Forsan Independent School District

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2025-2026
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Thank you for expressing an interest in joining Forsan ISD's family of students and staff as a transfer student during the 2026-2027 school year. As a school district that serves about 800 students, we are proud that both campuses have been highly rated each year by the Texas Education Agency. We believe that small class size and individualized attention is a key to our students' success.

In order to meet that objective of small classroom numbers, we first take into account availability of space and staffing ratios to determine the number of transfers that will be accepted at any grade level. Many transfer applications are rejected on that basis alone. If space and staffing ratios permit, we then utilize a rigorous screening process that takes into account numerous factors such as the student's disciplinary history and attendance records. A detailed description of the transfer application procedure is enclosed for your reference.

To assist us in evaluating your student, we ask that you complete the enclosed transfer application and provide the supporting documentation where indicated. In order to be considered in the initial acceptance procedure, Kindergarten through 12th grade transfer applications must be received no later than June 8, 2026. Please pay careful attention to the transfer application and the associated deadlines as incomplete or untimely applications will be denied.

We appreciate your involvement in your child's education.

Respectfully,

Michael Valencia
Superintendent – Forsan ISD

OVERVIEW OF THE TRANSFER PROCESS FOR POTENTIAL TRANSFER STUDENTS

Expectations. By law, Forsan ISD is not required to accept inter-district student transfers. However, the District has exercised its discretion to accept student transfers on a limited basis in accordance with District policy FDA (local). Because we believe that small class size and individualized attention is a key to our students' success, there are only a limited number of student transfer spaces available in any given school year. As you consider requesting a transfer to Forsan ISD, please keep in mind:

1. Attendance as a transfer student is a privilege extended by Forsan ISD, not a right.

2. Attendance as a transfer student in one school year does not guarantee that a transfer will be granted for subsequent school years.

3. Reapplication for transfer is required on an annual basis.

4. Forsan ISD sets high expectations for all students. Transfer students must follow all rules and regulations of the District.

5. The primary considerations in making transfer decisions are availability of space, facilities, and resources and maintaining staff ratios to ensure small class sizes. If vacancies are to be filled, the District will consider a student's academic progress, attendance, attitude, effort, discipline, and school involvement prior to and during the enrollment of a transfer student.

6. Transfers may be revoked between school years due to lack of available space, staffing ratios per class, lack of student effort, student discipline concerns, or attendance issues. Likewise, violation of the terms of the transfer agreement and misrepresentation or falsification of information may result in a transfer request not being approved.

7. Forsan ISD is not required to provide transportation for transfer students. Parents are responsible for ensuring their child arrives to school and school-related activities.

8. Parent interest, participation, cooperation, and support are expected.

9. In making transfer decisions, priority is given to (1) children of current employees, (2) returning transfer students, and (3) students who have siblings currently attending Forsan ISD. In no case, however, is acceptance guaranteed or automatic.

Transfer procedure. In order to make a well-informed decision about the students we accept as transfers, the District uses a multi-pronged procedure for processing and screening applicants. The following is a summary of the procedure you must follow when requesting a transfer into Forsan ISD:

1. Sign below indicating that you received this Overview of the Transfer Process.

2. Submit the signed Overview of the Transfer Process along with the completed transfer application and all supporting documentation to the Superintendent's office no later than:

   - June 8, 2026

Applications that are submitted past the deadline are not normally considered in the initial approval process and are "wait-listed," and incomplete applications will be rejected.

3. Families and students will be invited to interview based on the number of openings at the grade level and the strength of the application. Interviews will be conducted in May and June 2026 for elementary students and most secondary students.

4. Potential kindergarten students will be assessed using a kindergarten readiness test.

5. In making transfer decisions, the District will use a scoring matrix that takes into consideration current sibling enrollment, attitude, effort, academic progress, attendance records, discipline history, school involvement, and parent involvement.

6. Transfer applications will begin to be reviewed in June. Final transfer acceptance or rejection letters will be sent to families via U.S. Mail approximately one month prior to the start of school, usually during the last week of July.

7. As a part of the application, the "Student Transfer Agreement" must be signed and returned to the Superintendent's office. Failure to return the signed Student Transfer Agreement by the stated deadline (see #2 above) is grounds for denial of the transfer.

8. Many grades are "full." In those grades, a waiting list may be created, and parents may be contacted by Forsan ISD if an opening occurs.

9. Any applicant whose transfer request is denied may appeal the decision by filing a grievance as provided in policy FNG (local) or GF (local), as appropriate.

Forsan ISD strives to create a learning environment where every student is encouraged, supported, and challenged to achieve the highest levels of knowledge, skill, and character within his or her ability. Transfer decisions are made without regard to race, color, national origin, religion, sex, disability, or ancestral language. Please let the Superintendent know if you or your child need accommodation during the application process.

I acknowledge that I have been provided a copy of the Forsan ISD transfer procedures. I understand that failure to complete the application in full or submit all required paperwork in a timely manner may result in denial of my transfer application.

_____ _____

Parent Signature Date

STUDENT TRANSFER APPLICATION

The completion of this application is a request for transfer only. Forsan ISD will determine whether the transfer request is granted; the request is not granted until the Superintendent's signature appears on the Non-Resident Student Transfer Agreement.

Student Name:	Parent/Guardian Name:
Student DOB:	Parent Mailing Address:
Entering Grade Level:	Parent/Guardian Phone:

Please answer the following questions and attach the requested documentation.

1. Why would you like your student to transfer to Forsan ISD? _____
   _____
   _____
   _____
   _____
   _____
   _____
   _____
   _____
   _____
   _____

2. For students entering Kindergarten, please list any previous schooling, daycare, or other formal learning opportunities. _____
   _____
   _____
   _____
   _____

3. What will this student contribute to Forsan ISD? _____
   _____
   _____
   _____
   _____
   _____

FISD Office Use:

Date application picked up: _____ Date application returned: _____

Interview Date: _____ Superintendent approved? Yes No

4. Attach a copy of your student's most recent report card. Do these grades reflect the student's best effort to his or her ability? _____
   _____
   _____
5. Attach a copy of your student's transcript showing academic progress for the past four years. Include standardized test scores, end of course exam results, and TPRI results if available. Add any comments you would like us to consider when reviewing your student's transcript. (Report cards may be acceptable.)
   _____
   _____
   _____
   _____
6. Describe your student's discipline history for the last two years. _____
   _____
   _____
   _____
   _____
7. How many tardies does your child have in the current school year? Please list any extenuating circumstances for 5 or more tardies. _____
   _____
   _____
   _____
   _____
8. How many tardies did your child receive in the preceding school year? _____
9. How many absences does your child have for the current school year? Please list any extenuating circumstances for 5 or more absences. _____
   _____
   _____
   _____
   _____
10. How many absences did your child have in the preceding school year? _____
11. If your child missed more than 10% of the school days in the current or preceding school year, please provide an explanation. _____
    _____
    _____
    _____
    _____
    _____
12. What curricular or extracurricular activities does your student plan to participate in at Forsan ISD, if any? (UIL academics, Band, Athletics, Shop competitions, etc.) _____
    _____
    _____
    _____
    _____

13. Is your child a sibling of a current Forsan ISD transfer student? If yes, what is the sibling's name/grade? _____ YES NO

14. Has your student ever been retained in the same grade level? If yes, please explain the circumstances. _____ YES NO
_____
_____
_____
_____

15. Has your child ever been placed in a disciplinary alternative education program (DAEP), expelled, or placed in a juvenile justice alternative education program (JJAEP)? If yes, explain: _____ YES NO
_____
_____
_____
_____

16. Is your child currently on probation or other conditional release for a conviction of a criminal offense? If yes, explain: _____ YES NO
_____
_____
_____
_____

17. Is your child on probation or other conditional release for delinquent conduct or conduct in need of supervision? If yes, explain: _____ YES NO
_____
_____
_____
_____

I acknowledge that all answers provided in response to this transfer application are true and correct. I understand that a person making a false statement in this document or any other document for the purpose of school enrollment commits a criminal offense under Section 37.10 of the Texas Penal Code and is subject to imprisonment or fine. Further, a person enrolling a child under false documents violates Section 25.001 of the Texas Education Code and is subject to liability for tuition or costs under Texas Law.

_____ _____

Parent Signature Date

NON-RESIDENT STUDENT TRANSFER AGREEMENT

This is an agreement concerning the transfer of _____ ("Student"), a non-resident student, into the Forsan Independent School District ("Forsan ISD" or "District") for the 2026-2027 school year. The Agreement is entered by _____ ("Parent"), on behalf of the Student, and Forsan ISD. The Agreement is effective only after being signed by both the Parent and the Superintendent.

1. *Non-resident status*. Neither Parent nor Student is a resident of Forsan ISD, and the Student does not meet any of the residency requirements that would entitle the Student to attend Forsan ISD as a resident student. Therefore, Student desires to enroll in Forsan ISD as an inter-district transfer student.

2. *Application only.* The Parent's signature on this Agreement constitutes an application for transfer of the Student. The Parent understands that Forsan ISD has no obligation to enroll non-resident students. Forsan ISD will determine whether the transfer request is granted; the request is not granted until the Superintendent's signature appears on this Agreement.

3. *No property interest.* The Parent and Student acknowledge that because the Student is not a resident of Forsan ISD, any right of the Student to become or remain enrolled or to receive any educational services is based on this Agreement and not on residence, state eligibility criteria, or entitlement provided by law. This Agreement does not create any property interest in favor of the Student becoming or remaining enrolled in Forsan ISD.

4. *Transfer criteria*. Transfer applications are considered on an individual basis without regard to sex, race, national origin, color, religion, disability, or ancestral language. In making transfer decisions, the Superintendent may consider facility space, available resources, staff ratios, class size, and support services. Additionally, the District will consider student attitude, effort, academic progress, attendance records, discipline history, school involvement, and parent involvement.

5. *Transportation.* The Parent understands that Forsan ISD is not required to provide transportation for non-resident transfer students.

6. *Extracurricular activities*. The Parent acknowledges that the constitution or rules of the University Interscholastic League may require the District to exclude the Student from participating in certain extracurricular interscholastic competitions.

7. *Behavior expectations.* The Parent and Student understand that the Student is required to comply with the same behavioral expectations as those required of resident students, and that those expectations are communicated through student handbooks, classroom rules, the Student Code of Conduct, and the directives of teachers and administrators.

8. *Rights & responsibilities.* Except as provided by this Agreement, the Parent and Student possess all rights and are held to all responsibilities and duties provided by law and policy for resident students and parents.

9. *Parent's right to cancel*. The Parent may cancel this Agreement by giving fifteen (15) business days written notice to the Superintendent or by becoming a resident of Forsan ISD.

10. *Consent to release records*. The Parent's signature below constitutes consent by the Parent for Forsan ISD officials to obtain and review, for the purpose of the application for transfer, copies of the Student's records maintained by any school district or child care center in which the Student has been enrolled, including the district in which the Student is currently enrolled, if any. However, it is the parents' responsibility to provide the required documentation as a part of the transfer process.

11. *Duration of the Agreement*. Unless canceled or revoked by its terms, this Agreement applies to the 2026-2027 academic year, and will expire on the last day of that school year. The Parent must reapply each year in order for the Student to remain enrolled in Forsan ISD. This Agreement creates no interest or right to attend school in Forsan ISD beyond the date of its expiration, cancellation, or revocation for lawful reason.

I have read, understand, and accept the conditions of this Agreement. I affirm that all information that has been furnished to Forsan ISD is true, correct, and complete. I understand that this transfer request will be rejected and my student's transfer may be revoked if I submit misleading, incomplete, or false information.

_____ _____

Signature of Parent Date

I understand and accept the conditions of this Agreement.

_____ _____

Signature of Student Date

APPROVED:

_____ _____

Superintendent of Forsan ISD Date