REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
November 14, 2012

The Rockaway Township Board of Education held a regular meeting on Wednesday, November 14, 2012, at 6:04 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present Dr. Kurland, Mrs. Maluszczak, Mr. Puzio, Mrs. Salny, Mr. West and Dr. Friedberger. Mr. Giarratano was absent.

Motion by Mrs. Maluszczak, seconded by Mrs. Salny to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mr. Puzio, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:04 PM.

Motion made by Mrs. Salny, seconded by Mr. Puzio that the closed session meeting stand adjourned at 7:35 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:40 PM. Also present were 19 visitors and no members of the press.

Dr. Friedberger reopened the regular business meeting of the Board.

REPORT OF ELECTION / November 6, 2012

Candidates for three years:	TOTAL*
Rosemary Chabala	**4,033**
Tara Maluszczak	**2,555**
Fred West	**2,461**
David S. Press	**1,651**
Thomas S. Buss	**725**
Philip Harris Monchar	**563**

Note: 11,284 individuals voted in the Annual Election - 66.91% of the eligible voters

***Note:** Email/Fax ballot deadline is Friday, November 9, so those ballots are not included in these totals. Vote by mail ballot return deadline is Monday, November 19, so those ballots are not included in these totals. Certified election results will not be available until after the last deadline for returning ballots. Final results should be available November 21, 2012.

Ms. Kathryn L. Mantell, of Nisivoccia & Company LLP, presented the 2011-2012 audit.

Motion by Mr. West, seconded by Mrs. Salny to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Resident asked on the status of making up snow days. Three were made up and two were used out of the four built into the school calendar

Resident commended Copeland for notification system, asked if we can email through Yahoo and get it in the lower grades.

Resident discussed an article in the Star Ledger on merit pay for Newark teachers for superior teaching, wanted to know the Boards' views.

Staff member asked that the summer survey results from the Public session of July 18th (goal setting meeting) be posted on the Website.

Resident would like results of the DRA and Renaissance testing and parents are not getting results. Will they be part of students' permanent record? As of yet determination has not been made.

Motion by Mrs. Salny, seconded by Mr. West to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS — **Correspondence**

A letter from Jennifer Page was read into the record complementing Mr. Allshouse who kept parents updated during the hurricane.

The following correspondence was received for the Board since the last regular meeting:

Michele Di Sanza	Board Meeting
Jennifer Page	District Website
Michele Di Sanza	Student's Assessments
Suna Giglio	Candidates Night
Linda Rizzuto	District After School Nurse Position
James Onorevole	Thank You
Michele Di Sanza	Son's DRA2/Renaissance Results

APPROVE MINUTES — **Approve Minutes**

Motion made by Mrs. Salny, seconded by Mr. Puzio to approve the minutes of October 17, 2012.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in her report: — **Supt Report**

Dr. Grefe reporting that one HIB case #41 was investigated.

Motion by Dr. Friedberger, seconded by Mrs. Salny to affirm HIB cases #39 and 40.

Roll Call Vote on above, all present voting yes, motion so carried.

Counselors were available for week of November 5, for students and staff. Dr. Grefe and Ms. Boucher attended and Emergency Management meeting on Sunday, November 4 on the hurricane.

Due to the power outage at Catharine A. Dwyer School the students had to be split up and sent to other schools.

The following was presented by the Business Administrator in her report: — **BA Report**

Mrs. Palmiere gave a residency update.

The following actions were taken during the Regular Meeting of the Board:

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Salny, seconded by Dr. Kurland to approve the following personnel recommendations.

Employment/After School Programs

Employ After School

Approve the staff members and the individual rate of pay, indicated on the attached list for the 2012-2013 school year at the Katharine D. Malone School.

Explanation: Attached list is for nurses needed at the after school program.

Approve the courses, instructors and the individual rate of pay per quarter, indicated on the attached list for the 2012-2013 school year, at the various schools.

Explanation: Attached list is for a program that will be paid through "Pay to Play."

Employment/Substitute Teachers

Employ Subs

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2012-2013 school year:

Lata Chawla Rockaway, NJ	County College of Morris, NJ (64 Credits) Certification: County Effective Date: November 15, 2012
Jennifer Kraljevich Oak Ridge, NJ	Seton Hall University, NJ (BSN) Certification: County Effective Date: November 15, 2012
Carol Longfellow Rockaway, NJ	College of Saint Elizabeth, NJ (BS) Certification: County Effective Date: November 15, 2012
Megan Ruppel Randolph, NJ	York College of PA, PA (BA) Certification: State Effective Date: November 15, 2012
Chelsea Talbot Rockaway, NJ	Rutgers State University, NJ (61 Credits) Certification: County Effective Date: November 15, 2012
Vaishali Thakore Dover, NJ	MS University, India (BA) Certification: County Effective Date: November 15, 2012
Linda Thomson Green Pond, NJ	Montclair State University, NJ (BS) Certification: County Effective Date: November 15, 2012

Extended Leave of Absence

Extended Leave

Approve an extended leave of absence for Lee Ann Kern, a full-time Occupational Therapist, with pay, effective October 15, 2012 through October 23, 2012, the leave will continue, without pay, under the Twelve Week Federal Medical Family Leave Act, effective October 24, 2012 through January 2, 2013. (Mrs. Kern is expected to return to work on January 3, 2013).

Job Description

Job Description

Approve the attached new job description entitled, "School Counselor," (E-21), as amended.

Job Reassignment

Job Reassignment

Approve the job reassignment of Stephanie Pierce, as a full-time Staff Assistant, per the student's IEP, at the Copeland Middle School to a leave replacement assignment, replacing Patricia Laiacona, full-time Language Arts Teacher, at the Copeland Middle School, effective November 19, 2012 through the end of the 2012-2013 school year. The rate of pay is $150.00 per diem.

Leave of Absence

Leave

Approve a leave of absence for Patricia Laiacona, full-time Language Arts Teacher for Grade 7, at the Copeland Middle School, with pay, effective November 12, 2012 through December 11, 2012, the leave will continue under the Federal Medical Leave Act, without pay, (includes 20 paid sick days), effective November 12, 2012 through January 18, 2013, the leave will continue under the New Jersey Twelve Week Family Leave Act, effective January 21, 2013 through April 19, 2013, the leave will continue, without pay, effective April 22, 2013 through June 30, 2013. (Mrs. Laiacona is expected to return to work on September 1, 2013).

Leave Replacement Assignments

Leave Replacement

Approve the leave replacement assignment for Emanuela Carannante, replacing Erin Kramer, full-time Grade 3 Teacher, at the Birchwood School, effective October 29, 2012 through March 15, 2013. The rate of pay is $150.00 per diem.

Approve the leave replacement assignment for Megan Ruppel, replacing Kimberly Lock, full-time Kindergarten Teacher at the Katharine D. Malone School, effective November 26, 2012 through April 12, 2013. The rate of pay is $150.00 per diem.

Revised Leave of Absence

Revised Leave

Approve the revised leave of absence for Kimberly Lock, a full-time Kindergarten Teacher at the Katharine D. Malone School, with pay, effective November 26, 2012 through January 15, 2013, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective January 16, 2013 through April 12, 2013. (Mrs. Lock is expected to return to work on April 15, 2013).

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Extended Leave of Absence

Extended Leave

Approve an extended leave of absence for John Allison, full-time floater Custodian for the District, with pay, effective October 15, 2012 through December 7, 2012. (Mr. Allison is expected to return to work on December 10, 2012).

Leaves of Absence

Leaves

Approve the leave of absence for Diane Boykow, full-time Bus Driver for the Transportation Department, with pay, effective October 23, 2012 through November 6, 2012. (Mrs. Boykow is expected to return to work on November 7, 2012).

Approve the leave of absence for Louis Sica, full-time Maintenance Worker for the Buildings and Grounds Department, with pay, effective October 5, 2012 through November 2, 2012. (Mr. Sica is expected to return to work on November 5, 2012).

Reassignments

Reassignments

Approve the reassignment of Ingrid Morin, as a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, at the Katharine D. Malone School to a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, at the Katharine D. Malone School, effective November 1, 2012 through June 30, 2013.

Approve the reassignment of Mary Ann Rosellini, as a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, at the Katharine D. Malone School to a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, at the Katharine D. Malone School, effective November 1, 2012 through June 30, 2013.

Resignation

Approve the resignation of Christine Kolenda, a Healthcare Provider, on an "as needed" basis, at the Katharine D. Malone School, effective November 2, 2012.

Revised Leave of Absence

Approve the revised leave of absence for Linda Bubenik, a part-time Staff Assistant, per student's IEP, in the autistic class, at the Katharine D. Malone School, with pay, effective September 10, 2012 through October 12, 2012. (Mrs. Bubenik is expected to return to work on October 15, 2012).

Salary Adjustment/Contract Rider

Approve the salary adjustment for Carolyn Monga, Bus Driver for the Transportation Department, effective December 1, 2012 through June 30, 2013 as indicated below:

From: $30,852.00 To: $31,620.00 (Prorated)

Explanation: Due to bus route changes.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following curriculum/instruction recommendations.

Approve the following staff members for one (1) hour preparation time for Danielson Turnkey Training, at their current rate:

Dawn Marchese
Patricia Ochs

Explanation: As per past practice.

Approve the following school-based 2012-2013 Professional Development Committee members to share 30 cumulative hours, per building, at their current rate:

Monte, Marcello Rasmussen, Katherine Shalaida, Heather	**Birchwood**
Carpenter, Jennifer Parisi, Gina Whelan, Maria	**Catherine A. Dwyer**
Briggs, Catherine Schul, Paula Zirkel, Donna	**Katharine D. Malone**
Caggiano, Lynn Gallagher, Amy Cirillo, Debra	**Dennis B. O'Brien**
Capuano, Claire Stevens, Kelly Tanner, Pamela	**Stony Brook**
Beyrent, Caryl Borino, Erin Collins, Ardith Zitomer, Penny	**Copeland**

Explanation: As per past practice.

Approve George Tsemberlis, from William Paterson University, as a student teacher at Dennis B. O'Brien School, beginning January 2013.

Explanation: Requirement for degree.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Resignation

Revised Leave

Salary Adjustment

Training Hrs

PD Hrs

Student Teacher

Administration

Motion by Dr. Friedberger, seconded by Mrs. Maluszczak to postpone the motion on the strategic plan. **Postpone Motion**

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

Approve the Update to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials. **MOA**

Explanation: Agreement between the Board of Education and Law Enforcement to work together as co-equal partners to address school safety, security, alcohol and drug problems, bullying, and other crimes, as they relate to school-age children.

Authorize revised contract with Maximus to provide Tienet training to special education staff, related services staff and Child Study Team members. Maximus will provide three, 1.5-hour training sessions and one, 2-hour training session during on November 20 and 27, 2012, at a fee of $816.30. **Maximus**

Explanation: Rescheduled due to hurricane issues. Training needed due to changes to the New Jersey State IEP model.

Approve S.C., A.H. and R.P., under the Interdistrict Public School Choice Program (N.J.S.A. 18A:36B), to attend a school outside their district of residence. **School Choice**

WHEREAS, on Monday, October 29, 2012, Hurricane Sandy hit the East Coast causing massive property damage and electrical outages; and **Hurricane School Calendar Adjustment**

WHEREAS, due to the storm and its effects, school was unable to be open for five days, from October 29, 2012 to November 2, 2012; and

WHEREAS, Tuesday, November 6, 2012 is Election Day, and the schools were scheduled to be closed but other arrangements for voting were able to be made with the assistance of the Township authorities; and

WHEREAS, the Rockaway Township schools regained electricity and the ability to operate effective Monday November 5, 2012; and

WHEREAS, the Superintendent consulted with the Rockaway Township Education Association, and there was agreement to adjust the school calendar to open during the previously scheduled school closings of November 6, 8 and 9, 2012;

NOW THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent of Schools that the school calendar for the 2012-2013 school year be revised to indicate that schools are open for the days of November 6, 8 and 9, 2012.

Motion to approve Applied Data Services to perform a demographic/enrollment projection study at a cost of $4,800. **Applied Data Svcs**

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mr. West, seconded by Dr. Kurland to approve the following finance recommendations.

Accept the 2011-2012 Comprehensive Annual Financial Report (C.A.F.R.) and Report of the Auditor, as submitted and **CAFR & CAP**

Further, the Board authorizes submission of the synopsis and recommendation free Corrective Action Plan to the County Superintendent, as per statute.

Revised Treasurer Report

Approve the revised Report of the Treasurer for the periods ending June 30, 2012, July 31, 2012, and August 31, 2012.

Explanation: Based on year-end adjustments, per audit of June 30, 2012.

Travel

Be It Resolved in accordance with Chapter 53 and Board Policies 4133 and 9250 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees/trustees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Bd Secy report

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending September 30, 2012, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending September 30, 2012.

Transfers

Authorize account transfers as submitted.

Explanation: Statute requires Board of Education approval.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mrs. Salny asked if polling places can be moved out of the schools. We tried in the past to move them and this year they were, can we get them to move permanently? She asked Mrs. Palmiere to look into the situation.

New Business

New Business

Acknowledgement to the Mayor and three Councilmen who personally went out and started cutting trees that were blocking roads.

Brownie and Daisy Troop at Dennis B. O'Brien School organized a drive to get supplies and brought them to Belmar. Request to recognize the group at the December Board Meeting.

Birchwood PTA will try next year to have "Meet the Candidate Night" in October.

There will be a parent/student information night to introduce 6th and 7th Graders on the options of high school vs. VoTech, scheduled for April 18, 2013, at 7:00 PM.

Adjournment

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak that the meeting stand adjourned at 9:00 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary