REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
November 14, 2011

The Rockaway Township Board of Education held a regular meeting on Monday, November 14, 2011, at 6:06 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Giarratano, Mr. Jackson, Mr. Kurland, Mrs. Salny, Mr. West and Dr. Friedberger. Mr. Puzio was absent.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Salny, seconded by Mr. Jackson to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving student, personnel, and legal issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session.

Motion made by Mr. Jackson, seconded by Mrs. Salny that the closed session meeting stand adjourned at 7:12 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:13 PM. Also present were 31 visitors and two (2) members of the press.

Dr. Friedberger opened the regular business meeting of the Board.

Mr. Steve William of NJSBA Insurance Group presented to Dr. Verbist and Mr. West the 2011 Safety Award.

Ms. Kathryn L. Mantell, of Nisivoccia & Company LLP, presented the 2010-2011 audit.

Motion by Mrs. Salny, seconded by Mr. Jackson to open the public session of the meeting at 7:26 PM.

Show of hands on above, all present voting yes, motion so carried.

The RTEA Vice President complemented Dr. Verbist for his assistance in a member problem.

Resident addressed Star Ledger article on security. Board President indicated he will make a statement at the end of the Public Discussion.

Mr. Iaciofano, Special Counsel, addressed Dr. Friedberger's comments regarding statement.

Resident addressed the solar flashing signs in regard to epilepsy.

Resident addressed the security issues. Dr. Friedberger reported he will have a statement at the end of the Public Discussion.
Resident addressed Mr. Giarratano's Facebook page reading – Montville.

Resident thanked the Board for Communications identification. Resident addressed last week's board meeting. Website did not reflect change. Dr. Friedberger responded with the rationale. Dr. Vitta provided additional information on the topic.
Mr. Valle provided the Public with a response to the questions.

Mr. Giarratano returned to the meeting at 7:40 PM, he left during Executive Session.

The Resident then thanked Mr. Valle for his report. Resident addressed cost sharing with Township.

Resident addressed Morris Commons Board of Adjustment on November 15, 2011.

Dr. Friedberger read into the record a statement on security issues.

Motion by Mr. West, seconded by Mr. Kurland to close the public session of the meeting at 7:50 PM.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

The following correspondence was received for the Board since the last regular meeting:

Family Outreach Program	Re: I&RS Invitation
Jessica Rettagliata	Re: 2014-2015 School Year Calendar
Michele Sewatsky	Re: Clorox Grant
Carol Napurano	Re: Retirement
Joeseph Pettorino	Re: Update Website
Jessica Rettagliata	Re: Maintaining Website in Emergency
Carole Andreazza	Re: Parental Notification in Emergency
Susan Miller	Re: District Website
Joseph Pettorino	Re: District Website
Tony	Re: Dr. Tierney
Marcello Monte	Re: Meeting confirmation
Michael J. McGovern	Re: National Emergency Alert System
Mike Valle	Re: October Snow
John Coviello	Re: Listening Devices
Larissa Potenzone	Re: eBoards

APPROVE MINUTES

Minutes

Motion made by Mrs. Salny, seconded by Mr. West to approve the minutes of October 19, 2011 and November 2, 2011, as amended.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:

Supt Report

Dr. Vitta addressed HIB, as per the attached.

Informational Items:

- Enrollment – October
- Fire/Security/Evacuation Drills – October
- Nurses' Report – October
- Monthly Field Trip Report - October
- Stony Brook Outlook – October 2011
- Parent-To-Parent – November 2011

The following was presented by the Business Administrator in his report:

BA Report

Dr. Verbist reported on the residency investigations.

Dr. Verbist made a presentation on solar, using the links on the district website to illustrate the information shown on the Copeland Middle School/Stony Brook School kiosks in each school lobby.

Curriculum Committee

Curriculum Committee

Dr. Friedberger reported on the Curriculum Committee meeting on November 14, 2011.

The following actions were taken during the Regular Meeting of the Board:

Personnel

Dr. Friedberger addressed the superintendent search process.

Separate Motions

Motion made by Dr. Friedberger, seconded by Mr. Jackson to separate the motions on Extended Leave Replacement Assignment and Superintendent/Addendum Employment Agreement.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion made by Dr. Friedberger, seconded by Mr. Jackson to separate the motion on Extended Leave replacement Assignment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Salny, seconded by Mr. Jackson to approve the following personnel recommendations.

After School

After School Programs

Approve the after school programs, staff members and rates per the attached list for the 2011-2012 school year.

Employ Sub

Employment/Substitute Teacher

Approve the employment of the following state certified Substitute Teacher indicated below for the 2011-2012 school year:

Kristen McCormack	Rowan University, NJ (BA)	
Rockaway, NJ	Certification:	State
	Effective Date:	November 15, 2011

Extended Leave

Extended Leave of Absence

Approve an extended leave of absence for Rachel Isler, full-time Grade 7 Social Studies Teacher at the Copeland Middle School, with pay, effective December 12, 2011 through December 30, 2011. (Mrs. Isler is expected to return to work on January 3, 2012).

Resignation

Resignation

Approve the resignation, due to retirement, of Carol Napurano, full-time Resource Room Teacher at the Stony Brook School, effective July 1, 2012.

Revised Leaves

Revised Leaves of Absence

Approve a revised leave of absence for Yin Lam, full-time Psychologist for the District, without pay, effective October 6, 2011 through October 31, 2011. (Mrs. Lam is expected to return to work on November 1, 2011).

Approve a revised leave of absence for Kathy Moore, full-time School Nurse at the Copeland Middle School, with pay, effective September 26, 2011 through November 15, 2011. (Mrs. Moore is expected to return to work on November 16, 2011).

Revised Leave Replacement

Revised Leave Replacement Assignment

Approve a revised leave replacement assignment for Regina Adamson, for Kathy Moore, full-time School Nurse at Copeland Middle School, effective October 18, 2011 through November 16, 2011. The rate of pay is $150.00 per diem.

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Employment

Approve the employment of Kathleen Bogwald, as a part-time Staff Assistant in the LLD Class, at 17.50 hours per week, at the Birchwood School, effective November 1, 2011 through June 30, 2012. The rate of pay is *$15.53 (Prorated) (Step 1) per hour.

Explanation: Due to increased special education enrollment.

*(2011-2012 salary will be determined after the ratification of successor contract).

Approve the employment of Cinnamon Lenahan as the Substitute Teacher Service (Coordinator) for the District, effective November 16, 2011 through June 30, 2012. The rate of pay is $5,000.00 (prorated) stipend. (Mrs. Lenahan is replacing Mrs. Kondra).

Extended Leave of Absence **Extended Leave**

Approve an extended leave of absence for Fausto Rossy, full-time Custodian at the Copeland Middle School, with pay, effective October 31, 2011 through November 3, 2011. (Mr. Rossy is expected to return to work on November 4, 2011).

Job Reassignments **Job Reassignments**

Approve a job reassignment of John Allison, from full-time Custodian at the Katharine D. Malone School to full-time Floating Custodian for the District, effective September 1, 2011 through June 30, 2012. No salary change.

Approve the job reassignment of Cesar Calvay, from an "as needed" Substitute Custodian to a full-time Night Custodian at the Birchwood School, effective November 1, 2011 through June 30, 2012. The prorated salary is as follows:

Base Salary (Step 7)	*$35,330.00
Boiler License Stipend	1,250.00
Night Differential Stipend	800.00
Total Prorated Salary	*$37,380.00

*(2011-2012 salary will be determined after the ratification of successor contract).

Approve a job reassignment of Luis Carmona, from full-time Night Custodian at the Copeland Middle School to full-time Custodian at the Dennis B. O'Brien School, effective September 1, 2011 through June 30, 2012. No salary change.

Approve a job reassignment of Jane Ellis, from a part-time Staff Assistant for the Behavioral Disabled Class at the Stony Brook School, at 17.5 hours per week, to a part-time Staff Assistant for office/lunch/play duties, at 17.50 hours per week, at the Stony Brook School, effective November 1, 2011 through June 30, 2012. No salary change.

Approve the job reassignment of Carlos Hoyos, from full-time Night Custodian at the Catherine A. Dwyer School to full-time Night Custodian at the Stony Brook School, effective September 1, 2011 through June 30, 2012. No salary change.

Approve a job reassignment of Loren Kania, from a part-time Staff Assistant for the Behavioral Disabled Class at the Stony Brook School, at 17.50 hours per week, to a part-time Staff Assistant for the Pre-School Disabled Class, per the student's IEP, at 17.50 hours per week, at the Dennis B. O'Brien School, effective November 1, 2011 through June 30, 2012. No salary change.

Approve the job reassignment of Angel Parraga, from full-time Custodian at the Stony Brook School to full-time Floating Custodian for the District, effective September 1, 2011 through December 30, 2011. No salary change.

Leave of Absence **Leave**

Approve a leave of absence for Rogel Garcia, full-time Custodian for the Stony Brook School, with pay, effective October 25, 2011 through November 10, 2011. (Mr. Garcia is expected to return to work on November 14, 2011).

Reemployment **Reemployment**

Approve the reemployment of Meredith Lutz, as a part-time Staff Assistant, at 17.50 hours per week, in the autistic class, per the student's IEP, at the Katharine D. Malone School, effective November 1, 2011 through June 30, 2012. The rate of pay is *$15.53 (Prorated) (Step 1) per hour. (Mrs. Lutz is replacing Mrs. Hanright).

Explanation: Due to increased special education enrollment.

*(2011-2012 salary will be determined after the ratification of successor contract).

Rescind Termination
Rescind the termination of employee number 4331, effective October 5, 2011.

Resignations
Approve the involuntary retirement of employee number 4331, effective October 5, 2011.

Approve the resignation of Diana Kondra as the Substitute Teacher Service (Coordinator) for the District, effective November 16, 2011.

Salary Adjustments Contract Rider
Approve the salary adjustment for Carolyn Monga, Bus Driver for the Transportation Department, effective November 1, 2011 through June 30, 2012 as indicated below:

From: $26,155.00 To: $26,951.00

Approve the salary adjustment for Mary Kay Mulligan, Bus Driver for the Transportation Department, effective November 1, 2011 through June 30, 2012 as indicated below:

From: $24,731.00 To: $25,461.00

Approve the salary adjustment for Joseph Verderano, Bus Driver for the Transportation Department, effective November 1, 2011 through June 30, 2012 as indicated below:

From: $17,944.00 To: $19,537.00

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion by Dr. Friedberger, seconded by Mr. Kurland to suspend the following recommendation.

Extended Leave Replacement Assignment
Approve an extended leave replacement assignment for Jennifer Wood, replacing Rachel Isler, full-time Grade 7 Social Studies Teacher at the Copeland Middle School, effective December 12, 2011 through December 23, 2011. The rate of pay is $150.00 per diem.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion by Mr. West, seconded by Mr. Jackson to approve the following recommendation.

Superintendent/Addendum Employment Agreement
Be It Resolved, upon the approval of the Executive County Superintendent, that the Addendum Employment Agreement is approved for the appointment of Dr. Deborah J. Grefe to serve as Acting Superintendent effective December 1, 2011 through June 30, 2012, and that the Board President and Board Secretary are authorized to sign the Agreement on behalf of the Board. The annual prorated salary will be $150,000.00. (Dr. Grefe is replacing Dr. Vitta).

Roll Call Vote on all above recommendation, Dr. Friedberger abstaining, all others present voting yes, motion so carried.

Rescind Termination

Resignations

Salary Adjustments

Extended Leave Replacement

Supt Agreement

Curriculum/Instruction

Motion made by Mrs. Salny, seconded by Mr. Jackson to approve the following curriculum/instruction recommendations.

Approve salary and stipends funded with NCLB FY11-12 Grant as follows: **NCLB Grant**

TEACHER	GRADE/POSITION	LOCATION	STIPEND/ SALARY	% FUNDED
Anna DeSario	Title I After School Substitute	BW	$45.24/46.43hr	100% Title I
Dawn Marchese	Title I After School Substitute	BW	$45.24/46.43hr	100% Title I
Theresa Fascia	Title I After School Substitute	DBO	$45.24/46.43hr	100% Title I
Moira Dodgson	Title I After School Substitute	DBO	$45.24/46.43hr	100% Title I
Mandy Keiper	Title I After School Substitute	DBO	$45.24/46.43hr	100% Title I
Amy Gallagher	Title I After School Substitute	DBO	$45.24/46.43hr	100% Title I
Kimberly Landers	Title I After School Substitute	DBO	$45.24/46.43hr	100% Title I
Debra Cirillo	Title I After School Substitute	DBO	$45.24/46.43hr	100% Title I
Lisa Solomon	Title I After School Substitute	CAD	$45.24/46.43hr	100% Title I
Elaine Voinier	Title I After School IEP Aide	BW	$20.00 per hour	100% Title I
Stephanie Pierce	Title I After School IEP Aide	DBO	$20.00 per hour	100% Title I
Michele Sewatsky	Title I After School Clerk	DBO	$900 stipend	100% Title I
Dawn Sysyn	Title I After School Clerk	BW	$900 stipend	100% Title I
Sylvia Perez	Title I After School Clerk Substitute	DBO/BW/CAD	$14.29 per hour	100% Title I
Marcy Bender	Title I After School Clerk Substitute	DBO/BW/CAD	$14.29 per hour	100% Title I
Jane Bedell	Title I After School Clerk	CAD	$900 stipend	100% Title I
Diane Boykow	Title I After School Bus Driver	Transportation	$24.03 per hour	100% Title I
Melinda Chovanec	Title I After School Bus Driver	Transportation	$27.03 per hour	100% Title I
Julie Coppa	Title I After School Bus Driver	Transportation	$24.53 per hour	100% Title I
Betty Hessler	Title I After School Bus Driver	Transportation	$26.34 per hour	100% Title I
Marie Kelley	Title I After School Bus Driver	Transportation	$24.03 per hour	100% Title I
Pamela Krachun	Title I After School Bus Driver	Transportation	$24.54 per hour	100% Title I
Herb Lutsky	Title I After School Bus Driver	Transportation	$23.09 per hour	100% Title I
Marissa Malakuski	Title I After School Bus Driver	Transportation	$22.10 per hour	100% Title I
Carolyn Monga	Title I After School Bus Driver	Transportation	$24.54 per hour	100% Title I
Janet Ott	Title I After School Bus Driver	Transportation	$29.71 per hour	100% Title I
Beth Pearson	Title I After School Bus Driver	Transportation	$27.03 per hour	100% Title I
Karen Walsh	Title I After School Bus Driver	Transportation	$25.95 per hour	100% Title I
Kathy Wood	Title I After School Bus Driver	Transportation	$24.97 per hour	100% Title I
Antonius Kroom	Title I After School Mechanic	Transportation	$27.28 per hour	100% Title I

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

Approve, preparation time only, for the following staff members for workshop presented at Professional Development Day October 10, 2011, four (4) hours at the current rate: **Workshop Compensation**

Dianne Kroeter
Christine Garabrant

Explanation: As per the RTEA contract.

Approve Jeremy Palmieri, from Montclair State University, as a student teacher PE/Health at the Catherine A. Dwyer School. **Student Teachers**

Explanation: Requirement for degree.

Approve Gina Marie Nappi, from Montclair State University, for student teacher at Stony Brook from January – May 2012.

Explanation: Requirement for degree.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration
Motion made by Mr. Jackson, seconded by Mr. West to approve the following administrative recommendations.

Approve the Nursing Services Plan for the 2011-2012 school year. **Nursing Services Plan**

Explanation: Annual update of the plan for the current school year.

Authorize acceptance of a tuition student from another district into our special education program for the 2011-2012 school year: **Tuition Student**

# of Pupils/BOE	Class Enrolled	Tuition Rate
1 Dover	Preschool Disabilities (full-day program)	$25,692.00 + (2) PT Aides

Explanation: Approximate start date November 7, 2011, tuition and cost of aides will be prorated.

Approve K.J., under the Interdistrict Public School Choice Program (N.J.S.A. 18A:36B), to attend a school outside his district of residence. **School Choice**

Authorize a contract between the Rockaway Township Board of Education and Cerebral Palsy Association of Middlesex County (Travis Tallman) to conduct Augmentative Communication evaluations for the 2011-2012 school year, at the rate of $875.00 per evaluation. Follow-up visits are charged at $125.00 per hour and mileage is an additional $50.00 per hour (one way). **Cerebral Palsy Association**

Explanation: Rockaway Township Child study Team does not provide this service.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance
Motion made by Mr. Giarratano, seconded by Mr. West to approve the following finance recommendations.

Accept the 2010-2011 Comprehensive Annual Financial Report (C.A.F.R.) and Report of the Auditor as submitted. Further, the Board authorizes submission of the synopsis and recommendation free Corrective Action Plan to the County Superintendent, as per statute. **CAFR**

Be It Resolved in accordance with Chapter 53 and Board Policies 4133 and 9250 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees/trustees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Approve the revised Report of the Treasurer for the periods ending June 30, 2011, July 31, 2011, August 31, 2011 and September 30, 2011. **Revised Reports of the Treasurer**

Explanation: Based on year-end adjustments per audit of June 30, 2011.

Authorize payment of the November bills, as approved by the Finance Committee. **Bills**

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Dr. Friedberger addressed advertising of our meetings 6:00/7:00 PM.

Dr. Friedberger addressed an environmental letter – effluent at Katharine D. Malone School. Dr. Verbist reported on the situation.

New Business

Mr. Giarratano asked that Administration look at the number of snow days for the last five years or so and plan in our 2012-2013 calendar for snow days at the average used.

Mrs. Salny asked for volunteers for the Board of Adjustment meeting on November 15, 2011.

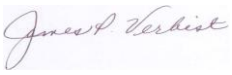
Dr. Friedberger indicated that Dr. Grefe will be presenting a Test Assessment Analysis.

Dr. Friedberger addressed the Board goal setting meeting on December 1. Due to conflicts December 8, 2011 at Copeland Middle School at 6:00 PM is to become the meeting date.

Motion made by Mr. Jackson, seconded by Mr. Kurland that the meeting stand adjourned at 8:37 PM

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,



DR. JAMES P. VERBIST
Board Secretary

Old Business

New Business

Adjournment