REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
April 13, 2016

The Rockaway Township Board of Education held a regular meeting on Wednesday, April 13, 2016, at 6:01 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Also present were Dr. Greg McGann, Superintendent of Schools and Jacqueline Storts, Assistant Superintendent.

Motion by Mrs. Maluszczak, seconded by Mrs. Chabala to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:02 PM.

Motion made by Mrs. Chirico, seconded by Mrs. Salny that the closed session meeting stands adjourned at 7:32 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:34 PM. Present were 6 visitors and one member of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Salny, seconded by Mrs. Chabala to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar questioned how many students opted out this year as opposed to last year.

Motion by Mrs. Salny, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS
The following correspondence was received for the Board since the last regular meeting:

Correspondence

Alfonso Gonnella	Re: CMS Graduation Invitation
Michelle Goncalves	Re: Retro Fitness of Rockaway
Anna Sosely	Re: Transportation
Vanessa Waxman	Re: Come celebrate
Kristen Insinga	Re: Sign Language Show
Ardith Collins	Re: CMS Mall Pride

APPROVE MINUTES

Motion by Mrs. Maluszczak, seconded by Mrs. Chirico to approve the minutes of March 16, 2016.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann reported there were no new HIB investigations.
Dr. McGann reported on the following:

- Website revision is moving along and it will be shared with Technology Committee
- 4/26 Substance Abuse hosting a Heroin Summit-200 people scheduled to attend at Christ Church – VIP passes for board members
- PARCC testing has begun-went well yesterday, with a few glitches today, there have been less refusals this year compared to last year, 95%participation rate required to fulfill
- Mall pride- great things going on this week Monday went really well
- Kudos to all the teachers and RTEA for all their hard work.

2. Informational Items:
    - Enrollment
    - Evacuation Drills Report
    - Field Trips
    - Nurses Report

The following information was present by the Business Administrator in her report:
Mrs. Palmiere reported on the following:

- Started selling disposal inventory on GovDeals website, earned $120 so far.
- Received a check from NJ Clean Energy for $3,470 for SB lighting retrofit project.
- Shared Services-The district is taking the lead on a joint purchase agreement for refuse pickup. The township will take over our recycling pickup. In addition, we are working on a joint agreement for a vehicle wash.
- Met with the Township to review district budget and projects.

Committee Reports

Technology- Committee discussed the following:

- School Budget
- Policies for the schools
- Investing in a new website
- PARCC testing
- Lightpath
- 3 year technology plan

Education Committee to meet 4/19 to discuss the following:

- Proposed Spanish and Art K-5

Operations Committee to meet April 25

The following actions were taken during the Regular Meeting of the Board:
Personnel
Motion made by Mrs. Chirico, seconded by Mrs. Chabala to separate out motion #2 in the personnel recommendations.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mr. Babcock to approve the following personnel recommendations.

The Superintendent of Schools recommends actions on the following certificated personnel:

1. **Employment**
   Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Pay to Play Program, to be held at the Katharine D. Malone School, for the 2015-2016 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Pay to Play Program, to be held at the Dennis B. O'Brie School, for the 2015-2016 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Pay to Play Program, to be held at the Stony Brook School, for the 2015-2016 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the employment of the following staff, as a Home Instructor, on an "as needed" basis, for the 2015-2016 school year. The rate of pay is $44.00 per hour.

Kerri Bataille
Cherylyn Paredes

Explanation – Instructional staff necessary to provide Home Instruction, where needed.

Approve the employment of Jacquelyn Maltino, as a part-time Media Specialist, at 19.50 hours per week, for the Birchwood and Dennis B. O'Brien Schools, effective April 19, 2016, through June 30, 2016. The annual prorated salary will be $31,637.00 BA (Step 1). (Ms. Maltino holds a Certificate of Eligibility with Advanced Standing as an Associate School Media Specialist). (Ms. Maltino is replacing Mrs. Lewis).

Approve the employment of Meghan Marencik, as an Occupational Therapist, on an "as needed" basis, for the district, effective April 12, 2016 through June 30, 2016. The rate o pay will be $65.00 per hour.

Approve the employment of the following individuals to conduct summer evaluations for the 2016 Summer Child Study Team. Child Study Team members (School Psychologists, School Social Workers, Learning Disabilities Teacher Consultants) will receive $500.00 per evaluation, ID Meeting and Eligibility Meeting. Occupational Therapists, Physical Therapists, and Speech/Language Specialists will receive $400.00 per evaluation, ID Meeting and Eligibility Meeting. Staff will be paid at the rate of $90.00 for the first meeting attended by a non-evaluating CST member and $30.00 for any subsequent meetings on the same day.

Stephanie McCabe	Learning Disabilities Teacher Consultant
Leslie Mozulay	Learning Disabilities Teacher Consultant
Teresa Roman	Learning Disabilities Teacher Consultant
Denice Taxiarchou	Learning Disabilities Teacher Consultant
Kathleen Welsh	Learning Disabilities Teacher Consultant
Deborah Whelan	Learning Disabilities Teacher Consultant
Marjory Hansen	Occupational Therapist
Maryann Loreng	Occupational Therapist
Denise Glew	Physical Therapist
Charlotte Kalb	Physical Therapist
Sarah Fredericks	Psychologist
Colleen Garczynski-Huguenin	Psychologist
Alyson Pospisil	Psychologist
Christen Sylvester	Psychologist

Kenneth Welsh	Psychologist
Elizabeth Adams	Social Worker
Meaghan Barger	Social Worker
Christine Dul	Social Worker
Kristy Knapp	Social Worker
Yolanda Sanchez	Social Worker
Luba Chesky	Speech Language Specialist
Karen Convery	Speech Language Specialist
Susan Fabiano	Speech Language Specialist
Claudia Passaro-Olsen	Speech Language Specialist
Anita Spinelli	Speech Language Specialist
Tracey Webb	Speech Language Specialist

Explanation: Staff needed to conduct summer evaluations.

3. **Leave of Absence**

Approve leave of absence for Diana Langevin, a full-time Grade 2 Teacher, at the Stony Brook School, with pay, effective September 1, 2016 through October 14, 2016, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective October 17, 2016 through January 13, 2017. (Mrs. Langevin is expected to return to work on January 16, 2017).

Approve leave of absence for Bria Spotts, a full-time Music Teacher, at the Copeland Middle School, with pay, effective September 1, 2016 through October 21, 2016, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective October 24, 2016 through January 20, 2017. (Mrs. Spotts is expected to return to work on January 23, 2017).

4. **Resignation**

Approve the resignation, due to retirement, of William Dempsey, a full-time School Psychologist, at the Copeland Middle School, effective July 1, 2016.

Approve the resignation of Danja Hagie, a full-time Physical Education Teacher, at the Copeland Middle School, effective July 1, 2016.

Approve the resignation, due to retirement, of Judith Johnson, a full-time Grade 1 Teacher, at the Dennis B. O'Brien School, effective July 1, 2016.

Approve the resignation, due to retirement, of David Kratka, a full-time School Counselor, at the Birchwood School, effective July 1, 2016.

Approve the resignation, due to retirement, of Regina Swierc, Director of Special Education, at the Central Office, effective September 1, 2016.

5. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Valerie Kuglin, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Dennis B. O'Brien School, effective April 14, 2016 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour. (Mrs. Kuglin is replacing Ms. Major).

Approve the employment of John Suckey, a full-time Maintenance Worker, for the District, effective April 1, 2016 through June 30, 2016. The annual prorated salary will be $47,256.00 (Maintenance Step 16). (Mr. Suckey is replacing Mr. Realmuto).

Extended Leave of Absence

Approve an extended leave of absence for William Matyola, a Bus Driver for the Transportation Department, with pay, effective March 18, 2016 through May 12, 2016. (Mr. Matyola is expected to return to work on May 13, 2016).

Leave of Absence
Approve a leave of absence for Dawn Crocetti, a part-time office Staff Assistant, at the Catherine A. Dwyer School, with pay, effective March 7, 2016 through March 18, 2016. (Mrs. Crocetti is expected to return to work on March 21, 2016).

Reassignment
Approve the reassignment of Jose Quiroga, a Substitute Custodian, for the district, on an "as needed basis" to a full-time Floating Night Custodian, for the district, effective April 18, 2016 through June 30, 2016. The annual prorated salary is as follows:

Base Salary-Custodian (Step 1)		$37,040.00
Boiler License Stipend	1,250.00	
Night Differential Stipend		800.00
Total Prorated Salary	$39,090.00	

Resignation
Approve the resignation of Susan Ali, a part-time Staff Assistant, for the Transportation Department, effective March 31, 2016.

Approve the resignation of Diane Ciallella, a part-time Special Education Staff Assistant, for the Katharine D. Malone School, effective March 30, 2016.

Approve the resignation, due to retirement of Dolores DiScala, a part-time Clerk Typist, for the Stony Brook School, effective July 1, 2016.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mr. Babcock to approve the following personnel recommendation.

5. **Employment/Substitute Teachers**
Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2015-2016 school year:

Amber Ahern Rockaway, NJ	East Stroudsburg University, PA (93 Credits) Certification: County Effective Date: April 14, 2016
Michelle Dolan Mountain Lakes, NJ	Montclair State University, NJ (BA) Certification: County Effective Date: April 14, 2016
Kathleen Perry Hackettstown, NJ	Ramapo University, NJ (BA) (Sub Nurse) Certification: State Effective Date: April 14, 2016
Courtney Schmidt Kinnelon, NJ	Ramapo College, NJ (BA) Certification: State Effective Date: April 14, 2016
Arielle Testa Denville, NJ	County College of Morris, NJ (63 Credits) Certification: County Effective Date: April 14, 2016

Roll Call Vote on all above recommendations, all present voting yes except Mrs. Chirico voting no, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Maluszczak, seconded by Mrs. Chirico to approve the following curriculum/instruction recommendations.

1. Authorize a contract between Stepping Forward Counseling Center, LLC and the Rockaway Township Board of Education to provide bedside instruction to district students for the 2015/2016 school year, on an as needed basis. The fee for tutorial services is $75.00 for up to 10 hours of instruction, per week.

   Explanation: Instructional services for students while hospitalized.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

1. Approve the school bus evacuation drills preformed the week of March 29, 2016, in accordance with N.J.A.C. 6A:27-11.2, as per the attached. Included in the drills were all non-transported children.

2. Authorize a joint transportation agreement with Educational Services Commission of Morris County to transport Rockaway Township students for the 2016-2017 school year.

   Explanation: Provide special education transportation to resident students who attend out of district special education schools

3. Approve salary and stipends funded with NCLB FY15-16 Grant as follows:

TEACHER	GRADE/POSITION	LOCATION	STIPEND / SALARY	% FUNDED
Tara Smith	Title III Afterschool ELL Teacher (2day)	CMS	650.00	100%TitleIII
Maura Ollo	Title III Afterschool Math Teacher (2day)	CMS	650.00	100%TitleIII
Corrin Armitt	Title III Afterschool Language Arts Teacher (2day)	CMS	650.00	100%TitleIII
Claudia Armenette	Title III Afterschool Spanish Teacher (2day- Split)	CMS	325.00	100%TitleIII
Rosanna Badishkashian	Title III Afterschool Spanish Teacher (2day- Split)	CMS	325.00	100%TitleIII

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

4. Comprehensive Equity Plan
   As per the New Jersey Department of Education the 2016-2019 Comprehensive Equity Plan (CEP) is to be submitted. The Rockaway Township Comprehensive Equity Plan was submitted within the identified timeframe to the Morris County Superintendent of Schools and the Office of Specialized Populations. The CEP was based upon a needs' assessment conducted by the members of the Committee. The District Affirmative Action Officers completed a mid-year review of the CEP and no revisions/modifications were identified.

5. Motion to approve a 36 month contract with Lightpath for fiber connectivity and services at a cost of $14,000.00 per month.
   Explanation: This will increase district internet to 1000 mb, including 25,000 MOU for local, regional, and long distance calling, and 1000mb Private Fiber Network.

6. Motion to accept a donation from the Community Management Corp. in the amount of $200.00.

7. Motion to accept the agreement between Rockaway Township and the Rockaway Township Board of Education to participate in a joint bid for solid waste container collection and disposal services as per attached agreement.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Chabala, seconded by Mr. Babcock to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending February 29, 2016 and

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending February 29, 2015

   Authorize February 2016 account transfers as submitted.

3. Motion to approve Robson Corporation to install a 4'x8' LED Digital sign for Dennis B. O'Brien School at a cost of $21,604.00.

   Explanation: Building signs being phased in. Budgeted items.

4. Motion to approve Signs Up, LLC to install a Double Sided Message Center at the front entrance of Stony Brook School at a cost of $35,858.34.

   Explanation: Building signs being phased in. Budgeted items.

5. Motion to appoint Phoenix Advisors, LLC to handle the district's bond refinancing for a fee of $1.00 per $1,000 of bonds issued with a minimum of $12,500 as per attached resolution.

   Explanation: To ensure compliance with bond refinancing.

6. Motion to appoint the firm of McManimon, Scotland, & Baumann, LLC to serve as Bond Counsel for the bond refinancing for a fee of $18,500.00 as per attached resolution.

   Explanation: To ensure compliance with bond refinancing.

7. Motion to accept an incentive check in the amount of $3,470.00 from the New Jersey SmartStart Buildings Program/ NJ CleanEnergy Program for the Stony Brook School lighting renovation project.

8. Motion to withdraw $386,714 to support the local share of Project #4490-019-14-1004 to be expensed in Fund 30(Capital Projects Fund.)

Explanation: To move capital reserve funds for CAD Elevator Project.

Motion by Mr. Babcock, seconded by Mrs. Salny to open for Public comments.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar questioned the initial amount of the bond.

Motion by Mrs. Salny, seconded by Mrs. Chirico to close for Public comments.

Show of hands on above, all present voting yes, motion so carried.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the following policy recommendations.

1. Approve the following policy for second read as amended:

   9541 Student Teachers/Interns

Motion by Mrs. Chirico, seconded by Mrs. Maluszczak to open for Public comments.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar questioned the flow of the first paragraph of the policy.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to close for Public comments.

Show of hands on above, all present voting yes, motion so carried.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Bond Ordinance

Motion made by Mrs. Chabala, seconded by Mrs. Salny to approve the following recommendation.

1. Approve the following ordinance for first read:

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROCKAWAY IN THE COUNTY OF MORRIS, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE REFUNDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED JUNE 1, 2005, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF $8,165,000, APPROPRIATING NOT TO EXCEED $4,820,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED $4,820,000 REFUNDING SCHOOL BONDS TO PROVIDE FOR SUCH REFUNDING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF ROCKAWAY IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively

concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Rockaway in the County of Morris, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding callable refunding school bonds of the School District originally issued in the principal amount of $8,165,000 and dated June 1, 2005 (the "Prior Bonds").

The Prior Bonds maturing on or after September 1, 2016 (the "Refunded Bonds") may be redeemed at the option of the School District in whole or in part on any date (the "Redemption Date") at a redemption price equal to the par amount of the Refunded Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed $4,820,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding $110,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Clerk of the Township of Rockaway (the "Township") and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the Prior Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Mrs. Palmiere explained the following about the bond ordinance:

- Phoenix Advisors are the consultants who coordinate the financing process and execute the financing.
- McManimon, Scotland & Bauman, LLC are the bond counsel.
- In order to refund a bond the district must realize an overall savings of at least 3% of net present value including all fees.
- We are anticipating a savings of 9.707% or approximately $493,000.
- This will reduce or debt payments spread out over the next 10 years. The larger savings will be noticed in the last five years

Old Business

- Mrs. Salny asked about how many students we had registered for Kindergarten 2016-17.
- RTSA-Applebees' fundraiser for Rockaway Township Substance Abuse

New Business

- Mrs. Chabala attended the "New" Talent Show event at Copeland. She felt that it was a great idea that was a lot of fun and fostered school spirit.
- Mrs. Chabala attended the recent PTA meeting, Mr. Gonnella gave a survey to the PTA asking their top 5 traits of career readiness, it was a very positive message and the parents left feeling energized
- Several Board Members attended the Mall Pride event. They discussed that the teachers did a great job and the musical performances were excellent.

Motion by Mrs. Chirico, seconded by Mrs. Brookes to open for Public comments.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar- Rockaway Education Foundation update- Ice Skating event was cancelled due to a power outage. Liberty Science Center giving an evening program 3 weeks in May

Motion by Mrs. Chabala, seconded by Mrs. Chirico to close for Public comments.

Show of hands on above, all present voting yes, motion so carried.

Motion made by Mrs. Chirico, seconded by Mrs. Chabala that the meeting stand adjourned at 8:23 PM and to return to Executive Session for Personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Chirico, seconded by Mrs. Chabala that the meeting stand adjourned at 8:40 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

DONNAMARIE PALMIERE
Board Secretary