

Who to contact and when *A guide for parents & the community*

This document was created to help ensure that questions and concerns from our community are addressed in the most efficient and effective manner possible. It outlines who you should contact first for information in a particular area, as well as the next steps if your concern is not addressed. Contact information for these departments can be found on page 2.

Questions/Concerns	Grades	1st Level	2nd Level	3rd Level	4th Level	5th Level
Athletics	All	Coach	Athletic Director	Principal	Superintendent	
Attendance	All	Main Office	Teacher	Counselor	Principal	Superintendent
Building Use	K - 12	Main Office	School Business Administrator	Superintendent		
	Athletic Areas	Main Office	Athletic Director	School Business Administrator	Superintendent	
Curriculum, Instructional Materials & Classroom Concerns	All	Teacher	Curriculum Content Specialist	Principal	Assistant Superintendent	Superintendent
Discipline	PK - 5	Teacher	Assistant Principal	Principal	Superintendent	
	6 - 12	Teacher	Dean	Assistant Principal	Principal	Superintendent
Food Service	All	Food Service Director	School Business Administrator	Superintendent		
Health/Medical Issues	All	School Nurse	Principal	Athletic Director	Superintendent	
Registration/Moving/Homelessness/English Language Learners	All	District Registrar	Main Office			
Scheduling	All	Counselor	Principal	Assistant Superintendent	Superintendent	
School Policy	All	Principal	Superintendent	Board of Education		
Student Support Services	All	Special Education Teacher/Case Manager	Principal	Director or Assistant Director for Student Support Services	Assistant Superintendent	Superintendent
Technical Issues with SchoolTool/ Parent Portal/ Google Workspace	All	Main Office	Help Desk			
Transportation	All	Transportation Dispatch	Transportation Director	Principal	School Business Administrator	Superintendent

District Directory

To get contact information for a Curriculum Content Specialist, Social Worker or Dean, please call your school's main office.

► District Administration

Superintendent of Schools
Craig P. Chandler
(518) 756-5200, ext. 6003
cchandler@rcscsd.org

Assistant Superintendent for Curriculum and Instruction
Jean Winkler
(518) 756-5200, ext. 6008
jwinkler@rcscsd.org

School Business Administrator
Jesse Boehme
(518) 756-5200, ext. 6000
jboehme@rcscsd.org

Director of Human Resources
Seth Stanton
(518) 756-5200, ext. 6021
sstanton@rcscsd.org

Director for Student Support Services
Colleen Agostinoni
(518) 756-5200, ext. 3032
cagostinoni@rcscsd.org

Assistant Director for Student Support Services
Timothy King
(518) 756-5200, ext. 3039
tking@rcscsd.org

Director of Facilities and Network Operations
Bill Schrom
(518) 756-5200, ext. 7002
bschrom@rcscsd.org

► School Principals

**PIETER B. COEYMANS
ELEMENTARY SCHOOL**
Principal
Hakim Jones
(518) 756-5200, ext. 4000
hjones@rcscsd.org

**A.W. BECKER ELEMENTARY
SCHOOL**
Principal
Stephen Doran
(518) 756-5200, ext. 5000
sdoran@rcscsd.org

**PBC & AWB Assistant
Principal**
Traci Johnson
(518) 756-5200, ext. 2595
tjohnson@rcscsd.org

RCS MIDDLE SCHOOL
Principal
Denise Schlatterer
(518) 756-5200, ext. 3000
dschlatterer@rcscsd.org

Assistant Principal
Brian Garrity
(518) 756-5200 Ext. 3000
bgarrity@rcscsd.org

RCS HIGH SCHOOL
Principal
Ryan Funck
(518) 756-5200, ext. 2003
rfunk@rcscsd.org

Assistant Principal
Jeffrey Artist
(518) 756-5200 ext.2003
jartist@rcscsd.org

► District Counselors

**PIETER B. COEYMANS
ELEMENTARY SCHOOL**
Christa LaFranier
(518) 756-5200, ext. 4225
clafranier@rcscsd.org

**A.W. BECKER
ELEMENTARY SCHOOL**
Thomas Trainor
(518) 756-5200, ext. 5231
ttrainor@rcscsd.org

RCS MIDDLE SCHOOL
Jennifer Estes
Last Names A-L
(518) 756-5200, ext. 3017
jestes@rcscsd.org

Kayla Hotaling
Last Names M-Z
(518) 756-5200, ext. 303
khotaling@rcscsd.org

RCS HIGH SCHOOL
Samantha VanPatten
Last Names A-G
(518) 756-5200 ext. 2009
svanpatten@rcscsd.org

Laraine Gell
Last Names H-O
(518) 756-5200 ext. 2008
lgell@rcscsd.org

Briana Stevens
Last Names P-Z
(518) 756-5200 ext. 2010
bstevens@rcscsd.org

► District Services

Director of Athletics, Physical Education, Health & Wellness
Zachary Tacelli
(518) 756-5200, ext. 2016
ztacelli@rcscsd.org

District Data Coordinator
Tara Wolfanger
(518) 756-5200, ext. 6014
twolfanger@rcscsd.org

Registrar
Diane Palazzo
(518) 756-5200, ext. 6008
registration@rcscsd.org

Food Service Director
Doug Porter
(518) 756-5200, ext. 2437
dporter@rcscsd.org

Transportation Director
Gail Thompson
(518) 756-5200, ext. 7009
gthompson@rcscsd.org

Transportation Dispatch
(518) 756-5241
transportation@rcscsd.org

Help Desk
(518) 756-5200, ext. 2200
helpdesk@rcscsd.org

► Social Workers

**PIETER B. COEYMANS
ELEMENTARY SCHOOL**
Hannah Barry
hbarry@rcscsd.org

**A.W. BECKER
ELEMENTARY SCHOOL**
Michelle Brusic
mbrusic@rcscsd.org

RCS MIDDLE SCHOOL
Anjelica O'Brien
akrouse@rcscsd.org

Eda Graham
egraham@rcscsd.org

RCS HIGH SCHOOL
Lydia Martell
lmartell@rcscsd.org

Tricia Morgan
tmorgan@rcscsd.org

► District Nurses

**PIETER B. COEYMANS
ELEMENTARY SCHOOL**
Stacey Battenfeld
(518) 756-5200, ext. 4005
sbattenfeld@rcscsd.org

**A.W. BECKER
ELEMENTARY SCHOOL**
Christi Sulik
(518) 756-5200, ext. 5005
csulik@rcscsd.org

RCS MIDDLE SCHOOL
Karen Waddingham
(518) 756-5200, ext. 3021
kwaddingham@rcscsd.org

RCS HIGH SCHOOL
Karen Randio
(518) 756-5200, ext. 2015
krandio@rcscsd.org

FLOATING NURSE
Sande Doane
sdoane@rcscsd.org

Parent Groups:

These groups are non-profit organizations that work with our parents, teachers, and community members to support our students, their goals, and their educational journey. They work closely with the school community to assist with numerous aspects of student's education. For more information from each group, please visit our website at www.rcscsd.org/page/committees-and-parent-groups to learn more about the A.W. Becker Parent-Teacher Association (PTA), Pieter B. Coeymans Parent-Teacher Organization (PTO), & the Middle School Parent-Teacher-Student Organization (PTSO).

Continuing Education:

The RCS Central School District offers Continuing Education courses for our community in the fall and spring of each year. You can view & print the brochure from our website or pick up a hard copy at any school's main office or various locations around the community.

Important Note: This guide and contact sheet was put together so the community may contact the person most knowledgeable and directly related to their concerns or questions. When looking for assistance please start at level 1 and move up through the levels if that person is unable to provide you with assistance you need. The Board of Education will become involved, if necessary, in the final stage of the process. The Board may be contacted via District Clerk at (518) 756-5200 ext. 6000 or ssstar@rcscsd.org. Additionally, the board may be contacted at isample@rcscsd.org or (518) 756-5200 ext. 6003

It is the primary responsibility of the Board of Education to set policies for the school district. While individual Board members listen to concerns, they can only act as an entire body when conducting official Board of Education meetings. The superintendent and administrative staff are legally authorized to manage the school district and put into action the policies and decisions of the Board of Education.