**Neale Elementary School**

**School Parent and Family Engagement Policy**

## PART I. GENERAL EXPECTATIONS

**Neale Elementary School** agrees to implement the following statutory requirements:

- Consistent with section 1116, the school will ensure that the required school level parent and family engagement policy meets the requirements of section 1116 of the ESEA, and includes, as a component, a school-parent compact consistent with section 1116(d) of the ESEA.
- Schools will notify parents and family members of the policy in an understandable and uniform format and, to the extent practicable, in a language parents and family members can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and family members and the school.
- In carrying out the Title I, Part A, parent and family engagement requirements, to the extent practicable, the school will provide full opportunities for the informed participation of parents and family members (including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to Wood County Schools.
- The school will involve the parents and family members of children served in Title I, Part A schools in decisions about how funds reserved under this part are spent for parent and family engagement activities. The school will build its own and the parents' and family members' capacity for strong parent and family engagement, in order to ensure effective involvement of parents and family members and to support a partnership among the school, families, and the community to improve student academic achievement.
- The school will provide parent and family engagement activities under section 1116 of the ESEA in the areas of improving student achievement, child development, child rearing and additional topics parents and family members may request.

## PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

**NOTE:** The School Parent and Family Engagement Policy shall include a description of how the school will implement or accomplish each of the following components. [Section 1116, ESEA.]

**1. Neale Elementary School shall take the following actions to involve parents and family in the joint development and review of its school parent and family engagement policy under section 1116 of the ESEA:**

- *Meet at least annually for parents and community members to review the parent and family engagement policy and offer suggestions for improvement.*
- *At each parental engagement event, parents will complete a survey to evaluate the effectiveness of the program.*
- *Parents and family members will be involved in an organized, ongoing, and timely way in the planning, review, and improvement of the Title I program, including this policy and the schoolwide program plan.*

**2. Neale Elementary School shall take the following actions to involve parents and family members in the process of planning, joint development of the program, review and improvement of programs under Title I Part A of the ESEA:**

- *During school Title I PAC (Parent Advisory Committee) meetings, parents will provide opinions on topics of interest/need for programs.*
- *For each event/program, parents will complete a survey to evaluate its effectiveness and make suggestions for future events.*
- *When applicable, parents will assist in planning and implementing Title I activities.*
- *Parent opinions will be informally gathered during the process of planning programs and events.*
- *The strategic plan is available for any parent to review at any time; contact the principal if interested.*

**3. Neale Elementary School shall hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will invite all parents of children participating in Title I, Part A programs to this meeting.**

*Neale Elementary School will provide parents with information concerning the school's Title I program at our Title I Annual Meeting/Open House. Information about Title I will be provided through verbal explanation, a pamphlet, and the school-parent compact. The annual meeting will be held at a convenient time, and all parents and family members of participating children will be invited and encouraged to attend. The school will also offer a flexible number of parent and family engagement meetings, such as meetings during the school day and/or in the evening, to provide meaningful opportunities for families to participate.*

**4. Neale Elementary School shall provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards.**

*Neale Elementary School will provide parents with a pamphlet that overviews the services provided by Title I. A description of the school's curricula, the forms of assessment used, and the achievement levels of the challenging State academic standards are explained at our Annual Meeting/Open House. Further explanations will be provided through letters, the school website, Schoology, Neale handbook, and/or conferences.*

**5. Neale Elementary School shall, at the request of parents, provide opportunities for regular meetings, held at flexible times, for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:**

*Annual parent-teacher conferences will be available and parents can request conferences at any time. The school will also provide parents the opportunity to speak with classroom teachers via phone, Rooms, and/or email. When applicable, parents will be encouraged to attend SAT, IEP, PAC, PTO and other meetings pertaining to their children's education.*

**6. Neale Elementary School shall provide each parent an individual student report about the level of academic achievement and academic growth performance of their child on the State academic assessment by:**

*Neale Elementary School will provide West Virginia General Summative Assessment scores in Mathematics and ELA/Literacy. Fifth graders will also be required to take a Science Summative Assessment. Teachers and the principal will be available to answer parents' questions relating to these or any other assessments.*

**7. Teacher Certification/Licensure Notice**

*Neale Elementary School will provide each parent timely notice when their child has been assigned to, or has been taught for four (4) or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.*

**8. Neale Elementary School shall provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described below --**

- the challenging State academic standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Title I Part A,
- how to monitor their child's progress, and
- how to work with educators:
  - *During the Title I Annual Meeting/Open House, information will be provided to parents concerning the above stated topics. Information will be provided in the Title I pamphlet, the school-parent compact, and/or newsletters.*
  - *The Neale Elementary School Title I PAC will meet at least annually to review the school's role in providing parents with an understanding of the above stated topics.*
  - *The PAC, administration, and teachers will review the school's strategic plan to ensure that the school has planned activities regarding each of the above stated topics.*
  - *The school will submit agendas/program descriptions, handouts, parent evaluations, and sign-in sheets associated with such sessions to the Title I director.*

**9. Neale Elementary School shall provide materials and training to help parents work with their children in the areas of improving student achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster the achievement of their children, by:**

*Numerous opportunities will be offered to help parents work with their children to improve student achievement. Title I Family Math and Reading Events will be offered to all PK-5th grade parents at which materials and activities will be provided to help parents work with their children at home. Tips on improving student achievement, technology, and child development (including educating about the harms of copyright piracy) will also be provided at various parent trainings. The school will provide such other reasonable support for parent and family engagement activities under section 1116 as parents and family members may request.*

**10. Neale Elementary School shall, with the assistance of its parents, educate its teachers, specialized instructional support personnel, principals, and other school leaders, and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:**

*At least annually, all Neale staff will participate in professional development that will address how to build ties between parents and schools. When teachers assist with family events, they will receive additional guidance in how to effectively facilitate lessons and share skills with parents. At each family event, parents will complete satisfaction surveys, which will allow for suggestions for future events. At Title I PAC meetings, parents will have the opportunity to address any additional needs.*

**11. Neale Elementary School shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:**

*Neale Elementary School will implement several programs that encourage and support parents to more fully participate in the education of their children. All parents will be invited to participate in the applicable Title I parent trainings for their children. Also, all Neale parents will be invited to be members of the PTO. When appropriate, parents will be encouraged to participate in LSIC, SAT, and Title I PAC. The Parent Resource Center will be available to offer parenting classes and other resources to all parents throughout the school year. To the extent feasible and appropriate, coordination will include public preschool programs and other relevant Federal, State, and local programs serving participating children and families.*

**12. Neale Elementary School shall take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language parents and family members can understand:**

*The following modalities may be utilized for communicating information to parents:*

- *School-Parent Compact*
- *Title I Pamphlet*
- *Principal Newsletters*
- *Classroom Newsletters*
- *Rooms*
- *PTO e-Newsletters, Remind 101 and/or Facebook Page*
- *Apptegy*
- *Schoology*
- *School Website*
- *Backpack Communication (Take-Home Folders/Planners)*
- *Invitations to Title I Programs with Event Details*
- *Phone Calls*
- *Parent-Teacher Conferences*
- *Translations in Native Languages When Applicable or Requested*

## PART III. DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

**NOTE:** The School Parent and Family Engagement Policy may include additional information and describe other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1116(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arranging meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses in parent involvement activities;

## PART IV. ADOPTION

This School Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents and family members of children participating in Title I, Part A programs, as evidenced by agendas, minutes, sign-in sheets, and surveys.

This policy was adopted by Neale Elementary School on May 29, 2026 and will be in effect for the period of the 2026-2027 school year. The school will distribute this policy to all parents and family members of participating Title I, Part A children on or before September 1, 2026.

Bree Dooley Marlow

Signature of Authorized Official

5/29/26

Date

Federal Programs

SEP 29 2026