Cassadaga Valley Central School District

Den of Distinction Nomination Packet

Purpose

The *Cassadaga Valley Den of Distinction* was established to honor outstanding alumni, staff, and volunteers who have demonstrated excellence, leadership, and service — individuals whose accomplishments have brought pride to Cassadaga Valley Central School District, the community, and the world beyond. Together, we will ensure that their stories are celebrated for generations to come.

The Den of Distinction honors alumni, staff and volunteers who distinguish themselves through excellence and service, exemplifying the values and spirit of Cassadaga Valley. By honoring their excellence, we hope to inspire future generations.

Eligibility

Nominees must meet **one** of the following:

- Be a graduate of Cassadaga Valley Central School District who graduated five or more years ago, or
- Be a former staff member, administrator, coach, or volunteer whose service to the district ended five or more years ago, or
- Be a special team whose achievements represent Cassadaga Valley excellence and occurred at least five years ago.

Self-nominations or unsigned/anonymous nominations will not be accepted.

Nomination Instructions

- Complete this **Nomination Form** in full.
- Attach any **supporting documentation** (letters of recommendation, media articles, resumes, etc.) that help demonstrate the nominee's accomplishments.
- Submit the completed packet by **March 31, 2026** by:
    - Hand delivery to the **District Office**, or
    - Mail to:
      Cassadaga Valley Central School District

Attn: Den of Distinction Committee
5935 Route 60
Sinclairville, NY 14782

Nominations will remain active for consideration for **two additional years**.

Nomination Form

Nominee Information

- ☐ **Alumni**
- ☐ **Educator**
- ☐ **Staff**
- ☐ **Volunteer**
- ☐ **Team/Group**

- **Full Name: _____**

- **Maiden Name (if applicable): _____**

- **Graduation Year (if alumni): _____**

- **Years of Service (if staff/volunteer): _____**

- **Current Address: _____**

- **Phone: _____ Email: _____**

- **If deceased:** Name and contact of family representative

  _____

Nominator Information

- **Name: _____**

- **Relationship to Nominee: _____**

- **Phone: _____ Email: _____**

I certify that all information provided is accurate to the best of my knowledge:

- **Signature: _____**

- **Date: _____**

Narrative Sections

Please respond thoughtfully and provide as much detail as possible. Create and affix attachments as necessary.

1. Reason for Nomination: Please provide a brief overall summary biography or testimony why this individual or team should be held in a position of prestige.

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_____
_____
_____
_____
_____
_____
_____

2. Accomplishments, Contributions and Achievements:

- **What are the nominee's most notable achievements or milestones?**
- **Which roles or accomplishments best reflect their excellence?**
- **List awards, honors and/or recognitions received.**
- **Describe leadership roles, special projects or influential initiatives.**
- **Please include dates, where applicable.**

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3. Contributions:
Describe how the nominee has positively impacted our school, its programs, students, or the great global community.

- **How has the nominee contributed to Cassadaga Valley or the greater global community?**
- **What volunteerism, philanthropy or legacy has the nominee built?**
- **Please provide dates, where applicable.**

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_____
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5. Character:
Share how the nominee embodies the spirit, values, and traditions of Cassadaga Valley. How

has this individual demonstrated integrity, perseverance, respect, community pride and/or service beyond self?

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_____

Supporting Materials (optional but encouraged)

Please attach any supporting materials that strengthen your nomination, such as:

- Letters of support
- Newspaper or magazine articles
- Awards or honors
- Photos or memorabilia

Selection and Induction

The Den of Distinction Committee will review all nominations in **April**. Up to three inductees may be selected annually, requiring a two-thirds majority vote.
Selected inductees will be announced in **June** and honored at the **Den of Distinction Induction Ceremony** to be held on October 2, 2026.

Inductees (or a representative) are expected to attend the ceremony and may be invited to speak with students during the school day. If nomination is posthumous, we would ask that the nominator or other representative attend.