REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
March 13, 2017

The Rockaway Township Board of Education held a regular meeting on Tuesday, March 13, 2018, at 6:03 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Brookes (arrived at 6:50), Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Mezik, and Mrs. Salny.

Also present was Dr. Greg McGann, Superintendent of Schools.

Motion by Mrs. Maluszczak, seconded by Mrs. Helbourg to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chabala, seconded by Mrs. Chirico to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:03 PM.

Motion made by Mrs. Mezik, seconded by Mrs. Chirico that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:33 PM. Present were 41 visitors, 3 remained for the meeting and no members of the press.

Mrs. Salny reopened the regular business meeting of the Board with the Pledge of Allegiance.

Teachers of the Year Presentation
Principals' Report on Environment and Culture

Motion by Mrs. Brookes, seconded by Mrs. Chirico to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

The following correspondence was received for the Board since the last regular meeting:

Kathleen Innocenti	Re: Letter of Resignation
Anthony Lusardi	Re: Citizen Newspaper
Anthony Lusardi	Re: Citizen Newspaper
Jennifer Wagner	Re: Permanent Record
Chirag Shah	Re: Honors Biology
Michele Di Sanza	Re: March 14th Student protests

APPROVE MINUTES

Motion by Mrs. Brookes, seconded by Mrs. Helbourg to approve the minutes of February 21, 2018.

Roll Call Vote on above, Mrs. Chabala abstained all remaining present voting yes, motion so carried.

Motion by Mrs. Brookes, seconded by Mrs. Helbourg to approve the minutes of February 24, 2018.

Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the minutes of February 26, 2018.

Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Chirico, seconded by Mrs. Mezik to approve the minutes of February 28, 2018.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann report there were 3 new HIB investigations Case # 165 as confirmed, Case # 166 as unconfirmed, and Case # 167 as unconfirmed.

Motion by Mrs. Chabala, seconded by Mrs. Brookes to affirm HIB Case #160 as unconfirmed, Case #161 as unconfirmed, Case #162 as unconfirmed, Case #163 as unconfirmed, and Case #164 as confirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

Teacher of the Year Award -presentation
Congratulations to the 2017-2018 Rockaway Township Teachers of the Year!

Birchwood Elementary	Joyce Schulze
Catherine A. Dwyer Elementary	Nicole DeFilippo
Copeland Middle School	Jennifer Berta
Dennis B. O'Brien Elementary	Deborah Cramer
Katherine D. Malone Elementary	Donna Zirkel
Stony Brook Elementary	Karen Yacavino

Dr. McGann reported on the following:
- Signs for sporting events for Recreation
- Snow day letter sent out this week
- Spelling Bee and CMS Chorus presentations on 3/21/18 meeting

2. Informational Items:

- Field Trips for approval
- Nurses Report- February
- Enrollment- February
- Evacuation Drills- February
- Stony Brook PTA Newsletter

The following information was present by the Business Administrator in her report:
Mrs. Palmiere thanked the Maintenance and Grounds crew for getting the snow removed and the schools ready.

Curriculum Report- none

Committee Reports
Community Committee-Mrs. Brookes commented that the next newsletter will ready soon.

Operations Committee-will start working with Chris Graber on the Technology Plan.

Negotiations Committee will meet on March 26th and is planning to meet in April.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Helbourg, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Employment**

Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Pay to Play Program, to be held at the Copeland Middle School, for the 2017-2018 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Programs, to be held at the Copeland Middle School, for the 2017-2018 school year.

Explanation – These are activities that are paid per the RTEA contract.

Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Pay to Play Program, to be held at the Katharine D. Malone School, for the 2017-2018 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the employment of the following staff listed below as a Home Instructor, on an "as needed" basis, for the 2017-2018 school year. The rate of pay is $46.00 per hour.

Judith Johnson

Explanation – Instructional staff necessary to provide Home Instruction, where needed.

Approve the employment of Leah Jeffery, a full-time School Psychologist, at the Katharine D. Malone School, effective March 26, 2018 through June 30, 2018. The annual prorated salary will be $60,699.00.00 MA+30 (Step 1). (Ms. Jeffery holds a Standard Certificate as a School Psychologist). (Ms. Jeffery is replacing Mrs. Longberg).

Approve the employment of Lauren Nemeth, a part-time Speech Language Specialist, at 19.50 hours per week, at the Katharine D. Malone School, effective March 9, 2018 through June 30, 2018. The annual prorated salary will be $36,474.00.00 MA (Step 5). (Mrs. Nemeth holds a Standard Certificate as a Speech Language Specialist). (Mrs. Nemeth is replacing Ms. Golkin).

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2017-2018 school year:

Alexandria Conforth Oak Ridge, NJ	William Paterson University, NJ (BA) Certification: State Effective Date: March 8, 2018
John Griffiths Newfoundland, NJ	Muhlenberg College, PA (BA) Certification: State Effective Date: March 8, 2018
Rachael Kleiman Boonton, NJ	County College of Morris, NJ (74 Credits) Certification: County Effective Date: March 8, 2018
Rebecca Settar	Cedar Crest College, PA (BA) (Nurse)

Rockaway, NJ Certification: County
Effective Date: March 8, 2018

3. **Leave of Absence**
Approve a leave of absence for Kelly McEvoy, a full-time Grade 4 Teacher, at the Stony Brook School, with pay, effective March 22, 2018 through April 13, 2018. (Mrs. McEvoy is expected to return to work on April 16, 2018).

4. **Leave Replacement Assignment**
Approve an extended leave replacement assignment for Ryan Lausch, replacing Colleen Bachmann, a full-time Resource Room Teacher, for Grade 5, at the Birchwood School, effective March 1, 2018 through June 22, 2018. The rate of pay is $150.00 per diem.

5. **Resignation**
Approve the resignation, due to retirement of Joyce Schulze, a full-time Grade 4 Teacher, at the Birchwood School, effective July 1, 2018.

6. **Revised Leave of Absence**
Approve a revised leave of absence for Samantha Kopp, a full-time Behavioral Disabilities Teacher, at the Stony Brook School, with pay, effective February 14, 2018 through March 2, 2018. (Ms. Kopp is expected to return to work on March 5, 2018).

7. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment
Approve the employment of Douglas Baker, as a Substitute Bus Driver, on an "as needed" basis, for the Transportation Department, effective March 8, 2018 through June 30, 2018. The rate of pay will be $19.00 per hour.

Leave of Absence
Approve a leave of absence for Charles Del Plato, a full-time Bus Driver, for the Transportation Department, with pay, effective February 14, 2018 through March 28, 2018. (Mr. Del Plato is expected to return to work on March 29, 2018).

Approve a leave of absence for Employee Number 4256, with pay, effective March 19, 2018 through April 27, 2018. (Employee Number 4256 is expected to return to work on April 30, 2018).

Approve a leave of absence for Judith Levinson, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, with pay, effective February 22, 2018 through March 16, 2018. (Mrs. Levinson is expected to return to work on March 19, 2018).

Resignation
Approve the resignation, due to retirement of Diana Kondra, a full-time, 10 month, Attendance Secretary, at the Copeland Middle School, effective July 1, 2018.

Approve the resignation of Vivian Restrepo, a part-time special education staff assistant, at the Katharine D. Malone School, effective March 8, 2018.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction
Motion made by Mrs. Chabala, seconded by Mrs. Brookes to approve the following curriculum/instruction recommendations.

1. Approve Gina Parisi and Jennifer Gruener to present a Family MATH Evening on March 13, 2018, not to exceed 2 hours of presentation (inclusive of preparation and planning), as per the RTEA contract.

2. Approve Ann Marie Arico and Nicole Parzero to present a Kindergarten Parent Information Night, to be held on an evening in April, for three (3) hours each, at the current RTEA contracted rate.

3. Approve the following Curriculum Committee members to write the new curricula indicated below, at $500 each, per the current RTEA contracted rate. The new curricula are to be written in preparation for implementation in September.

Committee Member	**Curriculum**
Mary Beth Hartnett	Social Studies, Gr. K-1
Mary Beth Hartnett	Social Studies, Gr. 2
Amy Hyman	German, Gr. 7
Nehrin Makhlouf	German, Gr. 7
Mandy Thomas	TREX², Gr. 3
Mandy Thomas	TREX², Gr. 4
Mandy Thomas	TREX², Gr. 5
Theresa Steiger-Chapman	Geometry, Gr. 8

4. Approve Michael Puzio for a salary adjustment of $90.00 per full day and $60.00 for a half day, for county and state certified Substitute Teacher(s) who have completed the Online Substitute Training Course, effective March 8, 2018.

5. Approve Jessica Coppola, an Eastwick College student, to complete her Level I fieldwork in Occupational Therapy at the Birchwood School from March 26, 2018 to May 25, 2018.

Explanation: Requirement for degree.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

Out of District Placements-2017-2018 School Year

1. Authorize students in the following out-of-district placement for the 2017-2018 School Year:

Student	School	Location	Tuition Rate
#520	Lakeland-Andover School	Lafayette	$310.00/diem or $55,800.00 to be pr

ESC Transportation Jointure

2. Authorize a joint transportation agreement with Educational Services Commission of Morris County to transport Rockaway Township students for the 2018-2019 school year.

Explanation: Provide special education transportation to resident students who attend out of district special education schools.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Chabala, seconded by Mrs. Chirico to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Change Order

2. Approve Change Order #001R for an adjustment in the costs associated with HVAC wiring, connections and interfacing, as a decrease in the $50,000.00 allowance in the amount of ($9,046.58) for the HVAC Upgrades at Catherine A. Dwyer School.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Mezik, seconded by Mrs. Chabala to approve the following policy recommendations.

1. Approve the following policies for second read.

P 0000.00 Resolutions
P 2464 Gifted and Talented Students

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Mrs. Maluszczak attended the Dr. Thomas Kersting presentation at CMS with her family. She thought it was an excellent presentation.

New Business

Mrs. Salny reminded everyone about the meet the Superintendents Candidates night tomorrow.

No Public comment.

Motion made by Mrs. Chirico, seconded by Mrs. Chabala that the meeting stand adjourned at 8:50 PM and return to Executive Session for personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Chirico, seconded by Mrs. Chabala that the meeting stand adjourned at 10:08 PM

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary