WOODBRIDGE TOWNSHIP SCHOOL DISTRICT

Woodbridge Middle School, 525 Barron Ave. Woodbridge, NJ 07095 TEL: (732)-602-8690

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Parent(s) and Guardian(s) of Woodbridge Middle School Students,

On behalf of the administration and faculty at Woodbridge Middle School, we hope that this letter finds you and your family well, safe, rested, and ready for the start of the 2026-2027 school year. Our faculty and staff will be in our building this week to attend meetings, receive professional development and prepare classrooms for instruction. All students will return to Woodbridge Middle School on Wednesday, September 2, 2026. Doors will open at 8:05 am, and we will follow a full day schedule. Students will report to their homeroom to start the first day of school.

Please review the following information.

Parent Access: Student schedules and Homeroom information will be accessible to parents on the **Genesis Parent Portal** on Wednesday, August 26th at 1:00 pm. Before you are able to view your child's academic schedule and their assigned homeroom, all forms for students and parents must be completed. To activate a new account, please contact the WMS main Office at 732-602-8690.

Instructional Day and Attendance: Students should arrive at Woodbridge Middle School **dressed appropriately** and ready for instruction by the 8:05 am opening bell. If you have any questions regarding bus pick up/drop off for your child, please visit the WTSD website and access the "**Transportation**" tab. The WebQuery tool will assist in determining if your child is eligible for district transportation.

The regular instructional school day runs from 8:12 am to 3:05 pm. In order to be marked "present" for school, students need to be in their 1st period class before the 8:12 am bell. Please review the **WTSD Attendance Policy #5113** for Middle Schools to ensure your child does not jeopardize their opportunity to maximize their classroom experience. A student absence may only be excused for reasons highlighted in Policy #5113. Documentation for absences should be submitted to the WMS Main Office. When your child is absent, or will be late, you must call our attendance line to report the absence/late with the reason. The number is 732-602-8690 and is available 24 hours. In addition, please contact the attendance line should a student need to leave early from school. If any changes need to be made to guardian or emergency contact information in the Genesis Parent Portal, please reach out to your child's school counselor as listed in Genesis.

Arrival/Departure: All students are permitted to enter the building through assigned doorways at 8:05 am. Students who walk, or are dropped off, are encouraged to use both Barron Avenue and Grove Avenue to access campus. Students are assigned to use the following doors to enter the building:

- Sixth Grade students will enter through Door #4.
- Seventh Grade students will enter through Door #3.
- Eighth Grade students will enter through Door #1.

Students will depart through the same doors. Parents/guardians who are waiting for their children at the end of the school day should follow all posted parking regulations on both Barron Avenue and Grove Avenue.

For the safety of our students, parking in any of the three school parking lots is not permitted during either drop-off or pick-up.

In addition, there is a designated bus parking lane on Barron Avenue, between the two front parking lots. Parking in the bus lane is not permitted.

Food Service: WMS will offer breakfast from 7:45-8:05 am in the school cafeteria. Students who wish to purchase breakfast will use Door #5 to enter and access the cafeteria. All breakfast items will be consumed in the cafeteria.

Parents have access to the **free and reduced lunch applications** on the district website. Please review the Food Service Information from Pomptonian in regards to school meals. Students can purchase meals by paying in cash or you can access additional information to create an account with **PaySchools Central**.

Lockers: Students will be assigned a hallway locker with a built-in combination lock on the first day of school. These lockers are not to be shared and must remain secured at all times. Students are required to secure their jackets, backpacks, and any other personal belongings. School safety is always a high priority. Please ensure that your child is bringing onto school premises only what is necessary for instruction and may not be deemed a disruption, a threat or cause harm to students or staff. The school retains a master key to all lockers. School officials reserve the right to search any locker.

Students will be permitted to utilize their lockers six times each day: Before/After School, Before/After Lunch, and Before/After Physical Education.

School IDs: School pictures will be taken on **Friday, September 25th**. Shortly after picture day, students will be issued identification badges and a lanyard. Students must wear their photo ID at all times. It will be used to scan into various locations in the building throughout the school day as well as at after school events. If a student needs an additional ID, they will be charged a nominal fee for the replacement. School photo IDs are mandatory for all administrators, faculty, staff and students in our building each and every school day.

Student Internet-Enabled Devices: "Internet-Enabled Device" means any device capable of connecting to the internet and accessing online content (e.g., smartphones, tablets, smartwatches), including social media applications. These devices are not permitted to be worn, carried, or used on school grounds during school hours. In addition, earbuds/headphones are not permitted to be used during the school day. Every student will be provided with headphones for educational purposes.

WTSD Issued Technology: In order for a student to receive a WTSD Chromebook for the 2026-2027 school year, the "WTSD Student Chromebook Loan" form must be completed by both the student and parent/guardian via Genesis Parent Portal. All students must bring their fully charged, WTSD issued Chromebook with them for instruction each day. Chromebooks will be distributed at the beginning of the school year.

Student Code of Conduct with WMS Point System: Academic success is achieved through cooperation, respect, and hard work. Students who are disruptive or disrespectful limit the chances of academic success for themselves and their classmates. Teachers and the administrative team must ensure that no one student, or group of students, takes the educational opportunity away from others. It is incumbent upon all students to observe the WTSD Conduct of Student Conduct outlined in Board Policy #5131 in an effort to develop a sense of responsibility and accountability. An administrator will notify a parent/guardian if a disciplinary infraction occurs. Woodbridge Middle School will utilize a Discipline Point System as a tool for student accountability. The Discipline Point System will be as follows:

- Any detention or one period of Alternate Class Setting (ACS) for behavioral infractions will equal one point.
- Any half day of Alternate Class Setting (ACS) will equal two points.
- Any full day of Alternate Class Setting (ACS) will equal three points.
- Any Out-of-School Suspension (OSS) will equal five points.

Students who accumulate 12 or more points will not be permitted to participate in school activities throughout the year. This list includes, but is not limited to, the following activities:

1. Class trips during the school day
2. School functions (dances, field days, walk-a-thons, and spectating at sporting events)
3. Participation in Extracurricular Activities (clubs, sports, etc.)

Any student receiving his/her 12th discipline point will be given a student behavior contract. Upon receipt of the contract, a six week probationary period will begin for the student during which time they will continue to be excluded from the above-mentioned activities. If the student does not incur any additional discipline incidents during the six weeks, discipline points can be earned back at the discretion of the administration. A student behavior contract will be offered one time during the school year, per student.

It is imperative that we work together as a community to ensure that our students continue to grow and flourish academically, socially, and behaviorally. Please review these guidelines with your child.

PTO: Congratulations to the newly elected PTO Executive Board Members. The Woodbridge Middle School PTO strives to enhance the academic and extracurricular experiences for our students. All money that is collected by the PTO is spent to support the students with supplemental programs and organized activities. Over the summer, the WMS PTO has organized two events:

- Starting August 1st and ending on August 31st, the WMS PTO is sponsoring a **Dave & Buster's Power Card PTO Fundraiser**. Please see the linked flyer for details.
- The WMS PTO will run a **Spirit Wear Sale through 1st Place Spiritwear**. Items can be ordered through the website and shipped directly to your residence. Items will be sold and shipped throughout the school year.

For more information on how to get involved during the 2026-2027 school year , please reach out to the PTO via email at **ptowoodbridgemiddleschool@gmail.com**.

WMS Open House: We are excited to announce our Open House on **Thursday, September 10, 2026**. We welcome all parents and guardians to attend this informative evening to learn more about your child's daily experiences as a Woodbridge Middle School student. Principal Panko and Vice Principal O'Halloran will be in the auditorium starting at 5:30 pm. Please enter the building through the auditorium, Door #6. The presentation will begin promptly at 6:00 pm.

We highly recommend all parents review the important policies and procedures in the Parent/Student Handbook sent out by the Woodbridge Township School District. The Handbook can be found on the **Woodbridge Township School District** website.

Please reach out to me if you have any additional questions or concerns as we look forward to a terrific school year.

Jamison Panko

Principal