REGULAR MEETING
ROCKAWAY TOWNSHIP BOARD OF EDUCATION
September 16, 2015

The Rockaway Township Board of Education held a regular meeting on Wednesday, September 16, 2015, at 6:00 PM at the Copeland Middle School, Lake Shore Drive, Rockaway, New Jersey.

The following members of the Board of Education were present: Mrs. Chabala(arrived 6:20), Mrs. Chirico, Mrs. Helbourg, Mrs. Maluszczak, Mrs. Salny and Dr. Kurland(arrived 7:45). Mr. Babcock was absent.

Motion by Mrs. Chirico, seconded by Mrs. Maluszczak to waive pledge salute, public announcement and public notice until the meeting is reopened.

Public announcement was read regarding the "Open Public Meeting Act." No Board Member objected to the conduct of the meeting as advertised.

Motion made by Mrs. Chirico, seconded by Mrs. Helbourg to adopt the following resolution:

RESOLVED, that in accordance with the "Open Public Meetings Act" the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, Student and Administrative issues, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

All present voting yes, motion carried.

The Board met in closed session at 6:01 PM.

Motion made by Mrs. Chirico, seconded by Mrs. Helbourg that the closed session meeting stand adjourned at 7:30 PM Roll Call Vote, all present voting yes, motion so carried.

The Public Meeting reconvened at 7:33 PM. Present were 4 visitors and one member of the press.

Mrs. Maluszczak reopened the regular business meeting of the Board with the Pledge of Allegiance.

Motion by Mrs. Chabala, seconded by Mrs. Salny to open the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

No public comment

Motion by Mrs. Chabala, seconded by Mrs.Helbourg to close the public session of the meeting.

Show of hands on above, all present voting yes, motion so carried.

Correspondence

COMMUNICATIONS

The following correspondence was received for the Board since the last regular meeting:

Rachael Brooks	Re: Thank you
Jennifer Wagner	Special thanks to Joan Blume

Minutes

APPROVE MINUTES

Motion by Mrs. Salny, seconded by Mrs. Chirico to approve the minutes of August 5, 2015.

Roll Call Vote on above, Mrs. Chabala abstained, all remaining present voting yes, motion so carried.

Motion by Mrs. Salny, seconded by Mrs. Chirico to approve the minutes of August 19, 2015.

Roll Call Vote on above, all present voting yes, motion so carried.

Motion by Mrs. Salny, seconded by Mrs. Chirico to approve the minutes of August 31, 2015.

Roll Call Vote on above, all present voting yes, motion so carried.

Motin by Mrs. Salny, seconded by Mrs. Chirico to approve the minutes of September 2, 2015.

Roll Call Vote on above, all present voting yes, motion so carried.

Superintendant's Report

The following information was presented by the Superintendent in his report:

- Dr. McGann reported there were no new HIB investigations.
- Back to School Nights start 9/17/2015
- Dr. McGann has been communicating with Joe Fiorello of the Recreation Department

BA Report

The following information was present by the Business Administrator in her report:

- Update on district projects
- Elevator inspection on 9/23/15
- Board to Board Meeting on 10/14/15 – Morris Hills hosting

Committee Report

Committee Reports

Technology Communications

- 4 Whiteboards being replaced free of charge
- Researching new Britelink projectors
- Planning on upgrading library technology with iPads and color printers
- New Technology Plan
- Website changes-
- Applitrack on-line

Shared Service – meeting to be scheduled
Security - Workshop in October
Facilities - energy audit

The following actions were taken during the Regular Meeting of the Board:

Personnel

Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:
Motion made by Mrs. Salny, seconded by Mrs. Maluszczak to approve the following personnel recommendations.

A. Personnel

The Superintendent of Schools recommends actions on the following certificated personnel:

1. **Employment**

Employment

Approve the employment of Cynthia Wiseburn, as a part-time Resource Room Teacher, for Grades 1 and 2, at 19.50 hours per week, at the Birchwood School, effective September 17, 2015 through June 30, 2016. The annual prorated salary will be *$31,833.00 BA+15 (Step 1). (Ms. Wiseburn holds Standard Certificates as an Elementary School Teacher and as a Teacher of Students with Disabilities). (Ms. Wiseburn is replacing Mrs. Marchese).

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

2. **Employment/Substitute Teacher**

Substitute Teacher

Approve the employment of the following county certified Substitute Teacher indicated below for the 2015-2016 school year:

Jenna Schreck	William Paterson University, NJ (95 credits)
Rockaway, NJ	Certification: County
	Effective Date: September 17, 2015

3. **Leave of Absence**
Approve a leave of absence for Jill Lampmann, a full-time Grade 2 Teacher, at the Catherine A. Dwyer School, with pay, effective September 8, 2015 through September 18, 2015. (Mrs. Lampmann is expected to return to work on September 21, 2015).

Leave of Absence

4. **Leave Replacement Assignment**
Approve a leave replacement assignment for Erin Bootes-King, replacing Jessica Gutwein, a full-time Grade 8 Science Teacher, at the Copeland Middle School, effective September 3, 2015 through October 2, 2015. The rate of pay is $100.00 per diem.

Leave Replacement

5. **Reemployment**
Approve the reemployment of Debra Barraro, as a State Certified Substitute Teacher, for the District, effective September 1, 2015 through June 30, 2016.

Reemployment

Approve the reemployment of Christopher McGlynn, as a County Certified Substitute Teacher, for the District, effective September 1, 2015 through June 30, 2016.

Approve the reemployment of Karen Phillips, as a State Certified Substitute Teacher, for the District, effective September 1, 2015 through June 30, 2016.

6. **Resignation**
Approve the resignation, due to retirement, of Theresa Lally, a full-time Learning Disabilities Teacher Consultant, for the Catherine A. Dwyer School, effective May 1, 2016.

Resignation

7. **The Superintendent of Schools recommends actions on the following non-certificated personnel:**

Employment
Approve the employment of Danielle Cappitelli, a part-time Staff Assistant, at 17.50 hours per week, in the Autistic Class, for the afternoon session, per the student's IEP, at the Katharine D. Malone School, effective September 17, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. **

Employment

Approve the employment of Erin Davidson, a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department, effective September 17, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour. (Miss Davidson is replacing Ms. Stapel).

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

**Explanation – This is a new position required for related services.

Increase in Hours
Approve the increase in hours for Noreen Baruti, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 24 hours and 10 minutes per week, effective September 1, 2015 through June 30, 2016. The rate of pay is *$17.71 (Step 4) per hour.

Hours Increase

Approve the increase in hours for Samantha Blume, part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 18 hours and 20 minutes per week, effective September 1, 2015 through June 30, 2016. The rate of pay is *$17.71 (Step 4) per hour.

Approve the increase in hours for Rachel Jacobs , part-time Staff Assistant for the Transportation Department, from 17.50 hours per week to 20 hours and 50 minutes per week, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour.

Approve the increase in hours for Beth Massey, part-time Staff Assistant for the

Transportation Department, from 17.50 hours per week to 25 hours and 50 minutes per week, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.51 (Step 1) per hour.

Explanation – Due to changes in bus routes.

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

Reassignment

Reassignment

Approve the job reassignment of Luis Contreras, a full-time Night Floating Custodian for the district to a full-time Night Custodian at the Katharine D. Malone School, effective September 8, 2015 through June 30, 2016.

Approve the job reassignment of Deana Daniel, a part-time Staff Assistant, at 25 hours per week, per the student's IEP, in Grade 3, at the Catherine A. Dwyer School to a part-time Staff Assistant, at 17.50 hours per week, in the Kindergarten Class, for the afternoon session, at the Catherine A. Dwyer School, effective September 1, 2015 through June 30, 2016. The rate of pay is *$16.91 (Step 2) per hour.

Approve the job reassignment of Nelson Frutchey, a full-time Night Custodian at the Copeland Middle School to a full-time Night Floating Custodian for the district, effective
September 8, 2015 through June 30, 2016.

Approve the job reassignment of Rane Wortendyke-Garcia, a part-time Staff Assistant, at 17.50 hours per week, for the Transportation Department to a Substitute Staff Assistant, on an "as needed" basis, for the Transportation Department, effective September 1, 2015 through June 30, 2016. The rate of pay will be *$17.71 (Step 4) per hour.

Approve the job reassignment of Dylan Petrunyak, a full-time Night Floating Custodian for the district to a full-time Night Custodian at the Copeland Middle School, effective September 8, 2015 through June 30, 2016.

Approve the job reassignment of Fausto Rossy, a full-time Night Custodian at the Katharine D. Malone School to a full-time Night Floating Custodian for the district, effective September 8, 2015 through June 30, 2016.

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

Reassignment/Increase in Hours

Reassignment/ Hours Increase

Approve the job reassignment of Mary Nadeau, a part-time Staff Assistant, at 17.50 hours
per week, in the Kindergarten class, at the Catherine A. Dwyer School to a part-time Staff
Assistant, at 25 hours per week, per the student's IEP, in Grade 3, at the Catherine A. Dwyer School, effective September 1, 2015 through June 30, 2016. The rate of pay will be *$16.51 (Step 1) per hour. **

*(Salary is frozen at the 2014-2015 level until ratification of the 2015-2016 contract).

**Explanation – This is a new position required for related services.

Resignation

Resignation

Approve the resignation, of Timothy Kratz, a part-time special education Staff Assistant, for the Stony Brook School, effective September 16, 2015.

Approve the resignation, of Adrina Quadrel, a part-time special education Staff Assistant, for the Copeland Middle School, effective September 16, 2015.

Approve the resignation, of Deborah Whelchel, a full-time special education Staff Assistant, for the Copeland Middle School, effective September 16, 2015.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

B. Administration

Administration

Motion made by Mrs. Chabala, seconded by Mrs. Chirico to approve the following administrative recommendations.

1. Rescind the de-enrollment of the following students: #1517, # 1318, & #1318 — **Enrollment**
2. Be It Resolved that the Rockaway Township Board of Education approves the Settlement Agreement and Release for OAL Docket # EDS11187-15. — **Settlement**
3. Approve a parental contract for non-aided subscription busing for the 2015-2016 school year for the following students: — **Subscription Busing**

   # 194 - $442.00(one-way drop off)

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

C. Finance

Finance

Motion made by Mrs. Chirico, seconded by Mrs. Helbourg to approve the following finance recommendations.

1. **Be It Resolved** in accordance with Board Policy 6471 the Rockaway Township Board of Education approves the attached travel expenses as they promote the delivery of instruction, critical to the instructional needs of the district and/or further the efficient operations of the district (see attached). — **Travel**

   Be It Further Resolved, that the travel is educationally necessary and fiscally prudent and is directly related to, and within, the scope of the current responsibilities for district employees and the district's Professional Development Plan.

   Explanation: As per statute, boards of education are required to establish a maximum budget for travel and subsistence, the Board may not exceed this maximum.

2. **Be It Resolved** that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending
   July 31, 2015, and — **Board Secr./Treas. Report**

   Be It Further Resolved that this Budget does not include any unapproved appropriations or moneys.

   Be It Resolved that the Rockaway Township Board of Education acknowledges that Donnamarie Palmiere, Board Secretary, certifies the following statement:

   Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Donnamarie Palmiere, Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending July 31, 2015

   Authorize July account transfers as submitted. — **Transfers**

   Authorize payment of the September bills, as approved by the Finance Committee.

Bills

Authorize payment of the August Cafeteria bills, as approved by the Finance Committee.

Authorize payment of the September Student Activity bills, as approved by the Finance Committee.

Explanation: Statute requires that the Board of Education approve all bills paid by the district. The list includes payment for salaries, purchased services, supplies and equipment.

No Public comment

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Policy

Motion made by Mrs. Salny, seconded by Mrs. Chabala to approve the following policy recommendations.

1. Approve the first reading of the following policies:

Policy

First Readings

3321	Evaluation of Teachers
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
3224	Evaluation of Principals, Vice Principals, and Assistant Principals

No Public comment.

Roll Call Vote on all above recommendations, all present voting yes, motion so carried.

Old Business

Mrs. Salny asked for an update on the Middle School Principal search. Final round will be on October 5, 2015.

New Business

Old Business

Mrs. Chirico attended the Birchwood School PTA meeting.
Fit America opening day 10/6/2015

New Business

No Public comment.

Motion made by Mrs. Chirico, seconded by Mrs. Maluszczak that the meeting stand adjourned at 7:59 PM and to return to Executive Session for personnel issues.

Roll Call Vote, all present voting yes, motion so carried.

Motion made by Mrs. Salny, seconded by Mrs. Chabala that the meeting stand adjourned at 8:38 PM.

Roll Call Vote, all present voting yes, motion so carried.

Respectfully submitted,

Donnamarie Palmiere

DONNAMARIE PALMIERE
Board Secretary