REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
OCTOBER 21, 2015

The Rockaway Township Board of Education held a regular meeting on Wednesday, October 21, 2015, at 6:01 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Babcock, Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland.

Motion by Mrs. Helbourg, seconded by Mr. Babcock to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the ñOpen Public Meeting Act.ò No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Salny to adopt the following resolution:

RESOLVED, that in accordance with the ñOpen Public Meetings Actò the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:02 PM.

Motion made by Mrs. Chirico, seconded by Mrs. Salny that the closed session meeting stand adjourned at 7:28 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:32 PM. Present were 14 visitors and one member of the press.

Dr. Kurland reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Salny, seconded by Mr. Babcock to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Dr. Monchar commented on a Wall Street Journal article that compared charter schools vs. public schools.

Motion by Mrs. Chabala, seconded by Mrs. Salny to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS
The following correspondence was received for the Board since the last regular meeting:
Erin Cougle Re: Independent Study Board Approval

Minutes

APPROVE MINUTES

Motion by Mrs. Maluszczak, seconded by Mrs. Salny to approve the minutes of October 7, 2015.

Roll Call Vote on above, all present voting yes, motion so carried.

Superintendent's Report

The following information was presented by the Superintendent in his report:
Dr. McGann reported there was one new HIB investigation Case # 89 as unconfirmed.

HIB

Motion by Mrs. Chabala, seconded by Mrs. Salny to affirm HIB Case #88 as unconfirmed.
Roll Call Vote on above, all present voting yes, motion so carried.

2. Informational Items:
   - Field Trips for approval
   - PARCC Meeting attended by Ms. Storts, Mrs. Wettstein, & Dr. McGann
   - Dr. McGann visited with Daryl Strawberry and Les Wexler. A special meeting with a great message.
   - Dr. McGann introduced the new Middle School Principal, Mr. Gonnella.

Business Admin. Report

The following information was present by the Business Administrator in her report:
- Harlem Wizards Fundraiser was a great success. They sold out and had to turn people away. Thank you to the members of the Education Association.
- We received a award for $5,500.00 credit from the insurance company for a Safety Incentive Award.
- Jim Hager, Transportation Supervisor has been seeking revenue opportunities for the district.
- Summer project power point is on the website.

Committee Meetings

Committee Reports

Policy Committee ï Meeting November 2, 2015
Technology Committee ï Meeting November 9, 2015
Shared Services ï Meeting November 10, 2015

The following actions were taken during the Regular Meeting of the Board:

Personnel

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Chabala, seconded by Mrs. Helbourg to approve the following personnel recommendations.

1. **Employment**

Employment

Approve the courses, instructors and the individual rate of pay per quarter, indicated on the attached list, for the After School Programs, to be held at the Dennis B. OôBrien School, for the 2015-2016 school year.

Approve the employment of the certificated staff members indicated on the attached lists to be Chaperones, on an ñas neededò basis, for evening activities at the Copeland Middle School, for the 2015-2016 school year. The rate of pay is $44.00 per hour.

Explanation ï This is a ñPay to Playò program.

Approve the employment of Mary Cillo, as a Home Instructor, on an ñas neededò basis, effective October 22, 2015, for the 2015-2016 school year. The rate of pay is $44.00 per hour.

Explanation ï Instructional staff necessary to provide Home Instruction, where needed.

Approve the employment of Alfonso Gonnella, as the Principal of the Copeland Middle School, effective January 1, 2016 through June 30, 2016. The annual prorated salary will be $122,000.00. (Mr. Gonnella is replacing Mr. Allshouse).

2. **Employment/Substitute Teachers** — **Substitute Teachers**

Approve the employment of the following state certified Substitute Teachers indicated below for the 2015-2016 school year:

Mary Cillo Mendham, NJ	Seton Hall University, NJ (MA) Certification: State Effective Date: October 22, 2015
Diane Martone Rockaway, NJ	Fairleigh Dickinson University, NJ (BA) Certification: State Effective Date: October 22, 2015

3. **Extended Leave of Absence** — **Extended Leave of Absence**

Approve an extended leave of absence for Tara Rinko, a full-time Art Teacher, at the Catherine A. Dwyer School, without pay, under the New Jersey Twelve Week Family Leave Act, effective November 2, 2015 through November 27, 2015. (Ms. Rinko is expected to return to work on November 30, 2015).

4. **Extended Leave Replacement Assignment** — **Extended Leave Replacement**

Approve an extended leave replacement assignment for Kathleen Gallagher, replacing Tara Rinko, a full-time Art Teacher, at the Catherine A. Dwyer and Stony Brook Schools, effective November 2, 2015 through November 25, 2015. The rate of pay is $150.00 per diem.

5. **Leave of Absence** — **Leave of Absence**

Approve leave of absence for Christina DeSarno, a full-time Speech Language Specialist, at the Katharine D. Malone School, with pay, effective December 16, 2015 through January 22, 2016, the leave will continue, without pay, under the New Jersey Twelve Week Family Leave Act, effective January 25, 2016 through April 22, 2016, the leave will continue, without pay, effective April 25, 2016 through June 30, 2016. (Mrs. DeSarno is expected to return to work on September 1, 2016).

6. **Leave Replacement Assignment** — **Leave Replacement Assignment**

Approve a leave replacement assignment for Michelle Dolan, replacing Christine Ellis, a full-time Autistic Teacher, at the Katharine D. Malone School, effective October 26, 2015 through March 25, 2016. The rate of pay is $150.00 per diem.

7. **Merit Goals** — **Merit Goals**

Approve the Assistant Superintendent Merit Goals for the 2015-2016 school year, as per the attached list.

Approve the Board Administrator/Board Secretary Merit Goals for the 2015-2016 school year, as per the attached list.

8. **Merit Payment** — **Merit Payment**

Approve a merit payment for outstanding performance in the involvement of PARCC, for Kimberly Wettstein, Vice Principal of the Copeland Middle School, effective July 1, 2015 through June 30, 2016. The merit payment will be $1,500.00.

9. **Reemployment** — **Reemployment**

Approve the reemployment of Venessa Polito, as a County Certified Substitute Nurse, for the District, effective September 1, 2015 through June 30, 2016.

10. **Salaries** — **Saleries**

Approve the salaries of the certificated teaching staff, Occupational Therapists and the Physical Therapists for the 2015-2016 school year as per the attached list.

11. **Stipend Position** — **Stipend Position**

Approve the stipend position for Ardith Collins, as a District Articulator for Visual and Performing Arts, effective October 22, 2015, for the 2015-2016 school year. The annual prorated stipend will be $5,000.00.

12. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment — **Employment**

Approve the employment of the non-certificated staff members indicated on the attached list for working the After School Programs and as Chaperones held at the Copeland Middle School, to assist special education students, on an ñas neededò basis, for the 2015-2016 school year. The rate of pay is $20.00 per hour.

Approve the employment of Alexandra Abrams, a part-time Staff Assistant, at 17.50 hours per week, for the Preschool Disabled Class, per the studentôs IEP, at the Dennis B. OôBrien D. School, effective October 19, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.*

Approve the employment of Ellen Hearn, a part-time Staff Assistant, at 17.50 hours per week, for the Multiple Disabilities Class, per the studentôs IEP, at the Katherine D. Malone School, effective October 23, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.*

Approve the employment of Lynda Oricchio, a part-time Staff Assistant, at 17.50 hours per week, for the Autistic Class, per the studentôs IEP, at the Katherine D. Malone School, effective October 22, 2015 through June 30, 2016. The rate of pay is $16.74 (Step 1) per hour.*

***Explanation** ï This is a new position required for related services.

Leave of Absence — **Leave of Absence**

Approve a leave of absence for Ruth Foster, a full-time Bus Driver, for the Transportation Department, with pay, effective October 23, 2015 through November 4, 2015. (Mrs. Foster is expected to return to work on November 9, 2015).

Reemployment — **Reemployment**

Approve the reemployment of Jennifer Kentos, a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, per the studentôs IEP, at the Katharine D. Malone School, effective October 8, 2015 through June 30, 2016. The rate of pay is $17.06 (Step 2) per hour. (Mrs. Kentos is replacing Mr. Favale).

Reassignment

Approve the reassignment of Raevyn Manning, a part-time Staff Assistant, at 17.50 hours per week, for general/lunch/play duties, at the Birchwood School to a part-time Staff Assistant, at 17.50 hours per week, in the Language Learning Disability Class, per the studentôs IEP, effective October 8, 2015 through June 30, 2016. — **Reassignment**

Resignation — **Resignation**

Approve the resignation, of Lisa Dabal, a part-time special education Staff Assistant, for the Dennis B. OôBrien School, effective October 6, 2015.

Approve the resignation, due to retirement, of Maida Davidson, a part-time office Staff Assistant, for the Dennis B. OôBrien School, effective July 1, 2016.

Approve the resignation, due to retirement, of Nelson Frutchey, a full-time Night Floating Custodian, for the District, effective December 1, 2015.

Salary Adjustment/Contract Rider — **Salary Adjustment**

Approve the salary adjustment for the Bus Drivers listed below effective November 1, 2015, the prorated salaries will be:

	From	To
Linda Bostwick	$17,180.00	$20,469.00
T. Melinda Chovanec	$32,099.00	$33,967.00
Pamela Krachun	$26,810.00	$27,640.00
Roger McKeon	$15,135.00	$16,562.00

Explanation ï Due to additional routes/time added to route.

Salaries

Salaries

Approve the salaries of the following non-certificated staff for the 2015-2016 school year as per the attached lists:

Clerical/Secretarial Miscellaneous List
Custodial/Maintenance Staff Assistants

Dr. Kurland congratulated Mr. Gonnella on his new position.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Curriculum/ Instruction

Motion made by Mrs. Chabala, seconded by Mrs. Salny to approve the following curriculum/instruction recommendations.

1. Approve Diana L. Mikula, Georgian Court University pre-physical therapy student, to observe Charlotte Kalb and Denise Glew during winter break (Dec. 2015-Jan. 2016).

Student teacher observation

Explanation: Requirement for Degree

2. Approve a Morris Knolls HS student participating in the 2015-2016 Morris Hills/Morris Knolls Student Internship Program to observe the following teachers (4 observations each) from late October-December 2015:

Morris Knolls Student Intern

Student	High School	School/Teacher
Erin Cougle	(MK)	Copeland MS / John Titus
		K.D. Malone / Alexandra Anthony
		Stony Brook / Sandra Bornemann

Explanation: Purpose of the internship program is to have students observe and learn about education from their cooperating teacher by agreement between Rockaway Township Board of Education and the Morris Hills Regional District.

3. Approve the QSAC Statement of Assurance for the 2015-2016 school year.

QSAC

Explanation: As per the New Jersey Department of Education.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Administration

Motion made by Mr. Babcock, seconded by Mrs. Helbourg to approve the following administrative recommendations.

1. Approve the Nursing Services Plan for the 2015-2016.

Nursing Plan

Explanation: Annual update of the plan for the current school year.

2. Approve Pay-to-Play fees for After School Programs for the 2015-2016 School Year as follows:

Pay-to-Play Fees

Copeland Middle School	$30 per session or $100 for 4 Sessions
Elementary Schools	$30 per session

Law Enforcement MOA

3. Approve the Update to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.

   Explanation: Agreement between the Board of Education and Law Enforcement to work together as co-equal partners to address school safety, security, alcohol and drug problems, bullying, and other crimes, as they relate to school-age children.

Budget Timelines

4. Approve the 2015-2016 school year proposed Budget Timelines.

Joint Transportation w/ Randolph

5. Authorize a joint transportation shared service agreement with Randolph Township Public Schools to transport Rockaway Township students for the 2015-2016 school year.

   Explanation: Provide education transportation to resident students who attend non-public schools.

Sustainable Jersey for Schools Program

6. **Participation in the Sustainable Jersey for Schools Certification Program**

Whereasð The Rockaway Township Board of Education (or Board of Trustees) seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.
Whereasð The Rockaway Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.
Whereasð Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.
Whereasð Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.
Whereasð Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.
Whereasð The Rockaway Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as ñGreen Teamò), based on the guidance of Sustainable Jersey for Schools. (See the ñCreate A Green Teamò action. Your district ñGreen Teamò can be designated from a pre-existing group within the district if desired.).
Whereasð Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.
Whereasð The Rockaway Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.
Therefore, it is resolved that the Rockaway Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the boardôs intention to pursue certification for schools in the district.
We hereby appoint Arthur Pierfy to be the districtôs liaison to Sustainable Jersey for Schools.
We do hereby recognize Birchwood School, Copeland Middle School, Catherine A. Dwyer School, Katharine D. Malone School, Dennis B. OôBrien School and Stony Brook Schools Public School(s) (list schools in District) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.
We agree to complete district actions and to support the districtôs schools in completing their actions.

Explanation: Sustainable Jersey for Schools recognizes and promotes best practices that result in a healthier school climate, improve the educational program, and conserve our schoolsô limited physical and financial resources.

Augmentative Communication Assessments

7. Authorize a contract between the Rockaway Township Board of Education and the New Jersey Institute for Disabilities/Lakeview School /Travis Tallman to conduct Augmentative Communication Assessments for the 2015-2016 school year, on an as needed basis, at the rate of $950.00 per evaluation and Assistive Technology Assessments, on an as needed basis, at the rate of $1050.00 per evaluation. Consultations (recommendations only) are charged at $155.00 per hour and mileage is an additional $50.00 per hour.

   Explanation: Rockaway Township Child Study Team does not provide this service.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Finance

Motion made by Mrs. Helbourg, seconded by Mrs. Salny to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the districtôs Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Bills

2. Authorize payment of the October bills, as approved by the Finance Committee.

   Authorize payment of the September and October Cafeteria bills, as approved by the Finance Committee.

   Authorize payment of the October Student Activity bills, as approved by the Finance Committee.

   ~~Authorize payment of the October State Unemployment bill, as approved by the Finance Committee.~~

   Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

Equipment Sale

3. Sealed bids were received on October 15, 2015, for Equipment Sale: Bus #ôs 231, 232 - Van #ôs 12, 13, 14. One (1) bidder responded as follows:

Vendor	#231	#232	#12	#13	#14
Jersey One	$731.99	$721.99	$361.99	$827.99	$733.99

Award of bid - Vehicle #231	Jersey One Auto as highest responsible bidder.
Award of bid - Vehicle #232	Jersey One Auto as highest responsible bidder.
Award of bid - Vehicle #12	Jersey One Auto as highest responsible bidder.
Award of bid - Vehicle #13	Jersey One Auto as highest responsible bidder.
Award of bid - Vehicle #14	Jersey One Auto as highest responsible bidder.

Transfer for Legal

Fees

4. Motion to authorize an increase in maximum dollar limit for legal services to $150,000 and to transfer $75,000 into Legal expense account #11-000-230-331-47-000. The district will exceed the 2015-2016 budget that was approved on May 6, 2015 with the original limit of $75,000 for legal services.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Policy

Motion made by Mrs. Chabala, seconded by Mrs. Helbourg to approve the following policy recommendations.

1. Approve the first reading of the following policies:

5530 Substance Abuse (M) Revised
5600 Student Discipline/Code of Conduct (M) Revised
8505 Wellness Policy/ Nutrient Standards for Meals and Other Foods (M)Revised

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

None

New Business

New Business

Mrs. Chabala attended the Instrumental Music Days at Morris Hills, she had a fabulous time and everyone sounded great.

Dr. Kurland was a guest speaker in his daughterôs class and spoke on the scientific method. He would like to thank the Catherine A. Dwyer School for the opportunity. He welcomed anyone to share their expertise with the students.

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to open to Public for comments.

Roll Call Vote on all above recommendation, all present voting yes, motion so carried.

Public Comment

Dr. Monchar of the Educational Foundation commented on the success of the Harlem Wizards event. The event raised over $8,000.00 in profit.

Mrs. Maluszczak commented that she enjoyed the music and community spirit.

Motion by Mrs. Chabala, seconded by Mr. Babcock to close Public comment.

Roll call vote on above recommendation, all present voting yes, motion so carried.

Adjournment

Motion made by Mrs. Chabala, seconded by Mr. Babcock that the meeting stand adjourned at 7:58 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary