REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
November 5, 2014

The Rockaway Township Board of Education held a regular meeting on Wednesday, November 5, 2014, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala, Mrs. Chirico, Mrs. Maluszczak, Mr. Press, and Mrs. Salny. Mr. Giarratano and Dr. Kurland were absent.

Motion by Mr. Press, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chabala, seconded by Mrs. Chirico to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:01 PM.

Motion made by Mrs. Chabala, seconded by Mr. Press that the closed session meeting stand adjourned at 7:30 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:31 PM. Present were 8 visitors and no members of the press.

Mrs. Maluszczak reopened the regular business meeting of the Board with the Pledge of Allegiance.

REPORT OF ELECTION / November 4, 2014

Candidates for three years:	**TOTAL**
Russell E. Babcock	**2,693**
Robert M. Kurland	**2,665**

Motion by Mrs. Chabala, seconded by Mr. Press to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

There was no Public comment this evening.

Motion by Mrs. Salny, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS **Correspondence**

The following correspondence was received for the Board since the last regular meeting:

Denise Gastineau	Re: Retirement Sick Pay
Jen Tomasini	Re: Transportation Issue
Jim Dunckley	Re: State Mandates Article
Joe MacDonald	Re: Facilities Utilization & Demographer's Study
April Kuryluk	Re: Board Meeting October 30th
Donnadarae Van Syckel	Re: Meeting October 30th
Joe MacDonald	Re: Facilities Utilization & Demographer's Study
April Kuryluk	Re: Board Meeting October 30th
David Bishop	Re: Facilities Usage Study
Ardith Collins	Re: District High School Vocal Music Day
Regina Swierc	Re: Family Outreach Flyer
Dawn Sparone	Re: Kindergarten Registration
Amy Semeniuk	Re: Instructional Council Minutes

APPROVE MINUTES **Minutes**

Motion made by Mrs. Chabala, seconded by Mr. Press to approve the minutes of October 20 and 22, 2014.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in her report: **Supt Report**

Dr Grefe was absent this evening and Ms. Storts, Assistant Superintendent, reported there was one new HIB investigation Case #81 as unconfirmed.

Informational Items:

Enrollment – October – **Addendum 3a**

Evacuation Drills – October – **Addendum 3b**

The following was presented by the Business Administrator in her report:

Mrs. Palmiere had no report this evening.

The following actions were taken during the Regular Meeting of the Board:

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Employment** **Employment**

   Approve the course, instructor and the individual rate of pay per quarter, indicated on the attached list, for the After School Programs, to be held at the Copeland Middle School, for the 2014-2015 school year.

   Explanation: These are "Pay-to Play" programs.

   Approve the employment of Joyce Schulze, Summer Programs Director for the 2015-2016 Summer School Program, effective immediately. The annual stipend is $8,500.00.

2. **Employment/Substitute Teachers** **Employ Subs**

   Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2014-2015 school year:

Rebecca Burrows	East Stroudsburg University, PA (BS)
Rockaway, NJ	Certification: State
	Effective Date: November 10, 2014

Brian McNulty Sussex, NJ	William Paterson University, NJ (BS) Certification: State Effective Date: November 10, 2014
Samantha Moore Lincoln Park, NJ	East Stroudsburg University, PA (BA) Certification: State Effective Date: November 10, 2014
Lezet Shabani Sparta, NJ	Sussex County Community College, NJ (67 Credits) Certification: County Effective Date: November 10, 2014

Leave

3. **Leave of Absence**
Approve a leave of absence for Jessica Gutwein, a full-time Grade 8 Science Teacher, at the Copeland Middle School, with pay, effective March 23, 2015 through May 1, 2015, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective May 4, 2015 through June 30, 2015. (Mrs. Gutwein is expected to return to work on September 1, 2015).

Leave Replacement

4. **Leave Replacement Assignment**
Approve a leave replacement assignment for Rebecca Burrows, replacing Paula Schul, a full-time Grade 2 Teacher, at the Katharine D. Malone School, effective November 10, 2014 through December 5, 2014. The rate of pay is $100.00 per diem.

Reemployment

5. **Reemployment**
Approve the reemployment of Lucretia DiMartino-Rotella, as a County Certified Substitute Nurse, for the District, effective November 10, 2014 through June 30, 2015.

Resignation

6. **Resignation**
Approve the resignation, due to retirement, of Denise Gastineau, a full-time ELL Teacher, for Grades 6, 7 and 8, at the Copeland Middle School, effective January 1, 2015.

Employment

7. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**
Employment
Approve the employment of April Acquaviva, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective November 10, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour.

Approve the employment of Irene Baur, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Katharine D. Malone School, effective November 10, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour.

Approve the employment of Sejal Dave, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Birchwood School, effective November 17, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour.

Approve the employment of Bethann Eike, a part-time Staff Assistant, at 17.50 hours per week, in the Preschool Disabled Class, morning session, per the student's IEP, at the Dennis B. O'Brien School, effective November 10, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour.

Approve the employment of Shelley Kahn, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Katharine D. Malone School, effective November 10, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour.

Approve the employment of Deborah Knorr, a part-time Staff Assistant, at 17.50 hours per week, in the Preschool Disabled Class, morning session, per the student's IEP, at the Dennis B. O'Brien School, effective November 10, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour.

Approve the employment of Kimberly Mears, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Katharine D. Malone School, effective November 10, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour.

Approve the employment of Luba Mikula, a part-time Staff Assistant, at 17.50 hours per week, in the Multiple Disabilities Class, afternoon session, at the Copeland Middle School, effective November 17, 2014 through June 30, 2015. The rate of pay is $16.51 (Step 1) per hour.

Approve the employment of Louis Segreto, as a Substitute Security Personnel, on an "as needed" basis, for the district, effective November 10, 2014 through June 30, 2015. The rate of pay will be $12.00 per hour.

Reassignment

Reassignment

Approve the job reassignment for Vincent Czachorowski, a Substitute on an "as needed" basis Bus Driver for the Transportation Department to a contractual Bus Driver for the Transportation Department, effective November 1, 2014 through June 30, 2015. The annual prorated salary will be $12,308.00. (Mr. Czachorowski is replacing Mrs. Wallace).

Salary Adjustments/Contract Riders

Salary Adjustments

Approve the prorated salary adjustment for the Bus Drivers listed below effective November 1, 2014:

	From	To
Pamela Krachun	$30,817.00	$31,616.00
Roger McKeon	$14,446.00	$15,830.00

Explanation: Due to additional routes/time added to route.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Chabala, seconded by Mrs. Salny to approve the following curriculum/instruction recommendations.

1. Approve the Gifted and Talented Curriculum, for the 2014-2015 school year. **G&T Curriculum**

   Explanation: TREX² program for Grades 3-5; students identified through the criteria process.

2. Approve Susan Andrews to prepare and present a Dyslexia Workshop on October 23, 2014 and November 17, 2014, at Copeland Middle School for a maximum of four (4) hours at the rate of $44.00 per hour. **Wk Shop Hrs**

   Explanation: As per RTEA contract.

3. Approve the following physical education teachers to prepare and present a Team Building Workshop at Copeland Middle School on November 4, 2014, for a maximum two (2) hours each, at the rate of $44.00 per hour:

   Scott Credidio
   Christopher Jackson
   Jennifer Klak
   Thomas Nicolicchia
   William Swenty

   Explanation: As per RTEA contract.

4. Approve Debra A. Johnson, Kean University student, for OT fieldwork for Spring 2015 semester. **Student Teacher**

   Explanation: Requirement for degree.

5. Approve salary and stipends funded with NCLB FY14-15 Grant as follows: **NCLB Grant**

TEACHER	GRADE/POSITION	LOC	STIPEND / SALARY	% FUNDED
Michelle Elmo	Title I After Schl Clk (3 days)	BW	$1197.00 (3 QTR)	100% Title I
Michele Sewatsky	Title I After Schl Clk (2 days)	DBO	$798.00 (3 QTR)	100% Title I
Eugene Budd	Title I After Schl Tchr (3 days)	BW	$2,850.00 (3 QTR)	100% Title I
Shauna Banta	Title I After Schl Tchr (3 days)	BW	$2,850.00 (3 QTR)	100% Title I
Lisa DeDreu	Title I After Schl Tchr (3 days)	BW	$2,850.00 (3 QTR)	100% Title I
Marcello Monte	Title I After Schl Tchr (1 day)	BW	$1,050.00 (3 QTR)	100% Title I
Kathrina DiPaolo-Hack	Title I After Schl Tchr (2 days)	BW	$1,950.00 (3 QTR)	100% Title I
Danielle Maute	Title I After Schl Tchr (2 days)	DBO	$1950.00 (3 QTR)	100% Title I
Kimberly Rettino	Title I After Schl Tchr (2 days)	DBO	$1950.00 (3 QTR)	100% Title I
Kristin Kroeckel	Title I After Schl Tchr (2 days)	DBO	$1950.00 (3 QTR)	100% Title I
Amanda Smisek	Title I After Schl Tchr (3 days)	CAD	$2,850.00 (3 QTR)	100% Title I
Maria Whelan	Title I After Schl Tchr (3 days)	CAD	$2,850.00 (3 QTR)	100% Title I
Diana Langevin	Title I After Schl Tchr (3 days)	CAD	$2,850.00 (3 QTR)	100% Title I
Kimberly Landers	Title I After Schl Tchr Sub	Various	$50/$46.43/$45.24 HR	100% Title I
Anna Desario	Title I After Schl Tchr Sub	Various	$50/$46.43/$45.24 HR	100% Title I
Joyce Schulze	Title I After Schl Tchr Sub	Various	$50/$46.43/$45.24 HR	100% Title I
Marcello Monte	Title I After Schl Tchr Sub	Various	$50/$46.43/$45.24 HR	100% Title I
Kimberly Landers	Title I After Schl Tchr Sub	Various	$50/$46.43/$45.24 HR	100% Title I

Explanation: State requires that salaries/stipends paid with NCLB grant require board approval.

Motion by Mrs. Chabala, seconded by Mr. Press to open the public session on Curriculum and Instruction.

Show of hands on above, all present voting yes, motion so carried.

Parent asked why the IQ test scores are not sent home to the parents. Summary would have been nice for parents to see. She was told that cognitive scores are always available if a parent requested to see it.

Motion by Mrs. Chabala, seconded by Mr. Press to close the public session on Curriculum and Instruction.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following administrative recommendations.

Pay-to-Play Fees

1. Approve Pay-to-Play fees for After School Programs for the 2014-2015 School Year as follows:

Copeland Middle School	$30 per session or $100 for 4 Sessions
Elementary Schools	$30 per session

Sp Ed Placement

2. Authorize placement of a special education student in the following out-of-district placement for the remainder of the 2014-2015 school year:

Pupils/School	Tuition Rate
#2516 Shepard Preparatory High School	$37,548.30

Morristown Memorial Hosp

3. Authorize Morristown Memorial Hospital, Center for Child and Family Development to conduct neurodevelopmental evaluations for special education students for the 2014-2015 school year, on an as needed basis, at a rate of $665.00 per evaluation.

Explanation: Rockaway Township Child Study Team does not provide this service.

4. Authorize Morristown Memorial Hospital, Center for Child and Family Development to conduct a social history intake in conjunction with a pediatric neurodevelopmental evaluation for special education students, on an as needed basis, for the 2014-2015 school year. The fee for this service is $260.00.

   Explanation: Rockaway Township Child Study Team does not provide this service. The social history intake is required in order to conduct the neurodevelopmental evaluation.

5. Authorize a contract between Goryeb Child Development Center and the Rockaway Township Board of Education to conduct the independent neurodevelopmental evaluations, on an as needed basis, for the 2014-2015 school year at a rate of $675.00 per evaluation. District will be responsible to pay $650.00 of this fee and the parent is responsible to pay the $25.00 balance. **Goryeb**

   Explanation: For provision of independent evaluations, when necessary.

6. Authorize a contract between Rockaway Township Board of Education and American Tutor, Inc. to provide bedside instruction to students admitted to the Immediate Care Children's Psychiatric Center of Parsippany, NJ during the 2014-2015 school year. Services are offered at a fee of $58.00 per hour. **American Tutor**

   Explanation: Educational instructional services needed while students are patients at Immediate Care.

7. Authorize a contract between Rockaway Township Board of Education and Education, Inc. to provide bedside instruction to students admitted to a medical facility during the 2014-2015 school year. Services are offered at a rate of $44.00 per hour. **Education, Inc.**

   Explanation: Educational instructional services needed while students are patients at a medical facility that is partnered with this agency.

8. Authorize a joint transportation agreement with Educational Services Commission of Morris County to transport Student #2516 to the Shepard Preparatory High School in Morristown, NJ for the 2014-2015 school year. **Ed Svcs Transport**

9. Authorize a Joint Transportation Agreement with Morris Hills Regional District to transport student #107 to New Beginnings School in Fairfield, NJ from November 17, 2014 to June 30, 2015 at a cost of $27,923.00 (including aide provided by Morris Hills Regional District). **MHRSD Jointure**

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). **Travel**

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Vehicle Bid

2. Sealed bids were received on October 29, 2014, for Equipment Sale: Bus #'s 230, 237 - Van #'s 8, 9, 11 - Plymouth Caravan #53 - Chevrolet Impala #C34. Four (4) bidders responded as follows:

Vendor	#230	#237	#8	#9	#11	#53	#C34
Jersey One	$1,353.99*	$1,333.99*	$527.99*	$531.99*	$727.99*	$306.99	$306.99
Debra Boucher						$625.00	
Sheri Godfrey						$535.99	
Oscar DeLeon						$510.00	

*Noncompliant with minimum bid

Award of bid - Vehicle #C34 Jersey One Auto as highest responsible bidder.
Award of bid - Vehicle #53 Deborah Boucher as highest responsible bidder.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Chabala, seconded by Mr. Press to approve the following policy recommendations.

2nd Reading

1. Approve the second reading of the following policies, as amended:

2412 - Home Instruction Due to Health Condition
2417 - Student Intervention and Referral Services
8690 - Monitoring Devices on School Vehicles

Motion by Mrs. Chabala, seconded by Mr. Press to open the public session on Policy.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar had questions on the transportation policy.

Ms. Wagoner has questions on out-of-district transportation.

Mr. Monte wanted to know if buses with cameras will travel to different schools

Motion by Mrs. Chabala, seconded by Mrs. Salny to close the public session on Policy.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mrs. Salny requested to again contact the Board of Elections to try and have polling places changed so that elections are not in our schools.

Mrs. Chirico asked for an update on the school libraries.

Mrs. Maluszczak reported the Facilities Utilization Study follow-up meeting that was to take place on November 19th will be rescheduled.

New Business

New Business
There will be a Policy Committee meeting on November 12th.

The board needs to establish negotiations dates.

No Public comment.

Adjournment

Motion made by Mrs. Press, seconded by Mrs. Salny that the meeting stand adjourned at 8:20 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary