ALEXANDER PUBLIC SCHOOL DISTRICT NO. 2
REQUEST FOR PROPOSALS
SALE OF SURPLUS TECHNOLOGY EQUIPMENT

Alexander Public School District No. 2 is accepting bids for the purchase of surplus technology equipment that is no longer needed for District operations.

EQUIPMENT AVAILABLE

The surplus property being offered includes the following general categories:

Apple iPads and Associated Equipment

- Apple iPads
- Cases, chargers, cables, and/or other accessories, as available
- Specific models, quantities, and condition will be identified on the attached surplus inventory list.

Epson Projectors and Associated Equipment

- Epson projectors
- Mounting equipment
- Interactive pens and accessories, where available
- Cables, speakers, controls, and other associated equipment, where available

Technology Rolling Carts

- Mobile/rolling technology carts
- Associated charging or electrical components, where applicable
- Specific quantities and condition will be identified on the attached surplus inventory list.

Bidders may submit bids on one, multiple, or all lots/items. Unless otherwise identified on the inventory list, bidders are not required to bid on all available property.

Link to equipment: https://docs.google.com/spreadsheets/d/1J0Pt4HQXR0-mvbd1ZQw0ZHaxu1pdQgNrqGYchbNFKeI/edit?usp=sharing

CONDITION OF PROPERTY

All property is offered and sold **AS IS, WHERE IS**, with no warranties or guarantees, expressed or implied.

Alexander Public School District No. 2 makes no representation regarding the condition, functionality, completeness, remaining useful life, compatibility, or suitability of any item for a particular purpose.

Bidders are encouraged to inspect the property prior to submitting a bid.

INSPECTION AND QUESTIONS

Questions regarding the equipment or requests to inspect the property should be directed to:

Leslie Bieber, Superintendent
Alexander Public School District No. 2
601 Delaney Street
Alexander, ND 58831

Email: Leslie.Bieber@k12.nd.us
Phone: 701-828-3335

BID REQUIREMENTS

Each bid should clearly identify:

1. Bidder's name or organization
2. Mailing address
3. Telephone number
4. Email address
5. Lot number and/or specific item(s) being bid upon
6. Bid amount for each lot or item
7. Total bid, if applicable
8. Signature of the bidder or authorized representative

Bidders should clearly indicate whether the amount submitted is a per-item bid or a total bid for the entire lot.

BID SUBMISSION

Bids may be submitted by mail, hand delivery, or electronically.

Mail or Hand Delivery:

Alexander Public School District No. 2
Attn: Leslie Bieber, Superintendent
601 Delaney Street
Alexander, ND 58831

Bids should be clearly marked:

SURPLUS PROPERTY BID – TECHNOLOGY EQUIPMENT

Electronic Bids may be submitted to: Leslie.Bieber@k12.nd.us

Please include **SURPLUS PROPERTY BID – TECHNOLOGY EQUIPMENT** in the subject line.

BID DEADLINE

All bids must be received by:

October 13, 2026

Bids received after the deadline may not be considered.

AWARD OF BIDS

Alexander Public School District No. 2 reserves the right to:

- Reject any or all bids;
- Waive minor informalities or irregularities;
- Withdraw any item from the sale prior to transfer;
- Award property by individual item, lot, or combination of lots;
- Determine whether a bid is responsive and responsible; and
- Accept the bid or combination of bids determined to be in the best interest of the District, consistent with applicable law and District policy.

The District is not obligated to accept a bid that it determines does not represent reasonable value for the property.

Successful bidders will be notified following review and approval of the bids.

PAYMENT AND PICKUP

Successful bidders are responsible for all costs associated with loading, removal, and transportation of purchased property.

Payment must be made in full prior to removal of the property.

Purchased property must be picked up at:

Alexander Public School District No. 2
601 Delaney Street
Alexander, ND 58831

Pickup must be coordinated with the District and completed within the timeframe specified in the notice of award unless other arrangements are approved.

The District assumes no responsibility for property after it has been transferred to the successful bidder.

SURPLUS PROPERTY BID FORM

Bidder/Organization: _____

Contact Person: _____

Address: _____

City/State/ZIP: _____

Phone: _____

Email: _____

Lot/Item	Description	Quantity Requested	Bid Per Item	Total Bid
			$	$
			$	$
			$	$
			$	$

TOTAL BID: $_____

I acknowledge that I have had the opportunity to inspect the property and understand that all property is being sold **AS IS, WHERE IS**, without warranty or guarantee.

Signature: _____

Date: _____