ROCKAWAY TOWNSHIP BOARD OF EDUCATION
DECEMBER 10, 2025 – REGULAR MEETING

6:00 pm – Public Session — **Copeland Middle School**
Immediately into Closed Session — **Copeland Middle School – Faculty Room**
7:30 pm – Public Session — **Copeland Middle School - Cafeteria**

Details for how to access the Public Meeting through remote means will be posted on the district website at www.rocktwp.net. The Public is strongly encouraged to participate. Community members can watch the meeting live online. Members of the public are encouraged to attend in person to provide public comment.

VISION
Rockaway Township Schools…Opening minds, openings worlds, so every child's potential becomes a reality and challenges become opportunities for personal success!

MISSION
To nurture a supportive culture embracing individual diversity that will ensure academic, social and emotional success for all.

2025-2026 BOARD GOALS			
GOAL I	GOAL II	GOAL III	GOAL IV
Ensure continued academic excellence by: a. Evaluating consistent practical application of the district-aligned curriculum. b. Analyzing internal and external data points to ensure curriculum consistency and effectiveness.	Maintain a safe and supportive school district culture by: a. Promoting inclusivity, equity, and a culture of mutual respect for all students and staff. b. Providing the resources to support a school environment conducive to social and emotional health and increased cohesive service-learning initiatives.	Promote community outreach and enhanced communications by: a. Bridging the gaps in communication with the Rockaway Township community members. b. Providing guided, expectation-based discourse to facilitate conversations with the individuals who live, work, and learn in Rockaway Township.	Support operational excellence that is sensitive to the growing and changing educational landscape by: a. Evaluating the needs of the district and creating fiscally responsible priorities through the use of the provided financial and operational reports. b. Determining and executing the next steps for investing in operational priorities.

2025-2026 DISTRICT GOALS				
GOAL I	GOAL II	GOAL III	GOAL IV	GOAL V
By June 2026, the district will increase the percentage of students meeting or exceeding expectations on the NJSLA in English Language Arts (ELA) and Mathematics by an additional 5% across all grade levels (4–8) compared to the 2024–2025 performance results.	By the end of each instructional unit during the 2025–2026 school year, 100% of district math teachers will administer the "End of Unit" i-Ready assessment. In ELA, 100% of teachers in grades K–2 will administer the SuperKids Benchmark Assessments, Grade 3 teachers will administer the Magnetic Reading End of Unit Assessment, and teachers in grades 4–8 will administer the Common Assessments outlined in the District Curricula.	Improve the climate and culture in each school by completing the following items: ● Revising the district Culture and Climate Surveys to be more relevant to current needs. ● Decreasing the number of confirmed HIBs. ● Sending nine counselors to Strauss-Esmay HIB training with uniform messaging. ● Sending five district principals to the Strauss-Esmay HIB training with uniform messaging. ● Continuing to review and dissect exemplars of HIBs.	Building principals will collaborate with Instructional Council representatives, PTA leadership, SEPAC, and teachers to coordinate a minimum of five parent presentations a year that reflect the academic programming in their schools and district. ● Teachers will create Engagingpresentations that reflect instructional practices and programing in the district. ● Coordinate topics and events that are aligned with the district curricula. ● Provide parents with a schedule of topics and dates for presentations. ● Survey parents on the effectiveness of presentations.	Continue addressing the district's facility needs through the systematic execution of the district's Long-Range Facilities Plan (LRFP), while incorporating any emergent needs that necessitate amendments to that plan. Create a sustainable cyclical schedule of repair and replacement across the district to ensure buildings remain in their best possible operating condition at all times.

AGENDA

CALL TO ORDER
ATTENDANCE ROLL CALL
PUBLIC ANNOUNCEMENT
PUBLIC NOTICE
CLOSED SESSION
PLEDGE OF ALLEGIANCE
AUDIT PRESENTATION – ACFR
Presentation by Man Lee, Nisivoccia LLP
BOARD MEMBER RECOGNITION
Dr. Aaron Tomasini & Kristy Curelaru
SERVICE/TENURE PIN RECOGNITION
PUBLIC DISCUSSION

I. COMMUNICATIONS
II. APPROVAL OF MINUTES
III. SUPERINTENDENT'S REPORT
IV. BUSINESS ADMINISTRATOR'S REPORT
V. COMMITTEE REPORTS
VII. RECOMMENDED ITEMS FOR BOARD ACTION
A. Personnel
B. HIB
C. Education
D. Administration
E. Finance
VIII. DISCUSSION ITEMS
A. Old Business
B. New Business
IX. ADJOURNMENT

Call to Order
_____ called the meeting to order at _____pm.

Attendance Roll Call						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

Others in Attendance				
Dr. Corbett	Mrs. Slamb	Board Attorney	Visitors	Press

PUBLIC ANNOUNCEMENT
The New Jersey "Open Public Meetings Act" was passed to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interest is discussed and acted upon. In accordance with the provision of the "Act", the Rockaway Township Board of Education has caused notice of the date, time, and place of said meetings to be published in "The Daily Record," "The Star Ledger," and be posted in all schools in the district, in the Municipal Building of the Township and the Township Library.
Does any Board Member wish to object to the conduct of this meeting for the purpose as stated in the public notice?

PUBLIC NOTICE
All documentation and materials considered by the Board of Education as part of this agenda are available for public review and comment. Members of the public are invited to come to the Board of Education building, off Green Pond Road, during the regular business hours of 8:00 am – 4:00 pm, Monday through Friday, if they wish to inspect any of the referenced items.

Pledge of Allegiance			
Motion to waive Pledge until Open session by:		**Seconded by:**	
Show of hands to waive Pledge			

RESOLVED, that in accordance with the "Open Public Meetings Act," the Rockaway Township Board of Education will meet in closed session to discuss matters involving personnel, litigation, acquisition of real property, security, negotiations, receipt of governmental funds, the content of said discussions will be disclosed to the public at such time and extent as is required by law.

CLOSED SESSION

Motion to go into closed session by:		**Seconded by:**	
Show of hands to enter closed session			
Closed Session starts at _____ pm.			

Motion to come out of closed session by:		**Seconded by:**	
Show of hands to end closed session			
Closed Session ends at _____ pm.			

Reconvene at _____ pm

PLEDGE OF ALLEGIANCE

AUDIT PRESENTATION – ANNUAL COMPREHENSIVE FINANICAL REPORT (ACFR)
Presentation by Man Lee, Nisivoccia LLP

BOARD MEMBER RECOGNITION

SERVICE/TENURE PIN RECOGNITION

PUBLIC DISCUSSION
During the course of the board meeting, the Rockaway Township Board of Education offers members of the public an opportunity to address issues regarding the operations of the Rockaway Township Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operations of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking, Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by the members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in the comments and be aware that they are legally responsible and liable for their comments.

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open First Public Comment			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close First Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

I. COMMUNICATIONS:

Annette Mendez	NJ Grief Mandate in Schools

II. APPROVAL OF MINUTES

Approval of Minutes			
Motion to approve the minutes by:		**Seconded by:**	

Upon the recommendation of the Superintendent of Schools, the Board approves the minutes of November 12, 2025.

Approve Minutes Roll Call						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

III. SUPERINTENDENT'S REPORT/HIB UPDATE

IV. BUSINESS ADMINISTRATOR'S REPORT

VI. COMMITTEE REPORTS

VII. RECOMMENDED FOR BOARD ACTION

A. Personnel			
Motion to approve Personnel Items by:		**Seconded by:**	

Upon the recommendation of the Superintendent of Schools, the Board approved the following personnel resolutions.

A.	Appointment						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	ESL Teacher	Camille Bourland	$63,255.00 BA+15 (Step 1) prorated	CAD	2/9/26	6/30/26	Extended Leave Replacement (Replacing Employee 5932)
2.	PT Staff Assistant	Kathleen Cook	$22.18/hr. (Step 1)	BWD	12/11/25	6/30/26	PSD Classroom, 1:1 per student IEP, 26 hr./wk. Pending physical/Mantoux and fingerprint approval
3.	Special Education Teacher	Madison Dooreman	$200.00 per diem	BWD	1/5/26	2/27/26	Long-term Substitute Pending physical/Mantoux (Replacing Employee 5514)
4.	Special Education Teacher	Madison Dooreman	$62,630.00 BA (Step 1) prorated	BWD	***1/5/26	5/15/26	Leave Replacement Pending issuance of certification Pending physical/Mantoux (Replacing Employee 5514)
5.	Special Education Teacher	Debbi Katcher	$63,880.00 BA+30 (Step 1) prorated	KDM	**12/1/25	5/1/26	Leave Replacement (Replacing Employee 6462)
6.	PT Staff Assistant	Angela Klein	$22.18/hr. (Step 1)	DBO	12/11/25	6/30/26	LLD Classroom, 26 hrs./wk. (Replacing C Sorrentino)
7.	PT Staff Assistant	Jamie Libby	$22.18/hr. (Step 1)	DBO	12/11/25	6/30/26	Reassignment from 26 hrs./wk. 4 days a week to 26 hrs./wk 5 days a week
8.	PT Staff Assistant	Monica Matias	$22.18/hr. (Step 1)	BWD	1/5/26	6/30/26	PS GenEd Classroom, 26 hrs./wk. Pending physical/Mantoux, fingerprint approval, and other personnel paperwork (Replacing R Vespole)
9.	FT Night Custodian	Michael Mellifiore	$43,585.00 (Step 1) + $800.00 (Night Diff.) (prorated)	BWD	12/11/25	6/30/26	
10.	STEAM Teacher	Kaitlin Peterson	$200.00 per diem	KDM	1/5/26	2/27/26	Long-term Substitute Pending physical (Replacing L VanScoy)
11.	STEAM Teacher	Kaitlin Peterson	$62,630.00 BA (Step 1) prorated	KDM	***1/5/26	6/30/26	Pending issuance of certification Pending physical (Replacing L VanScoy)

B.	Appointments Per Attached Lists						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	2025-2026 CMS After School Clubs	Per the attached list	Per contracted rate of pay	CMS	25-26 SY		Winter Pay-to-Play Clubs per attached list
2.	2025-2026 CAD After School Clubs	Per the attached list	Per contracted rate of pay	CAD	25-26 SY		Winter Pay-to-Play Clubs per attached list

C.	Leave of Absence						
	Position	**Employee Number**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	Bus Driver	4348		TRANS.	**11/24/25	11/28/25	Extended w/Pay under FMLA Return: 12/1/25
2.	ESL Teacher	5932		CAD	2/9/26	6/30/26	Extended without Pay Return: 26-27 SY
3.	Science Teacher	4480		CMS	1/5/26	3/27/26	With Pay under FMLA Return: 4/7/26
4.	School Secretary	4358		DBO	**11/3/25	12/5/25	With Pay under FMLA Return: 12/8/25

D.	Resignation/Retirement						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Date Term.**	**Discussion**
1.	PT Staff Assistant	Milissa Dachisen		KDM		12/11/25	Resignation Rescinded acceptance
2.	PT Staff Assistant	Shirley Gibson		CMS		**12/3/25	Resignation
3.	PT Staff Assistant	Razia Haroon		BWD		12/17/25	Resignation
4.	PT Staff Assistant	Stephanie Moskowitz		KDM		**12/1/25	Resignation
5.	Bus Mechanic	Selvin Ramos Navas		TRANS.		**11/14/25	REVISED date of resignation
6.	PT Staff Assistant	Cynthia Sorrentino		DBO		**11/26/25	Resignation
7.	PT Staff Assistant	Rebecca Vespole		BWD		**11/28/25	Resignation Will remain substitute teacher in district

E.	Substitute Teachers						
	Position	**Name**	**Salary**	**Location**	**Start Date Eff.**	**Level**	**Discussion**
1.	Substitute Teachers – New Hires	Per the attached list	$175.00 per day	DIST.	25-26 SY	Per the attached list	Per the attached list

Personnel Items Key		
**on/before effective date*	***concurrent*	****on/after effective date*

Roll Call Vote on Personnel Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

B. HIB Determination			
Motion to approve HIB Determination by:		**Seconded by:**	

HIB Resolution

WHEREAS, the Superintendent of Schools has provided the Board of Education with reports regarding HIB Incidents: # 296477 confirmed, # 296504 unconfirmed, # 296589 unconfirmed, # 296646 unconfirmed, # 297354 unconfirmed, # 297535 unconfirmed, # 297544 confirmed, # 297607 unconfirmed, # 297608 unconfirmed, # 297759 unconfirmed, # 297769 unconfirmed, # 297784 unconfirmed, #297880 unconfirmed, # 297955 unconfirmed, # 297998 unconfirmed, # 298000 unconfirmed, # 298236 unconfirmed which were conducted following these complaints; and

WHEREAS, the Board of Education was advised of any consequences and/or remedial measures related to these matters as well as the Superintendent's recommendation regarding the results of these investigations; and

THEREFORE, BE IT resolved that the Board of Education votes to affirm the Superintendent's recommendation on HIB cases: # 296477 confirmed, # 296504 unconfirmed, # 296589 unconfirmed, # 296646 unconfirmed, # 297354 unconfirmed, # 297535 unconfirmed, # 297544 confirmed, # 297607 unconfirmed, # 297608 unconfirmed, # 297759 unconfirmed, # 297769 unconfirmed, # 297784 unconfirmed, # 297880 unconfirmed, # 297955 unconfirmed, # 297998 unconfirmed, # 298000 unconfirmed, # 298236 unconfirmed.

Roll Call Vote on HIB Determination						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

HIB Current Investigations

# 298452	# 298453	# 298625
# 298917	# 299253	# 299645

HIB Incident Summary: (as per attached)

C. Education			
Motion to approve Education recommendations by:		**Seconded by:**	

1. Upon the recommendation of the Superintendent of Schools, the Board agrees to the following unavoidable registration and/or travel costs as presented, which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements are in compliance with the State travel reimbursement guidelines as established by the Department of Treasury and Board of Education policy in accordance with N.J.A.C. 6A-23B-1.1 et seq

Employee	**Workshop Title**	**Organization**	**Workshop Location**	**Workshop Dates**	**Registration Fee**	**Travel/Hotel /Incidentals Cost**	**Total Cost**
Kelly Ann Bodnar	Behavioral Threat Assessment and Management Training	Office of School Preparedness & Emergency Planning	Virtual	12/12/25	N/A	N/A	$0.00
Susan Elling	Next Generation Science Standards	PRISM/MSU	Bloomfield, NJ	3/10/26**	$200.00	N/A	$200.00
Natalia Hubisz	Behavioral Threat Assessment and Management Training	Office of School Preparedness & Emergency Planning	Virtual	12/12/25	N/A	N/A	$0.00
Amy Malatesta	Behavioral Threat Assessment and Management Training	Office of School Preparedness & Emergency Planning	Virtual	1/21/26	N/A	N/A	$0.00
Sonya Patel	Behavioral Threat Assessment and Management Training	Office of School Preparedness & Emergency Planning	Virtual	1/21/26	N/A	N/A	$0.00
Veronica Poylangada	Next Generation Science Standards	PRISM/MSU	Bloomfield, NJ	3/10/26**	$200.00	N/A	$200.00
Maria Rivera	Behavioral Threat	Office of School	Virtual	1/21/26	N/A	N/A	$0.00

	Assessment and Management Training	Preparedness & Emergency Planning					
John Titus	Next Generation Science Standards	PRISM/MSU	Bloomfield, NJ	3/10/26**	$200.00	$27.58	$227.58

*On/or before effective date / **Rescheduled from 11-13-25

2. Upon the recommendation of the Superintendent of Schools, the Board approves the following student(s) to complete their Clinical I and II requirements during the Spring 2026 and/or Fall 2026 Semesters.

Student Teacher	College/University	Cooperating Teacher/School
Shaeleigh Leasure	Montclair State University	Amy Semeniuk/BW
Zuleyka Oblando	Montclair State University	Katherine Rasmussen/BW
Gianna Belanger	Montclair State University	Dianne Ciak/SB

3. Upon the recommendation of the Superintendent of Schools, the Board approves the following student(s) to complete their observation hours during the 2025/2026 school year.

Student Teacher	College/University	Cooperating Teacher/School
Hannah Ferguson	Yale Child Study Center	Renee Travisano/CAD

4. Upon the recommendation of the Superintendent of Schools, the Board approves the following field trips (as per attached).

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Education Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Education Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

D. Special Education			
Motion to approve Special Education recommendations by:		**Seconded by:**	

1. <u>In District Placement Tuition – for SY 2025-2026</u>

Upon the recommendation of the Superintendent of Schools, the Board authorizes the tuition contract for the following in district placement student for the 2025-2026 school year:

Student #	School	Location	Tuition Rate
#25-26-03	Stony Brook School	Rockaway	**Tuition Received** $32,324.32 Tuition rates include up to (1) hour per week of related services (OT, PT, Speech and Counseling. All services above (1) hour are billed at $94.00/hour.

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Special Education Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Special Education Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

E. Administration			
Motion to approve Administration recommendations by:		**Seconded by:**	

1. **Employment Contract – Superintendent of Schools – Dr. Richard Corbett**
   Be it resolved, the Board hereby approves the employment contract of Dr. Richard Corbett, Superintendent of Schools for the period of December 15, 2025 through June 30, 2030 in accordance with the contract approved by the Executive County Superintendent (as per attached).

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on #1 Superintendent's Contact *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

2. **Solar Renewable Energy Certificates (SRECs) Purchase and Sales Agreement**
   Upon the recommendation of the Superintendent of Schools, the Board authorizes the concurrent Solar Renewable Energy Certificates (SRECs) Purchase and Sales Agreement between Rockaway Township Board of Education and Skyview Finance Company for the sale of 389 NJ SREC Vintage 2025 at $200.00 per SREC and 241 NJ SREC Vintage 2026 at $182.50 per SREC totaling $121,782.50 (as per attached).

3. **Subscription Busing**
   Upon the recommendation of the Superintendent of Schools, the Board authorizes the subscription busing for student H.L. for the 2025-2026 school year. Two way Transportation fee $1,177.00.

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Administration Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Administration Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

F. Finance			
Motion to approve Finance recommendations by:		**Seconded by:**	

1. Financials

Be It Resolved that the Rockaway Township Board of Education approves the Report of the Secretary and Report of Appropriations, and Report of the Treasurer, for the period ending in August 2025**.**

Be It Further Resolved that this Budget does not include any unapproved appropriations or monies.

Be It Resolved that the Rockaway Township Board of Education acknowledges that Megan Slamb, Business Administrator/Board Secretary, certifies the following statement:

Pursuant to NJAC 6A:23-2.11(c)(3) and (4), I, Megan Slamb, Business Administrator/Board Secretary, certify that no budgetary line items accounts are over appropriated nor over expended for the period ending August 31, 2025. Authorize August 2025 account transfers as submitted.

2. Bills

Upon the recommendation of the Superintendent of Schools, the Board authorizes payment of the following as approved by the Finance committee:

A.	November	After School Activities	$807.70
B.	November	Student Activities	$21,200.00
C.	December	Summer Enrichment	$600.00
D.	November	Summer Saving	$11,710.29
E.	December	District Bills	$4,944,487.00

3. Change Order

Upon the recommendation of the Superintendent of Schools, the Board authorizes Change Order #04 – Revised in the amount of $3,115.00 for the contract with USA Architects for the installation of new panels for an AC unit install at Katharine D. Malone. The total cost including the Change Order will now be $1, 377,395.34 (as per attached).

Board Discussion

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Public Comment on Financial Items only *(Ask if Necessary)*			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

Roll Call Vote on Financial Items						
Mrs. Anderson	**Mrs. Curelaru**	**Ms. McGeary**	**Mrs. Mezik**	**Ms. Richardson**	**Ms. Tourne**	**Dr. Tomasini**

In accordance with Board Policy 0167, public discussion is limited to fifteen (15) minutes with a three (3) minute limit per member of the public. The Board President shall have the right to modify the length of public discussion, as he/she deems appropriate.

Open Second Public Comment			
Motion to open public comment by:		**Seconded by:**	
Show of hands to open public comment			

Close Second Public Comment			
Motion to close public comment by:		**Seconded by:**	
Show of hands to close public comment			

VII. DISCUSSION ITEMS

A. Old Business

B. New Business

VIII. ADJOURNMENT

Return to Executive Session *(if needed)*

For the discussion of _____ for approximately _____ minutes.

Motion to go into closed session by:		**Seconded by:**	
Show of hands to enter closed session.			
Closed session starts at _____ pm.			

Motion to adjourn closed session by:		**Seconded by:**	
Show of hands to end closed session.			
Closed sessions ends at _____ pm.			

Meeting Adjournment			
Motion to adjourn meeting by:		**Seconded by:**	
Show of hands to adjourn meeting.			

Meeting adjournment at _____ pm.