

**Selkirk Consolidated School District NO.70**  
**Board of Directors Regular Meeting Minutes**  
**Monday, December 23, 2024—6:00 p.m.**  
**Selkirk High School Music Room**

**Call to Order**

Chairman Kiss called the meeting to order at 6:02p.m.

**Flag Salute:** Chairman Kiss led the flag salute.

**Roll Call:** Present Directors were: Ryan Kiss, Rennie Pelkie, Merle Kalstrom, Stephany Petrich and Nancy Lotze Board Secretary/Superintendent.

**Absent Directors:** Scott Jungblom

**Also present:** Kayla Anderson and Emily Fleshman

**Approval of Minutes**

**Regular Meeting Minutes 11/25/24-** Director Pelkie moved to approve the minutes of the November 25, 2024 meeting. Motion carried.

**Work Session Meeting Minutes 12/11/24-** Director Pelkie moved to approve the minutes of the December 11, 2024 meeting. Motion carried.

**Public Comments**

None

**Correspondence**

None

**Old Business**

**1. Electric Bus Grant (Possibly February) & Diesel delivery**

**A. Discussion:** Superintended Lotze discussed possible timelines for both the electric bus purchased from a grant and the diesel bus ordered last school year.

**2. Small District Modernization Grant Update**

**A. Discussion:** Superintendent Lotze updated board members on architect meeting schedules with staff at the high school.

**3. Status of Surplus Items-Refrigerator**

**A. Discussion:** After no bids were received, Superintendent Lotze accepted and offer of \$50.

**4. Other Old Business**

**A. Discussion:** None.

**New Business**

**1. Organization of the Board**

**A. Action:** Director Kalstrom moved to leave as is. Motion carried.

**2. 2024-25 Out of Endorsement Teaching Assignments (Updated 12/2024)**

**A. Action:** Director Petrich moved to approve 24-25 out of endorsement teaching assignments. Motion Carried

**3. ASB Fundraisers**

**A. Action:** Director Pelkie moved to approve all ASB fundraisers. Motion Carried

**4. Personnel**

**A. Action:** Director Kalstrom moved to approve all the resignations, open positions, new hires and contracts in the district and sign using signature stamps. Motion carried.

**5. Other New Business**

**A. Action:** None

## **Records for Approval**

1. **December 2024 Payroll**
2. **December 2024 Accounts Payable**
  - A. **Discussion:** Superintendent Lotze reported to the board the September accounts payable and that vouchers were audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the board. The board moved as of this date, November 25<sup>th</sup>, 2024, by a majority vote, to approve for payment those vouchers included in the above list and further described as follows: November 2024, checks 216260 through 216321 the total amount of \$82,393.31 Fund Summary; General Fund \$75,792.72; Associated Student Body Fund \$6,600.59.
  - B. **Action** Director Pelkie moved to approve the December 2024 payroll and accounts payable. Motion Carried.

## **Reports**

1. **Fiscal Report (Enrollment, Budget Status, & Contracts Signed):** Superintendent Lotze submitted the balances of the five active funds of the District as of November 2024, and reviewed enrollment as of December 1<sup>st</sup> 2024.
2. **District:** Directors discussed building usage requests.
3. **Elementary:** Superintendent Lotze discussed the latest elementary updates.
4. **Secondary:** Principle Burnett discussed the latest Middle school/High School updates.
5. **Safety & Security:** Alan Botzheim gave the latest Safety and Security update.
6. **Board of Directors:** Board members reported on various sessions participated in or vendors visited at the annual WSSDA conference which was held in Spokane in November.

## **Board Meetings**

1. **January 15, 2025, Board of Directors Work Session at 5:30p.m.:** Directors approved the Work Session date, place, and time.
2. **January 27, 2025, Board of Directors Regular Meeting at 6:00p.m.:** Directors approved the Regular Meeting date, place and time.

## **Adjourned**

Chairman Kiss adjourned the meeting at 6:17 p.m.

## **SIGNED:**

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Ryan Kiss, Chairman  
Board of Directors

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Nancy Lotze, Superintendent  
and Secretary to the Board of Directors

Date Approved: \_\_\_\_\_