REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
November 4, 2015

The Rockaway Township Board of Education held a regular meeting on Wednesday, November 4, 2015, at 6:05PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Salny, and Dr. Kurland.

Mrs. Chabala was absent.

Motion by Mrs. Chirico, seconded by Mrs. Maluszczak to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:05 PM.

Motion made by Mrs. Chirico, seconded by Mrs. Salny that the closed session meeting stand adjourned at 7:25 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:30 PM. Present were 12 visitors and one member of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

REPORT OF ELECTION / November 3, 2015

Candidates for three years:	**TOTAL**
Tara Maluszczak	**1983**
Rosemary Chabala	**1995**
Candidates for one year:	**TOTAL**
Rachael Brookes	**1414**
Nancy M. Helbourg	**1161**

Motion by Mrs. Salny, seconded by Mrs. Chirico to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

A parent commented that student's agendas were being used as bathroom passes in the middle school.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS — **Correspondence**

The following correspondence was received for the Board since the last regular meeting:

David Bishop	Re: Contract Negotiations
Ardith Collins	Re: Invite to District Vocal Music Day

APPROVE MINUTES — **Minutes**

Motion by Mr. Babcock, seconded by Mrs. Chrico to approve the minutes of October 21, 2015.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report: — **Superintendent's Report**

Dr. McGann reported there were no new HIB investigations.

HIB

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to affirm HIB Case #89 as unconfirmed.
Roll Call Vote on above, all present voting yes, motion so carried.

Roll Call Vote on above, all present voting yes, motion so carried.

2. Informational Items:
   Enrollment – October
   Evacuation Drills – October
   Field Trips for approval - Revised
   Nurses Report – October

Dr. McGann commented that several teachers that had received Musner Grants.

Copeland PTA sponsored a "Welcome to Mr. Alfonso/ Congratulations on Mr. Allshouse's Retirement" event, 12 past presidents attended to offer congratulations to Mr. Allshouse.

The following information was present by the Business Administrator in her report: — **Business Admin. Report**

Auditors are here performing the audit, the report will be presented when it is complete.

Committee Reports — **Committees**

Special Education

Special Education Committee- scheduled for November 10, 2015 @6:00

Curriculum — **Curriculum Committee**-

- Handwriting – the curriculum does include script.
- World Language is part of strategic plan. But K-5 needs revision on 5 year cycle to include new standards then discuss our direction on the procedures.

Policy

Policy Committee- scheduled for November 10, 2015 @4:00

- Second reading no changes since first read – minor revisions due to changes in the code.

The following actions were taken during the Regular Meeting of the Board:

Personnel — **Personnel**

The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Chirico, seconded by Mrs. Helbourg to approve the following personnel recommendations.

1. **Employment/Substitute Teachers** — **Employment/ Substitutes**

Approve the employment of the following county and state certified Substitute Teacher indicated below for the 2015-2016 school year:

Fadila Gathers Rockaway, NJ	Lincoln University, PA (BS) Certification: County Effective Date: November 5, 2015
Robin Jenkins Dover, NJ	Fairleigh Dickinson University, NJ (BA) Certification: State Effective Date: November 5, 2015
Keri Johnson Green Pond, NJ	Kean University, NJ (MA) Certification: State Effective Date: November 5, 2015

2. **Leave of Absence** — **Leave of Absence**

Approve a leave of absence for Tara Wach, an hourly as needed basis Physical Therapist, for the district, without pay, effective December 8, 2015 through February 23, 2016. (Mrs. Wach is expected to return to work on February 24, 2016).

3. **Reassignment** — **Reassignment**

Approve the reassignment of Rebecca Burrows, a part-time Staff Assistant, per the student's IEP, at 17.50 hours per week, at the Dennis B. O'Brien School to a part-time Academic Intervention Teacher, at the Catherine A. Dwyer School, effective November 16, 2015 through June 30, 2016. The annual prorated salary will be $31,637.00 BA (Step 1). (Ms. Burrows holds Provisional Certificates as a Teacher of Preschool through Grade 3 and a Teacher of Students with Disabilities). (Ms. Burrows is replacing Mrs. Verchinski).

Approve the reassignment of Alicia Narcise-Uppal, a part-time Staff Assistant, per the student's IEP, at 17.50 hours per week, at the Copeland Middle School to a full-time Special Education Teacher, at the Copeland Middle School, effective November 9, 2015 through February 29, 2016. The annual prorated salary will be $58,821.00 MA (Step 1). (Ms. Narcise-Uppal holds a Standard Certificate as a Teacher of the Handicapped). (Ms. Narcise-Uppal is replacing Mrs. Katcher).

4. **Resignation** — **Resignation**

Approve the resignation, due to retirement, of Genoveffa Moschella, a full-time Resource Room Teacher, for the Stony Brook School, effective July 1, 2016.

Approve the resignation of Cheryl Verchinski, a part-time Academic Intervention Teacher, for the Catherine A. Dwyer School, effective October 16, 2015.

5. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment — **Employment**

Approve the employment of Susan Ferry, a part-time Staff Assistant, at 17.50 hours per week, for the special education class, per the student's IEP, at the Copeland Middle School, effective November 9, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.* (Mrs. Ferry is replacing Mrs. Whelchel).

Approve the employment of Frank Goral, a Substitute Bus Driver on an "as needed" basis, for the Transportation Department, effective October 20, 2015 through June 30, 2016. The rate of pay will be $19.00 per hour.

Approve the employment of Alysia Liuzza, a part-time Staff Assistant, at 17.50 hours per week, for the Autistic Class, per the student's IEP, at the Copeland Middle School, effective November 9, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.*

Approve the employment of Michelle Nekich, a part-time Staff Assistant, at 17.50 hours per week, for the special education class, per the student's IEP, at the Copeland Middle School, effective November 9, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.*

***Explanation** – This is a new position required for related services.

Extended Leave of Absence

Extended Leave of Absence

Approve an extended leave of absence for William Matyola, a Bus Driver for the Transportation Department, with pay, effective October 27, 2015 through December 7, 2015. (Mr. Matyola is expected to return to work on December 8, 2015).

Resignation

Resignation

Approve the resignation of Paulette Lamont, a part-time Staff Assistant, for the Transportation Department, effective November 2, 2015.

Revised Effective Date

Revised Effective Date

Approve the revised effective date of Alexandra Abrams, a part-time Staff Assistant, at 17.50 hours per week, for the Preschool Disabled Class, per the student's IEP, at the Dennis B. O'Brien D. School, effective October 22, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.*

***Explanation** – This is a new position required for related services.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Curriculum/ Instruction

Motion made by Mrs. Maluszczak, seconded by Mrs. Chirico to approve the following curriculum/instruction recommendations.

1. Approve the following Curriculum Revision Committee members to revise the curriculum indicated below, per the Five Year Curriculum Cycle, for $500 each as per the current contracted rate:

Curriculum to be reviewed

Committee Member	Curriculum under Revision
Daryl Behm	Art K-5
Jamie Dearolf	Art K-5
Tara Rinko	Art K-5
Marjory Hansen	Handwriting K-8
Pia Lisa Bose	Handwriting K-8
Claudia Armanetti	World Language K-5

Explanation: Per RTEA contract.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Administration

Motion made by Mrs. Salny, seconded by Mr. Babcock to approve the following administrative recommendations.

1. Approve the 2015-2016 Comprehensive Maintenance Plan and the Annual Maintenance M1 Form.

Comprehensive Maintenance Plan

Psychiatric Evaluations

2. Approve a contract with Dale M. Jacobs, M.D., P.A. and the Rockaway Township Board of Education to conduct psychiatric evaluations, on an as needed basis, for the 2015/2016 school year at a rate of $600.00 per evaluation.

   Explanation: Rockaway Township Child Study Team does not provide this service.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

<u>Finance</u>
Motion made by Mrs. Chirico, seconded by Mrs. Helbourg to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Board Secr./ Treas. Report

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending September 30, 2015, and

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending September 30 , 2015

Transfers

   Authorize September account transfers as submitted.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

<u>Policy</u>
Motion made by Mrs. Salny, seconded by Mrs. Helbourg to approve the following policy recommendations.

1. Approve the second reading of the following policies:

   5530 Substance Abuse (M) Revised
   5600 Student Discipline/Code of Conduct (M) Revised
   8505 Wellness Policy/ Nutrient Standards for Meals and Other Foods (M) Revised

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mrs. Salny announced that there is a board to board meeting planned with the High Schools on November 12, 2015 @ 6:30 at Morris Knolls High School. She would like technology to be discussed.

Technology –

New Business

Mr. Babcock will be attending new member orientation.

New Business

Mrs. Maluszczak commented on the Nursing Plan being approved last meeting, and wanted to acknowledge the nurses on their caring and their mission to advocate for student needs. Nurses checked students' medications against recalled lot numbers and contacted parents accordingly.

No Public comment.

Motion made by Mrs. Salny, seconded by Mrs. Helbourg that the meeting stand adjourned at 7:52 PM.

Adjournment

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary