REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
May 16, 2012

The Rockaway Township Board of Education held a regular meeting on Wednesday, May 16, 2012, at 6:10 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mr. Giarratano, Dr. Kurland, Ms. Maluszczak, Mr. Puzio, Mrs. Salny, Mr. West and Dr. Friedberger.

Motion by Mrs. Maluszczak, seconded by Mrs. Salny to waive pledge salute, public announcement and public notice until the meeting is reopened.

Roll Call Vote on above, all present voting yes, motion so carried

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Salny, seconded by Mr. West to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel and student issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:11 PM.

Motion made by Dr. Kurland, seconded by Mrs. Salny that the closed session meeting stand adjourned at 7:08 PM
Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:08 PM. Also present were 12 visitors and no members of the press.

Dr. Friedberger reopened the regular business meeting of the Board.

Dr. Friedberger announced the appointment of Dr. Deborah J. Grefe as Superintendent of Schools for the next three years.

Dr. Friedberger announced, that due to personal issues Dr. Verbist has announced his retirement.

Mr. Anthony Benjamin, principal of Dennis B. O'Brien School and Ms. Jacqueline Storts, principal of Birchwood School made a presentation on their school. Dr. Friedberger thanked both Principals for their presentations and enthusiasm.

Motion by Mrs. Salny, seconded by Mr. West to open the public session of the meeting at 8:16 PM.

Show of hands on above, all present voting yes, motion so carried.

Resident asked for policies in advance.

Motion by Dr. Kurland, seconded by Mr. West to close the public session of the meeting at 8:17 PM.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

Correspondence

The following correspondence was received for the Board since the last regular meeting:

Ardith Collins	Re: Invitation
Assemblywoman BettyLou DeCroce	Re: Invitation

APPROVE MINUTES — **Minutes**

Motion made by Mrs. Salny, seconded by Mr. Giarratano to approve the minutes of May 2, 2012 as amended.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Acting Superintendent in her report: — **Supt Report**

Dr. Grefe there are no HIB cases/reports.

Dr. Grefe addressed the needs assessment model and timelines for implementation.

Dr. Grefe addressed curriculums distributed to the Curriculum Committee for implementation by September 2012.

The following was presented by the Business Administrator in his report:

Dr. Verbist had no report this evening.

Negotiations Committee — **Negotiations Committee**

RTEA

Mrs. Salny reported on the RTEA Fact Finding Meeting. She reported an agreement was reached. Specifics to be provided after RTEA and Board ratification.

Bus Drivers

Mrs. Salny report on the June 18, 2012 scheduled mediation session.

Policy Committee — **Policy Committee**

Mrs. Salny discussed the policies on the agenda.

The following actions were taken during the Regular Meeting of the Board:

Personnel

Motion made by Dr. Friedberger, seconded by Mr. West to separate the motion on reemployment of certificated Administrative and Teaching Staff for 2012-2013 school year. — **Separate Motion**

Roll Call Vote on above, all present voting yes, motion so carried.

The Acting Superintendent of Schools recommends actions on the following certificated personnel:

Motion made by Mrs. Salny, seconded by Mr. Giarratano to approve the following personnel recommendations.

Employment — **Employment**

Approve the course, quarter and rate of pay for the after school program at the Katharine D. Malone School, for the 2011-2012 school year, as per the attached list.

Explanation: As per the "Pay for Play" agreement.

Approve the employment of the following individual to conduct summer evaluations for the 2012 Summer Child Study Team. Child Study Team members (School Psychologists, School Social Workers, Learning Disabilities/Teacher Consultants) will receive $220.00 per evaluation. Occupational Therapists, Physical Therapists, and Speech/Language Specialists will receive $176.00 per evaluation. Attendance at Identification Meetings (planning evaluation meetings) and Eligibility Conferences/IEP Meetings (counted as one meeting when held back to back on the same day) will be paid at the rate of $90.00 for the first meeting attended on any given day and $30.00 for any subsequent meetings on the same day.

Kimberly LaMarco Speech Language Specialist

Explanation: Staff needed to conduct summer evaluations.

Employment/Substitute Teachers — **Employ subs**

Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2011-2012 school year:

Naama Hadar Rockaway, NJ	Rutgers University, NJ (BS) Certification: Effective Date:	 County Sub Nurse May 17, 2012
Linda Rizzuto Rockaway, NJ	University of Virginia, VA (BSN) Certification: Effective Date:	 County Sub and School Nurse May 17, 2012

Employment/2012 Summer School Programs — **Employ summer**

Approve the employment of the instructors and the courses for the 2012 Summer School Programs as submitted.

Extended Leave of Absence — **Extended Leave**

Approve an extended leave of absence for Jennifer Ruchalski, full-time Behavioral Disability Teacher at the Copeland Middle School, without pay, effective April 30, 2012 through May 4, 2012. (Mrs. Ruchalski is expected to return to work on May 7, 2012).

Job Description — **Job Description**

Approve the job description entitled "Elementary Enrichment Teacher Articulator," D-21, as per attached.

Job Reassignment — **Job Reassignment**

Approve a job reassignment of Claudia Armanetti, from a full-time Spanish Teacher for the District to a full-time Spanish Teacher for Grades 6, 7 and 8 at the Copeland Middle School, effective July 1, 2012 through June 30, 2013. (Mrs. Armanetti is replacing Mrs. Smith).

Leave of Absence — **Leave**

Approve a leave of absence for Carole Abilo, full-time Grade 8 Language Arts Teacher, at the Copeland Middle School, with pay, effective May 18, 2012 through June 1, 2012. (Mrs. Abilo is expected to return to work on June 4, 2012).

Leave Replacement Assignment — **Leave Replacement**

Approve a leave replacement assignment for Brian Craig, replacing Carole Abilo, full-time Grade 8 Language Arts Teacher at the Copeland Middle School, effective May 18, 2012 through June 1, 2012. The rate of pay is $100.00 per diem.

Resignations — **Resignations**

Approve the resignation, due to retirement of Catherine Salge, full-time Science Teacher for Grade 8, at the Copeland Middle School, effective July 1, 2012.

Approve the resignation, due to retirement of Dr. James P. Verbist, Business Administrator/Board Secretary, effective July 1, 2012.

Revised Leave Replacement Assignment

Approve the revised leave replacement assignment for Corrin Armitt, replacing Jennifer Ruchalski, full-time Behavioral Disability Teacher, for Grades 6, 7 and 8, at the Copeland Middle School, effective April 10, 2012 through May 8, 2012. The rate of pay is $150.00 per diem.

The Superintendent of Schools recommends actions on the following non-certificated personnel:

Employment — **Employment**

Approve the employment of Carolyn Connell, as a part-time Staff Assistant, at 17.50 hours per week, in the Pre-School Disabled Class, half day session, for the morning session, at the Dennis B. O'Brien School, effective May 16, 2012 through June 30, 2012. The rate of pay is *$15.53 (Prorated) (Step 1) per hour.

Approve the employment of Mary Everett, as a part-time Staff Assistant, at 17.50 hours per week, in the Pre-School Disabled Class, half day session, per the student's IEP, for the afternoon session, at the Dennis B. O'Brien School, effective May 16, 2012 through June 30, 2012. The rate of pay is *$15.53 (Prorated) (Step 1) per hour.

Approve the employment of Maura Rothbart, as a part-time Staff Assistant, at 17.50 hours per week, in the Pre-School Disabled Class, full day session, per the student's IEP, for the morning session, at the Dennis B. O'Brien School, effective May 16, 2012 through June 30, 2012. The rate of pay is *$15.53 (Prorated) (Step 1) per hour.

Approve the employment of Kathleen Turpin, as a part-time Staff Assistant, at 17.50 hours per week, in the Pre-School Disabled Class, full day session, per the student's IEP, for the afternoon session, at the Dennis B. O'Brien School, effective May 16, 2012 through June 30, 2012. The rate of pay is *$15.53 (Prorated) (Step 1) per hour.

*(2011-2012 salary will be determined after the ratification of successor contract).

Explanation: Due to increased enrollment.

Job Reassignment

Job Reassignment

Approve the job reassignment of Oscar DeLeon, from a Substitute Custodian on an "as needed" basis for the District to a full-time Floating Night Custodian for the District, effective July 1, 2012 through June 30, 2013. The annual salary will be:

Base Salary (Custodian Step 2)	$34,070.00
Boiler License Stipend	1,250.00
Night Differential Stipend	800.00
Total Salary	$36,120.00 *

*(2011-2012 salary will be determined after the ratification of successor contract).

Explanation: Job reassignment to better suit the needs of our District.

Leave of Absence

Leave

Approve a leave of absence for Robert Evans, full-time Custodian at the Dennis O'Brien School, with pay, effective May 21, 2012 through June 1, 2012. (Mr. Evans is expected to return to work on June 4, 2012).

Non-Reemployment

Non-Reemployment

Approve the non-reemployment of the non-certificated staff for the 2012-2013 school year, as per the attached list.

Reemployment

Reemployment

Approve the reemployment of the following non-certificated staff for the 2012-2013 school year, as per the attached lists:

Bus Drivers
Clerical/Secretarial Personnel
Custodial/Maintenance Personnel
Miscellaneous List
Staff Assistants

Revised Leave of Absence

Revised Leave

Approve a revised leave of absence for Edmund Ryan, full-time Custodian for the Copeland Middle School, with pay, effective May 1, 2012 through May 10, 2012. (Mr. Ryan is expected to return to work on May 14, 2012).

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mr. Giarratano to approve the following personnel recommendation.

Reemployment

Reemployment
Approve the reemployment of the certificated Administrative and of the Teaching Staff for the 2012-2013 school year as per the attached lists.

Roll Call Vote on above recommendation, Dr. Friedberger abstaining, all others present voting yes, motion so carried.

Administration

Mrs. Salny asked for a clarification on the Education, Inc. resolution. Mrs. Swierc provided background on the resolution.

Motion made by Mr. West, seconded by Mr. Giarratano to approve the following administrative recommendations.

DESIGNATE OFFICIAL DESPOSITORIES

Official Depositories
Designate official depositories for school funds and payroll accounts for the 2012-2013 school year as covered under Policy Code #9322.3 of the Board Policy Manual, as follows:

PNC Bank	}	General School Funds
	}	Payroll Accounts

The Treasurer is authorized to sign all payroll checks for the Rockaway Township Board of Education.

PNC Bank	}	Capital Projects
Fulton Bank	}	
PNC Bank	}	
TD Bank	}	
Fulton Bank	}	Investment Purposes
Bank of America	}	
State of New Jersey Cash Management Fund	}	

With the exception of the Board's Student Activity Accounts (which the Board Secretary and his/her designee are authorized to sign) all checks, drafts, notes or orders drawn against the General School Funds and Investment Accounts shall be signed by the President and countersigned by the Board Secretary and Treasurer for the Rockaway Township Board of Education.

PETTY CASH FUND

Petty Cash
Authorize re-establishment of the Petty Cash Fund for each school, the Transportation Department and the Board Office, for up to the limit of $250.00.

OFFICIAL NEWSPAPERS

Newspapers
Designate the Daily Record and Star Ledger as the official newspapers of the Rockaway Township Board of Education for the ensuing year.

BOARD PLANNING DOCUMENTS

Bd Planning Documents
Reaffirm adoption of the following Board Plans for the 2012-2013 school year:

Comprehensive Equity Plan

As per the New Jersey Department of Education a Comprehensive Equity Plan (CEP) is to be submitted for the 2010-2013 years. The Rockaway Township Comprehensive Equity Plan was submitted within the identified timeframe to the Morris County Superintendent of Schools and the Office of Specialized Populations. The CEP was based upon a needs' assessment conducted by the members of the Committee. The District Affirmative Action Officers completed a mid-year review of the CEP and no revisions/modifications were identified.

Emergency Management Plan

The Emergency Management Plan is a guide for the district and/or schools to provide for the safety and well being of students and staff when confronted with emergency situations both man-made and environmental. It was developed by a District Committee in consultation with the Rockaway Township Police Department, according to State guidelines, and is monitored and updated on a regular basis.

Three-Year Technology Plan

As per the New Jersey Department of Education, a Technology Plan is to be submitted for the 2010-2013 years. The Rockaway Township Technology Plan was submitted within the identified timeframe to the Morris County Superintendent of Schools. The Technology Plan was developed by a District Committee according to State guidelines, and is monitored and updated on a regular basis.

APPOINTMENT OF TREASURER — **Treasurer**

Authorize appointment of Lisa Palmieri as Treasurer for the Rockaway Township Board of Education, for the 2012-2013 school year as authorized under Title 18A:17-31.

APPOINTMENT OF AUDITOR — **Auditor**

Appoint the firm of Nisivoccia & Company LLP as official auditors for the Rockaway Township Board of Education for the 2012-2013 school year.

APPOINTMENT OF LEGAL COUNCELS — **Legal Counsels**

Appoint the firm of Schwartz Simon Edelstein & Celso, LLP as official legal counsel for the Rockaway Township Board of Education for the 2012-2013 school year.

Appoint the firm of Iaciofano & Perrone, on an as needed basis, as special Board Counsel for the Rockaway Township Board of Education for the 2012-2013 school year.

APPOINTMENT OF SCHOOL PHYSICIAN — **School Physician**

Authorize appointment of Dr. Brenda Ziegler as School Physician for the 2012-2013 school year, as authorized under Title 18A:40-1.

APPOINTMENT OF ARCHITECTS OF RECORD — **Architects**

Appoint the firm of Parette Somjen Architects as Architect of Record, on an as needed basis, for the Rockaway Township Board of Education for the 2012-2013 year.

Appoint the firm of Armm Associates Architects as Architect of Record (roofing/solar), on an as needed basis, for the Rockaway Township Board of Education for the 2012-2013 year.

COMPLIANCE OFFICERS — **Compliance Officers**

Authorize appointment of the following individuals for the 2012-2013 school year:

Public Agency Compliance Officer (PACO)	School Business Administrator
Purchasing Agent	School Business Administrator
Custodian of School Records	School Business Administrator
Section 504 Officer	Mr. Michael McGovern
ADA Officer	Ms. Cherylyn Paredes
Affirmative Action Officer	Mr. F. Scott Allshouse
AHERA Coordinator	Mr. Arthur Pierfy
Right to Know Officer	Mr. Arthur Pierfy
Integrated Pest Management Coordinator	Mr. Arthur Pierfy
Indoor Air Quality Designee	Mr. Arthur Pierfy
Safety and Health Designee	Mr. Arthur Pierfy
Asbestos Management Officer	Mr. Arthur Pierfy
Environmental Coordinator/NJADP	Mr. Arthur Pierfy
Chemical Hygiene Officer	Ms. Janet Moran
Superintendent's Alternate for the Library Board of Trustees	Ms. Marie Onorevole

Purchasing

Authorize the Rockaway Township Board of Education to procure goods and services from the New Jersey State Department of the Treasury – Purchase/Property Division (state contract purchases) for the 2012-2013 school year.

Authorize the Rockaway Township Board of Education to continue to participate in the Educational Cooperative Pricing System 26-EDCPS (Glen Rock Board of Education "Lead Agency") for the 2012-2013 school year.

Resolved, that pursuant to the provision of N.J.S.A. 18A:18A-11 the Rockaway Township Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the "Lead Agency" (Morris County Cooperative Pricing Council) for the purchase of work, materials, supplies and services expiring on June 30, 2014; and be it further

Resolved, that the Lead Agency, Morris County Cooperative Pricing Council, System Identifier # 6-MOCCP when entering into contracts on behalf of the Rockaway Township Board of Education shall be responsible for complying with the provisions of the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and be it further

Resolved, that in accordance with N.J.S.A. 18A:18A-1 et seq and N.J.A.C. 5:34-7.1 et seq the Rockaway Township Board of Education authorizes purchases and services, as per the attached.

Resolved, that Pursuant to the provisions of N.J.S.A. 18A:8A-11 the Rockaway Township Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the "Lead Agency", Middlesex Regional Educational Services Commission, System Identifier # 65MCESCCPS for the purchase of work, materials, supplies and services expiring on June 30, 2014 and be it further

Resolved, that the Lead Agency (Middlesex Regional Educational Services Commission) entering into contracts on behalf of the Rockaway Township Board of Education shall be responsible for complying with the provisions of the Public School Contracts Law (N.J.S.A. 18A:18A-1.1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and be it further

Resolved, that in accordance with N.J.S.A. 18A:18A-1 et seq and N.J.A.C. 5:34-7.1 et seq the Rockaway Township Board of Education authorizes purchases and services, as per the attached.

Transfers

Authorize the Superintendent of Schools and/or his designee to make monthly line item transfers prior to monthly Board approval for the 2012-2013 school year.

Sign Warrants

Be It Further Authorized, the Superintendent of Schools and/or his designee are authorized to approve payment of bills and sign warrants (checks) between board meetings.

Bid Threshold

Be It Resolved the Rockaway Township Board of Education authorize the awards of contracts up to the bid threshold as set by the New Jersey Department of Education and New Jersey Department of Community Affairs as per 18A:18A-1 et seq. and set the quote threshold as per 18A:18A-1 et seq. for the 2012-2013 school year.

Travel

Be It Resolved the Rockaway Township Board of Education reaffirms the travel limitations in accordance with Chapter 53 and Board Policies 4133 and 9250 for the 2012-2013 school year.

Insurance Brokers

Be It Resolved the Rockaway Township Board of Education reaffirms RHM and G. R. Murray as Insurance Brokers of Record for the 2012-2013 school year.

Chart of Accounts

Be It Resolved the Rockaway Township Board of Education reaffirms the New Jersey Department of Education Chart of Accounts, as promulgated by statute for the 2012-2013 school year.

TSA Companies

Reaffirm approval of the Tax Shelter Annuity companies, plans and representatives, for the 2012-2013 school year.

Field Trips/Bus Stops

Reaffirm approval of Field Trip locations and Bus Stops, for the 2012-2013 school year.

Approve the 2012-2013 Schedule of Taxes (see attached).

Mo Co Lease Program

Authorize the Rockaway Township Board of Education to continue to participate in the Morris County Improvement Authority Lease Program for the 2012-2013 school year, as per the attached.

Resolved, that the Rockaway Township Board of Education approve the use of facsimile signatures for the Board President, Board Secretary, and Treasurer of School Monies for ensuing term of the board on warrants, paychecks, and contracts, for the 2012-2013 school year.

Summer School

Approve "Applications to Operate Summer School" for submission to the County Office.

Ed Svc Jointure

Authorize a joint transportation agreement with Educational Services Commission of Morris County to transport Rockaway Township students for the 2012-2013 school year.

Explanation: Provide special education transportation to resident students who attend out of district special education schools.

Ed Svc Transports

Authorize Educational Service Commission of Morris County to transport the following Rockaway Township out-of-district students for the 2012 ESY program:

1 Student	DLC	Warren NJ
2 Students	New Beginnings	Fairfield, NJ
1 Student	The Horizon Lower School	Livingston, NJ

Explanation: More cost effective for Ed Services to transport student than the district.

Authorize Educational Service Commission of Morris County to transport the following Rockaway Township out-of-district student for the 2012- 2013 school year:

1 Student	DLC	Warren NJ
2 Students	New Beginnings	Fairfield, NJ
1 Student	The Community School	Teaneck, NJ
1 Student	The Horizon Lower School	Livingston, NJ

Explanation: More cost effective for Ed Services to transport student than the district.

Education, Inc.

Authorize a contract between Education, Inc. and the Rockaway Township Board of Education to provide bedside instruction to district students for the 2011-2012 school year, on an as needed basis. The fee for tutorial services is $44.00 per hour. General education students are entitled to five (5) hours per week of instruction and ten (10) hours per week for special education students. Education, Inc. will also bill the district for an additional one (1) hour of prep time for every three (3) hours of instructional time provided.

Explanation: Instructional services for students while hospitalized.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mr. Giarratano, seconded by Mrs. Salny to approve the following finance recommendations.

Travel

Be It Resolved in accordance with Chapter 53 and Board Policies 4133 and 9250 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees/trustees and the district's Professional Development Plan.

Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending April 30, 2012, and **Bd Secy Report**

Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Dr. James P. Verbist, Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Dr. James P. Verbist, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending April 30, 2012.

Authorize account transfers as submitted. **Transfers**

Authorize payment of the May bills, as approved by the Finance Committee. **Bills**

Authorize payment of May Cafeteria bills, as approved by the Finance Committee.

Authorize payment of May Student Activity bills, as approved by the Finance Committee.

Authorize payment of May Summer Enrichment bills, as approved by the Finance Committee.

Authorize payment of May Family Outreach bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies, and equipment.

Approve the submission of the Excellent Educators for New Jersey (EE4NJ) Pilot Program Principal Evaluation System Grant. Total amount of funds requested is $21,000.00. If awarded, the program will run from August 1, 2012 through October 31,/31/2013 **Excellent Educators Grant**

Explanation: State requires that submission of the EE4NJ grant calls for a board motion.

Approve the submission of the Application for Funds to Support Implementation of the Anti-Bullying Bill of Rights Act. Total amount of funds requested is $11,592.00. If awarded the funding will reimburse funds spent to support the implementation of the *Anti-Bulling Bill of Rights Act* from July 1, 2011 through June 30, 2012. **Anti-Bullying Funds**

Explanation: State requires that submission of the Anti-Bullying Application of Funds calls for a board motion.

Approve submission of NCLB FY 12 Grant Amendment to add funds carried over as per attached "Program Coordination & Budget Detail" and "Administrative Costs Budget Detail" pages, amended titles included: **NCLB Amendment**

Title IA	$89,719.00
Title IIA	$60,708.00
Title III	$15,758.00

Explanation: State requires that submission of the NCLB grant amendments require a board motion.

Approve the school meal/milk prices for the 2012-2013 school year as follows: **Meal/Milk Prices**

	Full Price	Reduced Price
School Lunch Elementary	$2.35	$ .40
School Lunch Middle School	$2.50	$ .40
School Lunch Middle School Premium	$3.75	
School Breakfast (Birchwood School only)	$1.50	$ .30
Milk (Split Session Kindergarten)	.30	

Proposals were requested for Food Service Management on May 9, 2012. Two bidders responded as follows:

Food Svcs RFP's

Chartwells

Administrative Fee: Chartwells shall charge School Food Authority an Administrative Fee of ($.0864) per meal served during the 2012-2013 academic year. Chartwells' Administrative Fee represents its overhead expenses necessary to operate the food service including, but not limited to: area and zone supervision; general support provided by Chartwells' corporate offices, including without limitation, accounting, purchasing, tax, legal, research, auditing other related administrative functions.

Management Fee: Chartwells shall charge the School Food Authority a Management Fee of ($.0922) per meal served during the 2012-2013 academic year.

Computing Meals: Total meals are calculated by adding reimbursable meal pattern meals (breakfast and lunch) served and meal equivalents. Cash receipts, other than from Sales of National School Lunch Program, School Breakfast Program and After School Snack Program meals served to children, shall be divided by $1.00 to arrive at an equivalent meal count.

Guaranteed Subsidy: Chartwells guarantees that the bottom line of the operational financial report for the school year will result in a profit of $80,000.

Whitsons School Nutrition

Management fee of $50,000 (flat rate), guaranteed profit of $24,119.

Authorize contract with Chartwells for Food Service Management for the 2012-2013 school year.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Mrs. Salny reported on the Policy Wellness Check by NJSBA. She shared with the Board the proposed changes to the policies being presented this evening.

Dr. Verbist provided additional background on the policies.

Motion made by Mr. Giarratano, seconded by Mrs. Salny to approve the following policy recommendations.

Policies 1st Reading

Approve the first reading of the following policies:

File Code: 1110	Media
File Code: 1110R	Media
File Code: 1230	School-Connected Organizations
File Code: 1230R	School-Connected Organization
File Code: 1320	Relations Between Public and Pupils
File Code: 1322	Contests For Pupils
File Code: 1322R	Contests For Pupils
File Code: 2000	Concepts and Roles in Administration; Goals and Objectives
File Code: 2000R	Concepts and Roles in Administration; Goals and Objectives
File Code: 2121	Line of Responsibility
File Code: 2121R	Line of Responsibility
File Code: 3293.1	Signatures/Facsimiles
File Code: 3542.5	Lunch Loans
File Code: 4113/4114	Assignment: Transfer
File Code: 6145.4	Public Performances and Exhibitions
File Code: 9123	Appointment of Board Secretary/Business Administrator
File Code: 9323/9324	Agenda Preparation/Advance Delivery of Meeting Material

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Old Business

Mrs. Salny addressed the Copeland Middle School band and chorus concert. She acknowledged the various talented musicians that performed.

Mrs. Salny addressed the Community Survey. Dr. Grefe provided additional information on the survey.

New Business

New Business

Mrs. Salny asked for dates for Board Goal Setting meeting. The Board tentatively set July 18, 2012 at 7:00 PM at Copeland Middle School.

Motion made by Mr. Giarratano, seconded by Mrs. Salny that the meeting stand adjourned at 9:00 PM

Adjournment

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,



DR. JAMES P. VERBIST
Board Secretary