REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
July 15, 2015

The following members of the Board of Education were present: Mr. Babcock, Mrs. Chabala, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland. Mrs. Chirico was absent.

Motion by Mrs. Chabala, seconded by Mr. Babcock to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:05 PM.

Motion made by Mrs. Chabala, seconded by Mrs. Helbourg that the closed session meeting stand adjourned at 7:30 PM. Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:30 PM. Present were 7 visitors.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mr. Babcock, seconded by Mrs. Chabala to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar expressed concern that the four special education resignations could affect morale.

Mr. Brookes had concerns regarding Safety Town.

Motion by Mrs. Maluszczak, seconded by Mrs. Salny to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Denise Gastineau	Re: Thank you
Keith & Jennifer Wagner	Re: Thank you
Meghann Hassan	Re: Request to Speak at Board Meeting
Rande Pierce	Re: Thank you
Linda Antonucci	Re: Thank you
David Kratka	Re: Board Meeting
Marcello Monte	Re: Resignation Letter
Amy Colombo	Re: Bus Incident
Dr. Deborah Grefe	Re: Response on Bus Incident
Patti. Topszij	Re: Full-day Kindergarten
Robert MacNett	Re: Request
Ronna Weinberg	Re: Preschool
David Bishop	Re: Invitation

APPROVE MINUTES — **Minutes**

Motion by Mrs. Salny, seconded by Mr. Babcock to approve the minutes of June 22, 2015.

Roll Call Vote on above, Mr. Babcock abstaining, all others present voting yes, motion so carried.

Motion by Mrs. Chabala, seconded by Mrs. Salny to approve the minutes of July 11, 2015.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report: — **Supt Report**

Dr. McGann stated that he has been Superintendent for two weeks and is happy to be back in Rockaway. There was a Board Retreat last Saturday, he met with the High School Principal, Administrators, Mr. Bishop, President of the RTEA and will be meeting with the Mayor. He announced Mr. Allshouse, Copeland Middle School Principal will be retiring in December and he wishes him all the best in retirement.

Dr. McGann reported there were no new HIB investigations.

Informational Items:

- Enrollment – June
- Evacuation Drills – June
- Nurses' Report – June
- Field Trip Report – June

The following information was present by the Business Administrator in her report: — **BA Report**

Mrs. Palmiere gave an overview of the projects going on in the District.

Policy Committee — **Policy Committee**

Mr. Babcock reported on the policies up for first reading.

Negotiations Committee — **Negotiations Committee**

There will be a meeting with the RTEA on July 28th.

Special Education Committee — **Special Ed Committee**

The Committee wants to meet before the start of school.

The following actions were taken during the Regular Meeting of the Board:

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:

Motion by Mrs. Salny, seconded by Mrs. Maluszczak to amend the attachments below: — **Amend Motion**

Salaries

Approve the salaries for the Central Office Secretaries and the staff under the Miscellaneous Unit, for the 2015-2016 school year, as per the amended attached lists.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Motion made by Mr. Babcock, seconded by Mrs. Salny to approve the following personnel recommendations.

1. **Contracts** **Contracts**

BE IT RESOLVED, the Rockaway Township Board of Education approves the employment contract for Donnamarie Palmiere, Business Administrator/Board Secretary, effective July 1, 2015 through June 30, 2016, as approved by the Executive County Superintendent. The annual salary will be $126,722.00.

BE IT RESOLVED, the Rockaway Township Board of Education approves the employment contract for Jacqueline Storts, Assistant Superintendent of Curriculum & Instruction/Professional Development, effective July 1, 2015 through June 30, 2016, as approved by the Executive County Superintendent. The annual salary will be $134,100.00.

2. **Employment** **Employment**

Approve the employment of Kara Cuadra, as a part-time Music Teacher, at 20 hours per week, at the Dennis B. O'Brien and Stony Brook Schools, effective September 1, 2015 through June 30, 2016. The annual prorated salary will be *$32,278.00 BA (Step 1). (Ms. Cuadra holds a Certificate of Eligibility with Advanced Standing as a Teacher of Music). (This is a new position).

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

Approve the employment of Scott Grasso, as a full-time Physical Education Teacher, at the Birchwood and Stony Brook Schools, effective September 1, 2015 through June 30, 2016. The annual will be *$60,935.00 MA (Step 6). (Mr. Grasso holds a Standard Certificate as a Teacher of Health and Physical Education). (Mr. Grasso is replacing Mr. Zinberg).

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

Approve the employment of the following staff listed below as Home Instructor, on an "as needed" basis, for the 2015 extended school year. The rate of pay is $44.00 per hour:

Tracy Myhren

Explanation: Per the student's IEP.

Approve the employment of Christen Sylvester, as a hourly Behaviorist to provide direct ABA/ABV instruction/or ABA Parent Training, on an "as needed" basis for the 2015-2016 school year. The rate of pay is $90.00 per hour.

3. **Leave of Absence** **Leave**

Approve a leave of absence for Kathleen Nangle, a full-time Grade 2 Teacher, at the Catherine A. Dwyer School, with pay, effective September 2, 2015 through October 30, 2015, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective November 2, 2015 through January 29, 2016. (Mrs. Nangle is expected to return to work on February 1, 2016).

4. **Reassignment** **Reassignment**

Approve the reassignment of Heather Redlich, a full-time Staff Assistant, per the student's IEP, at the Katharine D. Malone School to a full-time Autistic Teacher, at the Copeland Middle School, effective September 1, 2015 through June 30, 2016. The annual salary will be *$55,720.00 BA+30 (Step 1). (Mrs. Redlich holds Certificates of Eligibility with Advance Standing as an Elementary School Teacher in Grades K-5 and a Teacher of Students with Disabilities). (This is a new position).

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

5. **Reemployment** **Reemployment**

Approve the reemployment of Katelyn Reverri, as a full-time Kindergarten Teacher, at the Stony Brook School, effective September 1, 2015 through June 30, 2016. The annual salary will be *$54,470.00 BA (Step 1). (This is a new position).

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

6. **Resignations**

Resignations

Approve the resignation, due to retirement, of F. Scott Allshouse, Principal of the Copeland Middle School, effective January 1, 2016.

Approve the resignation, of Marcello Monte, a full-time Grade 5 Resource Room Teacher, at the Birchwood School, effective July 1, 2015.

Approve the resignation, of Heather Shalaida, a full-time Academic Intervention Teacher, at the Birchwood and Stony Brook Schools, effective July 1, 2015.

Approve the resignation, of Corinne Sylvester, a full-time Grade 4 Inclusion Teacher, at the Stony Brook School, effective July 1, 2015.

7. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**

Employment

Employment

Approve the following staff assistants for summer school to ride on the van on an "as needed" basis effective June 26, 2015 through August 7, 2015. The rate of pay is *$17.71 (Step 4) per hour:

Jessie Ezzo
Jean Mastrostefano

Approve the following staff members for summer school as substitute staff assistants to ride on the van on an "as needed" basis effective June 26, 2015 through August 7, 2015. The rate of pay is *$17.71 (Step 4) per hour:

Kathleen Bogwald
Kimberly Bricker
Joanne Czechowicz
Tina DeSa Stalter
Deborah Fremeth
Paula Hanright
Pamela Heller
Wendy Hummel
Kaylee Monga
Lynn O'Neill
Susan Schrack

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

Increase in Hours

Increase in Hrs

Approve the increase in hours for Mildred Boles, a part-time Staff Assistant, per the student's IEP, at the Catherine A. Dwyer School, from 17.50 hours per week to 23.75 hours per week, effective September 1, 2015 through June 30, 2016. The rate of pay will be *$17.31 (Step 3) per hour.

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

Perfect Attendance Stipend

Perfect Attendance

Approve payments of perfect attendance for the 2014-2015 school year, per the attached lists.

Resignations

Resignations

Approve the resignation, of Thomas Camel, a part-time special education Staff Assistant, for Grade 5, at the Dennis B. O'Brien School, effective July 1, 2015.

Approve the resignation, of Jonathan Fratella, a full-time special education Staff Assistant, for Grade 1, at the Dennis B. O'Brien School, effective July 1, 2015.

Approve the resignation, of Ronnie Lissner, a part-time special education Staff Assistant, at the Copeland Middle School, effective July 1, 2015.

Approve the resignation, of Joseph Sewatsky, a part-time special education Staff Assistant, at the Dennis B. O'Brien School, effective July 1, 2015.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mr. Babcock, seconded by Mrs. Salny to table the following curriculum/instruction recommendation. **Table Motion**

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

1. Approve the annual renewal contract with Interactive Achievement to provide the web based student assessment program "onTrac" for students at Copeland Middle School, at a fee of $14,212.00.

Motion made by Mrs. Maluszczak, seconded by Mrs. Salny to approve the following curriculum/instruction recommendations.

2. Approve, the New Jersey Department of Education District New Teacher Mentoring Plan Statement of Assurance (SOA) submitted for the 2015-2016 school year. The Rockaway Township New Teacher Mentoring Plan was submitted to the Morris County Superintendent of Schools within the identified timeframe. **DOE Mentoring Plan**

   Explanation: The plan is aligned with TEACHNJ Act of 2012 and NJDOE regulations.

3. Approve Scott Credido and Cynthia Trisuzzi to review and update the summer Safety Town Program, for up to 10 hours each, at the contracted rate. **Safety Town**

   Explanation: As per RTEA contract of $44.00 per hour.

4. Approve Jodie Adessa for .20 (20 hundredths) in-service credit for completing the MSUNER mini course "Embedding History Into Your Dance Courses," held on May 20, 2015. **In-service Credits**

   Explanation: As per RTEA contract.

5. Approve Jodie Adessa for .30 (30 hundredths) in-service credit for completing the MSUNER mini course "So You Think You Know Brain Pop?" held on May 26, 2015.

   Explanation: As per RTEA contract.

6. Approve Vanessa Waxman for .15 (15 hundredths) in-service credit for Completing the Articulator PD course "Music and Even More… Part 2!" on June 9, 2015.

   Explanation: As per RTEA contract.

7. Approve Kyleigh B. Pittenger, Marist College student, for Student Teaching at Birchwood School for the fall 2015 semester. **Student Teacher**

   Explanation: Requirement for degree.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following administrative recommendations.

1. Rescind the de-enrollment of the following students: #33, #1413, #116. **De-enrollment**

2. Rescind the out-of-district placement for the following students for the 2015 Extended School Year Program: **Rescind ESY Sp Ed Placements**

Student #	School	Location	Tuition Rate
#1212	Windsor Learning Center	Pompton Lakes	$8,916.60
#411	Lake Drive	Mt. Lakes	$6,200.00

Explanation: Parents opted not to send students.

3. Authorize agreement with the Mountain Lakes Board of Education and the Rockaway Township Board of Education to provide Itinerant Teacher Services for the Deaf for the 2015 Extended School Year for Student #1920, at a rate of $600.00 for one (1) hour per week for four (4) weeks from July 6, 2015 to July 31, 2015. **Itinerant Svcs**

Explanation: Rockaway Township Child Study Team does not provide this service.

4. Rescind the out-of-district placement for the following student for the 2015-2016 School Year: **Rescind Sp Ed Placement**

Student #	School	Location	Tuition Rate
#133	P.G. Chambers	Cedar Knolls	$62,866.80 + FT Aide $34,200.00

Explanation: Student moving out of district.

5. Approve transportation agreement, consistent with Policy 3541.32R Parental Transportation/ Out of District Placements, with parents of Student #18 for the 2015 ESY Program and 2015-2016 school year. **Parental Transportation**

Explanation: Agreement is in the best interest of student.

6. Authorize a contract with Commission for the Blind and Visually Impaired for four (4) Rockaway Township special education students for the 2015-2016 school year, as follows: **Comm for the Blind**

5 - Level 1 Students at the annual cost of $1,900.00 each
1 - Level 2 Student at the annual cost of $4,500.00 each

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak to approve the following finance recommendations.

1. **WHEREAS**, Donnamarie Palmiere, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate; **QPA Increase**

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from $36,000 to $40,000;

NOW, THEREFORE BE IT RESOLVED that the Rockaway Township Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of $40,000 for the Board of Education, and further authorizes Donnamarie Palmiere to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

2. Authorize payment of the Capital Reserve bills, as approved by the Finance Committee. **Bills**

Authorize payment of the July Student Activity bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

3. Approve AXIS Plus to provide Flexible Spending Plan services for the 2015-2016 school year. **AXIS Plus**

Explanation: Change of Name from USBA Flex to AXIS Plus and annual renewal.

4. Accept the donation of a rock climbing wall to Dennis B. O'Brien School by the school's PTA. **Donations**

5. Accept a donation of $160.00 from Mr. and Mrs. Pettorino to Catharine A. Dwyer School's Music/Band fund.

Lease/Purchase

6. Authorize the purchase of three (3) Thomas 16-Passenger School Buses and Three (3) Thomas HDX-RE 54-Passenger School Buses through the District's Cooperative Pricing Agreement with the Middlesex Regional Education Services Commission (Lead Agency System Identifier #65MCESCCPS).

Explanation: Buses will be financed through the Morris County Improvement Authority, County Guaranteed Leasing Program.

7. Approve Change Order #1 for D&E Window & Door in the amount of $62,554.80 for the Window Replacement at Birchwood Elementary School. **Change Orders**

Explanation: Supply and install 26 additional windows, asbestos abatement as required.

8. Approve Change Order #2 for D&E Window & Door in the amount of $5,890.50 for the Window Replacement at Birchwood Elementary School.

Explanation: Supply and install door for Classroom 114.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mr. Babcock, seconded by Mrs. Maluszczak to approve the following policy recommendations.

1. Approve the first reading of the following policies: **First Reading**

5305	Health Services Personnel
5306	Health Services to Nonpublic Schools
5308	Student Health Records
5310	Health Services
5339	Screening of Dyslexia
8462	Reporting Potentially Missing or Abused Children

Public Comment

Motion by Mrs. Chabala, seconded by Mr. Babcock to open to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Mr. Brookes asked when there are minimal changes on a policy, can there be edit marks?

Dr. Monchar questioned Policy 5308, Student Health Records, is this policy consistent with HIPPA laws and who has access to the school records?

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to close Public comment.

Roll call vote on above recommendation, all present voting yes, motion so carried.

Old Business
None

New Business

New Business
Mr. Babcock attended a National Principals Leadership Institute Conference "Designing Schools for the Future." He feels it would be great for our Principals to attend next summer.

Public Comment

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to open meeting to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Mrs. Brooks asked where we are on the Five-Year Plan regarding inclusion in all schools. Dr. Kurland would like to look at this for the next meeting.

Motion by Mrs. Salny, seconded by Mr. Babcock to close meeting Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Adjournment

Motion made by Mrs. Maluszczak, seconded by Mrs. Helbourg that the meeting stand adjourned at 8:13 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary