# TRINIDAD ISD STUDENT CODE OF CONDUCT

2026-2027

**Trinidad Independent School District**

**105 West Eaton St. Trinidad, Texas 75163**

**903-778-2673**

# ACKNOWLEDGMENT

*Student Code of Conduct and Student Handbook*
*Electronic Distribution*

Dear Student and Parent:
As required by state law, the board of trustees has officially adopted the Student Code of Conduct in order to promote a safe and orderly learning environment for every student.
We urge you to read this publication thoroughly and to discuss it with your family. If you have any questions about the required conduct and consequences for misconduct, we encourage you to ask for an explanation from the student's teacher or campus administrator.
The student and parent should each sign this page in the space provided below, and then return the page to the student's school.

Thank you,

Matt Mizell
Superintendent

We acknowledge that we have been offered the option to receive a paper copy of the (*Trinidad ISD*) Student Code of Conduct and Student Handbook for the 2026-2027 school year or to electronically access them on the district's Web site at (*www.trinidadisd.com*). We understand that students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the Code.

We have chosen to:

☐ Receive a paper copy of the Student Code of Conduct and the Student Handbook.

☐ Accept responsibility for accessing the Student Code of Conduct and the Student Handbook on the district's Website.

Print name of student: _____

Signature of student: _____

Print name of parent: _____

Signature of parent: _____

Date: _____

School: _____

Grade level: _____

Please sign this page, remove it, and return it to the student's school. Thank you.

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# Student Code of Conduct

## Accessibility

If you have difficulty accessing the information in this document because of disability, please contact Victrinia Johnson, Director of Special Education (903)778-2673

## Purpose

The Student Code of Conduct ("Code") is the district's response to the requirements of Chapter 37 of the Texas Education Code.

The Code provides methods and options for managing students in the classroom and on school grounds, disciplining students, and preventing and intervening in student discipline problems.

The law requires the district to define misconduct that may—or must—result in a range of specific disciplinary consequences including removal from a regular classroom or campus, out-of-school suspension, placement in a disciplinary alternative education program (DAEP), placement in a juvenile justice alternative education program (JJAEP), or expulsion from school.

This Student Code of Conduct has been adopted by theTrinidad ISD Board of Trustees and developed with the advice of the district-level committee. This Code provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline. It remains in effect during summer school and at all school-related events and activities outside the school year until an updated version adopted by the board becomes effective for the next school year.

In accordance with state law, the Code shall be posted at each school campus or shall be available for review at the office of the campus principal. Additionally, the Code shall be available at the office of the campus behavior coordinator and posted on the district's website. Parents shall be notified of any conduct violation that may result in a student being suspended, placed in a DAEP or JJAEP, expelled, or taken into custody by a law enforcement officer under Chapter 37 of the Education Code.

Because the Student Code of Conduct is adopted by the district's board of trustees, it has the force of policy; therefore, in case of conflict between the Code and the Student Handbook, the Code shall prevail.

**Please note:** The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973) is subject to the provisions of those laws.

## School District Authority and Jurisdiction

School rules and the authority of the district to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

1. During the regular school day and while the student is going to and from school or a school-sponsored or school-related activity on district transportation;
2. During lunch periods in which a student is allowed to leave campus;
3. While the student is in attendance at any school-related activity, regardless of time or location;
4. For any school-related misconduct, regardless of time or location;
5. When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
6. When a student engages in cyberbullying, as provided by Education Code 37.0832;
7. When criminal mischief is committed on or off school property or at a school-related event;
8. For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
9. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
10. When the student commits a felony, as provided by Education Code 37.006 or 37.0081; and
11. When the student is required to register as a sex offender.

### Campus Behavior Coordinator

As required by law, a person at each campus must be designated to serve as the campus behavior coordinator. The designated person may be the principal of the campus or any other campus administrator selected by the principal. The campus behavior coordinator is primarily responsible for maintaining student discipline. The district shall post on its website and in the Student Handbook, for each campus, the email address and telephone number of the person serving as campus behavior coordinator. Contact information may be found at www.trinidadisd.com or in the student handbook.

### Threat Assessment and Safe and Supportive School Team

The campus behavior coordinator or other appropriate administrator will work closely with the campus threat assessment safe and supportive school team to implement the district's threat assessment policy and procedures, as required by law, and shall take appropriate disciplinary action in accordance with the Code of Conduct.

### Searches

District officials may conduct searches of students, their belongings, and their vehicles in accordance with state and federal law and district policy. Searches of students shall be

conducted in a reasonable and nondiscriminatory manner. Refer to the district's policies at FNF(LEGAL) and FNF(LOCAL) for more information regarding investigations and searches.

The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable suspicion to believe it contains articles or materials prohibited by the district.

Desks, lockers, district-provided technology, and similar items are the property of the district and are provided for student use as a matter of convenience. District property is subject to search or inspection at any time without notice.

## Reporting Crimes

The principal or campus behavior coordinator and other school administrators as appropriate shall report crimes as required by law and shall call local law enforcement when an administrator suspects that a crime has been committed on campus.

## Security Personnel

To ensure sufficient security and protection of students, staff, and property, the board employs security personnel. In accordance with law, the board has coordinated with the campus behavior coordinator and other district employees to ensure appropriate law enforcement duties are assigned to security staff. The law enforcement duties of district peace officers are listed in policy CKE. The law enforcement duties of district security personnel are: on campus monitoring, extracurricular events, and any other events or activities deemed necessary by campus administrators.

## "Parent" Defined

Throughout the Code of Conduct and related discipline policies, the term "parent" includes a parent, legal guardian, or other person having lawful control of the child.

## Participating in Graduation Activities

The district has the right to limit a student's participation in graduation activities for violating the district's Code.

Participation might include a speaking role, as established by district policy and procedures.

Students eligible to give the opening and closing remarks at graduation shall be notified by the campus principal. Notwithstanding any other eligibility requirements, in order to be considered as an eligible student to give the opening or closing remarks, a student shall not have engaged in any misconduct in violation of the district's Code resulting in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

The valedictorian and salutatorian may also have speaking roles at graduation. No student shall be eligible to have such a speaking role if he or she engaged in any misconduct in violation of the district's Code resulting in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

## Unauthorized Persons

In accordance with Education Code 37.105, a school administrator, school resource officer (SRO), or district police officer shall have the authority to refuse entry or eject a person from district property if the person refuses to leave peaceably on request and:

12. The person poses a substantial risk of harm to any person; or
13. The person behaves in a manner that is inappropriate for a school setting, and the person persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with policies FNG(LOCAL) or GF(LOCAL), as appropriate. However, the timelines for the district's grievance procedures shall be adjusted as necessary to permit the person to address the board in person within 90 days, unless the complaint is resolved before a board hearing.

See **DAEP—Restrictions During Placement** on page 39, for information regarding a student assigned to DAEP at the time of graduation.

## Dress Code

The district's dress code is established to teach grooming and hygiene, prevent disruption, minimize safety hazards and teach respect for authority. Student dress reflects the quality of the school and affects students' conduct. Students shall be dressed and groomed in a manner that is clean and neat and that will not be a health or safety hazard to themselves or others. Any article of clothing, jewelry, body decoration or hair style extreme enough to create a distraction or disturb the normal routine of the school shall be deemed inappropriate. The district prohibits any clothing or grooming that, in the principal's judgment, may reasonably be expected to cause disruption of or interference with normal school operations. The following are examples of inappropriate dress at school or school-related activities. All standard measures will be taken while the student is standing at normal posture unless otherwise noted.

1. Hats or caps worn in academic buildings, including hoods from hoodies.
2. Bandannas worn anywhere.
3. NO house shoes or shoes designed for beach or bath wear.
4. Obscene language or symbols, provocative pictures, advertising of tobacco or narcotics or alcohol on clothing, jewelry or body parts.
5. Symbols on clothing or jewelry that would distract or cause undue attention.
6. Racially related symbols, emblems, pictures, words, or slogans.
7. Symbols, words or slogans cut into hair that are obscene, racially related, and provocative or otherwise deemed inappropriate by the campus principal.
8. Clothing with holes or tears must be covered or have under garment to cover exposed skin.
9. Clothing worn in a manner for which it was not intended; i.e., backwards, inside out, off the shoulder suspenders, etc.
10. Any accessory or clothing article deemed gang related or inappropriate such as leather dog collars, choker collars or those lacking jewelry clasps as determined by school administration.
11. Reasonably sized earrings may be worn in ears only. Nose rings, eyebrow rings, lip rings or earring worn on other visible parts of the body are prohibited (clear fillers are allowed).
12. Dark glasses (unless prescribed by a physician).
13. No pajamas are allowed to be worn (unless it is an approved dress up day).
14. No blankets/pillows are allowed.
15. Tank tops/spaghetti straps or low cut clothing (neck or underarm) are prohibited.
16. No clothing that exposes bare midriffs; i.e. crop tops.
17. No excessive or distractive makeup/hair color.
18. No see-through, provocative or excessively tight clothing; i.e. spandex tights, shorts or pants and excessively tight dresses and skirts.
19. Leggings, tights, joggers, etc., are permitted so long as a shirt or dress is worn that extends to fingertip length.

20. Dresses, skirts and all garments with splits must be no shorter than fingertip length.
21. Shorts must be hemmed or cuffed on garments that are designed for outerwear. Shorts are to be no shorter than fingertip length.
22. Cutoffs, short shorts, boxer shorts, bicycling shorts are not allowed.
23. Students must wear appropriate undergarments.
24. Pants/shorts/skirts and the like must be worn in a manner to not expose underwear or skin and to avoid sagging.
25. Excessively large clothing may not be worn.
26. Trinidad ISD discourages the wearing of expensive jewelry and other apparel and is not responsible for lost, damaged or stolen items.
27. Teachers/coaches/sponsors may define appropriate dress for school-sponsored trips and extracurricular activities.

Students who violate those standards may be removed or excluded from the activity for a period determined by the principal and may be subject to other disciplinary action. Final decisions on the appropriateness of school dress rests with the campus administrator. If the principal determines that a student's grooming violates the dress code, the students shall be given an opportunity to correct the problem. If not corrected, the student shall be assigned to in-school suspension for the remainder of the day or until the problem is resolved.

## Standards for Student Conduct

Each student is expected to:

- Exhibit Trojan Pride
- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner, always exercising self-discipline.
- Attend all classes, regularly and on time.
- Prepare for each class; take appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of students, teachers, and district staff and volunteers.
- Respect the property of others, including district property and facilities.
- Cooperate with and assist the school staff in maintaining safety, order, and discipline.
- Adhere to the requirements of the Student Code of Conduct.



## General Conduct Violations

The categories of conduct below are prohibited at school, in vehicles owned or operated by the district, and at all school-related activities, but the list does not include the most severe offenses. In the subsequent sections on **Out-of-School Suspension** on page 26, **DAEP Placement** on page 28, **Placement and/or Expulsion for Certain Offenses** on page 43**,** and **Expulsion** on page 46, certain offenses that require or permit specific consequences are listed. Any offense, however, may be severe enough to result in **Removal from the Regular Educational Setting** as detailed in that section on page 24.

### Disregard for Authority

Students shall not:

- Fail to comply with directives given by school personnel (insubordination).
- Leave school grounds or school-sponsored events without permission.
- Disobey rules for conduct in district vehicles.
- Refuse to accept discipline management techniques assigned by a teacher or principal.

### Mistreatment of Others

Students shall not:

- Use profanity or vulgar language or make obscene gestures.
- Fight or scuffle. (For assault, see **DAEP—Placement and/or Expulsion for Certain Offenses** on page 43.)
- Threaten a district student, employee, or volunteer, including off school property, if the conduct causes a substantial disruption to the educational environment.
- Engage in bullying, cyberbullying, harassment, or making hit lists. (See **glossary** for all four terms.)
- Release or threaten to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent.
- Engage in conduct that constitutes sexual or gender-based harassment or sexual abuse, whether by word, gesture, or any other conduct, directed toward another person, including a district student, employee, board member, or volunteer.
- Engage in conduct that constitutes dating violence. (See **glossary**.)
- Engage in inappropriate or indecent exposure of private body parts.
- Participate in hazing. (See **glossary**.)
- Cause an individual to act through the use of or threat of force (coercion).
- Commit extortion or blackmail (obtaining money or an object of value from an unwilling person).
- Engage in inappropriate verbal, physical, or sexual conduct directed toward another person, including a district student, employee, or volunteer.

- Record the voice or image of another without the prior consent of the individual being recorded or in any way that disrupts the educational environment or invades the privacy of others.

## Property Offenses

Students shall not:

- Damage or vandalize property owned by others. (For felony criminal mischief, see **DAEP—Placement and/or Expulsion for Certain Offenses** on page 43.)
- Deface or damage school property—including textbooks, technology and electronic resources, lockers, furniture, and other equipment—with graffiti or by other means.
- Steal from students, staff, or the school.
- Commit or assist in a robbery or theft, even if it does not constitute a felony according to the Penal Code. (For felony robbery, aggravated robbery, and theft, see **DAEP— Placement and/or Expulsion for Certain Offenses** on page 43.)

## Possession of Prohibited Items

Students shall not possess or use:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
- A “look-alike” weapon that is intended to be used as a weapon or could reasonably be perceived as a weapon;
- An air gun or BB gun;
- Ammunition;
- A hand instrument designed to cut or stab another by being thrown;
- Knuckles;
- *A location-restricted knife;
- *A club;
- *A firearm, silencer or suppressor;
- A stun gun;
- A pocketknife or any other small knife;
- Mace or pepper spray;
- Pornographic material;
- Tobacco products; cigarettes; e-cigarettes; and any component, part, or accessory for an e-cigarette device;
- Matches or a lighter;
- A laser pointer for other than an approved use; or
- Any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists.

*For weapons and firearms, see **DAEP—Placement and/or Expulsion for Certain Offenses** on page 43. In many circumstances, possession of these items is punishable by mandatory expulsion under federal or state law.

## Possession of Telecommunications or Other Electronic Devices

Students shall not:

- Use a personal communication device, including a cell phone, or other electronic device on school property during the school day and shall store the device in accordance with the method of storage established by the district.

## Illegal, Prescription, and Over-the-Counter Drugs

Students shall not:

- Possess, use, give, or sell alcohol or an illegal drug. (Also see **DAEP Placement** on page 28 and **Expulsion** on page 46 for mandatory and permissive consequences under state law.)
- Possess or sell seeds or pieces of marijuana in less than a usable amount.
- Possess, use, give, or sell paraphernalia related to any prohibited substance. (See **glossary** for "paraphernalia.")
- Possess, use, abuse, or sell look-alike drugs or attempt to pass items off as drugs or contraband.
- Abuse the student's own prescription drug, give a prescription drug to another student, or possess or be under the influence of another person's prescription drug on school property or at a school-related event. (See **glossary** for "abuse.")
- Abuse over-the-counter drugs. (See **glossary** for "abuse.")
- Be under the influence of prescription or over-the-counter drugs that cause impairment of the physical or mental faculties. (See **glossary** for "under the influence.")
- Have or take prescription drugs or over-the-counter drugs at school other than as provided by district policy.

## Misuse of Technology Resources and the Internet

Students shall not:

- Violate policies, rules, or agreements signed by the student or the student's parent regarding the use of technology resources.
- Use school issued technology for personal communication or use.
- Attempt to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Attempt to alter, destroy, or disable district technology resources including, but not limited to, computers and related equipment, district data, the data of others, or other networks connected to the district's system, including off school property if the conduct causes a substantial disruption to the educational environment.

- Use the internet or other electronic communications to threaten or harass district students, employees, board members, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Send, post, deliver, or possess electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal, including cyberbullying and "sexting," either on or off school property, if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Use the internet or other electronic communication to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.

## Safety Transgressions

Students shall not:

- Possess published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety.
- Engage in verbal (oral or written) exchanges that threaten the safety of another student, a school employee, or school property.
- Make false accusations or perpetrate hoaxes regarding school safety.
- Engage in any conduct that school officials might reasonably believe will substantially disrupt the school program or incite violence.
- Throw objects that can cause bodily injury or property damage.
- Discharge a fire extinguisher without valid cause.

## Miscellaneous Offenses

Students shall not:

- Violate dress and grooming standards as communicated in the Student Handbook.
- Cheat or copy the work of another or assist in the cheating or copying of work; this includes using AI for academic submissions.
- Gamble.
- Falsify records, passes, or other school-related documents.
- Engage in actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Repeatedly violate other communicated campus or classroom standards of conduct.

The district may impose campus or classroom rules in addition to those found in the Code. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code.

## Discipline Management Techniques

Discipline shall be designed to improve conduct and to encourage students to adhere to their responsibilities as members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including restorative practices. Discipline shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

### Students with Disabilities

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, the district shall comply with federal law. For more information regarding discipline of students with disabilities, see policy FOF(LEGAL).

In accordance with the Education Code, a student who receives special education services may not be disciplined for conduct meeting the definition of bullying, cyberbullying, harassment, or making hit lists (see **glossary**) until an ARD committee meeting has been held to review the conduct.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district shall take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

### Techniques

The following discipline management techniques may be used alone, in combination, or as part of progressive interventions for behavior prohibited by the Student Code of Conduct or by campus or classroom rules:

- Verbal correction, oral or written.
- Cooling-off time or a brief "time-out" period, in accordance with law.
- Seating changes within the classroom or vehicles owned or operated by the district.
- Temporary confiscation of items that disrupt the educational process.
- Rewards or demerits.
- Behavioral contracts.
- Counseling by teachers, school counselors, or administrative personnel.
- Parent-teacher conferences.
- Behavior coaching.
- Anger management classes.
- Mediation (victim-offender).
- Classroom circles.
- Family group conferencing.
- Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.

- Detention, including outside regular school hours.
- Sending the student to the office or other assigned area, or to in-school suspension.
- Assignment of school duties, such as cleaning or picking up litter.
- Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.
- Penalties identified in individual student organizations' extracurricular standards of behavior.
- Restriction or revocation of district transportation privileges.
- School-assessed and school-administered probation.
- Corporal punishment, unless the student's parent or guardian has provided a signed statement prohibiting its use.
- Out-of-school suspension, as specified in **Out-of-School Suspension** on page 26.
- Placement in a DAEP, as specified in **DAEP** on page 28.
- Placement and/or expulsion in an alternative educational setting, as specified in **Placement and/or Expulsion for Certain Offenses** on page 43.
- Expulsion, as specified in **Expulsion** on page 46.
- Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.
- Other strategies and consequences as determined by school officials.

## Prohibited Aversive Techniques

Aversive techniques are prohibited for use with students and are defined as techniques or interventions intended to reduce the reoccurrence of a behavior by intentionally inflicting significant physical or emotional discomfort or pain. Aversive techniques include:

- Using techniques designed or likely to cause physical pain, other than corporal punishment as permitted by district policy. [See policy FO(LOCAL).]
- Using techniques designed or likely to cause physical pain by electric shock or any procedure involving pressure points or joint locks.
- Directed release of noxious, toxic, or unpleasant spray, mist, or substance near a student's face.
- Denying adequate sleep, air, food, water, shelter, bedding, physical comfort, supervision, or access to a restroom facility.
- Ridiculing or demeaning a student in a manner that adversely affects or endangers the learning or mental health of the student or constitutes verbal abuse.
- Employing a device, material, or object that immobilizes all four of a student's extremities, including prone or supine floor restraint.
- Impairing the student's breathing, including applying pressure to the student's torso or neck or placing something in, on, or over the student's mouth or nose or covering the student's face.
- Restricting the student's circulation.

- Securing the student to a stationary object while the student is standing or sitting.
- Inhibiting, reducing, or hindering the student's ability to communicate.
- Using chemical restraints.
- Using time-out in a manner that prevents the student from being able to be involved in and progress appropriately in the required curriculum or any applicable individualized education program (IEP) goals, including isolating the student by the use of physical barriers.
- Depriving the student of one or more of the student's senses, unless the technique does not cause the student discomfort or complies with the student's IEP or behavior intervention plan (BIP).

## Notification

The campus behavior coordinator shall promptly notify a student's parent by phone or in person of any violation that may result in in-school or out-of-school suspension, placement in a DAEP, placement in a JJAEP, or expulsion. The campus behavior coordinator shall also notify a student's parent if the student is taken into custody by a law enforcement officer under the disciplinary provisions of the Education Code. A good faith effort shall be made on the day the action was taken to provide to the student for delivery to the student's parent written notification of the disciplinary action. If the parent has not been reached by telephone or in person by 5:00 p.m. of the first business day after the day the disciplinary action was taken, the campus behavior coordinator shall send written notification by U.S. Mail. If the campus behavior coordinator is not able to provide notice to the parent, the principal or designee shall provide the notice.

Before the principal or appropriate administrator assigns a student under age 18 to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

## Parental Involvement

The district has not adopted a policy for parental involvement in school disciplinary placements under Education Code 37.0014.

## Appeals

Questions from parents regarding disciplinary measures should be addressed to the teacher, campus administration, or campus behavior coordinator, as appropriate. Appeals or complaints regarding the use of specific discipline management techniques should be addressed in accordance with policy FNG(LOCAL). A copy of the policy may be obtained from the principal's office, the campus behavior coordinator's office, or the central administration office www.trinidadisd.com.

The district shall not delay a disciplinary consequence while a student or parent pursues a grievance.

## Removal from the School Bus

A bus driver may refer a student to the principal's office or the campus behavior coordinator's office to maintain effective discipline on the bus. The principal or campus behavior coordinator must employ additional discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding privileges.

Since the district's primary responsibility in transporting students in district vehicles is to do so as safely as possible, the operator of the vehicle must focus on driving and not have his or her attention distracted by student misbehavior. Therefore, when appropriate disciplinary management techniques fail to improve student behavior or when specific misconduct warrants immediate removal, the principal or the campus behavior coordinator may restrict or revoke a student's transportation privileges, in accordance with law.

## Removal from the Regular Educational Setting

In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

### Routine Referral

A routine referral occurs when a teacher sends a student to the campus behavior coordinator's office as a discipline management technique. The campus behavior coordinator shall employ alternative discipline management techniques, including progressive interventions. A teacher or administrator may remove a student from class for a behavior that violates this Code to maintain effective discipline in the classroom.

### Formal Removal

A teacher may also initiate a formal removal from class if:

1. The student's behavior has been documented by the teacher as repeatedly interfering with the teacher's ability to teach his or her class or with the student's classmates' ability to learn; or
2. The behavior is so unruly, disruptive, or abusive that the teacher cannot teach, and the students in the classroom cannot learn.

Within three school days of the formal removal, the campus behavior coordinator or appropriate administrator shall schedule a conference with the student's parent, the student, the teacher who removed the student from class, and any other appropriate administrator.

At the conference, the campus behavior coordinator or appropriate administrator shall inform the student of the alleged misconduct and the proposed consequences. The student shall have an opportunity to respond to the allegations.

When a student is removed from the regular classroom by a teacher and a conference is pending, the campus behavior coordinator or other administrator may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- DAEP.

A teacher or administrator must remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

### Returning a Student to the Classroom

A student who has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, or aggravated sexual assault may not be returned to the teacher's class without the teacher's written consent.

A student who has been formally removed by a teacher for any other conduct may not be returned to the teacher's class without the teacher's written consent unless the placement

review committee determines that the teacher's class is the best or only alternative, and not later than the third class day after the day the student was removed from class, a conference in which the teacher was provided an opportunity to participate has been held. The student may not be returned to the teacher's class unless the teacher provides written consent for the student's return or a return to class plan has been prepared for that student.

## Out-of-School Suspension

### Misconduct

Students may be suspended for any behavior listed in the Code as a general conduct violation, DAEP offense, or expellable offense.

The district shall not use out-of-school suspension for students in grade 2 or below unless the conduct meets the requirements established in law.

A student in grade 2 or below or a student who is homeless shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in Penal Code Section 46.02 or 46.05;
- Conduct that contains the elements of assault, sexual assault, aggravated assault, or aggravated sexual assault, as provided by the Penal Code; or
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drug as defined by federal or state law.

The district shall use a positive behavior program as a disciplinary alternative for students below grade 3 who commit general conduct violations instead of suspension or placement in a DAEP. The program shall meet the requirements of law.

### Process

State law allows a student to be suspended for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

Before being suspended a student shall have an informal conference with the campus behavior coordinator or appropriate administrator, who shall advise the student of the alleged misconduct. The student shall have the opportunity to respond to the allegation before the administrator makes a decision.

The campus behavior coordinator shall determine the number of days of a student's suspension, not to exceed three school days.

In deciding whether to order out-of-school suspension, the campus behavior coordinator shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or

6. A student's status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and cocurricular activities.

## Coursework During Suspension

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.

A student removed from the regular classroom to in-school suspension or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

## Disciplinary Alternative Education Program (DAEP) Placement

The DAEP shall be provided in a setting other than the student's regular classroom. An elementary school student may not be placed in a DAEP with a student who is not an elementary school student.

For purposes of DAEP, elementary classification shall be kindergarten–grade 5 and secondary classification shall be grades 6–12.

A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in a DAEP in addition to the expulsion.

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

### Discretionary Placement: Misconduct That May Result in DAEP Placement

A student may be placed in a DAEP for the following conduct violations:

#### *Misconduct Identified in State Law*

In accordance with state law, a student **may** be placed in a DAEP for any one of the following offenses:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Involvement in a public school fraternity, sorority, or secret society, including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, secret society, or gang. (See **glossary**.)
- Involvement in criminal street gang activity. (See **glossary**.)
- Any criminal mischief, including a felony.
- Assault (no bodily injury) with threat of imminent bodily injury.
- Assault by offensive or provocative physical contact.

In accordance with state law, a student **may** be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief (see **glossary**) that the student has engaged in conduct punishable as a felony, other than aggravated robbery or those listed as offenses in Title 5 (see **glossary**) of the Penal Code, that occurs off school property and not at a

school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

The campus behavior coordinator **may**, but is not required to, place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

## Mandatory Placement: Misconduct That Requires DAEP Placement

A student **must** be placed in a DAEP if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See glossary.)
- Commits the following offenses on school property or within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
  - Engages in conduct punishable as a felony.
  - Commits an assault (see **glossary**) under Penal Code 22.01(a)(1).
  - Sells, gives, or delivers to another person, or possesses, uses, or is under the influence of marijuana, a controlled substance, or a dangerous drug in an amount not constituting a felony offense. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision. (School-related felony drug offenses are addressed in Expulsion on page 46.) (See glossary for "under the influence.")
  - Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol, if the conduct is not punishable as a felony offense. (School-related felony alcohol offenses are addressed in Expulsion on page 46.)
  - Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
  - Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure. (See **glossary**.)
  - Engages in conduct that contains the elements of an offense of harassment against an employee under Penal Code 42.07(a)(1), (2), (3), or (7).
- Engages in expellable conduct and is between six and nine years of age.
- Commits a federal firearms violation and is younger than six years of age.
- Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property. (Committing retaliation in combination with another expellable offense is addressed in **Expulsion** on page 46.)
- Engages in conduct punishable as aggravated robbery or a felony listed under Title 5 (see **glossary**) of the Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:

7. The student receives deferred prosecution (see glossary),
8. A court or jury finds that the student has engaged in delinquent conduct (see glossary), or
9. The superintendent or designee has a reasonable belief (see glossary) that the student engaged in the conduct.

## Sexual Assault and Campus Assignments

If a student has been convicted of continuous sexual abuse of a young child or children or convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus, and if the victim's parent or another person with the authority to act on behalf of the victim requests that the board transfer the offending student to another campus, the offending student shall be transferred to another campus in the district. If there is no other campus in the district serving the grade level of the offending student, the offending student shall be transferred to a DAEP.

## Process

Removals to a DAEP shall be made by the campus behavior coordinator.

### *Conference*

When a student is removed from class for a DAEP offense, the campus behavior coordinator or appropriate administrator shall schedule a conference within three school days with the student's parent, the student, and the teacher, in the case of a teacher removal.

At the conference, the campus behavior coordinator or appropriate administrator shall inform the student, orally or in writing, of the reasons for the removal and shall give the student an explanation of the basis for the removal and an opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

### *Consideration of Mitigating Factors*

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

10. Self-defense (see **glossary**),
11. Intent or lack of intent at the time the student engaged in the conduct,
12. The student's disciplinary history,
13. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct, or
14. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
15. A student's status as homeless.

***Placement Order***

After the conference, if the student is placed in the DAEP, the campus behavior coordinator shall write a placement order. A copy of the DAEP placement order shall be sent to the student and the student's parent.

Not later than the second business day after the conference, the board's designee shall deliver to the juvenile court a copy of the placement order and all information required by Section 52.04 of the Family Code.

If the student is placed in the DAEP and the length of placement is inconsistent with the guidelines included in this Code, the placement order shall give notice of the inconsistency.

***Coursework Notice***

The parent or guardian of a student placed in DAEP shall be given written notice of the student's opportunity to complete a foundation curriculum course in which the student was enrolled at the time of removal and which is required for graduation, at no cost to the student. The notice shall include information regarding all methods available for completing the coursework.

## Length of Placement

The campus behavior coordinator shall determine the duration of a student's placement in a DAEP.

The duration of a student's placement shall be determined case by case based on the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

The maximum period of DAEP placement shall be one calendar year, except as provided below.

Unless otherwise specified in the placement order, days absent from a DAEP shall not count toward fulfilling the total number of days required in a student's DAEP placement order.

The district shall administer the required pre- and post-assessments for students assigned to DAEP for a period of 90 days or longer in accordance with established district administrative procedures for administering other diagnostic or benchmark assessments.

***Exceeds One Year***

Placement in a DAEP may exceed one year when a review by the district determines that the student is a threat to the safety of other students or to district employees.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student so that the students are not assigned to the same campus.

***Exceeds School Year***

Students who commit offenses requiring placement in a DAEP at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the campus behavior coordinator or the board's designee must determine that:

16. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others, or
17. The student has engaged in serious or persistent misbehavior (see **glossary**) that violates the district's Code.

***Exceeds 60 Days***

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent shall be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

## Appeals

Questions from parents regarding disciplinary measures should be addressed to the campus administration.

Student or parent appeals regarding a student's placement in a DAEP should be addressed in accordance with policy FNG(LOCAL). A copy of this policy may be obtained from the principal's office, the campus behavior coordinator's office, the central administration office, www.trinidadisd.com.

Appeals shall begin with the appropriate level of the complaint process; i.e. Level One there are no appeals. Level Two with the campus principal and/or behavior coordinator, and Level Three with the superintendent.

The district shall not delay disciplinary consequences pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the board.

## Restrictions During Placement

State law prohibits a student placed in a DAEP for reasons specified in state law from attending or participating in school-sponsored or school-related extracurricular activities.

A student placed in a DAEP shall not be provided transportation unless he or she is a student with a disability who has transportation designated as a related service in the student's IEP.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the placement in the program shall continue through graduation, and the student shall not be allowed to participate in the graduation ceremony and related graduation activities.

## Placement Review

A student placed in a DAEP shall be provided a review of his or her status, including academic status, by the campus behavior coordinator or the board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

## Additional Misconduct

If during the term of placement in a DAEP the student engages in additional misconduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the campus behavior coordinator may enter an additional disciplinary order as a result of those proceedings.

## Notice of Criminal Proceedings

When a student is placed in a DAEP for certain offenses, the office of the prosecuting attorney shall notify the district if:

18. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication (see **glossary**), or deferred prosecution will be initiated; or
19. The court or jury found a student not guilty, or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee shall review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board shall, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board shall make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parent may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

## Withdrawal During Process

When a student violates the district's Code in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the campus behavior coordinator may complete the proceedings and issue a placement order. If the student then re-enrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another district. If the campus behavior coordinator or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

## Newly Enrolled Students

The district shall continue the DAEP placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district.

When a student enrolls in the district with a DAEP placement from a district in another state, the district has the right to place the student in DAEP to the same extent as any other newly enrolled student if the behavior committed is a reason for DAEP placement in the receiving district.

State law requires the district to reduce a placement imposed by a district in another state that exceeds one year so that the total placement does not exceed one year. After a review, however, the placement may be extended beyond a year if the district determines that the student is a threat to the safety of other students or employees, or if the extended placement is in the best interest of the student.

## Emergency Placement Procedure

When an emergency placement is necessary because the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with classroom or school operations, the student shall be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student shall be given the appropriate conference required for assignment to a DAEP.

## Transition Services

In accordance with law and district procedures, campus staff shall provide transition services to a student returning to the regular classroom from an alternative education program, including a DAEP. See policy FOCA(LEGAL) for more information.

## Placement and/or Expulsion for Certain Offenses

This section includes two categories of offenses for which the Education Code provides unique procedures and specific consequences.

### Registered Sex Offenders

Upon receiving notification in accordance with state law that a student is currently required to register as a sex offender, the district must remove the student from the regular classroom and determine appropriate placement unless the court orders JJAEP placement.

If the student is under any form of court supervision, including probation, community supervision, or parole, the placement shall be in either DAEP or JJAEP for at least one semester.

If the student is not under any form of court supervision, the placement may be in DAEP or JJAEP for one semester or the placement may be in a regular classroom. The placement may not be in the regular classroom if the board or its designee determines that the student's presence:

20. Threatens the safety of other students or teachers,
21. Will be detrimental to the educational process, or
22. Is not in the best interests of the district's students.

#### *Review Committee*

At the end of the first semester of a student's placement in an alternative educational setting and before the beginning of each school year for which the student remains in an alternative placement, the district shall convene a committee, in accordance with state law, to review the student's placement. The committee shall recommend whether the student should return to the regular classroom or remain in the placement. Absent a special finding, the board or its designee must follow the committee's recommendation.

The placement review of a student with a disability who receives special education services must be made by the ARD committee.

#### *Newly Enrolled Student*

If a student enrolls in the district during a mandatory placement as a registered sex offender, the district may count any time already spent by the student in a placement or may require an additional semester in an alternative placement without conducting a review of the placement.

#### *Appeal*

A student or the student's parent may appeal the placement by requesting a conference between the board or its designee, the student, and the student's parent. The conference is limited to the factual question of whether the student is required to register as a sex offender. Any decision of the board or its designee under this section is final and may not be appealed.

### Certain Felonies

Regardless of whether placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with Education Code 37.0081, a student may be expelled and placed in either DAEP or JJAEP if the board or campus behavior

coordinator makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title 5 (see **glossary**) of the Penal Code. The student must:

- Have received deferred prosecution for conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been charged with engaging in conduct defined as aggravated robbery or a Title 5 felony offense;
- Have been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense; or
- Have received probation or deferred adjudication or have been arrested for, charged with, or convicted of aggravated robbery or a Title 5 felony offense.

The district may expel the student and order placement under these circumstances regardless of:

23. The date on which the student's conduct occurred,
24. The location at which the conduct occurred,
25. Whether the conduct occurred while the student was enrolled in the district, or
26. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

***Hearing and Required Findings***

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

27. Threatens the safety of other students or teachers,
28. Will be detrimental to the educational process, or
29. Is not in the best interest of the district's students.

Any decision of the board or the board's designee under this section is final and may not be appealed.

***Length of Placement***

The student is subject to the placement until:

30. The student graduates from high school,
31. The charges are dismissed or reduced to a misdemeanor offense, or
32. The student completes the term of the placement or is assigned to another program.

***Placement Review***

A student placed in a DAEP or JJAEP under these circumstances is entitled to a review of his or her status, including academic status, by the campus behavior coordinator or board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress

toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall have the opportunity to present arguments for the student's return to the regular classroom or campus.

***Newly Enrolled Students***

A student who enrolls in the district before completing a placement under this section from another school district must complete the term of the placement.

## Expulsion

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the campus behavior coordinator shall take into consideration:

33. Self-defense (see **glossary**),
34. Intent or lack of intent at the time the student engaged in the conduct,
35. The student's disciplinary history,
36. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
37. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
38. A student's status as homeless.

### Discretionary Expulsion: Misconduct That May Result in Expulsion

Some of the following types of misconduct may result in mandatory placement in a DAEP, whether or not a student is expelled. (See **DAEP Placement** on page 28)

***Any Location***

A student **may** be expelled for:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Conduct that contains the elements of assault under Penal Code 22.01(a)(1) in retaliation against a school employee or volunteer.
- Criminal mischief, if punishable as a felony.
- Engaging in conduct that contains the elements of one of the following offenses against another student:
  - Aggravated assault.
  - Sexual assault.
  - Aggravated sexual assault.
  - Murder.
  - Capital murder.
  - Criminal attempt to commit murder or capital murder.
  - Aggravated robbery.
- Breach of computer security. (See **glossary**)

Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.

### *At School, Within 300 Feet, or at a School Event*

A student **may** be expelled for committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, or a dangerous drug, if the conduct is not punishable as a felony. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision. (See glossary for "under the influence.")
- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of alcohol; or committing a serious act or offense while under the influence of alcohol, if the conduct is not punishable as a felony.
- Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.
- Engaging in conduct that contains the elements of assault under Section 22.01(a)(1) against an employee or a volunteer.
- Engaging in deadly conduct. (See **glossary**.)

### *Within 300 Feet of School*

A student **may** be expelled for engaging in the following conduct while within 300 feet of school property, as measured from any point on the school's real property boundary line:

- Aggravated assault, sexual assault, or aggravated sexual assault.
- Arson. (See **glossary**.)
- Murder, capital murder, or criminal attempt to commit murder or capital murder.
- Indecency with a child, aggravated kidnapping, manslaughter, criminally negligent homicide, or aggravated robbery.
- Continuous sexual abuse of a young child or children.
- Felony drug- or alcohol-related offense.
- Unlawfully carrying on or about the student's person a handgun or a location-restricted knife, as these terms are defined by state law. (See **glossary**.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined by state law. (See **glossary**.)
- Possession of a firearm, as defined by federal law. (See **glossary**.)

### *Property of Another District*

A student **may** be expelled for committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

***While in DAEP***

A student may be expelled for engaging in documented serious misbehavior that violates the district's Code, despite documented behavioral interventions while placed in a DAEP. For purposes of discretionary expulsion from a DAEP, serious misbehavior means:

39. Deliberate violent behavior that poses a direct threat to the health or safety of others;
40. Extortion, meaning the gaining of money or other property by force or threat;
41. Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
42. Conduct that constitutes the offense of:
    a) Public lewdness under Penal Code 21.07;
    b) Indecent exposure under Penal Code 21.08;
    c) Criminal mischief under Penal Code 28.03;
    d) Hazing under Education Code 37.152; or
    e) Harassment under Penal Code 42.07(a)(1) of a student or district employee.

## Mandatory Expulsion: Misconduct That Requires Expulsion

A student **must** be expelled under federal or state law for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

***Under Federal Law***

- Bringing to school or possessing at school, including any setting that is under the district's control or supervision for the purpose of a school activity, a firearm, as defined by federal law. (See **glossary**.)

**Note:** Mandatory expulsion under the federal Gun Free Schools Act does not apply to a firearm that is lawfully stored inside a locked vehicle, or to firearms used in activities approved and authorized by the district when the district has adopted appropriate safeguards to ensure student safety.

***Under the Penal Code***

- Unlawfully carrying on or about the student's person the following, in the manner prohibited by Penal Code 46.02:
  - A handgun, defined by state law as any firearm designed, made, or adapted to be used with one hand. (See **glossary**.)
    **Note**: A student may not be expelled solely on the basis of the student's use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus, while participating in or preparing for a school-sponsored, shooting sports competition or a shooting sports educational activity that is sponsored or supported by the Parks and Wildlife Department, or a shooting sports sanctioning organization working with the department. [See policy FNCG(LEGAL).]
  - A location-restricted knife, as defined by state law. (See **glossary**.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined in state law. (See **glossary**.)

- Behaving in a manner that contains elements of the following offenses under the Penal Code:
  - Aggravated assault, sexual assault, or aggravated sexual assault.
  - Arson. (See **glossary**.)
  - Murder, capital murder, or criminal attempt to commit murder or capital murder.
  - Indecency with a child.
  - Aggravated kidnapping.
  - Aggravated robbery.
  - Manslaughter.
  - Criminally negligent homicide.
  - Continuous sexual abuse of a young child or children.
  - Behavior punishable as a felony that involves selling, giving, or delivering to another person, or possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug, or alcohol; or committing a serious act or offense while under the influence of alcohol.
- Engaging in retaliation against a school employee or volunteer combined with one of the above-listed mandatory expulsion offenses.

## Under Age Ten

When a student under the age of ten engages in behavior that is expellable behavior, the student shall not be expelled, but shall be placed in a DAEP. A student under age six shall not be placed in a DAEP unless the student commits a federal firearm offense.

## Process

If a student is believed to have committed an expellable offense, the campus behavior coordinator or other appropriate administrator shall schedule a hearing within a reasonable time. The student's parent shall be invited in writing to attend the hearing.

Until a hearing can be held, the campus behavior coordinator or other administrator may place the student in:

- Another appropriate classroom.
- In-school suspension.
- Out-of-school suspension.
- DAEP.

### *Hearing*

A student facing expulsion shall be given a hearing with appropriate due process. The student is entitled to:

- Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,
- An opportunity to testify and to present evidence and witnesses in the student's defense, and

- An opportunity to question the witnesses called by the district at the hearing.

After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends.

The board of trustees delegates to the superintendent authority to conduct hearings and expel students.

## Board Review of Expulsion

After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the superintendent within seven days after receipt of the written decision. The superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board shall review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board shall consider and base its decision on evidence reflected in the record and any statements made by the parties at the review. The board shall make and communicate its decision orally at the conclusion of the presentation. Consequences shall not be deferred pending the outcome of the hearing.

***Expulsion Order***

Before ordering the expulsion, the board or campus behavior coordinator shall take into consideration:

1. Self-defense (see **glossary**),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

If the student is expelled, the board or its designee shall deliver to the student and the student's parent a copy of the order expelling the student.

Not later than the second business day after the hearing, the campus behavior coordinator shall deliver to the juvenile court a copy of the expulsion order and the information required by Section 52.04 of the Family Code.

If the length of the expulsion is inconsistent with the guidelines included in the Student Code of Conduct, the expulsion order shall give notice of the inconsistency.

## Length of Expulsion

The length of an expulsion shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

The duration of a student's expulsion shall be determined on a case-by-case basis. The maximum period of expulsion is one calendar year, except as provided below.

An expulsion may not exceed one year unless, after review, the district determines that:

The student is a threat to the safety of other students or to district employees, or

Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the superintendent may modify the length of the expulsion on a case-by-case basis.

Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

## Withdrawal During Process

When a student has violated the district's Code in a way that requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student.

If the student then re-enrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district.

If the campus behavior coordinator or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

## Additional Misconduct

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the campus behavior coordinator or the board may issue an additional disciplinary order as a result of those proceedings.

## Restrictions During Expulsion

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

No district academic credit shall be earned for work missed during the period of expulsion unless the student is enrolled in a JJAEP or another district-approved program.

## Newly Enrolled Students

The district shall continue the expulsion of any newly enrolled student expelled from another district or an open-enrollment charter school until the period of the expulsion is completed.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

- The out-of-state district provides the district with a copy of the expulsion order, and
- The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district shall reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

- The student is a threat to the safety of other students or district employees, or
- Extended placement is in the best interest of the student.

## Emergency Expulsion Procedures

When an emergency expulsion is necessary to protect persons or property from imminent harm, the student shall be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student shall be given appropriate due process required for a student facing expulsion.

## DAEP Placement of Expelled Students

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than ten years of age.

## Transition Services

In accordance with law and district procedures, campus staff shall provide transition services for a student returning to the regular classroom from placement in an alternative education program, including a DAEP or JJAEP. See policies FOCA(LEGAL) and FODA(LEGAL) for more information.

## Glossary

**Abuse** is improper or excessive use.

**Aggravated robbery** is defined in part by Penal Code 29.03(a) as when a person commits robbery and:

59. Causes serious bodily injury to another;
60. Uses or exhibits a deadly weapon; or
61. Causes bodily injury to another person or threatens or places another person in fear of imminent bodily injury or death, if the other person is:
    f) 65 years of age or older, or
    g) A disabled person.

**Armor-piercing ammunition** is defined by Penal Code 46.01 as handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

**Arson** is defined in part by Penal Code 28.02 as:

1. A crime that involves starting a fire or causing an explosion with intent to destroy or damage:
    h) Any vegetation, fence, or structure on open-space land; or
    i) Any building, habitation, or vehicle:
        1) Knowing that it is within the limits of an incorporated city or town,
        2) Knowing that it is insured against damage or destruction,
        3) Knowing that it is subject to a mortgage or other security interest,
        4) Knowing that it is located on property belonging to another,
        5) Knowing that it has located within it property belonging to another, or
        6) When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.
2. A crime that involves recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance and the fire or explosion damages any building, habitation, or vehicle; or
3. A crime that involves intentionally starting a fire or causing an explosion and in so doing:
    j) Recklessly damages or destroys a building belonging to another, or
    k) Recklessly causes another person to suffer bodily injury or death.

**Assault** is defined in part by Penal Code §22.01(a)(1) as intentionally, knowingly, or recklessly causing bodily injury to another; §22.01(a)(2) as intentionally or knowingly threatening another with imminent bodily injury; and §22.01(a)(3) as intentionally or knowingly causing physical contact with another that can reasonably be regarded as offensive or provocative.

**Breach of computer security** includes knowingly accessing a computer, computer network, or computer system without the effective consent of the owner as defined in Penal Code 33.02, if the conduct involves accessing a computer, computer network, or computer system owned by

or operated on behalf of a school district; and the student knowingly alters, damages, or deletes school district property or information; or commits a breach of any other computer, computer network, or computer system.

**Bullying** is defined in Section 37.0832 of the Education Code as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

Bullying includes cyberbullying. (See below) This state law on bullying prevention applies to:

5. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
6. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
7. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

**Chemical dispensing device** is defined by Penal Code 46.01 as a device designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

**Club** is defined by Penal Code 46.01 as an instrument specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death. A blackjack, nightstick, mace, and tomahawk are in the same category.

**Controlled substance** means a substance, including a drug, an adulterant, and a dilutant, listed in Schedules I through V or Penalty Group 1, 1-A, 2, 2-A, 3, or 4 of the Texas Controlled Substances Act. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by Agriculture Code 121.001, or the tetrahydrocannabinols (THC) in hemp.

**Criminal street gang** is defined by Penal Code 71.01 as three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activities.

**Cyberbullying** is defined by Section 37.0832 of the Education Code as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an internet website, or any other internet-based communication tool.

**Dangerous drug** is defined by Health and Safety Code 483.001 as a device or a drug that is unsafe for self-medication and that is not included in Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act. The term includes a device or drug that federal law prohibits dispensing without prescription or restricts to use by or on the order of a licensed veterinarian.

**Dating violence** occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by Section 71.0021 of the Family Code.

**Deadly conduct** under Penal Code 22.05 occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

**Deferred adjudication** is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

**Deferred prosecution** may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

**Delinquent conduct** is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

**Discretionary** means that something is left to or regulated by a local decision maker.

**E-cigarette** means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

**Explosive weapon** is defined by Penal Code 46.01 as any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

**False alarm or report** under Penal Code 42.06 occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

8. Cause action by an official or volunteer agency organized to deal with emergencies;
9. Place a person in fear of imminent serious bodily injury; or
10. Prevent or interrupt the occupation of a building, room, or place of assembly.

**Firearm** is defined by federal law (18 U.S.C. 921(a)) as:

11. Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive;
12. The frame or receiver of any such weapon;
13. Any firearm muffler or firearm weapon; or
14. Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade. Such term does not include an antique firearm.

**Firearm silencer** is defined by Penal Code 46.01 as any device designed, made, or adapted to muffle the report of a firearm.

**Graffiti** includes markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

**Handgun** is defined by Penal Code 46.01 as any firearm that is designed, made, or adapted to be fired with one hand.

**Harassment** includes:

15. Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL);
16. Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety, as defined in Section 37.001(b)(2) of the Education Code; or
17. Conduct that is punishable as a crime under Penal Code 42.07, including the following types of conduct if carried out with the intent to harass, annoy, alarm, abuse, torment, or embarrass another:
    l) Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law;
    m) Threatening, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property;
    n) Conveying, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury; and
    o) Sending repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another.

**Hazing** is defined by Section 37.151 of the Education Code as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization if the act meets the elements in Education Code 37.151, including:

18. Any type of physical brutality;
19. An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
20. An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; and
21. Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated.

**Hit list** is defined in Section 37.001(b)(3) of the Education Code as a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

**Improvised explosive device** is defined by Penal Code 46.01 as a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components.

**Indecent exposure** is defined by Penal Code 21.08 as an offense that occurs when a person exposes the person's anus or any part of the person's genitals with intent to arouse or gratify the sexual desire of any person, and is reckless about whether another is present who will be offended or alarmed by the act.

**Intimate visual material** is defined by Civil Practices and Remedies Code 98B.001 and Penal Code 21.16 as visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film, photograph, video tape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

**Location-restricted knife** is defined by Penal Code 46.01 as a knife with a blade over five and one-half inches.

**Knuckles** means any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

**Look-alike weapon** means an item that resembles a weapon but is not intended to be used to cause serious bodily injury.

**Machine gun** as defined by Penal Code 46.01 is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.

**Mandatory** means that something is obligatory or required because of an authority.

**Paraphernalia** are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.

**Possession** means to have an item on one's person or in one's personal property, including, but not limited to, clothing, purse, or backpack; a private vehicle used for transportation to or from school or school-related activities, including, but not limited, to an automobile, truck, motorcycle, or bicycle; telecommunications or electronic devices; or any school property used by the student, including, but not limited to, a locker or desk.

**Prohibited weapon** under Penal Code 46.05(a) means:

22. The following items unless registered with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives or otherwise not subject to that registration requirement or unless the item is classified as a curio or relic by the U.S. Department of Justice:
    p) An explosive weapon;
    q) A machine gun;
    r) A short-barrel firearm;
23. Armor-piercing ammunition;
24. A chemical dispensing device;
25. A zip gun;
26. A tire deflation device;
27. An improvised explosive device; or
28. A firearm silencer, unless classified as a curio or relic by the U.S. Department of Justice or the actor otherwise possesses, manufactures, transports, repairs, or sells the firearm silencer in compliance with federal law.

**Public Lewdness** is defined by Penal Code 21.07 as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, is reckless about whether another is present who will be offended or alarmed by the act.

**Public school fraternity, sorority, secret society, or gang** means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in Section 37.121(d) of the Education Code are excepted from this definition.

**Reasonable belief** is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 requires certain disciplinary decisions when the superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information, including the notice of a student's arrest under Article 15.27 of the Code of Criminal Procedure.

**Self-defense** is the use of force against another to the degree a person reasonably believes the force is immediately necessary to protect himself or herself.

**Serious misbehavior means**:

29. Deliberate violent behavior that poses a direct threat to the health or safety of others;
30. Extortion, meaning the gaining of money or other property by force or threat;
31. Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
32. Conduct that constitutes the offense of:
    s) Public lewdness under Penal Code 21.07;
    t) Indecent exposure under Penal Code 21.08;
    u) Criminal mischief under Penal Code 28.03;
    v) Hazing under Education Code 37.152; or
    w) Harassment under Penal Code 42.07(a)(1) of a student or district employee.

**Serious or persistent misbehavior** includes, but is not limited to:

- Behavior that is grounds for permissible expulsion or mandatory DAEP placement.
- Behavior identified by the district as grounds for discretionary DAEP placement.
- Actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Refusal to attempt or complete school work as assigned.
- Insubordination.
- Profanity, vulgar language, or obscene gestures.
- Leaving school grounds without permission.
- Falsification of records, passes, or other school-related documents.
- Refusal to accept discipline assigned by the teacher or principal.

**Short-barrel firearm** is defined by Penal Code 46.01 as a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

**Terroristic threat** is defined by Penal Code 22.07 as a threat of violence to any person or property with intent to:

33. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;
34. Place any person in fear of imminent serious bodily injury;
35. Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;
36. Cause impairment or interruption of public communications; public transportation; public water, gas, or power supply; or other public service;
37. Place the public or a substantial group of the public in fear of serious bodily injury; or
38. Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

**Tire deflation device** is defined in part by Penal Code 46.01 as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

**Title 5 felonies** are those crimes listed in Title 5 of the Penal Code that typically involve injury to a person and may include:

- Murder, manslaughter, or homicide under Sections 19.02, – .05;
- Kidnapping under Section 20.03;
- Trafficking of persons under Section 20A.02;
- Smuggling or continuous smuggling of persons under Sections 20.05 – .06;
- Assault under Section 22.01;
- Aggravated assault under Section 22.02;
- Sexual assault under Section 22.011;
- Aggravated sexual assault under Section 22.021;
- Unlawful restraint under Section 20.02;
- Continuous sexual abuse of a young child or children under Section 21.02;
- Bestiality under Section 21.09;
- Improper relationship between educator and student under Section 21.12;
- Voyeurism under Section 21.17;
- Indecency with a child under Section 21.11;
- Invasive visual recording under Section 21.15;
- Disclosure or promotion of intimate visual material under Section 21.16;
- Sexual coercion under Section 21.18;
- Injury to a child, an elderly person, or a disabled person of any age under Section 22.04;
- Abandoning or endangering a child under Section 22.041;
- Deadly conduct under Section 22.05;
- Terroristic threat under Section 22.07;
- Aiding a person to commit suicide under Section 22.08; and
- Tampering with a consumer product under Section 22.09.
  [See FOC(EXHIBIT).]

**Under the influence** means lacking the normal use of mental or physical faculties. Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student "under the influence" need not be legally intoxicated to trigger disciplinary action.

**Use** means voluntarily introducing into one's body, by any means, a prohibited substance.

**Zip gun** is defined by Penal Code 46.01 as a device or combination of devices, not originally a firearm, but adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substance.

## Local Discipline Management

Board Policy and Student Code of Conduct will supersede any consequences that are not in harmony with the local discipline management.

The following prohibited actions and consequences are guidelines with examples of the consequences, but are not limited to these particulars. Administration reserves the right to adjust consequences to ensure effectiveness of intent. All staff has the right and responsibility to assure that students are learning in a safe and secure environment by implementing corrective discipline procedures. High standards, fairness, and consistency set in the discipline area should allow effective teaching and learning to take place. This chart maps the general flow of discipline procedures. Students who refuse punishment will be assigned more severe consequences, or referred for DAEP placement. A student who exceeds 5 days off ISS or receives 3 referrals that require administrative attention may be referred for DAEP placement (End of Semester or Year). Legal actions will be taken on some offenses.

# TRINIDAD ISD BEHAVIOR MATRIX

***PLEASE NOTE:** [1] All consequences are at administrative discretion in keeping with TISD Board policy; [2] Students cannot choose to be suspended; [3] Federal and State mandates and IEP laws take precedent over local jurisdiction.*

| DISCIPLINE CODE | DEFINITION | STATE/ LOCAL | K-2 DISCIPLINARY STEPS | 3-5 DISCIPLINARY STEPS | MIDDLE DISCIPLINARY STEPS | HIGH DISCIPLINARY STEPS |
|---|---|---|---|---|---|---|
| **STATE FELLONY DISCIPLINE CODES** | | | | | | |
| **DAEP DISCIPLINE CODES in YELLOW** | | | DAEP behavior requiring an investigation | | Local codes | |
| **AGGRAVATED ASSAULT** **TXEd§ 22.02** | When a person commits a standard assault and either causes serious bodily injury to another or uses/exhibits a deadly weapon during the crime. | STATE* | Zero Tolerance-Consult w/ SRO, campus placement/child find meeting<br>☐ Under 6yrs old: ISS, discipline management systems<br>☐ 6-8yrs old: ISS; DAEP<br>*<10 yrs: must hold w/in 3 days disciplinary meeting w/rehab plan | Zero Tolerance-Consult w/ SRO, 10 days OSS, Expulsion<br>☐ 9-10yrs old: ISS; OSS; DAEP<br>*<10 yrs old: Must hold within 3 days a disciplinary meeting w/rehabilitation plan<br>☐ 10yrs+: ISS; OSS; DAEP | Zero Tolerance-Consult w/ SRO, 10 days OSS, DAEP, Expulsion | Zero Tolerance-Consult w/ SRO, 10 days OSS, DAEP, Expulsion |
| **ALCOHOL** **USE/ POSSESSION SALE/DISTRIBUTION** **§ 38.007; § 37.122** | Possession, sale, purchase, or use of alcoholic beverages. A person in possession of an intoxicating beverage for consumption, sale, or distribution:<br>(1) on the grounds or in a building of a public school; or<br>(2) entering or inside any enclosure, field, or stadium where an athletic event sponsored or participated in by a K-12 school is being held. | STATE* | Zero Tolerance-Consult w/ SRO,<br>☐ <10yrs old: ISS; OSS; DAEP (§ 37.009(a-1) may be OSS if DAEP is at capacity and offense includes weapons, alcohol or drugs) | Zero Tolerance-Consult w/ SRO, 10 days OSS, DAEP, Expulsion<br>☐ <10yrs old: ISS; OSS; DAEP (§ 37.009(a-1) may be OSS if DAEP is at capacity an offense included weapons, alcohol or drugs)<br>☐ 10yrs+: ISS; OSS; DAEP | Zero Tolerance-Consult w/ SRO, 10 days OSS, DAEP, Expulsion | Zero Tolerance-Consult w/ SRO, 10 days OSS, DAEP, Expulsion |
| **ARSON** **§ 37.007** | Intentionally setting or causing a fire on school property, to school property or during a school event. | STATE* | Zero Tolerance-Consult w/ SRO Section 28.02, Penal Code, campus placement/child find meeting<br>☐ Under 6yrs old: ISS, discipline management systems<br>☐ 6-8yrs old: ISS; DAEP<br>*<10 yrs old: Must hold within 3 days a disciplinary meeting w/rehabilitation plan | Zero Tolerance-Consult w/ SRO Section 28.02, Penal Code, 10 days OSS, DAEP, Expulsion<br>☐ 9-10yrs old: ISS; OSS; DAEP<br>*<10 yrs old: Must hold within 3 days a disciplinary meeting w/rehabilitation plan<br>☐ 10yrs+: ISS; OSS; DAEP | Zero Tolerance-Consult w/ SRO Section 28.02, Penal Code, 10 days OSS, Expulsion | Zero Tolerance-Consult w/ SRO Section 28.02, Penal Code, 10 days OSS, Expulsion |

| | | | | | | |
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| **BULLYING**<br>**§ 37.0832**<br>***Requires investigative paperwork*** | A single significant act or a pattern of acts that exploits an imbalance of power through written, verbal, physical, or electronic means.<br>***David's Law (Senate Law 179)*** | STATE* | 1. Parent & Student Conference<br>2. 1-3 Days ISS, counseling<br>3. 2-4 Days ISS, re-entry meeting<br>4. 3-10 Days ISS w/option of Admin Placement/Alt Placement with parent conference | 1. Parent Conference, 1-5 Days ISS, counseling<br>2. 2-4 days ISS, re-entry meeting<br>3. 1-5 Days OSS<br>4. 3-10 Days OSS w/option of Admin Placement/Alt Placement (DAEP) or Expulsion | *If necessary, report to SRO*<br>*Dependent on campus safety:*<br>1. 1-3 days ISS, counseling, Parent & Student meeting<br>2. 3-5 days OSS, counseling, Reentry meeting<br>3. 3-10 Days OSS w/option of Admin Placement/Alt Placement (DAEP) or Expulsion | *If necessary, report to SRO*<br>*Dependent on campus safety:*<br>1. 1-3 days ISS, counseling, Parent & Student meeting<br>2. 3-5 days OSS, counseling, Reentry meeting<br>3. 3-10 Days OSS w/option of Admin Placement/Alt Placement (DAEP) or Expulsion |
| **BURGLARY**<br>**§ 37.007** | A student breaks into school property or a school sponsored event, or commits a felony burglary off school grounds and their presence in the classroom threatens student safety. | STATE* | Consult w/ SRO<br>☐ Under 6yrs old: ISS, discipline management systems<br>☐ 6-10yrs old: DAEP<br>*<10 yrs old: Must hold within 3 days a disciplinary meeting w/rehab plan | Consult w/ SRO<br>☐ Under 6-10 years old - DAEP Admin Placement/Alt Placement;<br>☐ 10+yrs old: Expulsion | Consult w/ SRO<br>1. Expulsion | Consult w/ SRO<br>1. Expulsion |
| **CRIMINAL MISCHIEF**<br>**§ 37.007(f)** | Intentionally or knowingly damaging, destroying, tampering with, or making unauthorized markings (such as graffiti) on another person's or entity's tangible property without their effective consent. | STATE* | 1. 5-10 days ISS and restitution<br>2. 1-3 days OSS and restitution<br>3. 3-10 days OSS w/option of Admin Placement/Alt Placement/ Expulsion, restitution | 1. 5-10 days ISS and restitution<br>2. 1-3 days OSS and restitution<br>3. 3-10 days OSS w/option of Admin Placement/Alt Placement/ Expulsion, restitution | 1. 5-10 days ISS and restitution<br>2. 1-3 days OSS and restitution<br>3. 3-10 days OSS with option of Admin Placement/Alt Placement/ Expulsion | 1. 5-10 days ISS and restitution<br>2. 1-3 days OSS and restitution<br>3. 3-10 days OSS with option of Admin Placement/Alt Placement/ Expulsion |
| **DISRUPTION ON CAMPUS (MAJOR)** | Disruptive behavior that poses a serious threat to the learning environment, health, safety, or welfare of others. ie:bomb threats, inciting a riot, false fire alarm. Situations causing the school to be evacuated or go on lock down. | STATE* | ☐ Under 6yrs old: ISS, discipline management systems<br>☐ 6-10yrs old: DAEP<br>*<10 yrs old: Must hold within 3 days a disciplinary meeting w/rehabilitation plan | Zero Tolerance-Consult w/ SRO,<br>☐ 6-10yrs old: DAEP<br>*<10 yrs old: within 3 days must hold disciplinary meeting w/rehab plan | Zero Tolerance-Consult w/ SRO,<br>☐ 1-10 days OSS<br>☐ DAEP<br>☐ Recommend for Expulsion | Zero Tolerance-Consult w/ SRO,<br>☐ 1-10 days OSS<br>☐ DAEP<br>☐ Recommend for Expulsion |
| **DRUG SALE/ DISTRIBUTION (EXCLUDING ALCOHOL)** | (illegal sale or distribution of drugs) The manufacture, cultivation, sale, or distribution of any drug, narcotic, controlled substance or substance represented to be a drug, narcotic, or controlled substance. | STATE* | **"According to Statute this is an expellable offense and this situation will be taken to the Superintendent. The student is being removed from class at this point and the district will be in contact with future steps."** | | | |
| | | | Zero Tolerance-Consult w/ SRO,<br>☐ <10yrs old: ISS; OSS; DAEP<br>(§ 37.009(a-1) may be OSS if DAEP is at capacity and offense includes weapons, alcohol or drugs) | Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion | Zero Tolerance- Report to SRD, 10 days OSS, Expulsion | Zero Tolerance- Report to SRD, 10 days OSS, Expulsion |

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| **DRUG USE/ POSSESSION (EXCLUDING ALCOHOL)** | Texas law defines possession as having actual care, custody, control, or management of an item. For students on a school campus, this definition means the drugs do not physically have to be in the student's hands or pockets to trigger severe disciplinary or criminal actions. [1, 2, 3] | STATE* | **"According to Statute this is an expellable offense and this situation will be taken to the Superintendent. The student is being removed from class at this point and the district will be in contact with future steps."** | | | |
| | | | Zero Tolerance-Consult w/ SRO,<br>☐ 6<10yrs old: ISS; OSS; DAEP<br>(§ 37.009(a-1) may be OSS if DAEP is at capacity and offense includes weapons, alcohol or drugs) | Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion | Zero Tolerance- Report to SRD, 10 days OSS, Expulsion | Zero Tolerance- Report to SRD, 10 days OSS, Expulsion |
| **FIGHTING** | (mutual combat, mutual altercation) When two or more persons mutually participate in use of force or physical violence that requires either physical intervention or results in injury requiring first aid or medical attention. Lower-level fights, including pushing, shoving, or altercations that stop on verbal command are not state level.. | STATE* | 1. Parent Conference<br>2. 1-3 Days ISS w/counseling<br>3. 2-4 Days ISS w/parent & student conference<br>4. 3-5 Days ISS w/option of parent shadow<br>5. 3-5 Days ISS w/option of Admin Placement/Alt Placement/Expulsion | 1. Parent Conference<br>2. 1-3 Days ISS w/counseling<br>3. 2-4 Days ISS w/parent & student conference<br>4. 3-5 Days ISS w/option of parent shadow<br>5. 3-5 Days ISS w/option of Admin Placement/Alt Placement/Expulsion | If necessary, report to SRD<br>1. Parent & Student Conference<br>2. 1-3 Days ISS w/counseling<br>3. 1-3 Days OSS w/parent & student conference<br>4. 1-5 Days OSS w/option of parent shadow for ISS<br>5. 3-5 Days OSS w/option of Admin Placement/Alt Placement/Expulsion recommendation | If necessary, report to SRD<br>1. Parent & Student Conference<br>2. 1-3 Days ISS w/counseling<br>3. 1-3 Days OSS w/parent & student conference<br>4. 1-5 Days OSS w/option of parent shadow for ISS<br>5. 3-5 Days OSS w/option of Admin Placement/Alt Placement/Expulsion recommendation |
| **THEFT** | Unlawfully appropriating property with the intent to deprive the owner of that property without their effective consent. | STATE* | **Simple / Low-Level Theft:** If a student steals an item without threats or violence, it is handled entirely via local campus punishments:<br>☐ Detention<br>☐ In-School Suspension). [1]<br><br>**Extortion (PEIMS Code 59):** Under Texas Education Code § 37.007(c), if a student takes property from another person by force or threat, the TEA classifies this specific form of theft as "extortion" or "serious misbehavior". [1]<br><br>**Aggravated Robbery (PEIMS Code 46):** If a student uses or exhibits a deadly weapon, or causes serious bodily injury while stealing property, the TEA elevates the infraction to Aggravated Robbery, triggering mandatory criminal and school actions. [, 2] | | | |
| | | | Consult w/ SRD<br>1. Parent & student conference and restitution<br>2. Counseling & restitution<br>3. Detention & restitution<br>4. Admin placement & restitution | Consult w/ SRD<br>1. Parent & student conference and restitution<br>2. Counseling & restitution<br>3. 1-3 days ISS and restitution<br>4. 2-4 days ISS and restitution<br>5. Admin Placement/Alt Placement/Expulsion, restitution | Report to SRD<br>1. Parent & student conference and restitution<br>2. Detention, counseling & restitution<br>3. 1-3 days ISS and restitution<br>4. 2-4 days ISS and restitution<br>5. Admin Placement/Alt Placement/Expulsion, restitution | Report to SRD<br>1. Parent & student conference, detention, and restitution<br>2. 1-3 days ISS and restitution<br>3. 2-4 days ISS and restitution<br>4. 1-10 days OSS and restitution<br>5. Admin Placement/Alt Placement/ Expulsion, restitution |
| **HARASSMENT** ***Requires investigative** | Any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct that | STATE* | If a student is found to have engaged in "harassment" or "retaliation" against any school district employee or campus volunteer—whether the conduct occurs on campus, on a school bus, or off-campus via digital means—they *must* be removed from the regular classroom and sent to a DAEP | | | |

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| **paperwork*** | places a student or school employee in reasonable fear or harm to his or her person or damage to his or her property; has the effect of substantially interfering with a student's educational performance, opportunities, or benefits, or has the effect of substantially disrupting the orderly operation of a school, including any course of conduct directed at a specific person that causes a substantial emotional | | 1. Parent & student conference<br>2. 1-3 days Detention & counseling<br>3. 2-4 days ISS & counseling<br>4. 3-5 days ISS w/option of Admin Placement/Alt Placement | 1. Parent & student conference<br>2. 1-3 days Detention & counseling<br>3. 2-4 days ISS & counseling<br>4. 1-3 days OSS w/option of Admin Placement/Alt Placement DAEP | If necessary, report to SRD<br>1. Parent & student conference & Detention<br>2. 1-3 days ISS<br>3. 2-4 days ISS & counseling<br>4. 3-5 days OSS w/option of Admin Placement/Alt Placement DAEP | If necessary, report to SRD<br>1. Parent Conference & 1-3 days ISS<br>2. 2-4 days ISS<br>3. 1-3 days OSS w/option of Admin Placement/Alt Placement/ DAEP<br>4. 3-5 Days OSS with Admin recommendation for Expulsion |
| **HAZING** | Any action or situation that endangers the mental or physical health or safety of a student at a school with any grades of 6-12 for the purposes of initiation or admission into or affiliation with any school-sanctioned organization. | STATE* | | | 1. 3 days of OSS per offense<br>2. Admin Placement/Alt Placement/DAEP<br>3. Expulsion | 1. 3 days of OSS per offense<br>2. Admin Placement/Alt Placement/DAEP<br>3. Expulsion |
| **HOMICIDE** | (murder/manslaughter) The unjustified killing of one human being by another. | STATE* | **Zero Tolerance-Consult w/ SRD, Expulsion**<br><br>*If the student is 6 or younger, consult with a TEA state lawyer.* | **Zero Tolerance-Consult w/ SRD, recommend Expulsion** | **Zero Tolerance-Consult w/ SRD, recommend Expulsion** | **Zero Tolerance-Consult w/ SRD, recommend Expulsion** |
| **KIDNAPPING** | (abduction of an individual)Forcibly, or by threat, confining, abducting, or imprisoning another person against his/her will and without lawful authority. | STATE* | **Zero Tolerance-Consult w/ SRD, Expulsion**<br><br>*If the student is 6 or younger, consult with a TEA state lawyer.* | **Zero Tolerance-Consult w/ SRD, recommend Expulsion** | **Zero Tolerance-Consult w/ SRD, recommend Expulsion** | **Zero Tolerance-Consult w/ SRD, recommend Expulsion** |
| **OTHER MAJOR** | (major incidents that do not fit within the other definitions) Any serious, harmful incident resulting in the need for consultation not previously classified. Examples: Counterfeit money, gambling, possessing child pornography, or possessing drug paraphernalia | STATE* | Consult w/ SRD<br>1. 1-3 days ISS and restitution.<br>2. 3-5 days ISS and restitution<br>3. 5-10 days ISS and restitution<br>4. Admin Placement/Alt Placement/Expulsion, restitution | Consult w/ SRD<br>1. 1-3 days ISS and restitution.<br>2. 2-5 days ISS and restitution<br>3. 1-5 days OSS and restitution<br>4. Admin Placement/Alt Placement/Expulsion, restitution | Consult w/ SRD<br>1. 1-3 days ISS and restitution.<br>2. 2-5 days ISS and restitution<br>3. 1-5 days OSS and restitution<br>4. 1-10 days OSS and restitution<br>5. Admin Placement/Alt Placement/Expulsion, restitution | Consult w/ SRD<br>1. 1-3 days ISS and restitution.<br>2. 2-5 days ISS and restitution<br>3. 1-5 days OSS and restitution<br>4. 1-10 days OSS and restitution<br>5. Admin Placement/Alt Placement/Expulsion, restitution |

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| **SEXUAL ASSAULT** **Contact Title IX** | An incident that includes threatened rape, fondling, indecent liberties, or child molestation. Both males and females can be victims of sexual assault. | STATE* | **Zero Tolerance-Consult w/ SRD, 1-10 days ISS, Administrative placement** | **Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion** | **Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion** | **Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion** |
| **SEXUAL BATTERY** **Contact Title IX** | (attempted or actual) Forced or attempted oral, anal, or vaginal penetration by using a sexual organ or an object simulating a sexual organ, or the anal or vaginal penetration of another by any body part or foreign object. Both males and females can be victims of sexual battery. | STATE* | **Zero Tolerance-Consult w/ SRD, 1-10 days ISS, Administrative placement** | **Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion** | **Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion** | **Zero Tolerance-Consult w/ SRD, 10 days OSS, Expulsion** |
| **SEXUAL HARASSMENT** ***Requires investigative paperwork*** | Unwelcome conduct of a sexual nature, such as sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Harassing conduct can include verbal or nonverbal actions, including graphic and written statements, and may include statements made through computers, cellphones, and other devices connected to the Internet. The conduct can be carried out by school employees, other students, and non-employee third parties. | STATE* | 1. Parent & student conference and counseling<br>2. Counseling & Detention<br>3. Counseling & 1-3 days ISS<br>4. 1-10 days ISS w/option of Admin Placement/Alt Placement/Expulsion<br><br>**Be sure to complete a CPS report if warranted* | 1. Parent & student conference and counseling<br>2. Counseling & Detention<br>3. Counseling & 1-3 days ISS<br>4. 1-10 days ISS w/option of Admin Placement/Alt Placement/Expulsion<br><br>**Be sure to complete a CPS report if warranted* | If necessary, report to SRD<br><br>1. Parent & student conference and 1-3 days ISS<br>2. Counseling and 1-5 days ISS<br>3. Counseling and 1-10 days ISS<br>4. Counseling, 1-10 days OSS w/option of Admin Placement/Alt Placement/DAEP, Expulsion | If necessary, report to SRD<br><br>1. Parent & student conference and 1-3 days ISS<br>2. Counseling and 1-5 days ISS<br>3. Counseling and 1-10 days ISS<br>4. Counseling, 1-10 days OSS w/option of Admin Placement/Alt Placement/DAEP, Expulsion |
| **SEXUAL OFFENSES (OTHER)** **Contact Title IX** | Other sexual contact, including intercourse, without force or threat of force. Subjecting an individual to lewd sexual gestures, sexual activity, or exposing private body parts in a lewd manner. (Law enforcement must be notified to investigate.) | STATE* | The Texas Department of Family and Protective Services should be contacted and a report made by the person who witnessed or was a witness to the testimony of the offense/s in a timely manner (within 24 hours). https://www.dfps.texas.gov/contact_us/report_abuse.asp<br><br>1.Parent & student conference<br>2. Counseling, detention<br>3. Parent & student conference with child find, 1-5 days ISS, counseling<br>4. 1-10 days ISS, Admin Placement/Alt Placement/DEAP | 1.Parent & student conference<br>2. Counseling, detention<br>3. Parent & student conference with child find, 1-5 days ISS, counseling<br>4. 1-10 days ISS, Admin Placement/Alt Placement/DEAP | 1. Parent & student conference, 1-3 days ISS, counseling<br>2. 1-5 days ISS with counseling<br>3. 1-10 days OSS with Admin Placement/Alt Placement DAEP, Expulsion | 1. Parent & student conference, 1-3 days ISS, counseling<br>2. 1-5 days ISS with counseling<br>3. 1-10 days OSS with Admin Placement/Alt Placement DAEP, Expulsion |

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| **THREAT/ INTIMIDATION** ***Requires TAT Paperwork** | An incident where there was no physical contact between the offender and victim, but the victim felt that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats (e.g. brandishing a weapon) and verbal threats of physical harm which are made in person, electronically or through any other means. **(High Level)** | STATE* | **Consult with SRO**<br><br>1. Student conference, parent notification, 1-2 days detention<br>2. Parent conference, 1-3 days ISS<br>3. 1-5 days ISS, reentry meeting<br>4. 1-10 days ISS; can be reduced with counseling, reentry meeting | **Consult with SRO**<br><br>1. Student conference, parent notification, 1-3 days detention<br>2. Parent conference, 1-3 days ISS<br>3. 1-5 days ISS, reentry meeting<br>4. 1-10 days ISS; can be reduced with counseling, reentry meeting | **Consult with SRO**<br><br>1. Student conference, parent notification, 1-3 days detention<br>2. Parent conference, 1-3 days ISS<br>3. 1-5 days ISS, reentry meeting<br>4. 1-10 days OSS; can be reduced with counseling, reentry meeting | **Consult with SRO**<br><br>1. Student conference, parent notification, 1-3 days detention<br>2. Parent conference, 1-3 days ISS<br>3. 1-5 days ISS, reentry meeting<br>4. 1-10 days OSS; can be reduced with counseling, reentry meeting |
| **TOBACCO/VAPE (under 21 years of age)** | The possession, sale, purchase, distribution, or use of tobacco or nicotine products on school grounds, at school-sponsored events, or on school transportation by any person under the age of 21. Tobacco incidents cannot be Drug-related. | STATE* | **Consult with SRO**<br><br>1. Confiscation & Counseling<br>2. Confiscation, 1-3 days detention<br>3. Confiscation, 1-5 days ISS & parent conference<br>4. Confiscation, 1-10 days ISS and parent reentry meeting | **Consult with SRO**<br><br>1. Confiscation & Counseling<br>2. Confiscation, 1-3 days detention<br>3. Confiscation, 1-5 days ISS & parent conference<br>4. Confiscation, 1-10 days ISS and parent reentry meeting | **Consult with SRO**<br><br>1. Confiscation, Counseling, & 1-3 days detention<br>2. Confiscation, 1-3 days ISS, & parent conference<br>3. Confiscation, 1-5 days ISS & must complete education training before returning to class.<br>4. Confiscation, 1-10 days ISS and parent reentry meeting | **Consult with SRO**<br><br>1. Confiscation, Counseling, & 1-3 days detention<br>2. Confiscation, 1-3 days ISS, & parent conference<br>3. Confiscation, 1-5 days ISS & complete education training before returning to class.<br>4. Confiscation, 1-10 days ISS and parent reentry meeting |
| **WEAPONS POSSESSION** | Texas strictly enforces a zero-tolerance policy for weapons under Chapter 37 of the Texas Education Code. However, the exact disciplinary path depends heavily on the type of weapon found and the age of the student. [1, 2, 3] | STATE* | The Disciplinary Tiers for School Campus Weapons<br>**1. Firearm or Handgun Possession (Federal Gun-Free Schools Act) [1, 2]**<br>Under Texas Education Code § 37.007(a)(1), if a student brings a **firearm, handgun, or explosive device** onto school property, a school bus, or to a school-sponsored event, the school district **is required to expel the student**. [1, 2]<br>● **The Placement**: Expelled students are typically sent to a county Juvenile Justice Alternative Education Program (JJAEP).<br>● **Duration**: The expulsion must be for a mandatory minimum of **one full calendar year**, unless the school superintendent personally reduces the timeframe on a case-by-case basis. [1]<br><br>**2. Illegal Knives and Clubs (Mandatory DAEP or Expulsion) [1]**<br>If a student possesses a prohibited weapon that is not a firearm—such as an illegal pocket knife, a club, knuckles, or a switchblade—the consequence depends on where it is found: [1]<br>● **Mandatory DAEP**: Under Texas Education Code § 37.006(a)(1), possessing a knife with a blade over 5.5 inches or another illegal weapon on campus triggers a **mandatory placement in a DAEP**. [1, 2]<br>● **Discretionary Expulsion**: If the student uses or exhibits the knife to threaten others, the school district holds the discretionary authority to elevate the consequence to a full expulsion. [1]<br><br>**3. Airsoft, BB Guns, and Replica Weapons (Discretionary Local Discipline)**<br>Look-alike weapons, toy guns, BB guns, or pocket knives with blades *under* 5.5 inches are not categorized as mandatory expulsion weapons under state law.<br>● **The Consequence**: These are treated as **local Student Code of Conduct violations**. School behavior coordinators handle these via In-School Suspension (ISS), Out-of-School Suspension (OSS) up to 3 days, or a discretionary DAEP referral if the object was used to cause a major campus panic. | | | |

| LOCAL DISCIPLINE CODES | | | | | | |
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| **DISCIPLINE CODE** | **DEFINITION** | **STATE/ LOCAL** | **K-2 DISCIPLINARY STEPS** | **3-5 DISCIPLINARY STEPS** | **MIDDLE DISCIPLINARY STEPS** | **HIGH DISCIPLINARY STEPS** |
| **Bathroom Misconduct** | Inappropriate use of bathroom facilities (I.E. - 2 or more people in the same stall, placing foreign objects in facilities, intentionally urinating on the floor, etc.) | LOCAL | 1. Student conference, parent notification<br>2. Parent conference<br>3. Loss of privilege<br>4. Detention<br>5. 1-3 days ISS | 1. Student conference, parent notification, loss of privilege and detention<br>2. Parent conference, loss of privilege, 1-3 days ISS<br>3. 1-3 days OSS<br>4. 3-5 days OSS | | |
| **Cell Phone** | Wireless Communication Devices (“WCDs”) include, but are not limited to, cell phones, tablets, and auxiliary/ancillary devices such as watches and ear buds. WCDs should be powered off and concealed in the student's backpack or purse during the school day. Use is STRICTLY prohibited for all students during school hours. | LOCAL | 1. Confiscation of the item (parent/guardian pickup)<br>2. Confiscation with 1-3 days ISS-Return to parent<br>3. Confiscation with 3-5 days ISS-Return to parent<br>4. Confiscation with 1-3 days OSS-Return to parent, re-entry meeting with admin | 1. Confiscation of the item (only return to parent/guardian<br>2. Confiscation with 1-3 days ISS-Return to parent<br>3. Confiscation with 3-5 days ISS -Return to parent<br>4. Confiscation with 1-3 days OSS-Return to parent, re-entry meeting with admin | 1. Confiscation of the item – returned end of day<br>2. Confiscation with 1-3 days ISS– Return to parent<br>3. Confiscation with 3-5 days ISS–Return to parent<br>4. Confiscation with 1-3 days OSS-Return to parent, re-entry meeting with admin | 1. Confiscation of the item – returned end of day<br>2. Confiscation with 1-3 days ISS– Return to parent<br>3. Confiscation with 3-5 days ISS–Return to parent<br>4. Confiscation with 1-3 days OSS-Return to parent, re-entry meeting with admin |
| **Disrespect:** Not referring to a staff member or adult with a proper title. (Mr., Mrs., Ms., Coach, Dr. etc.) Refusal or neglect to comply with a staff member/adult directive | | | 1. Reminder of desired behavior<br>2 . Student conference<br>3. Detention with discipline assignment | | Discipline assignment, referral, possible ISS or corporal punishment | |

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| **Inappropriate Behavior/ Language** | Written, verbal remarks, gestures, or physical contact that shows a lack of respect, rudeness, and/and is inappropriate. | LOCAL | 1. Student conference, parent notification, loss of privilege<br>2. Parent conference, loss of privilege, and detention<br>3. 1-3 days ISS<br>4. 1-3 days OSS | 1. Student conference, parent notification, loss of privilege and detention<br>2. Parent conference, loss of privilege, 1-3 days ISS<br>3. 1-3 days OSS<br>4. 3-5 days OSS | 1. Student conference/Parent contact and/or 1-3 days ISS or detention<br>2. 1-3 days ISS<br>3. 3-5 days ISS or 1-3 days OSS<br>4. 5-10 days ISS or 3-5 days OSS | 1. Student conference/Parent contact and/or 1-3 days ISS or detention<br>2. 3-5 days ISS<br>3. 5 days ISS or 1-3 days OSS<br>4. 3-5 days OSS |
| **Instigation and/or Promotion of Fighting** | Engaging in any behavior that incites, encourages, or escalates physical conflict between others on school grounds or during school-sponsored events. This includes, but is not limited to: *Urging, pressuring, or provoking people to fights *Spreading rumors or messages intended to cause conflict *Filming, live-streaming, or distributing video or images of fights *Sharing such media via text, social media, or other means for the purpose of sensationalizing, embarrassing, or encouraging violence. | LOCAL | 1. Student conference, parent notification, loss of privilege<br>2. Parent conference, loss of privilege, and detention<br>3. 1-3 days ISS<br>4. 1-3 days OSS | 1. Student conference, parent notification, loss of privilege and detention<br>2. Parent conference, loss of privilege, 1-3 days ISS<br>3. 1-3 days OSS<br>4. 3-5 days OSS | 1. Student conference/Parent contact and/or 1-3 days ISS or detention<br>2. 1-3 days ISS<br>3. 3-5 days ISS or 1-3 days OSS<br>4. 5-10 days ISS or 3-5 days OSS | 1. Student conference/Parent contact and/or 1-3 days ISS or detention<br>2. 3-5 days ISS<br>3. 5 days ISS or 1-3 days OSS<br>4. 3-5 days OSS |
| **Physical Aggression** | The act of an actual and intentional striking of another person against his/her will, with no significant injury. *If there are significant injuries, consult with Law Enforcement and code with appropriate PEIMS code. (Includes spitting) | LOCAL | 1. Student conference, parent notification,1-3 days ISS, (could be reduced w/ counseling) 2. 1-3 days OSS w/ School Based Intervention, (could be reduced w/ counseling)<br>3. 3-5 days OSS cont School Based Intervention<br>4. 5-7 days OSS MTSS-B plan or change strategy | 1. Student conference, parent notification, and 1-3 days OSS, (could be reduced w/ counseling)<br>2. 3-5 days OSS w/ School Based Intervention<br>3. 5-7 days OSS cont School Based Intervention<br>4. 7-10 days OSS MTSS-B plan or change strategy | 1. 3-5 days OSS w/ School Based Intervention<br>2. 5 days OSS cont w/ School Based Intervention<br>3. 5-7 days OSS with MTSS-B plan or change strategy<br>4. 7-10 days OSS w/option of Admin Placement | 1. 3-5 days OSS w/ School Based Intervention<br>2. 5 days OSS continue w/ School Based Intervention<br>3. 5-7 days OSS with MTSS-B plan or change strategy<br>4. 7-10 days OSS w/option of Admin Placement |
| **Physical Attack (Adult)** | The act of an actual and intentional striking of another person against his/her will, with no significant injury. (Toward an adult) | LOCAL | 1. 1-3 days ISS (could be reduced w/ counseling)<br>2. 1-3 days OSS w/ School Based Intervention (could be reduced w/ counseling)<br>3. 3-5 days OSS cont School Based Intervention<br>4. 5-10 days OSS MTSS-B plan or change strategy | 1. 1-3 days OSS (could be reduced w/ counseling)<br>2. 3-5 days OSS w/ School Based Intervention<br>3. 5-7 days OSS cont School Based Intervention<br>4. 5-10 days OSS MTSS-B plan or change strategy | 1. 3-5 days OSS w/ School Based Intervention<br>2. 5-7 days OSS with MTSS-B plan or change strategy<br>3. 5-10 days OSS w/option of Admin Placement | 1. 3-5 days OSS w/ School Based Intervention<br>2. 5-10 days OSS with MTSS-B plan or change strategy<br>3. 10 days OSS w/option of Admin Placement |

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| **Profanity Directed Towards Staff** | Abusive, profane, obscene, or vulgar language (verbal, written, or gestures) directed toward staff. | LOCAL | 1. Student conference, parent notification, loss of privilege, and/or detention<br>2. Parent conference, loss of privileges and 1-3 days ISS<br>3. 3-5 days ISS<br>4. 1-3 days OSS | 1. Student conference, parent notification, and 1-3 days ISS<br>2. Parent conference and 3-5 days ISS 3. 1-3 days OSS<br>4. 3-5 days OSS | 1. 1-3 days ISS OR 1-3 days OSS<br>2. 3-5 days OSS<br>3. 5-7 days OSS<br>4. 10 days OSS with option of Admin Placement | 1. 1-3 days ISS OR 1-3 days OSS<br>2. 3-5 days OSS<br>3. 5-7 days OSS<br>4. 10 days OSS with option of Admin Placement |
| **Sexting** | Sending, forwarding, displaying, retaining, storing or posting sexually explicit, lewd, indecent or pornographic photos, images or messages by or on a cell phone, computer or other electronic means if the behavior detrimentally affects the personal safety or well-being of school-related individuals, the governance, climate or efficient operation of the school or that disrupts the educational process. | LOCAL | | Consult w/ BDS officer<br>1. 1-3 days ISS<br>2. 3-5 days ISS<br>3. 1-3 days OSS<br>4. 3-5 days OSS | Report to SRD<br>1. 3-5 days ISS<br>2. 1-3 days OSS<br>3. 3-5 days OSS<br>4. 5-10 days OSS w/ option Admin Placement | Report to SRD<br>1. 3-5 days ISS<br>2. 1-3 days OSS<br>3. 3-5 days OSS<br>4. 5-10 days OSS w/ option Admin Placement |
| **Skipping – Off/On Campus** | Failure to report to class or school without receiving proper prior approval and/or following the established procedures for checking out of school.<br>Eloping. | LOCAL | 1. Parent notification required<br>2. Loss of privilege, detention<br>3. 1-3 days ISS 4. 3- 5 days ISS | 1. Parent notification required, Loss of privilege, detention<br>2. 1-3 days ISS<br>3. 3-5 days ISS<br>4. 5-7 days ISS | 1. 1-3 days ISS or detention<br>2. 3-5 days ISS<br>3. 5 days ISS<br>4. 5 – 10 days ISS | 1. 1-3 days ISS<br>2. 3-5 days ISS<br>3. 5 days ISS<br>4. 5 – 10 days ISS |
| **Technology Violation** | Non-educational use, inappropriate use and search, gaming, streaming | LOCAL | 1. Explain AUP and/or detention<br>2. 1-3 days ISS<br>3. 3-5 days ISS, and/or up to 2 weeks in the Penalty box (contact TOSA)<br>4. 1 day OSS, and/or up to 9 weeks in the Penalty box (contact TOSA) | 1. Explain AUP and/or detention<br>2. 1-3 days ISS<br>3. 3-5 days ISS, and/or up to 2 weeks in the Penalty box (contact TOSA)<br>4. 1 day OSS, and/or up to 9 weeks in the Penalty box (contact TOSA) | 1. AUP paper copy and/or detention<br>2. 1-3 days ISS<br>3. 3-5 days ISS, and/or up to 2 weeks in the Penalty box (contact TOSA)<br>4. 1 day OSS, and/or up to 9 weeks in the Penalty box (contact TOSA) | 1. AUP paper copy and/or detention<br>2. 1-3 days ISS<br>3. 3-5 days ISS, and/or up to 2 weeks in the Penalty box (contact TOSA)<br>4. 1 day OSS, and/or up to 9 weeks in the Penalty box (contact TOSA) |

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| **Theft** | (less than $750) The unauthorized taking, carrying, riding away with, or concealing the property of another person, including motor vehicles, without threat, violence, or bodily harm. | LOCAL | 1. Student conference, parent notification, loss of privilege and/or detention, and restitution 2. Parent conference, loss of privilege, 1-3 days ISS and restitution.<br>3. 1-3 days OSS<br>4. 3-5 days OSS | 1. Student conference, parent notification, loss of privilege and/or detention, and restitution 2. Parent conference, loss of privilege, 1-3 days ISS and restitution.<br>3. 1-3 days OSS<br>4. 3-5 days OSS | 1. 1-3 days ISS; restitution<br>2. 3-5 days ISS; restitution<br>3. 1-3 days OSS; restitution<br>4. 3-5 days OSS; restitution | 1. 1-3 days ISS; restitution<br>2. 3-5 days OSS; restitution<br>3. 5-10 days OSS; restitution |
| **Threat/ Intimidation** ***Requires TAT Paperwork*** | The act of making another person fearful of being harmed by a declaration of intent through words (oral, written, electronic, or symbolic) or acts to do **violence** to another person. **(Low Level)** | LOCAL | 1. Student conference, parent notification, loss of privilege<br>2. Parent conference, loss of privilege, and detention<br>3. 1-3 days ISS<br>4. 1-3 days OSS | 1. Student conference/Parent contact and/or 1-3 days ISS<br>2. 3-5 Days ISS<br>3. 3-5 days OSS<br>4. 5-10 days OSS; can be reduced with counseling | 1. Student conference/Parent contact and/or 1-3 days ISS<br>2. 1-3 days OSS<br>3. 3-5 days OSS<br>4. 5-10 days OSS; can be reduced with counseling | 1. Student conference/Parent contact and/or 1-5 days ISS<br>2. 1-3 days OSS<br>3. 3-5 days OSS<br>4. 5-10 days OSS; can be reduced with counseling |
| **Under the Influence** | Observed abnormal behavior or impairments in mental or physical performance leading a reasonable person to believe the individual has used alcohol, any controlled substances, marijuana, or inhalants that impairs their work performance. Ex. of abnormal behaviors include, but are not limited to hallucinations, paranoia, or violent outbursts. Ex. of impairments in physical or mental performance include, but are not limited to slurred speech as well as difficulty walking or performing school activities. (Be sure to inform parent/guardian immediately. If the student shows a high level of impairment and you are concerned for his/her safety, you can call EMT. Also, if you are concerned for student safety, you can send the student home with the parent/guardian and mark attendance as ADM leave.) | LOCAL | 1. Parent conference, loss of privileges 2. 1 day ISS<br>3. 1-3 days ISS<br>4. 1-3 days OSS | 1. Student conference/Parent contact and/or 1 day ISS<br>2. 1-3 days ISS<br>3. 1-3 days OSS<br>4. 3-5 days OSS | 1. Student conference/Parent contact and/or 1-3 days ISS<br>2. 3-5 days ISS<br>3. 3-5 days OSS<br>4. 5-7 days OSS | 1.Student conference/Parent contact and/or 1-3 days ISS<br>2. 3-5 days ISS<br>3. 3-5 days OSS<br>4. 5-7 days OSS |

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| **Use/ Possession of Combustibles** | Possession, use or sale of fireworks, matches, cigarette lighters or other destructive device. **THIS IS NOT FOR VAPE.** | LOCAL | 1. Parent conference, loss of privilege and 1-3 days ISS, confiscation<br>2. 1-3 days ISS/OSS, confiscation 3. 3-5 days ISS/OSS, confiscation | 1. Parent conference and 1-3 days OSS, confiscation<br>2. 3-5 days ISS/OSS, confiscation 3. 5-7 days ISS/OSS, confiscation | 1. Student conference/Parent contact and/or 1-3 days detention/ISS/OSS, confiscation<br>2. 3-5 days ISS or OSS, confiscation<br>3. 5-10 days ISS/OSS, confiscation | 1. Student conference/Parent contact and/or 1-3 days detention/ISS/OSS, confiscation<br>2. 3-5 days ISS or OSS, confiscation<br>3. 5-10 days ISS/OSS, confiscation |
| **Vandalism/ Property Damage** | The intentional destruction, damage, or defacement of public or private/personal property without consent of the owner or the person having custody or control of it. | LOCAL | 1. Student conference, parent notification, loss of privilege and/or detention, and restitution<br>2. Parent conference, loss of privilege, 1-3 days ISS, and restitution<br>3. 1-3 days OSS and restitution<br>4. 3-10 days OSS and restitution | 1. Student conference, parent notification, loss of privilege 1-3 days ISS, and restitution<br>2. Parent conference, loss of privilege, 1-3 days OSS, and restitution<br>3. 3-5 days OSS and restitution<br>4. 5-10 days OSS and restitution | 1. 1-3 days ISS; restitution<br>2. 3-5 days ISS or 1-3 days OSS; restitution<br>3. 3-10 days OSS; restitution | 1. 1-3 days ISS; restitution<br>2. 1-3 days OSS; restitution<br>3. 3-10 days OSS; restitution |
| **Violation of Detention/Work Detail** | The act of not attending detention or work detail assigned as a disciplinary consequence. | LOCAL | | | 1. 1-3 days ISS, may be reduced with completion of detention/work detail 2. 3-5 days ISS<br>3. 5-10 days ISS | 1. 1-3 days ISS, may be reduced with completion of detention/work detail<br>2. 3-5 days ISS, may be reduced with completion of detention/work detail<br>3. 5 days ISS |
| **Vehicle Violation** | | LOCAL | | | | 1. Student warning<br>2. Student loses driving/parking privileges on campus for set time period based on offense<br>3. Student loses driving/parking privileges on campus for set time period+2 days from last offense based on new offense plus reapply and if approved, repurchase parking pass from office. |

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| **Other Minor/Major Infractions** | Only use this code if behavior will NOT fit in a discipline code described above which substantially disrupts the orderly conduct in the school environment. | LOCAL | Admin Discretion | Admin Discretion | Admin Discretion | Admin Discretion |
| | **BUS DISCIPLINE CODES**<br>School bus drivers will provide an initial warning to all students. Upon reoccurrence, the bus driver will contact individual parents to inform them of the problem behavior(s) and seek support. Subsequent bus infractions will result in a referral. Referrals will be coded based on the behavior. Be sure to note the location as Bus and include the Bus #. | | | | | |
| | **The Trinidad ISD Discipline Matrix is a tool for administrators to respond appropriately when students have committed behavioral infractions, per the Student Code of Conduct. This tool is designed to offer consistency at all levels across the District so that students are disciplined appropriately when the behavior requires punishment beyond the classroom. The Matrix provides progressive disciplinary actions to address multiple behaviors. It is one of many tools and may at any point be amended or modified to meet complex and differentiated needs of individual students and situations as administrators deem appropriate and in the best interest of individual students in keeping with Trojan Pride Vision and Mission and TISD Board Policies and Procedures.** | | | | | |

**Trinidad ISD will implement counseling in addition to consequences when deemed appropriate. Various people will be made available (student service coordinator, discipline administrators, principal/superintendent, advisors, staff, and peers).**

**There are no appeals for Level 1 offenses.**

**Appeals for Level 2 offenses exhaust at the principal's level.**

**Appeals for Level 3 offenses generally exhaust at the superintendent's level.**

**If a student receives over 3 referrals that require administrative action or exceed 5 days of ISS, the student will be placed in DAEP or suspended at the discretion of the discipline administrator.**

**Some offenses and consequences may be appealed to The Trinidad ISD's Board of Education.** Although this is our local discipline management system, it is important for you to be familiar with the state student code of conduct, and board policy.

In School Suspension

- If a student is placed in I.S.S, they must complete and abide by all rules voted on by the School Board.
- A student in grades k-12 must complete certain assignments before returning back to their regular class. All homework/class work is the responsibility of the student to complete.
- Students in grades k-2 placed in I.S.S. for 1 day or more must complete assignment/sentences given by the instructor.
- Students placed in I.S.S. will not participate in their next upcoming extracurricular event at admin discretion.
- Students in grades 3-12 placed in I.S.S. for 1 day or more must copy the I.S.S. handbook/ manual before being allowed to work on previously assigned class work or return to their regular class.
- Students placed in I.S.S. must walk with their hands behind their backs when moving to different areas and have their shirts tucked in.
- Students placed in I.S.S. must remain at school and will be released at the end of the instructional day.
- Administrative discretion may be used to determine severity and length of punishment on a case by case basis.

**Trinidad ISD Corporal Punishment Agreement**

A parent or guardian must submit a signed statement to the principal each year if he or she chooses to allow the use of corporal punishment with his or her child. A parent or guardian may revoke permission to have the use of corporal punishment at any time during the school year as a form of punishment by submitting a signed statement to the principal. Corporal punishment will be administered in accordance with law, district policy, and the Student Code of Conduct (SCOC).

Corporal punishment may be administered as soon as possible after an offense and will not be administered in anger. A designee may choose not to use corporal punishment even if the parent or guardian has requested its use. Any use of corporal punishment will be documented on a district form. A designee will endeavor to contact the parent or guardian before corporal punishment is administered to advise the parent or guardian that corporal punishment will be used. Paddles used for administering corporal punishment will not be generally displayed and will be under the control of a designee. Corporal punishment will be limited to spanking or paddling and will consist of an appropriate number of strikes based upon the size, age, and the physical, mental, and the emotional condition of the student. Before corporal punishment is used, the district may give the student a choice between other disciplinary measures and corporal punishment.

Parent/Guardian Statement Allowing Corporal Punishment:
I have read the information on the use of corporal punishment in Trinidad ISD, and I give my informed consent and permission for the District to administer corporal punishment to my child in accordance with law, district policy, and the SCOC for the 2025-2026 school year. This form must be submitted annually and can be revoked by the parent or guardian at any time.

Name of parent or guardian: _____

Signature of parent or guardian: _____

Date: _____

Name of student: _____

Campus: _____

Grade: _____

# Local Cell Phone Policy

## All Grades

For the 2025-2026 school year, all grades Pre-K through 12 are not allowed to have cell phones or any electronic devices during the school day (smart watches, airpods, etc). TISD understands that there will be extracurricular events where you will need to communicate with your child. In those circumstances, if your child brings a cell phone/electronic device to school, they are to check it in and leave it with the school office where they will retrieve it at the end of the instructional school day. Any student that does not follow this policy will be subject to discipline. Trinidad ISD is not liable for any stolen or damaged cell phone/electronic device.

At the bottom of this page, please sign and return this sheet to the high school office. This shows that you have reviewed and understand the local cell phone policy for the 2025-2026 school year.

- Trinidad ISD is not liable for any stolen or damaged cell phone/electronic device.

Parent/Guardian Signature_____

Date _____

# Student Parking

All students that drive a vehicle to school must provide a physical copy of their valid driver's license, a physical copy of insurance, and pay a $5 fee for a parking pass. All student vehicles must have a parking pass displayed in order to park on campus. Failure to provide any requirements for student parking or driving/parking a vehicle on campus without a valid driver's license or insurance may end in disciplinary consequence, towing of vehicle or report to local law enforcement.

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