

Madison Elementary School
Parent and Family Engagement Policy

PART I. GENERAL EXPECTATIONS

Madison Elementary agrees to implement the following statutory requirements:

- Consistent with section 1116, the school will ensure that the required school level parent and family engagement policy meets the requirements of section 1116 of the ESEA, and includes, as a component, a school-parent compact consistent with section 1116(d) of the ESEA.
- Schools will notify parents and family members of the policy in an understandable and uniform format and, to the extent practicable, in a language they can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and family members and the school.
- In carrying out the Title I, Part A, parent and family engagement requirements, to the extent practicable, the school will provide full opportunities for the informed participation of parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to Wood County Schools.
- The school will involve the parents and family members of children served in Title I, Part A schools in decisions about how funds reserved under this part are spent for parent and family engagement activities. The school will build its own and the parents' and family members' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and family members and to support a partnership among the school, families, and the community to improve student academic achievement.
- The school will provide parent and family engagement activities under section 1116 of the ESEA in the areas of improving student achievement, child development, child rearing and additional topics parents and family members may request.

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

NOTE: The School Parent and Family Engagement Policy shall include a description of how the school will implement or accomplish each of the following components. [Section 1116, ESEA.]

1. Madison Elementary shall take the following actions to involve parents and family in the joint development and review of its school parent and family engagement policy under section 1116 of the ESEA:

Madison Elementary School will form a school Parent Planning Committee for planning and reviewing all components of the Title I plan.

- Parent representatives will meet a minimum of three times each year. They will act as a sub-committee to the LSIC.
- Meetings will involve development and/or review of the Family Engagement Policy
- Parents and family members will be involved in an organized, ongoing, and timely way in the planning, review, and improvement of the Title I program, including this policy and the schoolwide program plan.

2. Madison Elementary shall take the following actions to involve parents and family members in the process of planning, joint development of the program, review and improvement of programs under Title I Part A of the ESEA:

Madison Elementary School will form a school Parent Planning Committee for planning and reviewing all components of the Title I plan.

- Parent representatives will meet a minimum of three times each year.
- Meetings will involve development and/or review of the school compact, reviewing the Title I plan as contained in the Strategic Plan, reviewing of budget considerations, and parent and family engagement activities.

3. Madison Elementary shall hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will invite all parents of children participating in Title I, Part A programs to this meeting.

- Madison Elementary School Title I staff and administrators will address this meeting during the school's Open House held at the beginning of the school year, at a convenient time, and all parents and family members of participating children will be invited and encouraged to attend.
- The school will offer a flexible number of parent and family engagement meetings, such as meetings in the morning or evening, to provide meaningful opportunities for families to participate.

4. Madison Elementary shall provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards.

- Title I staff/administration/classroom teachers will address the programs at the meeting held during the school's Open House.
- Grade level expectations will be available to parents in a written form to be distributed at the Open House.
- Classroom teachers will send home a weekly newsletter and the class curriculum and test schedule.
- Grades are available to parents through Schoology.

5. Madison Elementary shall, at the request of parents, provide opportunities for regular meetings, held at flexible times, for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- Personal contact by phone, email, or written conversations
- Conferences in November
- Special appointments at school with teacher and/or administrator

6. Madison Elementary shall provide each parent an individual student report about the level of academic achievement and academic growth performance of their child on the State academic assessment by:

- STATE ASSESSMENT results are sent to parents/guardians as soon as they are available

7. Madison Elementary shall take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned by:

- Written notification will be sent home.

8. Madison Elementary shall provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described below --

- the challenging State academic standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Title I Part A,
- how to monitor their child's progress, and
- how to work with educators:
 - During the first parent planning committee meeting, in the fall of each year, the principal will provide information concerning the above stated topics.
 - During the spring of each year, the Title I staff will review with the parent planning committee the Title I requirements regarding the school's role in providing parents with an understanding of the above stated topics.
 - The Title I staff and administrator will review the school's strategic plan to ensure that each Title I school has planned activities regarding each of the above stated topics.
 - Agendas/program descriptions, handouts, minutes, parent evaluations, and sign-up sheets associated with the above named sessions will be submitted to the Title I director.

9. Madison Elementary shall provide materials and training to help parents work with their children in the areas of improving student achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster the achievement of their children, by:

Madison Elementary provides parent activities in reading, math, STEAM, and kindergarten orientation.

- The school will provide such other reasonable support for parent and family engagement activities under section 1116 as parents and family members may request.

10. Madison Elementary shall, with the assistance of its parents, educate its teachers, specialized instructional support personnel, principals, and other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Madison Elementary provides training activities for teachers, pupil services personnel, principals, and other staff in working with parents.

11. Madison Elementary shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

- Parents are invited to participate in an eight-week effective parenting class sponsored jointly by Title I and the Parent/Resource Center
- Pre-Kindergarten parents are invited to participate in a transition workshop

12. Madison Elementary shall take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform

format, including alternative formats upon request, and, to the extent practicable, in a language the parents and family members can understand:

To ensure that correspondence to parents is written in clear and understandable language, Madison Elementary will involve parents in composition of documents sent to parents including the School Parent and Family Engagement Policy, the parent-school compact, announcements dealing with the parents' right to know, parental training initiatives; and other correspondence dealing with parental engagement. Parents with limited English proficiency will receive translated versions of these documents whenever possible.

PART III. DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

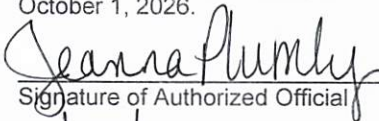
NOTE: The School Parent and Family Engagement Policy may include additional information and describe other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1116(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses in parent involvement activities.

PART IV. ADOPTION

This School Parent and Family Engagement Policy has been developed jointly with, and agreed on with parents and family members of children participating in Title I, Part A programs, as evidenced by sign in sheets of parent meetings.

This policy was adopted by Madison Elementary in August 2026 and will be in effect for the period of the 2026-2027 school year. The school will distribute this policy to all parents and family members of participating Title I, Part A children on or before October 1, 2026.



Signature of Authorized Official

9/22/26
Date

Federal Programs

SEP 23 2026