REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
October 5, 2016

The Rockaway Township Board of Education held a regular meeting on Wednesday, October 5, 2016, at 6:01 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Also present were Dr. Greg McGann, Superintendent of Schools, Jacqueline Storts, Assistant Superintendent and Nathanya Simon Board Attorney.

Motion by Mrs. Chabala, seconded by Mr. Babcock to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the ñOpen Public Meeting Act.ò No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak to adopt the following resolution:

RESOLVED, that in accordance with the ñOpen Public Meetings Actò the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:02 PM.

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak that the closed session meeting stand adjourned at 7:27 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:31 PM. Present were 5 visitors and one member of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Salny, seconded by Mrs. Chabala to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Salny, seconded by Mr. Babcock to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Deanna Plumb	Re: PE in Elementary Schools
Lauren DeFeo	Re: Substitute School Nurse

APPROVE MINUTES

Motion by Mrs. Brookes, seconded by Mrs. Chirico to approve the minutes of September 21, 2016.

Roll Call Vote on above, Mr. Babcock, Mrs. Chabala and Dr. Kurland abstained all remaining present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Dr. McGann report there were 3 new HIB investigations Cases #103and #105 as unconfirmed. Case #104 as confirmed.

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to affirm HIB Case #101 as unconfirmed and affirm HIB Case #102 as unconfirmed.

Dr. McGann reported on the following:

- Instrumental music performance with the High School.
- District Vocal Music Day ï coming up.
- District applied for a $1000 ï Readers and Leaders Grant from the Rockaway Rotary Club.
- Lake Hopatcong Elks donated $300 to Copeland Middle School Special Education class.

Roll Call Vote on above, all present voting yes, motion so carried.

2. Informational Items:
    - Field Trips for approval
    - Enrollment - September
    - Evacuation Drill Report ï September
    - Nurses Report- September

The following information was present by the Business Administrator in her report:
Mrs. Palmiere reported on the following:

- Birchwood Library progressing nicely it looks great.
- The majority of Birchwood and Stony Brook Libraries should be completed by the end of October.
- Copeland and Dwyer schools are getting reading areas- we are working on the details now.
- Supervisor of Buildings and Grounds and Business Administrator met with the Architect to start preparing for next projects.
- DBO school sign is being installed soon.
- Stony Brook school sign- pad is being installed in a few days, then it will be inspected and the electric will begin.

Committee Reports
Policy Committee- met last week next meeting Monday October 24th @ CMS at 4:00pm.
Education Committee-meeting changed to Monday October 24th @ CMS at 6:00pm.
Operation Committee- to schedule meetings.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Employment**

Approve the courses, instructors and the individual rate of pay per quarter, indicated on th attached list, for the After School Program, to be held at the Dennis B. OôBrien School, fo the 2016-2017 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the employment of the following staff listed below as Home Instructors, on an ñas neededò basis, for the 2016-2017 school year. The rate of pay is $45.00 per hour:

Elizabeth Barlowe Geraldine Collins
Nancy Doherty Kimberly Landers

Explanation ï Instructional staff necessary to provide Home Instruction, where needed.

Approve the employment of Hayley Johnson, a part-time School Media Specialist, at

19.50 hours per week, at the Birchwood, Katharine D. Malone and the Dennis B. OôBrien Schools, effective October 6, 2016 through June 30, 2017. The annual prorated salary will be $34,154.00 MA (Step 1). (Mrs. Johnson holds a Certificate of Eligibility with Advanced Standing as a School Library Media Specialist).
Approve the employment of Kristen Landosca, a part-time Special Education Teacher, at 19.50 hours per week, at the Copeland Middle School, effective October 6, 2016 through June 30, 2017. The annual prorated salary will be $31,805.00 BA (Step 1). (Ms. Landosca holds a Certificate of Eligibility with Advanced Standing as a Teacher of Students with Disabilities).

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2016-2017 school year:

Kristen Iaconetti	Misericordia University, PA (BA)
Wharton, NJ	Certification: State
	Effective Date: October 6, 2016

3. **Leave of Absence**

Approve leave of absence for Heather Redlich, a full-time Autistic Teacher, for Grades 6-8, at the Copeland Middle School, with pay, effective November 28, 2016 through January 13, 2017, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective January 16, 2017 through April 7, 2017. (Mrs. Redlich is expected to return to work on April 10, 2017).

4. **Leave Replacement Assignment**

Approve a leave replacement assignment for Kathleen Innocenti, replacing Caryl Sambrato, a full-time Grade 8 Special Education Teacher, at the Copeland Middle School, effective October 6, 2016 through November 23, 2016. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Christopher Mason, replacing Bria Spotts, a full-time Music Teacher, at the Copeland Middle School, effective October 6, 2016 through January 20, 2017. The rate of pay is $150.00 per diem.

5. **Resignation**

Approve the resignation, due to retirement of Bryon Pinajian, a full-time English Language Learner Teacher, for the Catherine A. Dwyer School, effective July 1, 2017.

6. **Stipend Positions**

Approve the stipend positions for the 2016-2017 school year, as per the attached list.

7. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Celena Drewke, a part-time Staff Assistant, at 25 hours per week, per the studentôs IEP, at the Catherine A. Dwyer School, effective October 6, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour.

Approve the employment of Kristen Iaconetti, a part-time Staff Assistant, at 17.5 hours per week, per the studentôs IEP, in the Kindergarten Class, at the Catherine A. Dwyer School, effective October 6, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour.

Approve the employment of Michael LaFranca, a full-time Network Support Technician, for the District, at the Central Office, effective October 3, 2016 through June 30, 2017. The annual prorated salary will be $50,000.00.

Approve the employment of Michael OôBrien as a Substitute Bus Driver, on an ñas neededò basis, for the Transportation Department, effective October 6, 2016 through June 30, 2017. The rate of pay will be $19.00 per hour.

Approve the employment of Lauren OôNeill, a part-time Staff Assistant, at 17.5 hours per week, per the studentôs IEP, at the Katharine D. Malone School, effective October 6, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Mrs. OôNeill is replacing Ms. White).

Approve the employment of Charisse Paradiso, a part-time Staff Assistant, at 17.5 hours per week, per the studentôs IEP, at the Katharine D. Malone School, effective October 10, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Ms. Paradiso is replacing Ms. Price).

Approve the employment of Claudine Porracchio, a part-time Staff Assistant, at 17.5 hours per week, per the studentôs IEP, at the Copeland Middle School, effective October 6, 2016 through June 30, 2017. The rate of pay is $16.97 (Step 1) per hour. (Ms. Porracchio is replacing Ms. Ferry).

Increase in Hours

Approve the increase in hours for Mildred Boles, a part-time Staff Assistant, per the studentôs IEP, at the Catherine A. Dwyer School, from 17.50 hours per week to 23.75 hours per week, effective October 5, 2016 through June 30, 2017. The rate of pay will be $18.23 (Step 4) per hour.

Resignation

Approve the resignation, due to retirement of Donna Czerkas, a full-time Bus Driver, for the Transportation Department, effective December 1, 2016.

Approve the resignation of Pamela McClure, a part-time office Staff Assistant, for the Birchwood School, effective October 17, 2016.

Approve the resignation, of Judit Scherr, a full-time Bus Driver, for the Transportation Department, effective October 31, 2016.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak to approve the following curriculum/instruction recommendations.

1. Approve the QSAC Statement of Assurance for the 2016-2017 school year.

   Explanation: As per the New Jersey Department of Education.

2. Approve Erica Evans, a Montclair State University student, to complete a practicum, under the supervision of Larissa Longberg during the Fall 2016 semester, at Katherine D. Malone School.

   Explanation: Requirement for Degree.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mr. Babcock, seconded by Mrs. Salny to approve the following administrative recommendations.

1. Authorize a contract between Rockaway Township Board of Education and Talk Moore Speech

Services, Jennifer Moore, MS CCC-SLP, PCI to provide PROMPT Technique therapy services to special education students during the 2016-2017 school year. Services are offered at a rate of $150.00 per hour and $100.00 for a 1- page written therapy progress summary.

Explanation: To provide professional support services for students that cannot be provided by district personnel, as per studentôs IEP.

ESC Transportation

2. Authorize Educational Service Commission of Morris County to transport the following Rockaway Township out-of-district placement student for the 2016-2017 school year:

Student #	School	Location
#188	Wildwood School	Mt. Lakes

NCLB Grant Amendment

3. Approve the amendment of the NCLB FY 16-17 Grant. Amendment made in order to include carry over and is allocated as per attached ñProgram Coordination & Budget Detailò and ñAdministrative Costs Budget Detailò pages, titles included:

Title I	$78,275.00
Title IIA	$48,661.00 (Twp- $48,476 ï Non-public - $ 185)
Title III	$25,039.00 (Twp - $ 14,884 ï Borough - $ 10,155)
Title III Immigrant	$5,977.00 (Twp - $ 4,082 ï Borough - $ 1,895)

Explanation: Grant submission needs Board approval.

4. Approve the Uniform State Memorandum of Agreement between the Rockaway Township Board of Education and Law Enforcement Officials for the 2016-2017 school year.

5. Authorize acceptance of a tuition student from another district into our special education program for the 2016-2017 School Year:

Student	BOE	Class Enrolled	Tuition Rate
#154	Netcong School District	ED	$35,000 (prorated from October 5, 2016)

6. Be It Resolved that the Rockaway Township Board of Education approves the settlement for the case number #EDS 06482-2016N.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Brookes, seconded by Mr. Babcock to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the districtôs Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending August 31, 2016, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending August 31 , 2016

Authorize August account transfers as submitted.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Chabala, seconded by Mrs. Salny to approve the following policy recommendations.

1. Motion to approve the following policies for first read:

	1140	Affirmative Action Program
	1523	Comprehensive Equity Plan
	1530	Equal Employment Opportunities
	1550	Affirmative Action Program for Employment and Contract Practices
	2200	Curriculum Content
	2260	Affirmative Action Program for School and Classroom Practices
	2411	Guidance Counseling
	2610	Educational Program Evaluation
	2622	Student Assessment
	5750	Equal Educational Opportunity
	5755	Equality in Educational Programs and Services

2. Motion to approve the following policies for second read:

	1220	Employment Chief School Administrator
	1310	Employment of School Business Administrator
	3111	Creating Positions
	3124	Employment Contract
	3125	Employment of Teaching Staff Members
	3125.2	Employment of Substitute Teachers
	3126	District Mentoring Program
	3141	Resignation
	3159	Teaching Staff Member/School District Reporting Responsibilities
	3231	Outside Employment as Athletic Coach
	3240	Professional Development for Teachers and School Leaders
	4159	Support Staff Member/School District Reporting Responsibilities
	5305	Health Services Personnel
R	5330	Administration of Medication
	5350	Student Suicide Prevention
	9541	Student Teachers/Interns

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Mrs. Salny asked for a lead testing update

New Business

The FOCUS committee was discussed. FOCUS meetings will be held October 13th, 25th and November 9th @ DBO

No Public comment.

Motion made by Mrs. Chabala, seconded by Mrs. Salny that the meeting stands adjourned at 7:53 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere
DONNAMARIE PALMIERE
Board Secretary