REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
October 7, 2015

The Rockaway Township Board of Education held a regular meeting on Wednesday, October 7, 2015, at 6:03 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Motion by Mrs. Chabala, seconded by Mrs. Chrico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Salny, seconded by Mr. Babcock to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:04 PM.

Motion made by Mrs. Helbourg, seconded by Mrs. Chabala that the closed session meeting stand adjourned at 7:30 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:35 PM. Present were 7 visitors and 1 member of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Chabala, seconded by Mr. Babcock to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Salny, seconded by Mrs. Chrico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

David Bishop	Re: Negotiations
David Frinzi	Re: Project Fit America
Peter Thornton	Re: Rockaway Hockey Open Public Skate for Township Children
David Bishop	Re: Ratification Meeting
Theo Flammia	Re: Wrestling Flyer
Randy Brooks	Re: IRLA
Ivan Kaltman	Re: Showcase school at NJ PBSIS state event
Colleen Erickson	Re: Security in schools on voting days
Colleen Erickson	Re: Security in schools on voting days (2)

APPROVE MINUTES

Minutes

Motion by Mrs. Chirico, seconded by Mrs. Helbourg to approve the minutes of September 16 , 2015.

Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to approve the minutes of September 18 , 2015.

Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Chabala, seconded by Mrs. Salny to approve the minutes of September 29 , 2015.

Roll Call Vote on above, Mr. Babcock abstained all remaining present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:

Supt. Report

1. Dr. McGann report there was1 new HIB investigations Case #88 as unconfirmed.
2. Informational Items:

   Enrollment – September
   Evacuation Drills – September
   Nurses' Report – September
   Field Trip Report – September
   Bus Evacuation Drills-October

Dr. McGann reported that there will be a Harlem Wizards fundraiser on Sunday, sponsored by the Rockaway Township Educational Foundation.

Bus. Admin. Report

The following information was present by the Business Administrator in her report:

Mrs. Palmiere is putting together a power point to be uploaded to the website with photos of the summer projects.

Committee Reports

Committee Reports

Special Education -Meeting October 28, 2015 @ 6pm @ CMS

Technology- Meeting November 9, 2015 @ 6pm @CMS

Shared Service - Meeting TBD

Curriculum –

- Mrs. Storts discussed the rollout of IRLA.
- A number of revisions will be up this year for curriculum.
- K-5 report cards are ready to go online

Policy – met and will have new policies for first read at the next meeting

Negotiations-Mrs. Salny read a statement REGARDING NEGOTIATIONS from September 28, 2015

This past January, the Board of Education and the Rockaway Township Education Association commenced negotiations for a successor Collective Bargaining Agreement to be effective for this school year. The employees who are covered by this Agreement include the teaching and other professional non-supervisory staff, secretarial staff, custodial and maintenance staff, and paraprofessionals. Many evening sessions were convened, each lasting several hours, during which time the parties reviewed the terms of the current Agreement and discussed the many proposals that were made by the Board and the Association. We are pleased that in late July, the parties reached a tentative Memorandum of Agreement on all terms and conditions and tonight, after learning that the Association members have ratified the new Agreement, the Board is also prepared to vote to ratify the new Agreement. Throughout the process both the RTEA and Board remained committed to being fair

and fiscally responsible.

The new Agreement is effective for three years, through June 30, 2018, which provides stability for the parties for the three years that it covers.

One of the significant new terms involves the health insurance plans that are now available to all of the members. Effective as soon as possible, the Board will be joining the New Jersey School Employees' Health Benefits program. This State group services hundreds of school districts throughout the State and provides options and benefits not otherwise available to our employees, and does so in a more cost efficient way than the board could otherwise negotiate on its own.

In addition, language provisions that were inconsistent, or in conflict with recent new laws, were clarified in an effort to reduce or eliminate future grievances involving their interpretation and implementation of the contract terms.

The salary increase was consistent with County and Statewide averages – 2.5% inclusive of increments that were built into the salary guides for each year over the three years. The distribution was mutually agreed upon. Stipends within the contract remained at current levels, and hourly rates increased only in the second and third years.

The parties also agreed to a "Past Practice" provision which provides for a mechanism that ensures the terms of this contract are implemented uniformly over time. The contract stipulates that past practice will be limited to the past 6 years, with the six years sliding with each new day.

In all, these negotiations were successful for not only for the parties that will be signing this new Agreement, but also for our most important stakeholders: the children of our district, as well as our taxpayers.

Thank you to the Board Committee, our Business Administrator and other administrators and staff of the district who assisted the Board in this process. We now look forward to moving ahead and thank the members of the RTEA for their continued commitment and dedication to providing our students with a strong educational foundation.

The following actions were taken during the Regular Meeting of the Board:
Personnel **Personnel**

Motion made by Mrs. Salny, seconded by Mrs. Chirico to table the following personnel recommendation.

A. 5. Merit Goals

b. Approve the Assistant Superintendent Merit Goals for the 2015-2016 school year, as per the attached list.

Roll Call Vote on the above recommendation, all present voting yes, motion so carried.

Motion made by Mr. Babcock, seconded by Mrs. Chirico to approve the following personnel recommendations.

A. Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:

1. **Employment** **Employment**

Approve the employment of the following staff listed below as Home Instructors, on an "as needed" basis, effective September 1, 2015, for the 2015-2016 school year. The rate of pay is *$44.00 per hour:

Geraldine Collins
Nancy Doherty
Christine Ellis
Dawn Frauenpreis
Tracy Myhren
Rosemary Radom
Nancy Reeves
Caryl Sambrato

Explanation – Instructional staff necessary to provide Home Instruction, where needed.

Approve the employment of Karyn Lewis, as a part-time Library Media Specialist, at 19.50 hours per week, one day a week at each elementary school, effective October 8, 2015 through June 30, 2016. The annual prorated salary will be *$34,181.00 MA+15 (Step 1). (Ms. Lewis holds a Certificate of Eligibility with Advanced Standing as a School Library Media Specialist).

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teacher indicated below for the 2015-2016 school year:

Rachel Bigley Andover, NJ	University of Hartford, CT (BS) Certification: State Effective Date: October 8, 2015
Tracie Hemingway-Kasko Dover, NJ	Centenary College, NJ (133 Credits) Certification: County Effective Date: October 8, 2015

3. **Leave of Absence** — **Leave of Absence**

Approve a leave of absence for Raymond Witte, a full-time Special Education Teacher, at the Copeland Middle School, without pay, effective September 29, 2015 through January 1, 2016. (Mr. Witte is expected to return to work on January 4, 2016).

4. **Leave Replacement Assignment** — **Leave Replacement**

Approve a leave replacement assignment for Samantha Evans, replacing Sarah Florio, a full-time School Psychologist, at the Dennis B. O'Brien and Copeland Middle Schools, effective October 8, 2015 through November 20, 2015. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Courtney Schmidt, replacing Ashley Kasak, a full-time Academic Intervention Teacher, for Language Arts, for Grades 6, 7, 8 at the Copeland Middle School, effective October 8, 2015 through January 29, 2016. The rate of pay is $150.00 per diem.

5. **Merit Goals** — **Merit Goals**

a. Approve the Superintendent Merit Goals for the 2015-2016 school year, as per the attached list.

6. **Reassignment** — **Reassignment**

Approve the reassignment of Erin Predmore, a full-time Grade 1 Teacher, at the Stony Brook School to a full-time Kindergarten Teacher, at the Birchwood School, effective September 1, 2015 through June 30, 2016.

7. **Resignation** — **Resignation**

Approve the resignation, due to retirement, of Debra Savage, a full-time Language Learning Disabilities Teacher, for the Copeland Middle School, effective July 1, 2016.

8. **Stipend Positions** — **Stipend Positions**

Approve the stipend positions for the 2015-2016 school year, as per the attached list.

9. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment — **Employment**

Approve the employment of Paulette Lamont, a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, effective October 8, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. (Ms. Lamont is replacing Mr. Ackerman).

Approve the employment of Raevyn Manning, a part-time Staff Assistant, at 17.50 hours per week, for general/lunch/play duties, at the Birchwood School, effective October 8, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. (Ms. Manning is replacing Mrs. Coviello).

Approve the employment of George Murden, as a Substitute Maintenance Worker, on an "as needed" basis, for the District, for the Buildings and Grounds Department, effective October 1, 2015 through June 30, 2016. The rate of pay is $16.00 per hour.

Approve the employment of Joseph Runyans, as a Substitute Custodian, on an "as needed" basis, for the District, for the Buildings and Grounds Department, effective October 8, 2015 through June 30, 2016. The rate of pay is $16.00 per hour.

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

Leave of Absence

Leave of Absence

Approve a leave of absence for William Matyola, a Bus Driver for the Transportation Department, with pay, effective September 16, 2015 through October 26, 2015. (Mr. Matyola is expected to return to work on October 27, 2015).

Approve a leave of absence for Evelyn Ribarich, a part-time office/lunch/recess Staff Assistant, at the Dennis B. O'Brien School, with pay, effective November 10, 2015 through November 25, 2015, the leave will continue, without pay, effective November 26, 2015 through January 1, 2016. (Mrs. Ribarich is expected to return to work on January 4, 2016).

Resignation

Resignation

Approve the resignation, of Meredith Lutz, a part-time special education Staff Assistant, for the Katharine D. Malone School, effective October 5, 2015.

Approve the resignation, of Lauren Pagona, a part-time special education Staff Assistant, for the Stony Brook School, effective September 28, 2015.

Approve the resignation, of Robert Realmuto, a full-time Maintenance Worker for the district, for the Buildings and Grounds Department, effective October 6, 2015.

Approve the resignation, of Michael Sapsai, a part-time Kindergarten Staff Assistant, for the Katharine D. Malone School, effective September 11, 2015.

Approve the resignation of Matthew Wichtendahl, as a Substitute Custodian, on an "as needed" basis, for the District, for the Buildings and Grounds Department, effective October 1, 2015.

Salary Adjustment

Salary Adjustment

Approve the salary adjustment for John Becker, a full-time Maintenance Worker, for the district, for the Building and Grounds Department, effective October 1, 2015 through June 30, 2016. The annual prorated salary is as follows:

Base Salary-Maintenace (Step 18)*	$49,965.00
Boiler Operator License Stipend	1,250.00
Asbestos Stipend	1,000.00
Air Conditioning Stipend	175.00
Total Prorated Salary	$52,390.00

Explanation – Air Conditioning Refrigeration Certification received on September 22, 2015.

Approve the salary adjustment for Enrique Valdebenito, a full-time Night Custodian, for the Copeland Middle School, effective July 7, 2015 through June 30, 2016. The annual prorated salary is as follows:

Base Salary-Custodian (Step 1)*	$36,865.00
Boiler Operator License Stipend	1,250.00
Night Differential Stipend	800.00
Total Prorated Salary	$38,915.00

Explanation – Boiler Operator Certification received on July 7, 2015.

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/ Instruction

Curriculum/Instruction

Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following curriculum/instruction recommendations.

Line of Incentive Credit

1. Approve Gina Parisi for $60 Line of Incentive Credit for Completing the "2015 MSUNER Summer Conference ", on June 26, 2015.

   Explanation: As per the RTEA contract.

No Public comment.

Mrs. Storts discussed the roll of IRLA.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Administration

Motion made by Dr. Kurland, seconded by Mrs. Salny to table the following administrative recommendation.

1. Authorize a contract between the Rockaway Township Board of Education and the New Jersey Institute for Disabilities/Lakeview School /Travis Tallman to conduct Augmentative Communication Assessments for the 2015-2016 school year, on an as needed basis, at the rate of $950.00 per evaluation and Assistive Technology Assessments, on an as needed basis, at the rate of $1050.00 per evaluation. Consultations (recommendations only) are charged at $155.00 per hour and mileage is an additional $50.00 per hour.

   Explanation: Rockaway Township Child Study Team does not provide this service

Roll Call Vote on the above recommendation, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following administrative recommendations.

2. Motion to approve the donation of bus #234 to the Rockaway Township Fire Department for training purposes.

Bus Donation

3. Approve a parental contract for non-aided subscription busing for the 2015-2016 school year for the following students:

   # 122 - $442.00(one-way drop off)

Subscription Busing

4. Approve submission of Applications for Dual Use rooms to the Executive County Superintendent for the 2015-2016 school year for the following classroom:

   Katharine D. Malone Room 20 4th Grade Resource & 5 Grade Resource

Dual Use

5. Approve Storytelling Arts to provide one ELL Parent Night presentation on October 27, 2015.

Parent Presentation

To be held at C.A. Dwyer School. The cost of $530.00 is to be covered by NCLB – Title III Grant.

District Goals

6. Approve the Rockaway Township District Goals for the 2015-2016 school year.

MOU USGPA and RTBOE

7. Motion to approve the Memorandum of Understanding between the United States Army Garrison Picatinny Arsenal Family, Morale, Welfare, and Recreation and the Rockaway Township Board of Education.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Finance

Motion made by Mrs. Maluszczak, seconded by Mr. Babcock to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Board Secr./Treas. Report

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending August 31, 2015, and

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending August 31, 2015

Transfers

   Authorize August account transfers as submitted.

   Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

Safety Grant

3. Authorize receipt of a check in the amount of $8,700.00 for the 2015 New Jersey Schools Insurance Group Safety Grant. Money will be used to purchase security cameras for Copeland Middle School.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Policy

Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following policy recommendations.

1. Approve the second reading of the following policies:

3321	Evaluation of Teachers
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3224	Evaluation of Principals, Vice Principals, and Assistant Principals

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mrs. Maluszczak discussed correspondence regarding security during the school elections.

New Business

New Business

Mrs. Salny mentioned that Birchwood had a Project Fit America Ribbon Cutting Ceremony.
A demonstration was done by 5th grade students from a grant received from Morristown Memorial Hospital.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to open to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Public Comment

Dr. Monchar announced that the RTEA has a new President – Lisa Harlen. He also thanks the Board for allowing the Harlem Wizards to visit the schools. He had a comment concerning the negotiation settlement.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to close Public comment.

Roll call vote on above recommendation, all present voting yes, motion so carried.

Adjournment

Motion made by Mr. Babcock, seconded by Mrs. Helbourg that the meeting stand adjourned at 8:08 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

DONNAMARIE PALMIERE
Board Secretary