

School Board Minutes
Powers Lake Public School District #27 – Monday, July 21, 2025
7:00 pm – Science Room – Powers Lake, North Dakota

President Schroeder called the meeting to order at **7:12 pm** with Vice President Loeks and Directors Bullinger, Grote, and Helseth present. Superintendent Kranz, Principal Wisthoff, Dean of Students Hoiby, Business Manager Johnson, and Athletic Director Christenson were also present.

The Pledge of Allegiance was recited.

Visitors Present: Jon Breeding

Additions to the Agenda: None. Motion to approve the agenda made by Loeks, seconded by Helseth, motion carried.

Minutes of the previous meetings held on **June 12, 2025, and June 23, 2025**, were reviewed via email by the Board members. A motion to approve the regular meeting minutes dated June 12th was made by Grote, seconded by Loeks; motion passed. A motion to approve the special meeting minutes of the election canvass held June 23rd was made by Grote, seconded by Helseth. Motion passed.

Business Managers Report: Financial reports were made available to board members to review via email before the meeting. Presented documents were discussed.

Motion by Helseth to approve renewing the lease with Farmers Union Oil of Kenmare for the bus barn for 2 more years. Seconded by Loeks, motion carried.

June Bills: All American Trophies 221.75, Amazon 7289.26, Amplify Education 34026.76, Amplify 1832.00, Audible 14.95, Bambu Lab 3834.55, Barnes & Noble 65.00, Bio Corp 234.81, BSN Sports 182.00, Burke Co Tribune 31.16, Cenex PL 136.49, Cenex 61.83, CREA 8395.00, Dana Christensen 100.00, City of PL 426.00, Country Inn & Suites 3313.28, Country Store 6945.18, Creative Teaching Press 135.98, Culligan 60.00, Dairy Queen 42.04, Dakota Boys & Girls Ranch 5152.00, Decker Equipment 643.61, Delta Dental 420.24, Dollar General 47.30, Brittany Douts 100.00, Edwards Service 708.08, Emergent 3500.00, Everspring Suites 769.65, Family Fare 166.81, FU Oil Kenmare 5246.76, Flinn Scientific 880.95, Betty Floyd 100.00, FlyingJ 147.36, Follett School Solutions 936.84, G&P Sales 841.61, Gerrells Sport Center 233.00, GetAir 806.95, Gopher Sport 707.44, Grays Dairy 722.00, Harbor Freight 691.16, Harlows Bismarck 198.00, Herff Jones 85.89, Historic Hygge Hotel 71.82, Hobby Lobby 62.58, Home2Suites 199.00, Horace Mann Auto 516.10, HP Store 5029.70, IRS 397.25, Kayla Jensen 100.00, Lakeshore Learning 300.98, Madysen Lesch 200.00, Liberty State Bank 7.56, Magic City Discovery Center 72.00, Marco 15195.65, Minot YMCA 850.00, MDU 4995.65, National FFA 151.00,

NDASBM 50.00, ND DPI 165.00, NDSBA Legal Direct 487.50, New Town Interpretive Center 90.00, NDSBA 3687.16, NDTFFR 28.09, North Hill Bowl 340.00, NPSEU 22304.12, NCC 414.92, Olive Garden 228.46, PILOT 14.75, Planet Pizza 416.79, PL School 13544.51, Prairie Pride Foods 181.71, Prestwick House 245.59, Quill 841.62, Ralphs 6911.58, Ray Fliers 150.00, Really Good Stuff 183.98, Refrigeration Heating 1470.64, Rudolph Electric 342.50, Scheels 90.13, Scholastic Book Fairs 28.60, Sickies Garage 186.58, Signs Today 220.40, Soar Learning 2956.10, John Spitzer 12211.86, Stanley School 200.00, Staples 802.62, Steins 488.35, SYSCO 2825.66, Teachers Pay Teachers 1.60, TeacherGeek 170.83, Texas Roadhouse 609.74, Thistle Grove 752.50, TMS 303.60, USPS 177.82, US Bank 100635.00, Walmart 109.80, Watterud Counseling 160.00, Connie Westernness 100.00, Seth Wisthoff 163.21, Zaner Bloser 885.06

Bullinger motioned to accept all financial reports and approve the payment of the accounts payable bills presented, seconded by Helseth. The motion passed.

Board Report: None.

High School Principal's Report: None.

Dean of Students' Report: None.

Elementary Principal Report: Mrs. Kranz reported on Summer School, staffing, and scheduling.

Superintendent Report: Superintendent Kranz reported on parking lot maintenance, bus repairs, staff updates for 2nd, 4th, and 5th grade, and Interventions, looking to hire 2 paraprofessionals for the upcoming school year, and anticipated enrollment numbers.

Transportation Report: Update on bus repairs and maintenance. Bus #1 will be repaired.

Athletic Director's Report: Mrs. Christenson reported on advertising for volleyball and football coaches, purchases, co-op meetings, and coach participation in the upcoming defensive driving course.

Unfinished Business: Business Manager's work agreement was read and discussed. Motion by Helseth to approve, seconded by Bullinger, motion carried.

2024 – 2025 Board of Education Adjournment

Business Manager Johnson called the first meeting of the 2025 – 2026 Board of Education to Order.

Motion to accept the election of Jonathan Breeding and seat him as a board member for a term of three years made by Loeks, seconded by Grote, motion carried.

Motion by Helseth to unanimously vote in Jacob Loeks as Board President, seconded by Bullinger. Roll call vote: Helseth, Bullinger, Grote, Breeding, Loeks, all in favor. Motion passed.

Motion by Helseth to unanimously vote in Jeremy Bullinger as Board Vice President, seconded by Breeding. Roll call vote: Helseth, Loeks, Grote, Breeding, Bullinger, all in favor. Motion passed.

Shayna Johnson was appointed as Business Manager.

Authorized representatives were appointed for the following:

All Federal, State, & Local Programs: Sue Kranz

School Food Services: Sue Kranz

Northern Plains Special Education Unit: Sue Kranz

NDHSAA: Mona Christenson

Co-Op Board: Jeremy Bullinger & Jon Breeding

Homeless & Foster Care Liaison: Seth Wisthoff

English Learner Coordinator: Bethanie Letch

Committees - Budget & Personnel: Jeremy Bullinger & Galen Grote

Curriculum & Student Affairs: Jake Loeks & Jon Breeding

Facilities & Transportation: Roger Helseth & Jeremy Bullinger

Policy: Jake Loeks & Roger Helseth

New Business: All pertinent information was emailed to Board members before the meeting to be reviewed.

- A. Set Board Meeting Schedule:** Motion to approve setting the schedule for the third Monday of the month at 5:30pm by Helseth, seconded by Breeding. Motion carried.
- B. Set Board Salary Schedule:** Motion to leave the salary schedule as is by Grote, seconded by Bullinger, motion carried. Board members will be reimbursed at a rate of \$25/meeting and mileage.
- C. Designate Official Newspaper:** Motion to designate the Burke County Tribune as the official newspaper by Helseth, seconded by Bullinger, motion carried.
- D. Designate Official Depository:** Motion to designate Liberty State Bank as the official depository by Bullinger, seconded by Breeding, motion carried.
- E. Approval of Hot Lunch Program:** Motion to carry over the 24-25 meal prices for the 25-26 school year by Helseth, seconded by Grote, motion carried.
- F. Activity Participation Fees:** Motion to approve the recommended activity and participation rates for the 25-26 school year by Bullinger, seconded by Helseth, motion carried. Rates will be as follows.
 - Daily Gate Pass: Adult \$7, Student: Grades 1-12 \$4, PreK/K Free
 - Season Passes: Senior \$50, Adult \$100, Couple \$150
- G. Approval of Continued District Memberships:** Motion to approve continuing memberships for 25-26 for the following organizations: NDSBA, NDSOS, WERC, BASC, GWN, and WDEA made by Helseth, seconded by Bullinger, motion carried.
- H. Memorandums of Understanding-CREA:** Motion to approve the presented agreements for Check & Connect and Business Manager Consult for 25-26 by Bullinger, seconded by Helseth, motion carried.
- I. ADM Report:** Motion to accept the presented report by Bullinger, seconded by Breeding, motion carried.
- J. Transportation Report:** Motion to accept the presented transportation and vehicle inventory reports by Helseth, seconded by Grote, motion carried.
- K. 2025-2026 Preliminary Budget:** Reviewed and Discussed
- L. 2025-2026 Certificate of Levy:** Motion to approve the Certificate of Levy with discussed and agreed upon changes by Bullinger, seconded by Helseth, motion carried.

M. Open Enrollment: Motion to accept the three presented tuition cost waiver agreements by Helseth, seconded by Bullinger, motion carried.

N. Policy Updates: President Loeks read policy FFI. I, Roger Helseth, move to adopt the first reading of policy FFI and waive the second reading to expediate the policy adoption process per board policy BDA. Seconded by Grote, roll call vote – Helseth, Bullinger, Loeks, Grote, and Breeding. Motion passed. I, Galen Grote, move to adopt the following policies with any required changes per NDSBA recommendation; ABAA, ABBDA, ABBF, ABCA, ABCD, BCBA, BCAA, DAB, FBA, FCAA, GAAD, GACB, & KADA, and that they be presented for adoption at the next regular board meeting. Seconded by Breeding, roll call vote – Helseth, Bullinger, Loeks, Grote, Breeding. Motion passed. Policy exhibit ABBF-E & Administrative Regulation FCAA-AR were presented with the policy updates for review. A copy of all policies will be attached to the minutes of this meeting.

O. Work Agreements: Motion to accept the three presented work agreements for Kaela Rosencrans-Interventions, Kassidy Marschner-4th Grade, & Lynda Tomlinson-2nd Grade made by Bullinger, seconded by Helseth, motion carried.

Additions to the Agenda: None.

Discussion Items: Board Member Virtual Boot Camp registration and required New Board Member Training dates were discussed.

The next regular board meeting date is set for **Monday, August 18, 2025, at 5:30 pm** in the Science Room.

A motion to adjourn the meeting made by Helseth, seconded by Grote, motion carried. The meeting adjourned at **9:09 pm**.

Jacob Loeks, School Board President

Shayna Johnson, Business Manager