August 20, 2026

Position Opening

Elementary Student Success Specialist

This position is responsible for providing direct student support, teaching social-emotional learning, coordinating interventions, and helping build a positive school culture aligned with Lake City Area Schools' Portrait of a Learner, Multi-Tiered System of Supports (MTSS), and the belief that every step matters in a child's educational journey.

Essential Responsibilities

- Maintain a caseload of students requiring Tier II and Tier III social-emotional, behavioral, and academic supports.
- Build positive, trusting relationships with students and families.
- Develop and monitor individualized student support plans in collaboration with school staff and families.
- Provide individual and small-group interventions focused on student success, self-regulation, attendance, engagement, and school connectedness.
- Plan and deliver classroom social-emotional learning lessons.
- Reinforce the competencies outlined in the Lake City Area Schools Portrait of a Learner.
- Assist staff in implementing proactive, relationship-centered strategies that support positive student behavior.
- Partner closely with the district Health Services Team, teachers, administrators, and support staff to coordinate services for students.
- Participate in MTSS, Child Study, IEP, 504, and other student support meetings as appropriate.
- Collaborate with families and outside agencies to connect students with additional resources when needed.
- Promote a culture where every learner feels connected, valued, and supported.

Required

- Valid Michigan Teaching Certificate.
- Successful elementary teaching experience.
- Demonstrated ability to build meaningful relationships with students and families.
- Excellent interpersonal, communication, and collaboration skills.
- Strong organizational and problem-solving abilities.

Preferred

- Experience with MTSS, PBIS, restorative practices, or trauma-informed schools.
- Experience teaching social-emotional learning.
- Experience working with students requiring behavioral or emotional supports.
- Knowledge of community resources and family engagement practices.
- Passion for whole-child development and the Lake City Area Schools Portrait of a Learner.

Please send letter of interest and resume to Dr. Timothy Hejnal, Superintendent – thejnal@lakecitytrojans.org

Deadline September 2, 2026