REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
April 25, 2018

The Rockaway Township Board of Education held a regular meeting on Wednesday, April 25, 2018, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Brookes, Mrs. Chabala, Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Mezik and Mrs. Salny.

Also present was Jacqueline Storts, Assistant Superintendent.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Maluszczak, seconded by Mrs. Helbourg to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:00 PM.

Motion made by Mrs. Brookes, seconded by Mrs. Chirico that the closed session meeting stand adjourned at 7:29 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:30 PM. Present were 41 visitors and one member of the press.

Mrs. Salny reopened the regular business meeting of the Board with the Pledge of Allegiance.

Autism Presentation
Budget Presentation

Motion by Mrs. Helbourg, seconded by Mrs. Brookes to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

A member of the community commented on the CMS Language Arts program.

A member of the community commented on the Budget Presentation and HIB policy.

Motion by Mrs. Brookes, seconded by Mrs. Chabala to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

The following correspondence was received for the Board since the last regular meeting:

Tanya Shields	Re:3/28/18 Meeting
Doug Bratton	Re: Copeland Family Night
Bria Spotts	Re: Mall Pride
Anthony Lusardi	Re: Citizen Newspaper

APPROVE MINUTES

Motion by Mrs. Mezik, seconded by Mrs. Chirico to approve the minutes of April 11, 2018.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:
Ms. Storts reported there were two new HIB investigations Case #172 as confirmed and Case #173 as unconfirmed.

Motion by Mrs. Chabala, seconded by Mrs. Maluszczak to affirm HIB Case #169 as unconfirmed, #170 as unconfirmed, and #171 as unconfirmed.

Roll Call Vote on above, all present voting yes, motion so carried.

2. Informational Items:
   Field Trips for approval

The following information was presented by the Business Administrator in her report:

Mrs. Palmiere reported on the proposed new phone system. It will not increase the cost to the district that we currently pay; Verizon is transitioning to high capacity fiber lines.

The following information was presented by the Curriculum Director in her report:
Ms. Storts commented on the Language Arts program, structured language assessments and dyslexia training.

Committee Reports
Community Relations Committee- Second Bulletin posted today.

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Brookes, seconded by Mrs. Chirico to approve the following personnel recommendations.

1. **Employment**

   Approve the courses, instructors and the individual rate of pay per quarter, indicated on the
   attached lists, for the After School Pay to Play Program and Copeland Theatre Paid by Board, to be held at the Copeland Middle School, for the 2017-2018 school year.

   Approve the courses, instructors and the individual rate of pay per quarter, indicated on the
   attached list, for the After School Pay to Play Program, to be held at the Dennis B. O'Brien School, for the 2017-2018 school year. The rate of pay is as following:

   a. Clubs that meet once per week - $350.00 per quarter.
   b. Clubs that meet twice per week - $650.00 per quarter.
   c. Clubs that meet three times per week - $950.00 per quarter.

   Approve the courses, instructors and the individual rate of pay per quarter, indicated on the
   attached list, for the After School Pay to Play Program, to be held at the Katharine D. Malone School, for the 2017-2018 school year.

   a. Clubs that meet once per week - $350.00 per quarter.
   b. Clubs that meet twice per week - $650.00 per quarter.
   c. Clubs that meet three times per week - $950.00 per quarter.

Approve the courses, instructors and the individual rate of pay per quarter, indicated on the
attached list, for the After School Pay to Play Program, to be held at the Stony Brook School, for the 2017-2018 school year. The rate of pay is as following:

a. Clubs that meet once per week - $350.00 per quarter.
b. Clubs that meet twice per week - $650.00 per quarter.
c. Clubs that meet three times per week - $950.00 per quarter.

Approve the employment of the following staff members to attend 2018 summer Child Study Team meetings, on an as needed basis. Attendance at Identification Meetings (planning evaluation meetings) and Eligibility Conferences/IEP Meetings (counted as one meeting when held back to back on the same day) will be paid at the rate of $90.00 for the first meeting attended on any given day and $30.00 for any subsequent meetings on the

Explanation: The NJ Administrative Code (6A: 14-2.3(k)(2) requires meetings.

Kathleen Adams	Lindsay Fisher	Kathleen Nangle
Elizabeth Barlowe	Dawn Frauenpreis	Margaret Newman
Christina Beatrice	Amy Gallagher	Kristin Novembre
Kelly Bezeg	Jennifer Gruener	Patricia Ochs
Sandra Bornemann	Mary Hartnett	Maura Ollo
Diana Calvanico	Kaitlin Jarvie	Cassi Perinotti
Claire Capuano	Erin Kramer	Kyleigh Pittenger
Debra Cirillo	Kimberly Landers	Susan Ranft
Marissa Cohen	Anthony Leana	Karen Renaud
Geraldine Collins	Shauna Lezak	Kimberly Rettino
Diane Cooper	Gina Loder	Danielle Ronay
Anna DeSario	Dawn Marchese	Nicole Shears
Michelle Dolan	Danielle Massaro	Mandy Sheehan
Anne Ecke	Jacqueline Millar	Cherry Wnek
Christine Ellis		

Approve the employment of the following staff members to conduct summer evaluations for the 2018 Summer Child Study Team. Child Study Team members (School Psychologists, School Social Workers, Learning Disabilities Teacher Consultants) will receive a flat rate of $500.00 per evaluation. Included in this rate is Student Observation (if applicable), parent/teacher interview (if applicable), review of existing data (if applicable), standardized testing, and written report. General case management duties, including the development of goals and objectives will be paid at a rate of $46.00 per hour for a maximum of 3 hours, per case. Case Managers are assigned on a “round robin” basis within each team and are responsible for developing the IEP. Attendance at Identification Meetings (planning evaluation meetings) and Eligibility Conferences/IEP Meetings will be paid at the rate of $90/meeting and $30/meeting for any additional meetings held on the same day. Meetings attended by a non-evaluating CST member, will be paid at the rate of $90/meeting and $30/meeting for any additional meetings held on the same day.

Explanation: Staff needed to conduct summer evaluations.

Sharon Cohen	Learning Disabilities Teacher Consultant
Stephanie McCabe	Learning Disabilities Teacher Consultant
Denice Taxiarchou	Learning Disabilities Teacher Consultant
Stephanie Conway	School Psychologist
Samantha Evans	School Psychologist
Leah Jeffery	School Psychologist
Elizabeth Adams	Social Worker
Meaghen Barger	Social Worker
Sonal Dave	Social Worker
Claudine Porracchio	Social Worker

Approve the employment of the following staff members to participate in summer meetings for students referred to the Child Study Team for summer evaluations. Occupational Therapists, Physical Therapists, and Speech/Language Specialists will receive a flat rate of $440 per evaluation. Included in this rate is Student observation (if applicable), review of existing data (if applicable) standardized testing, and written report. Attendance at Identification Meetings (planning evaluation meetings) and Eligibility Conferences/IEP Meetings will be paid at the rate of $90/meeting and $30/ meeting for any additional meetings held on the same day. Meetings attended by a non-evaluating therapist, will be paid at the rate of $90/meeting and $30/meeting for any additional meetings held on the same day.

For speech therapists, attendance at Identification Meetings is mandatory for potential PSD students and students ages 5-21 for whom there is a suspected language disorder. In ESLS cases, Speech/Language Specialists will receive a flat rate of $440 per evaluation. included in this rate is Student observation (if applicable), review of existing data (if applicable) standardized testing, and written report. Speech/Language Specialist will also be assigned as case manager and assume responsibility for the development of the ESLS IEP. General ESLS case management duties, including the development of goals and objectives and will be paid at a rate of $46.00 per hour a maximum of 3 hours, per case, per case.

Explanation: Staff needed to conduct summer evaluations.

Luba Chesky	Speech/Language Therapist
Susan Fabiano	Speech/Language Therapist
Bari Eisenhauer	Speech/Language Therapist
Claudia Passaro	Speech/Language Therapist
Denise Glew	Physical Therapist
Marjory Hansen	Occupational Therapist

Approve the employment of the following staff listed below as Home Instructors, on an "as needed" basis, for the 2017-2018 school year. The rate of pay is $46.00 per hour:

Explanation – Instructional staff necessary to provide Home Instruction, where needed.

Kaitlin Jarvie
Karen Renaud

Approve the employment of Emily Gaul as an Adaptive Music Teacher, 2 hours daily/10 hours weekly at the Copeland Middle School, effective April 16, 2018 through June 30, 2018. The rate of pay will be $46.00 per hour. (This is a new position)

2. **Employment/Substitute Teachers**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2017-2018 school year:

Emily Gaul Montclair, NJ	Montclair State University, NJ (BS) Certification: State Effective Date: April 16, 2018
Alan Klein Rockaway, NJ	Rutgers State University, NJ Certification: County Effective Date: April 26, 2018

3. **Leave of Absence**

Approve a leave of absence for Carole Abilo, a full-time Grade 5 Teacher, at the Birchwood School, with pay, effective April 19, 2018 through May 18, 2018. (Mrs. Abilo is expected to return to work on May 21, 2018).

4. **Leave Replacement Assignment**

Approve a leave replacement assignment for Lisa Guzzo, replacing Paula Schul, a full-time Grade 1 Teacher, at the Katharine D. Malone School, effective April 16, 2018 through June 22, 2018. The rate of pay is $150.00 per diem.

Approve a leave replacement assignment for Amber Miller, replacing Nancy Meade, a full-time Ed. Tech Teacher, at the Stony Brook School, effective April 23, 2018 through June 1, 2018. The rate of pay is $150.00 per diem

Approve a leave replacement assignment for Ayah Muheisen, replacing Gina Guarino, a full-time Grade 4 Resource Room Teacher, at the Katharine D. Malone School, effective April 16, 2018 through May 4, 2018. The rate of pay is $150.00 per diem.

5. **Resignation**

Approve the resignation, of Alexandra Major, a full-time Grade 2 Elementary School Teacher, at the Katharine D. Malone School, effective July 1, 2018.

Approve the resignation, of Alison Schessler, Principal, at the Birchwood School, effective July 1, 2018.

Approve the resignation, of Anna Sifonios, a part-time Elementary Music Teacher, at the Stony Brook and DBO schools, effective July 1, 2018.

6. The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment

Approve the employment of Michael Puzio, a part-time Staff Assistant, at 17.50 hours per week, per the student's IEP, at the Copeland Middle School, effective April 26, 2018 through June 30, 2018. The rate of pay will be $17.35 (Step 1) per hour.

7. Leave of Absence

Approve a leave of absence for Rachael Jacobs, a part-time staff assistant in Transportation, with pay, effective March 28, 2018 through April 13, 2018. (Ms. Jacobs is expected to return to work on April 16, 2018).

Approve a leave of absence for Sue Stanulis, a full-time staff assistant at the Katharine D. Malone School, with pay and without pay, effective April 23, 2018 thru May 18, 2018. (Ms. Stanulis is expected to return to work on May 21, 2018).

8. Reassignment/Reemployment

Approve the reassignment of Laurie McMahon, a part-time clerk typist, at 22 hours per week, at the Katharine D. Malone School to a full-time 12 month Full-Time Administrative Assistant (Grade VII), at the Copeland Middle School, effective July 1, 2018 through June 30, 2019. The annual prorated salary will be $48,500.00. (Mrs. McMahon is replacing Mrs. Armitt).

Approve the reassignment of Carla Opalewski, a part-time Staff Assistant, at 17.50 hours per week, per students IEP, at the Birchwood School, to a part-time Staff Assistant, at 17.50 hours per week, in the BD classroom, per student's IEP, at the Stony Brook School, effective April 25, 2018 through June 30, 2018.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Curriculum/Instruction

Motion made by Mrs. Chirico, seconded by Mrs. Chabala to approve the following curriculum/instruction recommendations.

1. Amend the approval of the original resolution on 3/13/18 for Ann Marie Arico and Nicole Parzero to present a Kindergarten Parent Information Night, for Karen Yacavino to replace Ann Marie Arico.

Explanation: Ms. Yacavino replaced Ms. Arico

2. Approve Catherine Crisologo, to volunteer in C. A. Dwyer Elementary School, under the supervision of Michael McGovern.

   Explanation: As per District Policy 9180

3. Approve Renee A. Cullmann, to volunteer in the Stony Brook Elementary School library, under the supervision of Stephen Wisniewski.

   Explanation: As per District Policy 9180

4. Approve the following Curriculum Committee members to write the new curricula indicated below, at $500 each, per the current RTEA contracted rate. The new curricula are to be written in preparation for implementation in September.

Curriculum	**Committee Members/Grade (Level)**
English Language Arts, Grades K-5	Jacqueline Millar (K) Jacqueline Millar (1) Kelly McEvoy (2) Gina Loder (3) Lynn Caggiano (4) Polymnia Crysler (5)
Physical Education, Grades K-5	Greg Zinberg (K-1) Greg Zinberg (2-3) Greg Zinberg (4-5)
Health, Grades 1-5	Greg Zinberg (1) Greg Zinberg (2-3) Greg Zinberg (4-5)

Motion by Mrs. Chabala, seconded by Mrs. Brookes to open public comment.

Show of hands on above, all present voting yes, motion so carried.

A member of the community praised the staff involved in theater.

Motion by Mrs. Chabala, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Chirico, seconded by Mrs. Chabala to approve the following administrative recommendations.

Donation

1. Motion to accept the generous donation from the Dennis B. O'Brien School PTA of a gazebo for the back playground area.

Morris County Vocational School Transportation Agreement

2. Authorize a joint transportation agreement with Rockaway Township to transport Morris County Vocational School students to athletic events and trips from 7/1/2018 to 6/30/2019.

Explanation: Shared service agreement with Morris County Vocational School

Motion by Mrs. Maluszczak, seconded by Mrs. Mezik to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Mrs. Maluszczak commented on the Gazebo donation.

A member of the community commented on the Gazebo donation

Motion by Mrs. Brookes, seconded by Mrs. Chirico to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Brookes, seconded by Mrs. Maluszczak to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Financials and Bills

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending March 31, 2018, and

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending March 31, 2018

Authorize March 2018 account transfers as submitted.

Authorize payment of the April bills, as approved by the Finance Committee.

Authorize payment of the April Cafeteria bills, as approved by the Finance Committee.

Authorize payment of the April Student Activity bills, as approved by the Finance Committee.

Authorize payment of the April After School bills, as approved by the Finance Committee.

Authorize payment of the April Capital Reserve bills, as approved by the Finance Committee.

Authorize payment of the April State Unemployment bill, as approved by the Finance Committe

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

3. **2018-2019 BUDGET RESOLUTION**

ROCKAWAY TOWNSHIP BOARD OF EDUCATION
2018-2019 BUDGET RESOLUTION
April 25, 2018

BE IT RESOLVED by the Rockaway Township Board of Education to approve the 2018-2019 School District Budget as follows:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2018-19 Total Expenditures	52,420,007	553,063	541,800	53,514,870
Less: Anticipated Revenues	7,153,579	553,063	132,887	7,839,529
Taxes to be Raised	45,266,428	0	408,913	45,675,341

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at Copeland Middle School Cafeteria, 100 Lake Shore Drive, Rockaway New Jersey on April 25, 2018 at 7:30 PM for the purpose of conducting a public hearing on the budget for the 2018-2019 School Year.

BE IT FURTHER RESOLVED, that the Board of Education approves the following Capital Reserve Account Withdrawal for the 2018-2019 budget:

Stony Brook HVAC & Boiler Replacement	$ 1,746,250
Stony Brook Window Replacement	$ 981,500
Total Capital Reserve Withdrawal	$ 2,727,750

Further approve, in accordance with N.J.S.A. 18A:19-1, that for the 2018-2019 school year the annual maximum for regular business travel shall be $1,500 per employee.

Further approve, that for the 2018-2019 school year the Rockaway Township Board of Education shall set $80,850 as the maximum travel expenditure amount for the budget year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.2 and N.J.A.C. 6A-9.3 (c)14, the maximum dollar limit for public relations and professional services of: $13,000 for printing services, $200,000 for legal services, $46,600 for auditing services, $20,000 for Architect of Record services and $10,000 for professional services related to public relations for the 2018-2019 school year.

Further approve, in accordance with N.J.A.C. 6A:23A-5.8 the dollar threshold for awards to recognize special accomplishments at $35.00 per student for the 2018-2019 school year.

THEREFORE, BE IT RESOLVED, that the Rockaway Township School District Board of Education approves that the unused taxing authority of $2,797,770, be banked for potential use in the subsequent three fiscal years.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Chabala, seconded by Mrs. Brookes to approve the following policy recommendations.

1. Motion to approve the following policies for first read:

P 1240	Evaluation of Superintendent
R 1240	Evaluation of Superintendent
P 3126	District Mentoring Plan
P 3221	Evaluation of Teachers
R 3221	Evaluation of Teachers
P 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
P 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
P 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals
P 3240	Professional Development for Teachers and School Leaders
P 5620	Expulsion

2. Motion to approve the following policies for second read:

P 2415.06	Unsafe School Choice Option
P 5460.01	Commencement Activities

3. Motion to abolish the following policies:

P5460	High School Graduation

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

- Mrs. Mezik praised the 5th Grade Music Teachers for their work with the music students.
- Mrs. Maluszczak commented on the availability of the Digital Learning Technology Plan.

New Business

- Mrs. Chirico and Mrs. Salny attended a workshop this last weekend, some of the topics that were discussed were:
  1. Nonstop weekend working on leadership skills.
  2. Board responsibilities with a focus on student achievement
  3. BOE relationships and community partnerships
  4. Board meeting rotation to different buildings
- Discussion among Board Members regarding new policy to be reviewed regarding Board Member use

of social media

- Ms. Storts thanked all the Administrative Assistants.

No Public comment.

Motion made by Mrs. Chabala, seconded by Mrs. Maluszczak that the meeting stand adjourned at 9:00 PM. and to return to Executive Session for Personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Mezik, seconded by Mrs. Chirico that the meeting stand adjourned at 10:03 PM. and to return to Executive Session for Personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary