REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
December 11, 2019

The Rockaway Township Board of Education held a regular meeting on Wednesday, December 11, 2019, at 6:02 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Brookes, Mrs. Helbourg, Mrs. Mezik, Mrs. Shields, Mrs. Smith, and Mrs. Salny.

Mrs. Chirico was absent.

Also present were Dr. Peter Turnamian, Superintendent of Schools, Mr. Patrick Higgins, Assistant Superintendent and Denis McKeever, Board Attorney.

Motion by Mrs. Smith, seconded by Mrs. Mezik to open the meeting.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion by Mrs. Brookes, seconded by Mrs. Shields to waive pledge salute, public announcement and public notice until the meeting is reopened.

Motion made by Mrs. Brookes, seconded by Mrs. Shields to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:03 PM.

Motion made by Mrs. Shields, seconded by Mrs. Brookes that the closed session meeting stands adjourned at 7:27 PM

Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:30 PM. Present were 100+ visitors and no members of the press.

Mrs. Salny reopened the regular business meeting of the Board with the Pledge of Allegiance.

Presentations - Copeland Chorale - Dave Bishop

- **Tenure Pins**
- **Stony Brook PTA President**

  Honoring Mrs. Salny
  Mayor Puzio - Read Proclamation thanking Mrs. Salny for her years of service
  Mrs. Tempesta from the Stony Brook PTA thanked Mrs. Salny
  Mrs. Salny read the following message to the Board and Community

  It has been both an honor and pleasure to serve as a BOE member these past 22 years. To the community who elected me to represent you, thank you for having the confidence in my abilities and entrusting me to do what is best for our children. While you may not have always agreed with me, you knew that I always listened and considered *all* aspects and facts before making any decisions.
  Throughout my journey our district has experienced many wonderful years and yes, some challenging ones as well. I am proud of what has been accomplished…the quality, breadth and delivery of our educational programs, the influence of technology on all aspects of the district, the maintenance of our facilities, although aging, the overall fiscal responsibility, the safety record of our transportation department and the collaboration with local agencies and organizations, including the mayor, town council, police department, Substance Abuse Alliance, PTAs and our district education foundation to name just a few.
  In the words of Helen Keller "A bend in the road is not the end of the road unless you fail to make the turn." There have been plenty of bends, so many unexpected. But working together with all groups within the RTEA, district administration, central office staff, transportation and facilities departments, and our

community we made the turns we needed to make and kept our district on course. My heartfelt thanks to all of you for your collaboration and support.
Next, I am deeply humbled by and wholeheartedly thank the former Board members who have come here tonight. It was my privilege to work with all of you and …No matter what issues confronted us, we always worked through them with respect, dignity, caring and integrity. We had only one agenda…driven by what was best for our students and fair for our staff and community. Dialogue…discussion, and not condemnation, was the standard we all upheld. I will cherish those memories forever.
Finally, to my family, who was unable to be here this evening, a world of thanks…for putting up with my countless meetings, so many nights out and an incredible amount of hours at home working on Board of Education matters. Thank you for understanding and respecting how serious I was about my commitment to the Board…which sometimes meant making sacrifices, taking away from our family time.
I was raised by parents who strongly believed in and were my role models for giving back to the community, no matter how busy life was. 22 years ago, my passion for and career in education led me to serve on the Board of Education and that same passion is still strong. I will continue to remain interested in our school district and community...in some way or another. I wish future boards success in the years to come, for the children of Rockaway Township are depending on you.

Motion by Mrs. Shields, seconded by Mrs. Brookes to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Fred West - Commented on the years of Mrs. Salny's service and thanked her and Mrs. Chirico on their years of service.

Motion by Mrs. Brookes, seconded by Mrs. Helbourg to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Brian Graham	Re: KDM Principal Change (2)

APPROVE MINUTES

Motion by Mrs. Brookes seconded by Mrs. Shields to approve the minutes of November 20, 2019.

Roll Call Vote on above, all present voting yes, motion so carried.

The following information was presented by the Superintendent in his report:

See attached Power Point Presentation

2. Informational Items:
   - November 2019 Enrollment
   - November 2019 Nurses Report
   - November Fire/Security Drill Report

The following information was presented by the Business Administrator in her report:

We are beginning the first round of meetings with our Principals this week to begin budget planning. Rather than have them come to the Central Office as was done in the past, we are going to visit them at their schools. We will be able to see firsthand any building issues that may require budget adjustments for the upcoming year.
The gym floors at DBO and KDM will have their maintenance coat laid down on Monday December 23rd. This will keep them in nice shape until they can be completely redone in the summer.
As we approach the Winter Break, I would like to take this opportunity to wish everyone a relaxing and peaceful time with their families and friends and all good things in the New Year ahead.

The following information was presented by the Curriculum Director in his report:

Rockaway Township Faculty Selected for MSUNER Grants

We would like to congratulate a wonderful group of grant recipients here in the district. Each year, the Montclair State University Network for Educational Renewal rewards select teachers with grants for special projects through our partnership with them. The spirit of innovation and enterprise runs deeply through our schools and we applaud the efforts of the following teachers in applying for and receiving the following grants:

Incentive Grants $160 each

- Sandra Blaha (SB) ~ STEAMwork is Teamwork

- Nicole Gillan (CAD) ~ The Radiant Reader's Workshop
- Jennifer Gruener (CAD) ~ Creating Character
- Dave Koenig (KDM) ~ Weather Recess Reporting
- Danielle Massaro (CAD) ~ If You Give a Class a Cricut
- Barbara McFadden (CAD) ~ Poems and Plants
- Gina Parisi (CAD, BW, DBO, SB, KDM) ~ Teaming Up with Technology
- Tara Toohey (CAD) ~ Walk It Off
- Mary Weilbaecher (CAD) ~ Ready for Reading
- Lauren Wisse (DBO) ~ Playground for Peace Project

Teacher Research Group $500 each

- Morning Tubs ~ (CAD) Nicole Gillan, Jennifer Gruener, Kathleen Nangle, Elyse Webster
- Setting the Stage to Engage ~ (SB) Sandra Blaha, Claire Capuano, Gina Parisi, Vanessa Waxman

Response to Intervention Meeting
On Monday, the K-5 RTI Teams convened for a meeting to discuss the continued work we are doing to support students in the district through a multi-tiered approach. The groups from each building discussed resources, processes, and how to best identify gaps in learning and remediate them through the established processes. This group will continue to meet throughout the year to refine our methods for identification and intervention. This group has taken on this project with enthusiasm and passion, and I am thrilled with the progress we have made.

Family Coding Night
Our next Family Night will be Thursday, December 12th here at Copeland and the theme of the night is Hour of Code. Fifth-grade families that signed up should arrive at 6:30 pm. The night will be focused on helping families with the beginning stages of coding and moving them along to more advanced projects throughout the night. We will also showcase the NAO Robot and show how to code the robot's movements. Future Family Nights will include:

- Thurs. Feb 6 Family Science Gr. 3 (snow date 2/13)
- Tues. Mar. 24 Family Science Gr. 4 (snow date 3/31)
- TBD in April: Family Math & STEM Gr.5+6

These all have limited enrollment, so parents will be notified when the registration opens for each night. This workshop closed out within a few hours, and we've created a wait-list in case there are changes to the initial participants. We look forward to seeing you at these events!

Committee Reports

Mrs. Helbourg - Education Committee - RTEF raised over $7800, Next Meeting is February 13

Mrs. Smith - Policy committee met on 12/10 - discussed policies under review and regulations which were reviewed
88 policies in 2019 were adopted
25 regulations created in 2019
Next meeting January 14th

Mrs. Salny - Negotiations - Another mediation session scheduled for January 13th

The following actions were taken during the Regular Meeting of the Board:
Personnel
The Superintendent of Schools recommends actions on the following personnel:

Motion made by Mrs. Brookes, seconded by Mrs. Shields to approve the following personnel recommendations.

Employment

1. Approve the employment of Melissa Bruseo, a part-time Staff Assistant at 17.50 hours per week, in the Kindergarten Class, in the afternoon session, at the Birchwood School, effective December 12, 2019 through June 30, 2020. The rate of pay will be $18.41 (Step 1) per hour. (Mrs. Bruseo is replacing Mrs. Coviello). (Pending the background check).

2. Approve the employment of Diane Haza, as a leave replacement assignment for Karen Renaud, a full-time Academic Intervention Teacher, at the Birchwood School, effective December 16, 2019 through December 20, 2019. The rate of pay will be $100.00 per diem.

3. Approve the employment of Jaime Inglesino, a part-time Staff Assistant at 6.50 hour per day, at 26 hours per

week, for a 4 day week, in the Preschool Disabilities Class, at the Dennis B. O'Brien School, effective December 16, 2019 through June 30, 2020. The rate of pay will be $18.41 (Step 1) per hour. (Ms. Inglesino is replacing Ms. Bilter). (Pending the physical/mantoux paperwork).

4. Approve the employment of Chloe Rakos as a Home Instructor, for the 2019-2020 school year. The rate of pay will be $46.00 per hour.

Employment/Substitute Teachers

5. Approve the employment of the following county and state certified Substitute Teachers indicated below for the 2019-2020 school year:

Kathleen Babcock Dover, NJ	Tufts University, MA (MA) Certification: County Effective Date: December 12, 2019
Brittany DeZao Rockaway, NJ	William Paterson University, NJ (BA) Certification: County Effective Date: December 12, 2019
Nicole McConnell Succasunna, NJ	Seton Hall University, NJ (MA) Certification: State Effective Date: December 12, 2019
Susan Plutchok Rockaway, NJ	Rutgers University, NJ (BS) Certification: County Effective Date: December 12, 2019
April Stearns Oak Ridge, NJ	Thomas Edison State College, NJ (BA) Certification: State Effective Date: December 12, 2019
Michael Vitale Rockaway, NJ	William Paterson University, NJ (BA) Certification: County Effective Date: December 12, 2019

Leave of Absence

6. Approve a leave of absence for Veronica Jallad, a full-time Resource Room Teacher, for Grades Kindergarten through Grade 2, at the Birchwood School, with pay effective March 4, 2020 through March 17, 2020, the leave will continue, without pay, effective March 18, 2020 through June 5, 2020. (Mrs. Jallad is expected to return to work on June 8, 2020).

Reassignment

7. Approve the reassignment of Christine Ellis, a full-time Multiple Disabilities Teacher at the Katharine D. Malone School to a full-time Autistic Teacher at the Katharine D. Malone School, effective March 30, 2020 to June 30, 2020.

8. Approve the reassignment of Kelsey Ryan, a part-time Staff Assistant, in the Autistic Class, at the Katharine D. Malone School to a leave replacement assignment for Christine Ellis, a full-time Autistic Teacher at the Katharine D. Malone School, effective January 2, 2020 to March 27, 2020. The annual prorated salary will be $61,195.00 (MA Step 1). (Ms. Ryan holds Certificates of Eligibility with Advanced Standing as an Elementary Teacher for Grades Kindergarten through Grade 6 and as a Teacher of Students with Disabilities).

9. Approve the reassignment of the part-time Staff Assistants, at 17.50 hours per week, 5 days per week, per the attached list, at the Dennis B. O'Brien School, to part-time Staff Assistants at 26 hours per week, 4 days a week, at the Dennis B. O'Brien School, effective December 2, 2019
through June 30, 2020.

10. Approve the reassignment and adjustment of job titles, position control numbers and salary account lines to reflect current Staff Assistant positions, per the attached list.

11. Approve the reassignment of Kelly Stites, a leave replacement assignment for Christine Ellis, a full-time Multiple Disabilities Teacher at the Katharine D. Malone School to a full-time Multiple Disabilities Teacher at the

Katharine D. Malone School, effective January 2, 2020 through June 30, 2020. The annual prorated salary will be $57,130.00 BA (Step 1). (Ms. Stites holds Certificates of Eligibility with Advanced Standing as a Teacher of Preschool through Grade 3 and as a Teacher of Students with Disabilities).

Resignation

12. Approve the resignation of Danielle Barbera, a part-time special education Staff Assistant, at the Dennis B. O'Brien School, effective December 23, 2019.

13. Approve the separation of agreement and resignation of Employee Number 4313, effective June 30, 2020 or sooner.

14. Approve the resignation of Michelle Ertle, a part-time Staff Assistant, at the Dennis B. O'Brien School, effective December 2, 2019.

15. Approve the resignation of April Stearns, a part-time special education Staff Assistant, at the Copeland Middle School, effective December 2, 2019.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

HIB

Dr. Turnamian reported there was one new HIB investigation: 2019-7 unconfirmed

Education

Motion made by Mrs. Brookes, seconded by Mrs. Smith to approve the following curriculum/instruction recommendations.

Field Trip Location

1. Approve the amendment of Field Trip Locations list reaffirmed for the 2019-2020 school year on May 22, 2019 to include the following:
    - LifeTown (Livingston)

Student Teacher

2. Approve Abigail L. Geddes, a Caldwell University student, to complete Level II student teaching, with Tara Toohey and Jennifer Meyers, at C. A. Dwyer Elementary School, commencing on or about January 21st, 2020 and ending May 8th, 2020.

Student Teacher

3. Approve Carli R. Van Riper, a Fairleigh Dickinson University student enrolled in the QUEST Accelerated, Combined Degree (B.A./B.S. – M.A.T.) 5-year Teacher Preparation Program, to complete Field Experiences I, with Tara Van Orden at C. A. Dwyer Elementary School, commencing on or about January 2, 2020 and ending by January 31, 2020.

Student Teacher

4. Approve Dana S. Somogyi, a Fairleigh Dickinson University student enrolled in the QUEST Accelerated, Combined Degree (B.A./B.S. – M.A.T.) 5-year Teacher Preparation Program, to complete Field Experiences II, with Tara Hempel at K.D. Malone Elementary School commencing on or about January 2, 2020 and ending by January 31, 2020.

Student Teacher

5. Approve David Biank, a State University of New York at Cortland student enrolled in the Physical Education program, to complete 5 days (30 hours) of pre-student teaching field experience, with Scott Credidio at Copeland Middle School, commencing on or about January 9, 2020 and ending on or about January 15, 2020. (Pending the background check).

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Special Education

Motion made by Mrs. Brookes, seconded by Mrs. Shields to approve the following special education recommendations.

Out of District Placement – 2019-2020 School Year

1. Authorize students in the following out-of-district placement for the 2019-2020 School Year:

Student	School	Location	Tuition Rate
#820	Washington Twp. BOE	Long Valley	$31,236.00Tuition+$42,433.88 Related Serv. & Transportation

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Administration

Motion made by Mrs. Shields, seconded by Mrs. Brookes to approve the following administrative recommendations.

Municipal Alliance Grant

1. Resolved that the Rockaway Township BOE accepts with gratitude the following additional programs from the Municipal Alliance of the Rockaways:
   - BW: Girls on the Run, Foot Prints
   - CMS: Girls Circle (12-14 Girls), Boys Council (12-14 Boys), 7 Habits of Effective Teens (20 students - peer leader training)

Printer Donation

2. Motion to accept the donation of an HP OfficeJet Pro 9015 ($179.99) All-in-One Wireless Printer, with Smart Home Office Productivity from Porsha Abaza to Mrs. Desario's Kindergarten classroom at Birchwood School.

Safety and Security SOA

3. Motion to approve the Safety and Security SOA for Rockaway Township BOE for the 2019-2020 school year.

Memorandum of Agreement

4. Motion to approve the Memorandum of Agreement between the Rockaway Township Education Association and the Rockaway Township Board of Education for two new extra-curricular positions to the CBA.

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Finance

Motion made by Mrs. Smith seconded by Mrs. Brookes to approve the following finance recommendations.

Travel

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached).

Be It Further Resolved that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

Bills

2. Authorize payment of the following as approved by the Finance Committee.

A.	December	School District Bills
B.	December	Cafeteria Bills
C.	December	Student Activities
D.	November	After School Bills
E.		Summer Enrichment Bills
F.		Unemployment Bill

Postage Machines

3. Motion to approve the 5 year contract between Rockaway Township BOE and Pitney Bowes for Postage machines in the amount of $ 6,168.36 per year.

Title I

4. Title 1 After School Program: Paid with local funds

Allison Friedel	1:1 Staff Assistant per IEP at DBO replacing Michelle Ertle	$20.00 per hour

Audit

5. Accept the 2018-2019 Comprehensive Annual Financial Report (C.A.F.R.) and Report of the Auditor as submitted.

MSUNER Grants

6. Motion to approve the following Rockaway Township MSUNER 2019-2020 Grant Recipients

Incentive Grants $160 each
Sandra Blaha (SB) ~ STEAMwork is Teamwork
Nicole Gillan (CAD) ~ The Radiant Reader's Workshop
Jennifer Gruener (CAD) ~ Creating Character
Dave Koenig (KDM) ~ Weather Recess Reporting
Danielle Massaro (CAD) ~ If You Give a Class a Cricut
Barbara McFadden (CAD) ~ Poems and Plants
Gina Parisi (CAD, BW, DBO, SB, KDM) ~ Teaming Up with Technology
Tara Toohey (CAD) ~ Walk It Off
Mary Weilbaecher (CAD) ~ Ready for Reading
Lauren Wisse (DBO) ~ Playground for Peace Project

Teacher Research Group $500 each
Morning Tubs ~ (CAD)
Nicole Gillan, Jennifer Gruener, Kathleen Nangle, Elyse Webster
Setting the Stage to Engage ~ (SB)
Sandra Blaha, Claire Capuano, Gina Parisi, Vanessa Waxman

Technology Supplies

7. Motion to approve the purchase of Clear Touch Interactive Panels and equipment from EducateMe.net in the amount of $33,994.50.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Shields, seconded by Mrs. Brookesto approve the following policy recommendations.

1. Motion to approve the following policies for second read:

P 3218	Use Possession, or Distribution of Substances
P 3372	Teacher Staff Member Tenure Acquisition
P 3373	Tenure Upon Transfer or Promotion
P 3374	Tenure Upon Transfer to Underperforming School
P 4218	Use Possession, or Distribution of Substances
P 6510	Payroll Authorization
P 6511	Direct Deposit
P 7425	Lead Testing of Water in Schools
P 7523	School District Provided Technology Devices to Pupils-***as amended***
R 5111	Eligibility of Resident/Nonresident Pupils

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Mrs. Helbourg - attended Legislative Action Committee meeting on Sat December 7th, discussed the sessions that were part of this meeting

Mrs. Shields - TREP$ @ KDM - she felt is was a fascinating program

Mrs. Brookes mentioned that her children attended the program and she was very impressed

New Business

- Mrs. Smith attended Three R's program run by NJ School Boards.
- Mrs. Brookes - presented Mrs. Salny with Roses and Clock from Board and Central Office Staff.
- Mrs. Helbourg presented Mrs. Salny with a vase and read a statement thanking her for her time.

Motion by Mrs. Smith, seconded by Mrs. Brookes to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

- Frank Giaratano thanked Mrs. Salny for her commitment to the District.
- Rob Kurland spoke about the years he spent on the Board with Mrs. Salny and thanked her.
- Tara Malusczack - read a statement about Mrs. Salny's years of service and dedication.
- Bryan Adams - spoke about the good things happening at Birchwood School and wished Mrs. Salny the best.

Motion by Mrs. Brookes, seconded by Mrs. Smith to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Motion made by Mrs. Shields, seconded by Mrs. Helbourg that the meeting stand adjourned at 9:25 PM.
and to return to Executive Session for personnel issues.

Motion made by Mrs. Brookes, seconded by Mrs. Mezik that the meeting stand adjourned at 10:19 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Rachel DeCarlo

RACHEL DECARLO
Board Secretary