

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
SELKIRK CONSOLIDATED SCHOOL DISTRICT NO. 70
Monday, July 29, 2013 – 6:00 p.m.
Selkirk High School – Music Room

Present were Directors: Katie Parker, Jane Emrick, Clint Petrich, Scott Jungblom, Joseph Huttle and Nancy Lotze, Board Secretary/ Superintendent.

Absent was Director: None

Also present were: Claudia Anderson, Jaunessa Walsh, Valerie VanDyke, and Kathy Milliren.

CALL TO ORDER

Chair Parker called the meeting to order at 6:02 p.m.

Flag Salute

Director Petrich led all present in the flag salute.

Role Call

Chair Parker indicated that all board members were present.

**APPROVAL OF
AGENDA**

Director Huttle moved to approve the agenda with the following additions: Under Action, #2 Zonar Contract, Under Policy, #2 #5000 / Recruitment & Selection of Staff and #9 5202 / Federal Motor Carrier Safety Administration Mandated. Motion carried.

**PRESENTATION
AND PUBLIC
COMMENT ON
BUDGET 2013-2014**

Jaunessa Walsh, ESD Fiscal Services, gave a verbal overview of the 2013-2014 Budget and had a written summary handout. While reviewing the written summary of the 2013-2014 budget Jaunessa and Superintendent Lotze answered questions from the board. Chair Parker then asked for public comments; no comments were received.

PUBLIC COMMENT

Chair Parker asked for public comment. Valerie VanDyke questioned a particular policy which will be discussed later in the meeting. Chair Parker indicated that when the board reached that policy her question would then be addressed.

CORRESPONDENCE

Chair Parker indicated there was no correspondence for the month of July 2013.

CONSENT AGENDA

Director Huttle moved to approve the Consent Agenda, which included: Minutes of the June 17, 2013, Board of Directors Regular Meeting, Minutes of the June 17, 2013, Board of Directors Work Session, Minutes of the July 10, 2013, Board of Directors Work Session, and June 2013 Payroll as presented. Motion carried.

FISCAL REPORT

Fiscal Report

Superintendent Lotze submitted the balances of the four active funds of the District as of June 2013.

Accounts Payable

Superintendent Lotze reported to the board the July accounts payable and that vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. Director Emrick moved as of this date, July 29, 2013, by a majority vote, to approve for payment those vouchers included in the above list and further described as follows: July 2013, checks 203620 through 203713 in the total amount of \$85,500.48. Fund Summary: General Fund \$81,280.74 and Associated Student Body Fund \$4,219.74. Motion carried.

**Resolution #12-13/06,
Budget Adoption 2013-
2014**

Director Emrick moved to approve Resolution #12-13/06, whereas the board of directors met for the purpose of fixing and adopting the budget for the ensuing fiscal year, 2013-2014, and whereas the Board of Directors has determined the final appropriation level of expenditures for each fund in 2013-2014 and authorizes Superintendent Lotze to apply for State and Federal grants and programs as listed, as presented. Motion carried.

ACTION

**ASB Fundraising
Activities
Zonar Contract**

Chair Parker indicated there were no fund raising activities.

**NewESD 101
Cooperative
Agreement for 2013-
2014 Contract
High School/Middle
School Class Schedule
for 2013-2014
Fee Schedule, District
2013-2014**

Director Huttie moved to approve Superintendent Lotze to sign a contract with Zonar that exceeds \$5,000.00 for the use in the transportation department with yellow school buses. Motion carried.

Director Emrick moved to approve the following contract as presented from NEWESD 101 for Cooperative Agreement, from September 1, 2013 through August 31, 2014. Motion carried.

Director Huttie moved to approve the 2013-2014 High School/Middle School Class Schedule for 2013-2014 as presented. Motion carried.

Director Petrich moved to approve the 2013-2014 District Fee Schedule with a change noted under Traffic Safety Education to include one written and one driving test, as noted, otherwise as presented. Motion carried.

**Fee Schedule, ASB
2013-2014
Sixth Grade Athletic
Participation 2013-
2014
Personnel**

Director Emrick moved to approve as presented the 2013-2014 ASB Fee Schedule. Motion carried.

Director Huttie moved to approve, based on seventh and eighth grade enrollment, that sixth grade students will be eligible for Middle School volleyball and basketball for 2013-2014. Motion carried.

Director Emrick moved to approve the following Resignations from Claudia Anderson as District Office Administrative Secretary/Payroll Clerk, Jack Couch as Head Junior High Football Coach, Dennis Flanagan as Assistant Middle School Girls and Head Middle School Boys Basketball Coach, Brittany Haney as Assistant High School Volleyball Coach, Katie Hanson as Head High School Volleyball Coach, Jason Repp as Assistant Junior High Football Coach, and Rebekah Boyle as Head High School Track Coach. New Hire Stacie Grass as Assistant Cook beginning School Year 2013-14. Contracts approved as listed and attached, issue contract to each and use board signature stamps. Volunteer Coaches Barry Woelfel and Jason Repp for High School and Junior High Football Season 2013-14. Open Positions of Head and Assistant High School Volleyball Coaches, Head Junior High Football Coach, and District Office Administrative Secretary/Payroll Clerk Motion carried.

POLICY

#2414 / Community Service

Director Jungblom moved to approve Policy #2414, Community Service as presented. Motion carried.

#5000 / Recruitment and Selection of Staff

Director Jungblom moved to approve Policy #5000, Recruitment and Selection of Staff as presented. Motion carried.

#5001 / Hiring of Retired Employees

Director Jungblom moved to approve Policy #5001, Hiring of Retired Employees as presented. Motion carried.

#5005 / Employment: Disclosures, Certification Requirements, Assurances and Approval

Director Jungblom moved to approve Policy #5005, Employment: Disclosures, Certification Requirements, Assurances as presented. Chair Parker provided time for Valerie VanDyke to ask questions. Motion carried.

#5006 / Employee Professional Code of Conduct

Director Jungblom moved to approve Policy #5006, Employee Professional Code of Conduct as presented. Motion carried.

#5010 / Nondiscrimination and Affirmative Action

Director Jungblom moved to approve Policy #5010, Nondiscrimination and Affirmative Action as presented. Motion carried.

#5011 / Sexual Harassment

Director Jungblom moved to approve Policy #5011, Sexual Harassment as presented. Motion carried.

#5201 / Drug-Free Schools, Community and Workplace

Director Jungblom moved to approve Policy #5201, Drug-Free Schools, Community and Workplace as presented. Motion carried.

#5202 / Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program

Director Jungblom moved to approve Policy #5202, Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program as presented. Motion carried.

#5222 / Job-Sharing Staff Members

Director Jungblom moved to approve Policy #5222, Job-Sharing Staff Members as presented. Motion carried.

#5251 / Conflicts of Interest

Director Jungblom moved to approve Policy #5251, Conflicts of Interest as presented. Motion carried.

#5252 / Staff Participation in Political Activities

Director Jungblom moved to approve Policy #5252, Staff Participation in Political Activities as presented. Motion carried.

#5253 / Maintaining Professional Staff/Student Boundaries

Director Jungblom moved to approve Policy #5253, Maintaining Professional Staff/Student Boundaries as presented. Motion carried.

DISCUSSION

August 29, 2013, Regular Board of Directors Meeting

The next regular Board of Directors Meeting will not be held on August 29, 2013 but will be held on August 19, 2013, 6:00 p.m. Selkirk High School in the Music Room.

Board of Directors Regular Meeting

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**August 12, 2013, Board
of Directors Work
Session**

A Work Session will be held on August 12, 2013, 5:00 p.m. Selkirk Elementary School in Multipurpose Room.

**Sexual Harassment
Annual Review 2012-
2013**

Superintendent Lotze reviewed the following report from: Dianne Allert, Title IX/RCW 28A.640 Officer, that during the 2012-13 school year, there were no sexual harassment complaints to reach the formal complaint stage. All referrals and incidents were handled by building principals using building discipline procedures and primarily through individual counseling and the development of behavior plans with the student(s) involved.

**Contracts Signed by
Superintendent
Management Team
Reports**

No contracts were signed by Superintendent Lotze.

A verbal report was given by Superintendent Nancy Lotze however no written reports were completed for the month of July.

**EXECUTIVE
SESSION**

No executive session occurred.

ADJOURNMENT

Chair Parker adjourned the meeting at 6:48 p.m.

SIGNED:

Katie Parker, Chair
Board of Directors

Nancy Lotze, Superintendent
and Secretary to the Board of Directors