Mount Vernon School District 17-3
Board of Education Meeting
Agenda
Monday, July 10, 2017
6:00 p.m.
Mount Vernon School (Afterschool Room)

1. Call to Order
2. Pledge of Allegiance
3. Oath of Office for Bryan Pohlen
4. Approval of Agenda
5. Approval of minutes of previous meetings
6. Acknowledge the minutes of Mid-Central Cooperative/CORE Cooperative
7. 2017-2018 Budget Hearing- 6:30 PM.
8. Organizational Business 2017-2018
    a. Appoint Teresa Wessel as temporary chairman to receive nominations for Chairman of the Mount Vernon Board of Education
    b. Election of the Board Chairman for 2017-2018
    c. Board Chairman will receive nominations for Vice Chairman
    d. Election of the Vice Chairman for 2017-2018
    e. Motion on organization (items 1-25)
        1. Set time, date, place, and rules of Board Meetings in 2017-2018- 2nd Monday of each month at 6:00 p.m. in the Mount Vernon School and will operate under Robert's Rules of Order.
        2. Approve Per Diem for Board 2017-2018-Per Diem for Board Members when acting in an official capacity and for attendance at regular or special School Board meetings and negotiation meetings shall be $50.00 per meeting or each regular meeting. Mileage to be paid at state rate ($.42 per mile). Discussion to be held.
        3. Chairman designates members and alternates for 2017-2018
            1. Board Negotiations/Budget
            _____and_____
            alternate_____
            2. ~~Mid-Central Coop Board~~ & Core 2b
            _____or_____
            3. City Board of Equalization
            _____or_____
            4. Park Board
            _____or_____
            5. Personnel and Activities
            _____or_____
            6. Building, Grounds, & Transportation
            _____or_____
            7. Curriculum/Instruction & Board Policies
            _____or_____
            8. Bid openings & Tabulations
            _____or_____

9. Heroes' Field Selection Committee

_____or_____

4. Adopt standing Board authorizations for 2017-2018
    1. Advances of Tax Settlements-authorize Teresa Wessel, Business Manager, to secure advances from the County Auditor when funds are available
    2. Investment of Inactive Funds-authorize Teresa Wessel, Business Manager, to invest inactive funds at the most productive interest rate when available
    3. Authorize Funds & Board-Approved Transfers-authorize Teresa Wessel, Business Manager, to establish necessary fund accounts and approve transfers on a timely basis
    4. Prevailing Wage Coordinator-authorize Teresa Wessel, Business Manager, to serve as prevailing wage coordinator for the school district
    5. Petty Cash Fund-authorize Teresa Wessel, Business Manager, to establish a petty cash fund in the amount of $300.00 with monthly reports provided to the Board
    6. Authorize early payments-authorize Teresa Wessel, Business Manager, to make payments of bills that could charge late fees if not paid by the regular meetings. These bills will be run between the 1st and the 5th and then listed at the regular board meeting.
    7. Bid Notices, Opening and Bid Tabulations-authorize Teresa Wessel, Business Manager, to prepare and advertise all Board-approved bid notices that bids shall be received and opened by the Bus. Mgr. at a time (CST), date, and place and that the Board will then consider a bid award at the bid-specified meeting date and time
    8. Authorized Representatives-authorize Patrick Mikkonen, Superintendent, as the FY 2018 Authorized Representative to oversee all applications for state and federal programs; and, designate Teresa Wessel, Business Manager, as Authorized Representative for fiscal records of state and federal programs
    9. Title IX Grievance Coordinator, Title VIB Coordinator, and 504 Coordinator-authorize Patrick Mikkonen, Superintendent, to serve as coordinator to assure that educational programs, activities and employment opportunities of the Mount Vernon School District will be offered without regard to race, sex, color, religion, national origin, handicap, or age
    10. Advertise Vacancies-authorize Patrick Mikkonen, Superintendent, to advertise vacancies as they occur
    11. Employment of Temporary Personnel-authorize Patrick Mikkonen, Superintendent, to employ temporary personnel

as needed and then presented for Board consideration by the Mount Vernon Board of Education at the next meeting

12. Appointment of Purchasing Agent-authorize Patrick Mikkonen, Superintendent, to serve as purchasing agent within the Board-adopted annual budget
13. Surplus Property-authorize Patrick Mikkonen, Superintendent, and Head Custodian, as coordinators to acquire surplus property from the SD Federal Property Agency
14. Attendance at Meetings-authorize Patrick Mikkonen, Superintendent, or his designated representative to attend meetings which are related to finance or programs of interest to the school district
15. Temporary Assignment of Open Enrollment Students-authorize Patrick Mikkonen, Superintendent, to temporarily assign open enrollment students during 2017-2018 and to report all assignments to the Board of Education for approval by Board action.

5. Designate Depository for 2017-2018 The Board should designate CorTrust Bank as the official depository for all funds of the district
6. Designate Official Newspaper for 2017-2018-The Daily Republic
7. Authorize-The Chairman or Vice Chairman to countersign checks in 2017-2018 with the business manager, and authorize each to have access to the safety deposit box in the district's name at the CorTrust Bank
8. Designate 2017-2018 Precinct workers and alternates
9. Publish Salaries-publish a complete list of salaries of all employees
10. Authorize the Business Manager-to prepare and submit the Annual Report and the State Aid applications
11. Approve the Board of Education Policy Handbook
12. Approve the Special Education Comprehensive Plan
13. Resolution to recognize all volunteers to the school district are not covered under workmen's compensation insurance
14. Authorize the Business Manager and Superintendent to seek applications for the following 2017-2018 school year positions: substitute teachers, bus drivers, custodians, aides, and cooks as needed.
15. Approved Procedures to be used if school is delayed or closed on a day of inclement weather, for fire drills; and for disaster drills as presented by the superintendent and designate radio stations KMIT, KOOL 98, and television stations KELO-TV, KDLT, and KSFY-TV as official media to which announcements will be made. Infinite Campus notification system will be utilized.
16. Approve 2018 Commencement Exercises for the Senior Class of 2018 and 8th grade graduates to be on Saturday, May 12 2018 at 1:00 p.m. (CST)

17. Authorize Distribution of Complimentary Activity Passes for 2017-2018
    -----2 each to elected School Board Member
    -----2 each to ordained ministers or pastors of the school district
    -----2 or as needed and determined by the Superintendent
    -----1 each to all school personnel, spouses, and dependents of school age
18. Gate Admission and Activity Ticket Rates

Gate		Activity Tickets	
Student (1st – 12)	$ 3.00	Family	$85.00
Adult	$ 5.00	Single Adult	$60.00
		Student (1st-12)	$30.00

Grandparent's $40.00 couple/$30 single
Lifetime Golden Age Passes for Senior citizens-age 62 and over-are available upon request.

19. Establish School Lunch Rates for 2017-2018 (recommending)

Students		Adults	
K-5	$2.45	Adults	$3.65
6-8	$2.75		
9-12	$2.80		

Reduced Price lunch-$.40
Reduced Price breakfast-$.30

School Breakfast

Students	Adults
$1.95	$2.40

21. Set part-time help, substitute wages, co-curr. bus drivers, and substitute teacher wages according to the schedule in the administrative offices.
22. Designate Swier Law Office as legal counsel.
23. Mount Vernon Gas & Oil and Westy's, will alternate months for any fuel used for school-owned vehicles, with a $.04 (cents) discount per gallon off the pump price.
24. Use of GASB policies.
25. Interest money from all funds may be transferred to the General Fund at the end of 17-18 if deemed necessary.

9. June 2017 financial reports will be approved at the regular August 2017 meeting
10. Approve payment of claims
11. Supt./Principal Report
    a. Discuss attendance to the ASBSD/SASD Joint Convention
    b. ADM update
    c. Thank you
12. Unfinished business
    a. Update on Capital Outlay projects for 17-18 school year
    b. Summer maintenance
    c. Update on Day Care Proposal

13. New business
    a. Disclosure of Conflicts of Interest (SDCL 3-23-6)
    a. Discuss 1st reading of the following policies: ABAA, ABAB, ACAB, ACB, AH E1 E2
    b. Approve 2nd reading of the following policies: None
    c. Approve Resolution for Opt-out of General Fund Tax Levy for 2018-2021
    c. Discuss 16-17 MVP cooperative year end reports
    d. Declare items surplus
    e. Approve reading of handbook changes for 17-18 school year
    f. Approve membership to SDUSA
    g. Approve addendums to contracts for certified staff
    h. Discuss Radio Ad campaign for enrollment marketing
    i. Discuss July Open House concept
    j. Discuss School Board Vacancy (Kelly Rus Term)
14. Open forum
15. Executive session
16. Adjournment