REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
October 2, 2013

The Rockaway Township Board of Education held a regular meeting on Wednesday, October 3, 2013, at 6:12 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Dr. Friedberger, Dr. Kurland, Mrs. Maluszczak, Mr. Puzio, Mrs. Salny, and Mr. Giarratano who left the meeting at 8:15 PM.

Motion by Mrs. Salny, seconded by Mrs. Chabala to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mr. Puzio, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:13 PM.

Motion made by Dr. Kurland, seconded by Mrs. Maluszczak that the closed session meeting stand adjourned at 7:34 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Also present were 15 visitors and no members of the press.

Mr. Giarratano reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Resident had questions on the Demographic Study.

Motion by Mrs. Chabala, seconded by Mr. Puzio to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Danielle Valdez	Re: School System Operations
Regina Swierc	Re: Family Outreach Program
Nicci & Paige Newsom	Re: Transportation Issue
Shelley Kurland	Re: Strategic Planning
Laurie Sloane	Re: Morris Knolls Lunch Question

Approve Minutes

APPROVE MINUTES

Motion made by Mrs. Salny, seconded by Dr. Kurland to approve the minutes of September 16 and 18, 2013.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in her report: **Supt Report**
Presentation conducted by Mrs. Paredes, Curriculum Supervisor and Dr. Grefe on NJASK Scores.

Mr. Giarratano left the meeting at 8:15 PM.

There was one HIB investigation #59 which does not constitute a HIB violation.

First night of Strategic Planning will take place on October 9th from 7:00 PM to 8:30 PM, topic State of the School.

District Goal III – Enhancing communication Across All Stakeholder, sign up online.

Informational Items:
Enrollment – September
Evacuation Drills – September

The following was presented by the Business Administrator in her report: **BA Report**
Mrs. Palmiere reviewed the IAQ Report of test samples taken at Dwyer School all proved to be negative.

The following actions were taken during the Regular Meeting of the Board:
Personnel
Motion by Dr. Friedberger, seconded by Mrs. Salny to separate Resolution #10: **Separate Motion**

Roll Call Vote on above, all present voting yes, motion so carried.

The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mr. Puzio, seconded by Mrs. Chabala to approve the following personnel recommendations.

1. **Additional Hours** **Ed Tech Hours**
Approve the additional hours of the following full-time District Educational Support Technologists, to set up/move classrooms/computers, effective July 1, 2013 through August 30, 2013. The rate of pay is $44.00 per hour.

Kenneth Baker	25 hours
Erin Borino	25 hours
Steven Conlon	25 hours
Jennifer Hlubik	25 hours
Nancy Meade	25 hours
Karen O'Donnell	25 hours
Vanessa Waxman*	30 hours

*(District General and Special Education Support Technologist)

2. **Employment** **Employment**
Approve the employment of the staff members for the after school programs at the Katharine D. Malone School, for the 2013-2014 school year, as per the attached list.

Explanation: These are "Pay to Play" programs.

Approve the employment of the following staff members as a Child Care Provider, on an "as needed" basis, for the 2013-2014 school year. The rate of pay is $44.00 per hour. Funding provided by a donation to the district.

Christine Ciampi
Dawn Frauenpreis
Kristin Kroeckel
Shauna Lezak

Explanation: Staff needed to provide child care to enable parents to attend Family Outreach meetings.

Approve the employment of Dr. Beth Dailey, as an APA Test Coordinator for the District, effective for the 2013-2014 school year. The stipend is $44.00 per hour for a maximum of 20 hours.

Approve the employment of the following staff listed below as Home Instructors, on an "as needed" basis, effective September 9, 2013, for the 2013-2014 school year. The rate of pay is $44.00 per hour:

Jennifer Arends
Elizabeth Barlowe
Caryl Beyrent
Geraldine Collins
Dawn Frauenpreis
Christine Garabrant
David Koenig
Kristin Kroeckel
Shauna Lezak
Rosemary Radom

Explanation: Instructional staff necessary to provide Home Instruction, where needed.

Approve the employment of Linda Rizzuto, as a Healthcare Provider, for a special education student at the Catherine A. Dwyer School, effective October 3, 2013 through June 30, 2014. The rate of pay is $30.00 per hour.

Approve the employment of Elizabeth Smith as a Bi-lingual translator, for the district, on an "as needed" basis, effective October 2, 2013 through June 30, 2014. The rate of pay is $44.00 per hour.

Explanation: Bi-lingual translator to provide Spanish translation to district staff members for CST evaluations. Rockaway Township does not provide this service.

Approve the employment of Christen Sylvester (BC/BA), to conduct Functional Behavioral Assessments (FBA), in the home, for special education students on an "as needed" basis, in addition she will attend IEP meetings to discuss the results of the evaluations with the IEP team, effective October 3, 2013 through the remainder of the 2013-2014 school year. The rate of pay will be $350.00 per evaluation and $90.00 to attend an IEP meeting and $30.00 for subsequent IEP meetings held on the same day.

Explanation: Rockaway Township Child Study Team does not provide this service.

3. **Employment/Substitute Teachers** — **Employ Subs**

Approve the employment of the following county certified Substitute Teachers indicated below for the 2013-2014 school year:

Desiree Donnelly-Bostedo Stanhope, NJ	William Paterson University, NJ (120 Credits) Certification: County Effective Date: October 3, 2013
Laura Kleindienst Rockaway, NJ	Elizabethtown College, Elizabethtown, PA (84 Credits) Certification: County Effective Date: October 3, 2013

4. **Job Description** — **Job Description**

Approve the attached job description entitled, "Teacher of the Deaf," E-22.

5. **Leave of Absence** — **Leave**

Approve a leave of absence for Maureen Millar, a full-time Grade 1 Teacher at the Dennis B. O'Brien School, with pay, effective September 9, 2013 through September 30, 2013. (Mrs. Millar is expected to return on October 1, 2013).

6. **Leave Replacement Assignment** — **Leave Replacement**

Approve the leave replacement assignment for Erin Bootes-King, replacing Maureen Millar, a full-time Grade 1 Teacher, at the Dennis B. O'Brien School, effective September 9, 2013through September 30, 2013. The rate of pay is $100.00 per diem.

7. **Reemployment** — **Reemployment**

Approve the reemployment of Christine Kolenda, as a Healthcare Provider, for a special education student at the Catherine A. Dwyer School, effective October 3, 2013 through June 30, 2014. The rate of pay is $30.00 per hour.

8. **Resignations** — **Resignations**

Approve the resignation, due to retirement, of Johanna Anderson, a full-time Grade 3 Teacher, at the Catherine A. Dwyer School, effective January 1, 2014.

Approve the resignation of Kerry Cron, a part-time Speech Language Specialist at 19.50 hours per week, at the Birchwood School, effective November 25, 2013.

9. **Salary Adjustments** — **Salary Adjustments**

Approve the salary adjustment for the certificated staff indicated below, effective September 1, 2013 through June 30, 2014:

	From	To
Christopher Jackson	$61,317.00 (BA+30 Step 11)	$64,132.00 (MA Step 11)
Thomas Nicolicchia	$60,047.00 (BA+30 Step 10)	$62,862.00 (MA Step 10)
Marie Varcadipane	$55,642.00 (BA+15 Step 4)	$59,082.00 (MA Step 4)

11. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**

Employment — **Employment**

Approve the employment of the following staff members as Child Care Providers, on an "as needed" basis, for the 2013-2014 school year. The rate of pay is $20.00 per hour. Funding provided by a donation to the district.

Jane Bedell
Adrianna Czuba
Samantha Kopp
Danielle Schmidt

Explanation: Staff needed to provide child care to enable parents to attend Family Outreach meetings.

Approve the employment of Samantha Moore, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective October 7, 2013 through June 30, 2014. The rate of pay is $16.16 (Step 1) per hour prorated.

Extended Leave of Absence — **Extended Leave**

Approve an extended leave of absence for Teresa Melinda Chovanec, a Bus Driver for the Transportation Department, with pay, effective September 30, 2013 through October 4, 2013. (Mrs. Chovanec is expected to return to work on October 7, 2013).

Resignations — **Resignations**

Approve the resignation, due to retirement of Louis Sica, a full-time Maintenance Worker, for the Buildings and Grounds Department, effective January 1, 2014.

Approve the resignation of Megan Wilke, a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, effective September 23, 2013.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion made by Mr. Puzio, seconded by Mrs. Chabala to approve the following personnel recommendation.

10. **Superintendent Merit and Achievement Goals** — **Supt Merit**
Approve the Superintendent Merit and Achievement Goals for the 2012-2013 school year, as per the attached.

Roll Call Vote on all above recommendation, Dr. Friedberger and Mr. Puzio abstaining, all others present voting yes, motion so carried.

Curriculum/Instruction

Motion by Dr. Friedberger, seconded by Mr. Puzio to separate Resolution #2. — **Separate Motion**

Roll Call Vote on above, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mr. Puzio to approve the following curriculum/instruction recommendations.

1. Approve Joseph Corbo, from William Paterson, as a student teacher for the fall semester at Copeland. — **Student Teachers**

   Explanation: Requirement for degree.

3. Approve Lynda Trotter, Northern Arizona University, to observe ELL classes at Copeland Middle School.

   Explanation: Requirement for degree.

4. Approve the Danielson Teacher Evaluation Model for the 2013-2014 school year. — **Approve Danielson**

5. Approve Terry Suleski, Grade 5 Teacher, at the Birchwood School to participate in the Montclair State University Study titled, Dialogic Teaching: Professional Development in Classroom Discussion to Improve Students' Argument Literacy. This project has 2 goals: (1) Teacher Enrichment and (2) Educational Research. — **Ms. Suleski**

   The first goal of this project is to foster teachers' knowledge, skills and expertise in how to conduct classroom discussions. The second goal is to research a professional development program in dialogic teaching that can improve students' reasoning.

   Teachers will also attend a two-day workshop on Dialogic Teaching in October. Next, teachers will meet once or twice a month in study groups with other teacher participants and researchers to discuss their progress using Dialogic Teaching. There will be nine audio taped study group meetings. The study groups will last for two hours and will be conducted after school. During the study group meetings, teachers will have the opportunity to reflect on the role of classroom language in student learning. Teachers will also provide feedback to researchers to help them develop an effective professional development program for future teachers.

   In addition to study groups, teachers will participate in about six individual coaching sessions. During these sessions, an expert coach will collaborate and problem-solve with the teachers, as they study classroom interaction and student reasoning by watching videotapes.

   Mrs. Suleski will be compensated $1,000 for participation in this Study by Montclair State University.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mr. Puzio to approve the following curriculum/instruction recommendation.

2. Approve .2 tenths in-service credit to the following staff members who completed the DRA2 Refresher workshop on September 18th: **Workshop Hr**

Kathleen Clark	Anthony Leana
James Dunckley	Linda Passannante
Donna Friedberger	Laura Porretta
Courtney Galasso	Joyce Schultz
Ashley Kasak	Colleen Sweeney
Samantha Kopp	Lauren Tabaranza
	Lynette Welsh

Explanation: As per contract.

Roll Call Vote on all above recommendation, Dr. Friedberger abstaining all others present voting yes, motion so carried.

Finance

Motion made by Mrs. Chabala, seconded by Mr. Puzio to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **WHEREAS**, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated thereunder; and **ACES**

   WHEREAS, the Rockaway Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

   WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as "Effective Period") issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

   WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the

NOW, THEREFORE BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

Explanation: Resolution to purchase electric generation services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System.

3. Authorize the purchase of three (3) Thomas Mino Tour 16-Passenger School Buses and two (2) Thomas HDX-RE 54- Passenger School Buses through the District's Cooperative Pricing Agreement with the Middlesex Regional Education Services Commission (Lead Agency System Identifier #65MCESCCPS). **Bus Purchases**

Explanation: Buses will be financed through the Morris County Improvement Authority, County Guaranteed Leasing Program.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

The Policy committee met regarding teacher reform/evaluation policies and also HIB Policy.

Motion made by Mrs. Chabala, seconded by Mr. Puzio to approve the following policy recommendation.

2nd Reading

1. Approve the second reading of the following policy:

   2415.04 – Title I – District-Wide Parental Involvement

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Vice Principal candidates will meet and greet the Board on October 8th at 5:30 PM. There will be a tentative Policy Committee meeting after the interview with the Vice Principals.

Rockaway Township was selected a by the DOE to host training on "SGO's" October 17th from 4:00 PM to 6:00 PM. Staff will be emailed with information.

Review of the Board Self-Evaluation Action Plan (as per the attached).

New Business

New Business

Dr. Friedberger attended the September Substance Abuse Alliance Committee (SAAC) meeting. They are having a fundraiser on October 21st between 5:00 PM and 9:00 PM at the Barn Restaurant, 15% of the proceeds will be donated to SAAC. SAAC and Morris County Prevention Is Key received a Federal two-year grant of $150,000 with each receiving $75,000. This mentoring grant will allow SACC to apply for a Drug-Free Community renewable five-year grant of up to $625,000.

Dr. Friedberger reported on September 27th Stony Brook School launched Positive Behavior Support in Schools (PBSIS) with a new movie. The Board would like to see this presentation at a future board meeting.

Rubric for Language Arts in 3rd Grade scoring method was discussed.

Adjournment

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak that the meeting stands adjourned at 8:59 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary