

PARENT/STUDENT HANDBOOK SUPPLEMENT 2026-2027

Henderson Independent School District

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September	Respect
October	Courage
November	Gratitude
December	Empathy
January	Creativity
February	Kindness
March	Responsibility
April	Honesty
May	Perseverance

ATTENDANCE: 9:35 a.m.

Upon return to school, a student who has been absent due to illness is required to turn in a doctor's note within three school days of returning to school. Parent notes are accepted at the administrator's discretion. Students may not have more than five excused absences from a parent letter during the school year.

PERFECT ATTENDANCE

A student will receive the Perfect Attendance Award at the end of each nine-week reporting period if the student is present every school day and has no tardies or early pick-ups during that period. Both excused and unexcused absences will disqualify a student from receiving the award.

CONFERENCES:

Parents will be provided with any relevant information concerning their child that will enhance their understanding of the child's ability, effort, success, or progress in the school program. Communicating with parents is one of the most important responsibilities of teachers. Teachers may use the following methods to communicate with parents, as appropriate:

1. Report card
2. Personal conferences
3. Telephone communication
4. Email communication
5. Rooms Message

DISCIPLINE MANAGEMENT SYSTEM:

CONDUCT

Students are assessed on conduct by each teacher. The conduct grade indicates how well the student is performing in classroom citizenship. Conduct marks may affect eligibility for participation in school activities; poor conduct interferes with a student's ability to learn in class.

The following letter system is used to report a student's conduct:

E-Exemplary - The student displays an excellent attitude, excellent work habits and overall conduct is cooperative and consistently observant of school rules and regulations.

- 0-5 marks within a nine-week period

S-Satisfactory - The student displays a good attitude, good work habits and overall conduct is cooperative and generally observant of school rules and regulations.

- 6-11 marks within a nine-week period

N-Needs Improvement - The student displays a fair attitude, needs improvement in work habits and overall conduct is at times uncooperative, disruptive or not observant of school rules and regulations.

- 12-20 marks within a nine-week period or 1 ISS visit

U-Unsatisfactory - The student displays a poor attitude and is consistently uncooperative, disruptive, or nonobservant of school rules and regulations.

- 21+ marks in a nine-week period, multiple ISS placements or DAEP placement

***Any ISS placement in a nine-week grading period will result in an "N" in conduct.**

INCENTIVES

- Classroom rewards for students with no marks and no missing work. Exa.m.ples: Eat with teacher, sticker, treasure box, helper for the day. Each Friday, students with no marks for the week will receive one house point.
- Campus incentives are available only to students who maintain satisfactory conduct (S or higher), have no ISS placements, and no missing assignments. Examples: game day in the cafeteria, popcorn, movie day, snow cones and free play, jumpers, or going to the park.
- Positive office referrals.
- Shout-outs during morning announcements.
- Students can earn points for their house through behavior that goes above and beyond regular expectations of students.
- Students can redeem their House Points at the School Store once per nine weeks.

Disciplinary Consequences

Students should behave and adhere to rules so academics can take precedence. Discipline should be fair and consistent, yet firm. The overall goal of Northside classroom management is to develop an instructional environment in which students are respectful, responsible, motivated, and highly engaged in specific tasks. We strive to be proactive and positive in our approach to classroom management.

Possible consequences include, but are not limited to, the following: loss of privileges, being withheld from field trips and/or positive incentives, conference, lunch detention, after-school detention, corporal punishment, In-School Suspension, Out of School Suspension, or Disciplinary Alternative Education Progra.m..

Dress Code for Northside

Student Dress and Grooming

Proper dress and grooming are the responsibility of the student and his/her parents and/or guardians.

However, dress reflects the quality of the school and must be in the interest of health, welfare, and safety of the student and school. Clothes should be worn that are appropriate for school activities and do not interrupt the orderly process of education at any time. Any article of clothing, hairstyle, jewelry, or makeup extreme enough to create a distraction or disturb the normal routine of school shall be inappropriate. Criteria for appropriate dress and grooming include but are not limited to the following:

Hair

Hair should not be styled in any manner which causes educational distraction.

Head Coverings

No head coverings of any type are to be worn in the building by students (male or female). This includes but is not limited to hats, caps, hoodies, wave caps, skull caps, toboggans, do-rags, etc. Exceptions are given during spirit week, special athletic events, behavior incentive days, etc.

Apparel

- All shirts, blouses, etc. must cover the entire shoulder. The shoulder must be covered from the neck to the end of the shoulder, and the sleeve must be hemmed. Tank tops, spaghetti straps, muscle shirts, etc. are not allowed. Hooded shirts/jackets may not be worn with the student's head covered inside the building.
- Bare midriff (front and back) is not allowed. Shirts, blouses, etc. must be long enough to cover the mid-torso while raising arms.
- Students must wear appropriate undergarments. No undergarments may be visible. Exposed bodies or underwear must not show through openings in the clothing. Cleavage must be fully covered.
- All pants, shorts, and skirts must be worn at the natural waist as intended and must not "sag". No written messages are allowed on the seat of the pants.
- All garments (shorts, skirts, shirts, etc.) and splits in skirts, even if tights are worn underneath, may not be shorter than three inches above the knee while standing.
- Clothing must be worn in the manner for which it was intended. Excessively frayed clothing and excessive holes are not allowed. No exposed skin three inches above the knee when standing.
- See-through, provocative, and excessively tight clothing is not allowed. Items with obscene language or symbols, provocative, suggestive messages, and/or pictures advertising alcoholic beverages, tobacco, or narcotics are not permitted. Clothing or jewelry displaying the rebel flag and/or gang or drug symbols may not be worn.
- Leggings or jeggings must not be see-through or transparent and must be worn with a shirt that fully covers the student's bottom.
- No pajamas may be worn. Exceptions occur during incentive/spirit days.

Shoes

- Students must wear shoes at all times.
- Athletic shoes must be worn during P.E.

Jewelry

Any type of jewelry judged excessive, dangerous, disruptive, or causes disrespect for authority will not be allowed. The District discourages the wearing of expensive jewelry and other apparel and is not responsible for lost or stolen items.

Jewelry is limited to earrings only. Facial piercings must be removed and may not be covered.

Miscellaneous

- Sunglasses should not be worn inside any school buildings unless a student has a note from a physician stating the need to do so.
- No chains of any type are allowed. Anything that could be considered a weapon is in violation of the dress code. No dog collars or "spike type" collars or bracelets may be worn.
- Blankets and towels are not proper apparel for wearing on ca.m.pus.
- Gloves or fingerless gloves are not to be worn inside the building.

Violations

Violations of the dress code shall result in disciplinary procedures as defined in the HISD Code of Conduct. All absences for dress code will be unexcused.

Final decisions on the appropriateness of school dress code are determined by HISD ca.m.pus and/or district administrators.

EARLY RELEASE POLICY:

Leaving school early, except in the case of an emergency, is discouraged because it causes students to miss part of daily instruction. If a child leaves for any reason other than a doctor's appointment before 9:40 a.m., it will be recorded as an absence for the day and will count toward a student's total number of absences. Students picked up after the 9:40 a.m. attendance time will not be marked absent for the day.

Refer to HISD Attendance Policy

Please make appointments after school hours when possible. If a student must leave early, please send a note to the homeroom teacher. The regular school day ends at 3:20p.m.. Please notify the school **before 2:30 p.m.** if you are coming to pick up your child for an appointment or to leave earlier than 3:20p.m.. If after 2:30 p.m., you will need to wait in the regular car pick-up line with others in order to get your child. **Front office pick-up ends at 2:30p.m.. Students cannot be released between 2:30 p.m. and 3:20p.m.**.

PARENTS MUST NOTIFY the school prior to 2:30 p.m. in person, by email, or with a written note if the child's method of transportation changes for the day. No telephone messages will be taken or delivered to students regarding transportation changes.

At dismissal, parents should not park and walk to the school in order to pick up students. This creates a safety hazard. All parents should remain in vehicles and go through the pick-up line.

RETEACHING AND REASSESSING FOR MASTERY:

Common Formative Assessments (CFAs) will be used to monitor student progress. Benchmark assessments, teacher-created assessments, CFAs, and classroom observations will be used to identify students who need additional support to master instructional objectives through reteaching or intervention. Students receiving Tier 2 or Tier 3 interventions will have their progress monitored through the Multi-Tiered System of Supports (MTSS) to ensure interventions are effective and adjusted based on student needs.

INTERVENTION: When gaps appear in learning.

Intervention is an integral part of the instructional progra.m. and is an ongoing process focused on addressing gaps in student learning. Frequent formal and informal assessments will be used to determine the need for intervention and monitor student progress. Students receiving Tier 2 or Tier 3 interventions will have their progress monitored through the Multi-Tiered System of Supports (MTSS) to ensure interventions are effective and adjusted based on individual student needs.

LOST AND FOUND:

The “lost and found” is located in the reception area at the front office.

MONEY, VALUABLES, TOYS, ETC.:

Large amounts of money, valuables, toys, various video games, etc. are not to be brought to school. If the school environment is disrupted because of the above-mentioned item, it will be confiscated. Any disciplinary action will be in accordance with the Student Code of Conduct and an administrative fee may be charged.

ELECTRONICS:

In accordance with HB 1481, personal communication devices are prohibited on Northside Campus from 7:15 a.m. through 3:45 p.m. Personal communication devices include: phones, smartwatches, AirPods, tablets, pagers, etc.

If a student is found with a personal communication device, it will be confiscated, and the District’s Cell Phone Policy will be followed. See HISD’s Student Code of Conduct and policy FNCE(LOCAL).

If a student uses a personal communication device without authorization during the school day, the student will be disciplined in accordance with the Student Code of Conduct.

First Violation

• The device is confiscated and taken to the front office. If the student interferes with confiscation, it shall be considered misconduct.

• The device may be picked up by a parent or guardian during the hours of 3:00 p.m. to 4:00 p.m., Monday-Thursday.

• If the violation occurs on Friday, the phone may be retrieved only between the hours of 3:00 p.m. and 4:00 p.m. on that same Friday.

Second Violation

• Considered student insubordination.

• The device will be confiscated and held until the next school day for parent/guardian pickup between 3:00 p.m. and 4:00 p.m.

• For violations occurring on Friday, the device may be picked up that afternoon between the hours of 3:00 p.m. and 4:00 p.m.

Third Violation

• Considered student misconduct.

• The device will be confiscated and held in the office for two school days. The parent/guardian may pick the phone up, as outlined above, at the end of the second day. (For example: If the phone is taken up on a Monday, the parent may pick up the phone on Wednesday between 3:00 p.m. and 4:00 p.m.)

• If a third violation occurs on Friday, the parent/guardian may retrieve the telephone at 4:00 p.m.

Subsequent Violations (4th and beyond)

• The device will be confiscated and taken to the front office.

• An immediate parent/guardian conference is required.

• Disciplinary action may include in-school suspension (ISS) or placement in an alternative education setting (DAEP), or other such actions as the administration may deem appropriate for the subsequent violation.

The parent may pick up the confiscated communications device from the principal's office. Confiscated communications devices that are not retrieved by the student or the student's parent will be disposed of after the notice required by law. [See policy FNCE for more information.]

In limited circumstances and in accordance with law, a student's personal communications device may be searched by authorized personnel. [See Searches and Investigations and policy FNF for more information.] The district is not responsible for damaged, lost, or stolen communications devices

MEDICATION:

Henderson ISD does not provide medication for administration to students. If your child's physician prescribes that a prescription or non-prescription medication be administered at school, the following requirements must be met by the parent/legal guardian:

Prescription Medications:

- Parent/legal guardian must bring the medication to the school. Students are not allowed to carry medication on the bus, in their backpacks, or on their person.
- A Henderson ISD Medication Permission Form must be completed and signed by the parent/legal guardian prior to administration of medication by school personnel.
- The medication must be in the original container and labeled by the pharmacist.
    - The label must include:
        - Student's name
        - Physician's name
        - Na.m.e of drug/medication
        - a.m.ount of drug to be given and frequency of administration.
        - Date prescription filled

Non-prescription Medication:

- An HISD Medication Permission Form must be completed and signed prior to administration of non-prescription medication by school personnel.
- Non-prescription medication cannot be administered without a physician's order/note. A physician's order/note must be on file for medication administration for non-prescription medications.
- All non-prescription medication must be in the original container with the label intact.

Administering Medication:

There is a nurse on every ca.m.pus who will administer your child's medication, and if the nurse is not available, the principal will designate other school personnel to administer your child's medication.

Except for specific asthma inhalers, diabetic medications, and EpiPens, children are not allowed to have medication in their possession while at school.

ASTHMA: If your child uses an inhaler for asthma symptoms, please see that an inhaler is available at school with instructions from the child's physician for use of the inhaler. **IF A STUDENT HAS A SEVERE ASTHMA ATTACK AND THERE IS NO INHALER, 911 MAY BE CALLED**

PARTIES: Mark Your Calendars

- Christmas Party – December 18, 2026
- End of Year Party – May 26, 2027

No birthday parties will be held in classrooms. Parents are welcome to bring store-purchased cupcakes to the office for students to have in class.

STUDENT TRANSPORTATION:

CAR RIDERS

To ensure a safe and efficient dismissal process, car riders are expected to remain quietly in their designated areas while watching for their ride.

Morning Drop-Off

- Students may be dropped off between **7:15 a.m. and 7:40 a.m.**
- Students should not arrive before 7:15 a.m., as supervision is not available prior to that time.

Afternoon Pick-Up

- Students should be picked up between **3:20 p.m. and 3:45 p.m.**
- Students should not remain on ca.m.pus after **3:45 p.m.**, as Northside staff are not available to provide supervision after that time.

Traffic Procedures

- **Left-hand turns into the Northside drop-off and pick-up lines are prohibited.** If you are traveling from Highway 64, continue to Van Buren Street, turn around, enter the traffic line, and make a **right-hand turn** into the school parking lot.
- All parents should remain in the traffic line on the right side of Van Buren Street until they are able to move forward into the school driveway.
- Parents must remain in their vehicles at all times while in the pick-up line. Parking and walking to retrieve a student is not permitted.

Pick-Up Routes

- Parents of both 4th and 5th grade students will enter through the main driveway and follow the road behind the gym.
- After passing the gym:
    - **5th grade** parents will turn **left**.
    - **4th grade** parents will continue **straight**.
- Families with students in both grades should use the **4th grade pick-up line**. The 5th grade student will be dismissed to the 4th grade side to be picked up with their younger sibling.

CAR RIDERS CONTINUED

The Front Entrance Restrictions

From **7:15–7:40 a.m.** and **2:30–3:30 p.m.**, the front entrance and parking lot are reserved exclusively for school buses and students with special mobility needs. These procedures are in place to ensure the safety of all students, staff, and visitors.

Northside staff will be on duty during morning drop-off and afternoon pick-up to assist families and help ensure traffic flows safely and efficiently. We appreciate your cooperation in following these procedures.

BUS RIDERS

Students will ride the assigned shuttle bus and home bus each day.

WALKING HOME

Any parent who wants his/her child to walk home from Northside must personally meet with the principal to make arrangements and to sign written permission of the agreement.

TRANSPORTATION CHANGES

Students having appointments or any other need to leave before 3:20 p.m. MUST be checked out of school before 2:30 p.m.. **No changes will be made after 2:30 p.m.**. A note to make alternative arrangements must be approved by the office before 2:30 p.m. each day. If a student rides home on a different bus than usual, the child must have a note to give to the bus driver and receive prior approval in the office. The bus driver will refuse to allow a student to ride their bus if the student does not have a note from the parent with office approval. For safety reasons, no transportation change messages will be taken via telephone. Transportation changes may only be made in person in the school office, by email, or by sending a written note to school with the student, including a telephone number for parent verification. Transportation changes may be emailed to Jessica Davis at jdavis@hendersonisd.org.

Students leaving school early must be picked up before 2:30 p.m.

The office delivers messages to the classrooms each afternoon and will not make any changes after 2:30p.m.. Because of dismissal, office staff cannot answer the phone after 2:30p.m..

TARDIES:

Classes begin at 7:40 a.m. Excessive tardiness may result in truancy interventions or other consequences in accordance with district policy.

TELEPHONE:

Unless an emergency arises, teachers prefer to discuss matters over the telephone during a time of their workday in which they are not in class teaching. All teachers have a conference period. Please call and leave a message for a teacher to return a call to you and understand the return call may be the next day during the teacher's conference period. It will be helpful for you to know when your child's teachers have conference breaks.

If a student becomes ill, the school nurse will contact parents/fa.m.ily.

WEEKLY FOLDER CHECK:

Student folders go home every Thursday and are considered a form of communication between the homeroom teacher and the parent. They are to be signed and returned weekly.

VISITORS:

We encourage and enjoy having visitors on the Northside Campus. When visiting the Northside Ca.m.pus, please be prepared to present a driver's license or ID each time you visit. IDs will be held in the office until visitors check out before leaving the ca.m.pus. The student's name that you are visiting will be printed on your ca.m.pus issued Visitor's Badge. You must be on the child's Skyward account to eat with any student. We realize that safety procedures are not always convenient, and we appreciate your support and understanding in complying with these guidelines for the safety of our students.

Campuses will be locked and cannot receive visitors during campus testing days.

VOLUNTEERS:

We greatly appreciate the efforts of parent and grandparent volunteers who are willing to serve our campus and students. If you are interested in volunteering at Northside Intermediate School, please contact Pressley Wright, Northside Intermediate Counselor, at pwright@hendersonisd.org to complete an application.

PARENT/STUDENT HANDBOOK SUPPLEMENT 2026-2027

I hereby acknowledge that I have received a copy of the Parent/Student Handbook Supplement for Northside Intermediate School. I recognize that it is my responsibility to read and understand the policies, provisions, and procedures contained in this handbook. In addition, I understand that the contents of the Parent/Student Handbook are subject to change.

Please return this page to your child's homeroom teacher.

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____ Date: _____

Student Name: _____ Grade: _____

Homeroom Teacher: _____