is $17.35 (Step 1) per hour.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

HIB
Dr. McLaughlin reported there were no new HIB investigations.

Education
Motion made by Mrs. Mezik, seconded by Mrs. Chirico to approve the following curriculum/instruction recommendations.

1. Approve Vanessa Bellardini, a William Patterson University Post-Master's student in the Professional Counseling program, enrolled in the Fieldwork in School Counseling Course, for a 300-hour Internship at K. D. Malone Elementary School under the guidance of Kelly-Ann Bodnar commencing on or after September 6, 2018.

   Explanation: Requirement for Degree.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Special Education
None

Administration
Motion made by Mrs. Brookes, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

Quasi Entity Resolution

1. Whereas: The School Alliance Insurance Fund membership allows additional insured status for Booster Clubs, Foundations and other affiliated entities, and
Whereas: (1) Upon completion of the Quasi Entity General Application, and a formal BOE resolution recognizing the Entity as an additional insured receiving quasi entity status,
Therefore, be it resolved: The Rockaway Township Board of Education formally recognizes: Rockaway Township Educational Foundation as a Quasi-Entity of the Rockaway Township BOE.

Subscription Busing

2. Approve a parental contract for non-aided subscription busing for the 2018-2019 school year for the following students:

#132 $500.00 (one way drop off)

Dual Use

3. Approve submission of Applications for Dual Use rooms to the Executive County Superintendent for the 2018-2019 school year for the following classrooms:

Catherine A. Dwyer	Room 220	OT/Speech
Dennis B. O'Brien	Room 7	OT/PT
Katharine D. Malone	Room 22	OT/PT
Stony Brook	Room 151	OT/PT

Toilet Facilities Waiver

4. Approve submission of Applications for Toilet Facilities Waiver to the Executive County Superintendent for the 2018-2019 school year for the following classrooms:

Dennis B. O'Brien	Room 31
Dennis B. O'Brien	Room 32
Dennis B. O'Brien	Room 33
Dennis B. O'Brien	Room 37

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Brookes, seconded by Mrs. Maluszczak to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Financials and Bills

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending July 31, 2018, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or

moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending July 31, 2018

Authorize July 31, 2018 account transfers as submitted.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy
None

Old Business
Mrs. Salny wanted an update on the "Stop the Bleed" program. Mentioned that Visions Federal Credit Union will donate to the program for each account opened.

New Business
Dr. McLaughlin discussed pond vegetation maintenance and that he would reach out to the girls to find out about the "Stopthe Bleed" program.
Mrs. Maluszczak commented that the website needed updating.
District Facebook page launched this week.
New website launched in January.
New phone system should be completed mid-September.

Motion by Mrs. Brookes, seconded by Mrs. Chirico to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- A member of the community shared a Webinar on Friday September 14, concerning "Suicide Prevention Week.

Motion by Mrs. Chirico, seconded by Mrs. Brookes to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Motion made by Mrs. Brookes, seconded by Mrs. Maluszczak that the meeting stand adjourned at 8:30 PM. and to return to Executive Session for personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Chabala seconded by Mrs. Brookes that the meeting stand adjourned at 9:11 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary