

MINUTES
BOARD OF DIRECTORS REGULAR MEETING
SELKIRK CONSOLIDATED SCHOOL DISTRICT NO. 70
Monday, November 18, 2013 – 6:00 p.m.
Selkirk High School – Music Room

Present were Directors: Katie Parker, Scott Jungblom, Clint Petrich, Jane Emrick, Joseph Huttle, and Nancy Lotze, Board Secretary/ Superintendent.

Absent were Directors: None

Also present were: Debra Johnson, Valerie VanDyke, Larry Reed, Angela Cain, Kelly Cain, Kathy Johnson, Kim Larson, Rick Larson, Cathy McGeorge, Bruce Reeve, Carey Smith, Sandy Haney, Beth Dunbar, Donivan Johnson, John Kinney, Erin Kinney, John Rumelhart, Pam Hamann, Kim Carlson, Stephanie Carlson, Becky Larson and Jane Reed.

CALL TO ORDER

Chair Parker called the meeting to order at 6:00 p.m.

Flag Salute

Chair Parker and Director Emrick led all present in the flag salute.

Roll Call

Chair Parker indicated all were present.

AMEND AGENDA

Director Emrick moves to amend Agenda to include Policy #6925/Architect and Engineering Services. Motion carried.

**APPROVAL OF
AGENDA**

Director Emrick moved to approve the agenda as presented. Motion carried.

PRESENTATION

A Thank You Celebration for Chair Katie Parker and Director Jane Emrick for their 20 and 19 years, respectively, of service to the Selkirk School District.

PUBLIC COMMENT

John Kinney and Kim Carlson publicly thanked Chair Katie Parker and Director Jane Emrick.

CORRESPONDENCE

Chair Parker indicated there was no correspondence to review.

CONSENT AGENDA

Director Huttle moved to approve the Consent Agenda, which includes:

- Minutes of the October 17, 2013, Board of Directors Regular Meeting
- Minutes of the November 4, 2013, Board of Directors Work Session
- October 2013 Payroll as presented.

Motion carried.

FISCAL REPORT

Fiscal Report

Nancy Lotze, Superintendent, submitted the balances of the four active funds of the District as of October 2013.

Enrollment

Superintendent Lotze reviewed the November 2013 enrollment counts.

Accounts Payable

Superintendent Lotze reported to the board the October accounts payable and that vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. Director Jungblom moved as of this date, November 18, 2013, by a majority vote, to approve for payment those vouchers included in the above list and further described as follows: November 2013, checks 204050 through 204125 in the total amount of \$64,098.57, Fund Summary: General Fund \$58,300.53, Capital Projects \$186.88, Associated Student Body Fund \$5,611.16. Motion carried.

**End-of-Year Recap
2012-2013
ACTION**

Superintendent Lotze reviewed end-of-year fiscal data for school year 2012-2013.

**ASB Fundraising
Activities**

Director Huttle moved to approve the following ASB Fundraising Activity as presented:

- Larry Reed, General ASB, Fundraising Donation--Levi Grant, Cancer, November, 1, 2013.

Motion carried.

**SIP—School
Improvement Plan**

Director Emrick moved to approve the 2013-14 School Improvement Plans for Selkirk School District K-5, 6-8, and 9-12 as presented. Motion carried.

**Selection of
Engineering Services
for Waste Water
Treatment Plant**

Director Petrich moved to approve the selection USKH, Inc., Engineering Services for the Selkirk School District Waste Water Treatment Plant and authorized Superintendent Lotze to sign contract with USKH, Inc. Motion carried.

Personnel

Director Emrick moved to approve the following items:

- New Hires Mark Coon, Athletic Director, Matt Emerson, Asst. HS Boys Basketball coach
- Issuing Contract to Mark Coon for Athletic Director, \$6,000.00, and use board signature stamps. Motion carried.
- Volunteers Ian Coon, Assistant Athletic Director

POLICY

**#2410/ High School
Graduation
Requirements**

Director Jungblom moved to approve Policy # 2410/High School Graduation Requirements as presented. Motion carried.

**#6100/ Revenues from
Local, State, and
Federal Sources**

Director Jungblom moved to approve Policy #6100/Revenues from Local, State, and Federal Sources as presented. Motion carried.

**#6210/Purchasing:
Authorization and
Control**

Director Jungblom moved to approve Policy #6210/Purchasing: Authorization and Control as presented. Motion carried.

**#6213/Reimbursement
for Travel Expenses**

Director Jungblom moved to approve Policy #6213/Reimbursement for Travel Expenses as presented. Motion carried.

**#6215/Voucher
Certification and
Approval**

Director Jungblom moved to approve Policy #6215/Voucher Certification and Approval as presented. Motion carried.

#6220/Bid

Requirements

Director Jungblom moved to approve Policy #6220/Bid Requirements as presented. Motion carried.

**#6625/Private Vehicle
Transportation**

Director Jungblom moved to approve Policy #6625/Private Vehicle Transportation as presented. Motion carried.

**#6700/Nutrition and
Physical Fitness**

Director Jungblom moved to approve Policy #6700/Nutrition and Physical Fitness as presented. Motion carried.

**#6881/Disposal of
Surplus Equipment
and/or Materials**

Director Jungblom moved to approve Policy #6881/Disposal of Surplus Equipment and/or Materials as presented. Motion carried.

#6882/Sale of Real

Director Jungblom moved to approve Policy #6882/Sale of Real Property as

Property	presented. Motion carried.
#6883/Closure of Facilities	Director Jungblom moved to approve Policy #6883/Closure of Facilities as presented. Motion carried.
#6895/Pesticide Notification, Posting and Record Keeping	Director Jungblom moved to approve Policy #6895/Pesticide Notification, Posting and Record Keeping as presented. Motion carried.
#6900/Facilities Planning	Director Jungblom moved to approve Policy #6900/Facilities Planning as presented. Motion carried.
#6925/Architect and Engineering Services	Director Jungblom moved to approve Policy #6925/Architect and Engineering Services as presented. Motion carried.
	Director Emrick moves to retire all outdated policies as presented. Motion carried.
#6512/Infection Control Program	<i>Held over for 2nd reading.</i>
DISCUSSION	
December 11, 2013, Board of Directors Work Session Meeting	A Work Session will be held December 11, 2013, 6:00 p.m., in the Selkirk Elementary Multipurpose Room, Agenda of Levy.
December 16, 2013 Regular Board of Directors Meeting	The next regular Board of Directors Meeting will be held on December 16, 2013, 6:00 p.m., Selkirk High School in the Music Room.
Winter Snow Removal	Superintendent Lotze will be contacting Z&Z Enterprises, LCC, for their services.
Contracts Signed by Superintendent	Superintendent Lotze has signed the following contracts in October: <ul style="list-style-type: none">• Riverside Publishing—License Agreement for Data and Assessment Management System• NEWESD101—Contract for Technology and Design Services• Washington Early Learning Fund—Thrive by Five Washington
Management Team Reports	Reports were given by Superintendent Nancy Lotze and Secondary Principal Larry Reed.
EXECUTIVE SESSION	No executive session occurred.
ADJOURNMENT	Chair Parker adjourned the meeting at 7:10 p.m.

SIGNED:

Katie Parker, Chair
Board of Directors

Nancy Lotze, Superintendent
and Secretary to the Board of Directors