I CALL TO ORDER BY BOARD PRESIDENT

The organization meeting of the Old Bridge Township Board of Education was held on January 6, 2017 and was called to order at 7:33.

II STATEMENT OF ADEQUATE NOTICE BY BOARD PRESIDENT

Pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-10, adequate notice of this meeting has been provided by advertising such notice in the Home News Tribune, the Asbury Park Press, the Board office, the schools, and on Cablevision Channel 118 and Verizon Fios Channel 24, and by filing such notice with the Township Clerk.

This meeting was scheduled for **Thursday, January 5, 2017**. The Board will take formal action on **agenda items.**

III STATEMENT REGARDING RECORDING OF MEETINGS BY BOARD SECRETARY

The Old Bridge Township Board of Education acknowledges that the law of this state establishes that members of the public, including members of the board, have the right to record public board meetings, using audio or video recording devices, provided that the act of recording does not interfere with the business of this public board meeting. Therefore, the board makes it known that any such recording is to be considered the private recording of the individual and in no manner represents the official record of this board. The Board, therefore, takes no responsibility for such private recording and completely disavows any future use.

IV ROLL CALL BY BOARD SECRETARY

	Present	Absent
Andriani, Donna	✓	
Cali, Jill	✓	
DiPrima, Sal	✓	
Dunn, Richard		✓
Dynof, Jeffrey	✓	
Ellis-Foster, Kelly	✓	
Hopman, Annette		✓
Singh, Balwinder	✓	
Weber, Frank	✓	

Also Present:		
David Cittadino	Superintendent	✓
Kathleen Hoeker, Ed.D.	Asst. Superintendent	✓
Scott Cascone, Ed.D.	Executive Director of Academics	--
Joseph J. Marra	SBA / Board Secretary	✓
Rosanne Moran	Director of Technology	✓
James Tuohy, Ed.D.	Director of Special Services	--
Anahita Keiller	Director of Arts & Cultures	--
Chris Parton	Board Counsel	✓

V PLEDGE OF ALLEGIANCE

VI SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY ASSUMES CHAIR.

Reading of the **Top 3 Vote Getters**:

3-year term:		**Official Results:**
Jill Cali	-	9659
Walter Reed	-	8340
Balwinder Singh	-	8130

VII SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY ADMINISTERS OATH OF OFFICE TO NEW BOARD MEMBERS JILL CALI, WALTER REED AND BALWINDER SINGH.

I _____, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the governments established in the United States and this State, under the authority of the people (so help me God).

I _____, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education, that I am not disqualified as a voter pursuant to law or disqualified from membership due to conviction of any crime or offense as listed by law, and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability (so help me God).

**No individual shall be required to swear or affirm that part of the oaths which states "so help me God."*

VIII ROLL CALL

Roll Call:	Yes	No
Andriani, Donna	✓	
Cali, Jill	✓	
DiPrima, Sal	✓	
Dunn, Richard	✓	
Dynof, Jeffrey	✓	
Ellis-Foster, Kelly	✓	
Reed, Walter	✓	
Singh, Balwinder	✓	
Weber, Frank	✓	

IX HEARING OF RESIDENTS (Agenda Items Only)

Pursuant to the Open Public Meetings Act, the Board will set aside time during two sections of every public meeting for comments from the public. The first section will take place prior to the presentation of Agenda items for the Board's consideration and vote, and will be limited to comments on items listed for action tonight. The second section will take place immediately prior to the Good of the Order and Adjournment, and may include comments on any school district issue that a member of the public feels may be of concern to the residents of the school district.

The Board encourages questions, feedback and viewpoints. School Boards are strengthened by diversity of viewpoints to foster dialogue in a spirit of school-community partnership that builds effective policy and problem-solving.

The provisions of Board Bylaw 0167 shall be strictly enforced with regard to public comments:

- All public comments shall be directed to the Board President, who may refer issues to Administrators, Committee Chairs, or the Board's attorney;
- The total time for each participant shall be five (5) minutes, during which time a member of the public may speak on as many items as he or she chooses;
- No member of the public may "give their time" to another participant;
- Respectful disagreement is expected and respected. However, the Board President reserves the right to interrupt, warn, or terminate a participant's statements when the statement is too lengthy, abusive, obscene, or irrelevant to an item on the meeting's action agenda;
- The Board President also reserves the right to request an individual to leave the meeting, to enlist the assistance of law enforcement, and/or to call for a recess or adjournment of the meeting when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

BOARD ACTION ITEMS

- Formal Board action requires a Motion, a Second, an opportunity for discussion, and a Board vote consistent with Board Bylaw 0165.
- Action items within Agenda categories will be Moved and Seconded as a group, and will generally be voted on as a group. However, after the Motion and Second, any Board member may request that an item be voted on separately, in which case the Board President and Board Secretary shall note such request, and a separate roll call vote will be held on the item or items.
- Board members are encouraged to express their opinions and to engage in respectful debate on all issues coming before the Board for action.
- The Board President reserves the right to close discussion. All Board members also reserve the right to call for the termination of debate when they believe that the discussion has become unproductive. A Motion to Call the Question (or "Previous Question") interrupts further debate, requires a Motion, a Second and a roll call vote of two-thirds of the full membership of the Board. If successful, the Motion terminates all further discussion of the item or items, and the matters shall proceed to a vote. If the Motion to Call the Question is unsuccessful, debate on the original matters resumes.
- Once all discussion of an item or group of items has been closed, Board members shall vote in favor of or against the item or items. Board members also reserve the right to abstain from a vote or to register "no vote." Abstentions and "no votes" shall be recorded but shall not be counted as votes in favor of or against the action item or items.
- Consistent with Robert's Rules of Order, all discussion must take place prior to the vote, and Board members may not vote "with comment."

X NOMINATIONS AND VOTING

Mr. Marra opened the nominations for Board President

Mr. Dynoff nominated Mr. DiPrima for President

No other nominations were presented.

MR. DIPRIMA FOR PRESIDENT			
Roll Call Vote:	**Yes**	**No**	**Abstain**
Andriani, Donna	✓		
Cali, Jill	✓		
DiPrima, Sal	✓		
Dunn, Richard	✓		
Dynof, Jeffrey	✓		
Ellis-Foster, Kelly	✓		
Reed, Walter	✓		
Singh, Balwinder	✓		
Weber, Frank	✓		
TOTAL COUNT	9	0	

Mr. Sal DiPrima was elected President of the Board of Education.

Mr. Salvatore DiPrima assumes Chair and opened nominations for Board Vice President

Mr. Dynof nominated Kelly Ellis-Foster for Vice President

No other nominations were presented.

MRS. ELLIS-FOSTER FOR VICE PRESIDENT			
Roll Call Vote:	**Yes**	**No**	**Abstain**
Andriani, Donna	✓		
Cali, Jill	✓		
DiPrima, Sal	✓		
Dunn, Richard	✓		
Dynof, Jeffrey	✓		
Ellis-Foster, Kelly	✓		
Reed, Walter	✓		
Singh, Balwinder	✓		
Weber, Frank	✓		
TOTAL COUNT	9	0	

Mrs. Ellis-Foster was elected Vice President of the Board of Education.

XI FINANCE

1 Move the Board adopt the following resolution:

BE IT RESOLVED that Joseph J. Marra, School Business Administrator/Board Secretary of the Board of Education, Township of Old Bridge, Middlesex County, NJ, is hereby authorized to invest Board of Education moneys in accordance with Board policy.

2 Move the Board adopt the following resolution:

BE IT RESOLVED that the Amboy National Bank continue to be the official depository for the following accounts:

Old Bridge Twp. Board of Education General Operating Account
Old Bridge Twp. Board of Education Payroll Account
Old Bridge Twp. Board of Education Payroll Escrow Account
Old Bridge Twp. Board of Education Unemployment Benefits Account
Old Bridge H.S. Student Activities Account
Old Bridge Twp. Elementary Schools Student Activities Account
Old Bridge Twp. Board of Education Project Graduation Account
Old Bridge High School Athletic Fund Account
Carl Sandburg M.S. Athletic Fund Account
Carl Sandburg M.S. Student Activities Account
Jonas Salk M.S. Athletic Fund Account
Jonas Salk M.S. Student Activities Account

THEREFORE BE IT RESOLVED THAT checks drawn on the above listed accounts be signed by those persons designated, and

BE IT FURTHER RESOLVED that in the event of disability or absence for any just reason of any of the primary signators, the following persons be approved as substitute signators:

Signators/Co-Signators	Substitute Signators
Old Bridge Twp. Board of Education General Operating Account	
Joseph J. Marra, School Business Administrator President – Salvatore DiPrima Himanshu Shah, Treasurer	David Cittadino, Superintendent Vice President – Salvatore DiPrima
Old Bridge Twp. Board of Education Payroll Account	
Himanshu Shah, Treasurer	
Old Bridge Twp. Board of Education Payroll Escrow Account	
Joseph J. Marra, School Business Admin.	David Cittadino, Superintendent
Old Bridge Twp. Board of Education Unemployment Benefits Account	
Joseph J. Marra, School Business Admin.	David Cittadino, Superintendent
Old Bridge Twp. Board of Education Project Graduation Account	
Joseph J. Marra, School Business Admin.	David Cittadino, Superintendent
Old Bridge High School Student Activities Account	
Vincent Sasso, Principal – OBHS Main Timothy Dolan, Principal – GNC	Rich Masarik, Vice Principal James Oliveri, Vice Principal Sally Fazio, Vice Principal
Old Bridge Twp. Elementary Schools Student Activities Account	
David Cittadino, Superintendent Joseph A. Marra, School Business Admin.	
Old Bridge High School Athletic Fund Account	
Vincent Sasso, Principal Timothy Dolan, Principal GNC	Daniel DiMino, Athletic Director Rich Masarik, Vice Principal James Oliveri, Vice Principal Sally Fazio, Vice Principal
Carl Sandburg M.S. Athletic Fund Account	
Martha Simon, Principal	Kenneth Londregan, Vice Principal Evangelia Ziemba, Vice Principal
Carl Sandburg M.S. Student Activities Account	
Martha Simon, Principal	Kenneth Londregan, Vice Principal Evangelia Ziemba, Vice Principal
Jonas Salk M.S. Athletic Fund Account	
William Rezes, Principal	Deirdre Kubicke, Vice Principal Jason Lynch, Vice Principal
Jonas Salk M.S. Student Activities Account	
William Rezes, Principal	Deirdre Kubicke, Vice Principal Jason Lynch, Vice Principal

3 Move the Board adopt the following resolution:

BE IT RESOLVED that the Old Bridge Township Board of Education authorize the continued use of a check signature machine, and that the President, Salvatore DiPrima, Secretary, Joseph J. Marra, and Treasurer of School Moneys, Himanshu Shah, be authorized to hold and use signature plates adaptable to the machine, and

BE IT FURTHER RESOLVED that the Amboy National Bank be notified to accept check signing in this manner.

Finance **Resolutions 1 through 3**			
Motion: WEBER	**Second: SINGH**		
Roll Call Vote:	**Yes**	**No**	**Abstain / Pass**
Andriani, Donna	✓		
Cali, Jill	✓		
DiPrima, Sal	✓		
Dunn, Richard	✓		
Dynof, Jeffrey	✓		
Ellis-Foster, Kelly	✓		
Reed, Walter	✓		
Singh, Balwinder	✓		
Weber, Frank	✓		
RESOLUTIONS PASSED:	9	0	

XII SUPPLIES, EQUIPMENT AND SERVICES

1 Move the Board adopt the following resolution:

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, 18A:18A-3 provides that contracts, that do not exceed the aggregate in a contract year of the bid threshold (Currently $40,000), may be awarded by the Board Secretary without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (Currently $6,000) may be awarded by the Board Secretary without soliciting competitive quotations if so authorized by board resolution.

WHEREAS, Joseph Marra possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.

RESOLVED, that the governing body hereby appoints Joseph Marra as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, from January 1, 2017 through June 30, 2017, Joseph J. Marra is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Old Bridge Board of Education when contracts in the aggregate exceed 15% of the bid threshold (Currently $6,000) but are less than the bid threshold of $40,000 and make purchases via State contracts: and be it further

RESOLVED, that from January 1, 2017 through June 30, 2017, Joseph J. Marra is hereby authorized to award contracts on behalf of the Old Bridge Board of Education that are in aggregate less than 15% of the bid threshold (Currently $6,000) without soliciting competitive quotations.

2 Move the Board designate Joseph J. Marra, School Business Administrator/Board Secretary as the Public Agency Compliance Officer (P.A.C.O.) in accordance with NJAC 17:27-3.3. and NJSA 10:5-36 (f) effective January 1, 2017 through December 31, 2017.

Supplies, Equipment & Services Resolution 1 and 2			
Motion: DYNOF	**Second: ANDRIANI**		
Roll Call Vote:	**Yes**	**No**	**Abstain / Pass**
Andriani, Donna	✓		
Cali, Jill	✓		
DiPrima, Sal	✓		
Dunn, Richard	✓		
Dynof, Jeffrey	✓		
Ellis-Foster, Kelly	✓		
Reed, Walter	✓		
Singh, Balwinder	✓		
Weber, Frank	✓		
RESOLUTIONS PASSED:	9	0	

XIII BOARD SECRETARY AND BOARD BUSINESS

1 Move the Board acknowledge receipt of the Code of Ethics by each School Board Members, the reading thereof by the School Business Administrator and subsequent discussion thereof.

In accordance with N.J.S.A 18A:12-24.1 every Board member will abide by the following Code of Ethics. The Board member will:

1. Uphold and enforce all laws, rules and regulations of the State Board of Education and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
2. Make decisions in terms of the educational welfare of children and seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
3. Confine his/her Board action to policy making, planning and appraisal, and help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. Carry out his/her responsibility not to administer the schools, but together with fellow Board members, insure they are well run.
5. Recognize that authority rests with the Board of Education and make no personal promises nor take any private action that may compromise the Board.
6. Refuse to surrender his/her independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. Hold confidential all matters pertaining to the schools, which, if disclosed, would needlessly injure individuals, or the schools. In all other matters, he/she will provide accurate information and, in concert with fellow Board members, interpret to the staff the aspirations of the community for its school.
8. Vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. Support and protect school personnel in proper performance of their duties.
10. Refer all complaints to the chief administrative officer and act on the complaints at public meetings only after failure of an administrative solution.

2 Move the Board of Education approve the proposed Annual Schedule of Meetings for calendar year 2017 as follows:

Mtg / Location *(Unless otherwise noted)*	**AGENDA SESSION** **Admin Bldg. Conference Room**	**REGULAR MEETING** **OBHS Main TV Studio**
JAN 2017	TUESDAY, JAN 10	ORGANIZATION MTG. WEDNESDAY, JAN 5 OBHS Main TV Studio ********** REGULAR MEETING TUESDAY, JAN 17
FEB 2017	TUESDAY, FEB 7	TUESDAY, FEB 14
MAR 2017	TUESDAY, MAR 7	TUESDAY, MAR 14 Adoption of Tentative Budget no later than March 22nd
APR 2017	TUESDAY, APR 18	TUESDAY, APR 25 ********** THURSDAY, APR 27* TENTATIVE DATE PUBLIC HEARING ON BUDGET
MAY 2017	TUESDAY, MAY 9	TUESDAY, MAY 16 O.B.H.S. – Main Auditorium
JUN 2017	TUESDAY, JUN 13	TUESDAY, JUN 20
AUG 2017	TUESDAY, AUG 8	TUESDAY, AUG 15
SEP 2017	TUESDAY, SEP 12	TUESDAY, SEP 19
OCT 2017	TUESDAY, OCT. 10	TUESDAY, OCT 17
NOV 2017	TUESDAY, NOV 14	TUESDAY, NOV 21
DEC 2017	TUESDAY, DEC 12	TUESDAY, DEC 19 @ 7:00 PM OBHS Main – TV AUDITORIUM

* *Subject to change – pending County approval.*
All meetings to commence at 7:30 p.m. unless otherwise noted.

Board Secretary & Board Business Resolutions 1 and 2			
Motion: ELLIS-FOSTER		**Second: WEBER**	
Roll Call Vote:	**Yes**	**No**	**Abstain / Pass**
Andriani, Donna	✓		
Cali, Jill	✓		
DiPrima, Sal	✓		
Dunn, Richard	✓		
Dynof, Jeffrey	✓		
Ellis-Foster, Kelly	✓		
Reed, Walter	✓		
Singh, Balwinder	✓		
Weber, Frank	✓		
RESOLUTIONS PASSED:	9	0	

HEARING OF RESIDENTS (Any school district issue)
The meeting was open to the hearing of residents. That portion of the meeting was closed.

Upon motion duly made by Dynof and seconded by Ellis-Foster, the board unanimously voted to adjourn. (8:04 pm)

Respectfully submitted,

Joseph J. Marra
School Business Administrator/ Board Secretary

Certified as to legality only
Chris Parton, Esq.