

UHS Student Handbook Supplement 2025-2026



Our mission is to establish a positive learning environment that embraces the individual potential of our students and their educational excellence.

Umatilla High School

Student Hours

Monday-Thursday:

Class begins 8:00

Dismissal 3:10

Buses leave at 3:20

Friday:

Class begins 8:00

Lunch Dismissal 11:21

Lunch goes to 11:55

Buses leave at 12:05

The main office is open Monday through Friday from 7:30-3:30.

**Umatilla High School
1400 7th Street
Umatilla, OR 97882
Main Office 541-922-6500**

Website: <http://uhs.umatilla.k12.or.us/>



UHS Mission

Students will help us achieve our mission by:

- Following school rules and procedures found in the UHS Student Handbook
- Coming to school each day on time and ready to learn
- Working hard to do their best in class and on school work
- Helping to keep their school safe – Reporting issues to administration
- Asking for help when needed
- Showing respect for and cooperating with other students and adults
- Taking accountability for their actions and decisions

Parents will help children learn responsibility by:

- Having high expectations for their children
- Ensuring their children attend school on time and ready to learn
- Monitoring academic progress
- Communicating and working with teachers and other school staff
- Respecting school staff and the importance of education
- Respecting the diversity of others
- Supporting all school policies, rules, and standards

Educators will help parents and students by:

- Believing that all students can learn
- Respecting diversity of others
- Providing equitable and consistent treatment for all students
- Having rigorous academic expectations for students
- Being available for students seeking help
- Consistently communicating with parents/guardians

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UMATILLA SCHOOL DISTRICT NO. 6

BOARD OF DIRECTORS

Lesly Claustro-Sanguino, Chairperson

Jon Lorence
Josiah Barron
Steve Warr

Toby Cranston
Jorge Meza
Travis Eynon

UMATILLA HIGH SCHOOL ADMINISTRATION

Heidi Sipe, Superintendent
Bob Lorence, Principal

Oscar Contreras, Vice Principal
Dan Durfey, Athletic Director

UMATILLA HIGH SCHOOL FACULTY

Corinne Funderburk	Language Arts	Holly Fritz	Family & Consumer Science
Clint Hill	Language Arts	Shann West	Health/PE
Alexa Lougee	Language Arts	Scott Bow	PE / Vikings Productions
Adam Kopf	Language Arts	Nicole Silver	Art
Rachel Blake	Social Studies	Kyle Sipe	STEM and Trades
Chris Early	Social Studies	Caden Sipe	STEM and Trades
Edgar Navarette Ruiz	Social Studies, LA	Brandon Quam	Band/Choir/Orchestra
Julie Shuman	Mathematics	Lupe Escovedo	Spanish/Mathematics
Britanny Day	Mathematics	Keith Gebers	Business Education
Ruth Rivera	Science	Eric Lougee	ELD
Anna Reuter	Science	Karen DeVore	Special Education
Dee Lorence	Counselor	Shari Humphrey	Special Education – IEP Manager
Mary Buckallew	Grad Specialist	Christi Pankratz	Special Education - Life Skills
Tammy Wagner	Childcare	Dorthy Estrada	Alternative Education
Berenice Chavez	Roving Substitute		

Kelley Swarat

UMATILLA HIGH SCHOOL CLASSIFIED STAFF

Blanca Ramirez	Office Manager	Ashely Sherman	Sped. Assistant
Lupe Armenta	Attendance Secretary	Tamara Ford	Sped. Assistant
Jennifer Franks	PowerSchool	Jeff Bennett	Sped. Assistant
Desirae Zamudio	Library Assistant	David Cooper	Sped. Assistant
Lorena Mendoza	Counseling Secretary	Diane Prater	Sped. Assistant
Tina Ridings	Data / Afterschool	Erick Olson	YTP coordinator
Monica Anderson	Language Arts Assistant		
Aleesha Watson	Science Assistant	Adriana Vargas	Food Services
Lisa Bennett	Science Assistant	Lorena Macias	Food Services
Sandy Taylor	Social Studies Assistant	Cheris Smith	Food Services
Kayla Cribbs	Math Assistant		
Wes Adams	CTE Assistant		
Lisa Dahlin	FCCLA Assistant	Jerry Mitchell	Day Custodian
Samantha Erz	Roving Substitute	Alice McCauley	Night Custodian
Max Bedolla	ELD Assistant	Judith Kirkpatrick	Night Custodian
Bridget Manley	Day Care Assistant	TBA	Maintenance
Page Picker	Day Care Assistant	Pedro Ortiz	Grounds
Jessica Escalante	Day Care Assistant	Enrique Leal	Grounds
Melissa Sturgeon	Day Care Assistant	Vinny Stefani	Facilities Director

VISITORS

All visitors **MUST** report to the office upon entering school property to ensure the safety and welfare of students. The administration will approve visitation requests.

FEES

Materials that are part of the basic educational program are provided without charge to a student. A student is expected to provide his/her own supplies of pencils, paper, erasers and notebooks. **Each student will be required to purchase an ASB card and pay an activities fee (\$20).** Other costs, including yearbook (\$40), lab fees (varies), and club dues (\$20).

ASSEMBLY OF STUDENTS

It is imperative in the educational process that full opportunity be provided for students to inquire, question, and exchange ideas. They should not simply be allowed, but encouraged to participate in discussions in which many points of view, including those that may be controversial, are freely expressed. Students should be provided with avenues for the research of ideas and causes that interests them, and should be allowed to express their opinions. It shall be the responsibility of students, however, to express their opinions, and to demonstrate their support for causes at times and places which will not materially or substantially interfere with the educational process, or with the appropriate operation of the school. Students must recognize that others have equal rights to pursue their studies and particular interests and to express their opinions. Additionally, students are to remember the limitations imposed by rules of libel, slander, obscenity, and incitement to riot.

GENERAL POLICIES ON STUDENT EXPECTATIONS

GENERAL BEHAVIOR IN HALLS & ON GROUNDS

Students are to behave in a respectful manner at all times, and are to adhere to directions given by ANY member of the school staff in the halls and on the school grounds. Eating or drinking anything other than water is not permitted in the halls or foyer.

VIDEO SURVEILLANCE

Umatilla High School is equipped with a video surveillance system. Parents and students need to be aware that activities on the school campus are being recorded for security purposes. Video recordings may be provided to law enforcement agencies.

USE OF TOBACCO PRODUCTS (Including E-Cigarettes)

The use or possession of tobacco products, or vaping by students is prohibited on the high school campus. Students will not use tobacco at any school activity, function, or event, held on or off the school grounds. Violating this rule will result in suspension.

VULGAR LANGUAGE/GESTURES

Vulgarity in the school or on school grounds is not permitted and may result in disciplinary action.

DISPLAYS OF AFFECTION

Umatilla High School is not the place where intimacies should occur. Handholding, locking arms, and walking arm-in-arm are acceptable; more extreme displays are unacceptable. Those who consistently ignore this policy will be subject to discipline to include possible suspension and parental conferences.

ELECTRONIC DEVICES / CELL PHONES

Personal electronic devices are to be put away and turned off during class time unless otherwise directed by teacher for educational purposes. **Electronic devices inappropriately used during class will be need to be set on the teacher's desk. Students can retrieve them at the end of the period. Students, who refuse to put their phone on the teacher's desk, will receive a referral to the office. Their phone will remain in the office until the end of the day.** After a student loses their phone 3 times, they will need to check it into the office every day and pick it up at the end of the day. **Earbuds can't be seen in class, during instructional time, and will be taken away if seen.** Electronic devices and earbuds may be used during passing time and breaks.

SKATEBOARDS/ROLLER BLADES

The use of skateboards and roller blades is prohibited at Umatilla High School at all times. They are to be placed in the office after arriving to school and left there until the end of the day. Violators of this policy may have their skateboards and /or roller blades confiscated and returned to parents. Continued violations could result in further disciplinary action.

CLASSROOM BEHAVIOR

Students are expected to be in class on time to learn and comply with teachers established behavior guidelines. Flagrant or repeated misconduct will result in disciplinary action (see discipline matrix).

CHEATING/PLAGIARISM

Cheating/plagiarism are defined as an attempt by any student to use unauthorized materials or information during a test or in the preparation of an assignment. Some examples of cheating/plagiarism include: copying from another person's paper, using or possessing crib notes, copying and pasting from the internet sources without authorization and unauthorized use of a text book. (See discipline matrix)

Students who willingly and knowingly allow their information or materials to be used for cheating shall also be considered guilty of cheating.

PREPARATION FOR CLASS

Each student is expected to report to class with pencil or pen, paper, homework, and books or other materials required by the teacher. Habitually failing to do so shall result in disciplinary action.

TEXTBOOKS

The student is responsible for maintaining her/his textbook. Fines may be assessed if the material is lost, damaged, or defaced. Parents will be expected to pay the fine if the student cannot.

ATTENDANCE POLICIES

There is a direct relationship between strong attendance and class success. Students with good attendance generally achieve higher grades, enjoy school, and are more employable after completing high school.

To help students achieve maximum benefit from their education at Umatilla High School, the following procedures with regard to attendance will be used:

Parents are asked to call the high school office after 7:00 a.m. if their student is unable to attend school that day (541-922-6525). An automated phone call will be made by the end of the school day for those absent.

When it is known in advance that a student must be absent, a prearranged absence form must be obtained from the office, presented to the student's teachers to be signed, and returned to the office before the student may leave. This must be done in order for the absence to be considered excused. Please provide the office 24 hours advanced notice for anticipated absences of less than four school days, five days prior written notice is requested for anticipated absences of four school days or more.

Every year many students travel to other parts of the world during the school year. While we understand that this is an important time for them to see their grandparents and other relatives, we are concerned about the impact that this has on the students' education.

In order to better meet the educational requirements of Umatilla High School we are asking for the following:

1. Advise the school office of your departure date as soon as possible. **At least two weeks' notice is needed** so that teachers can prepare work.
2. Let us know when you expect to return.
3. Insist that your children do the work assigned in a timely manner. Work that is done in a rush and at the last second will not be acceptable.
4. It is the responsibility of the students who are going to Mexico or elsewhere to do the following:
 - a. Pick up a leave slip from the office. Take it home for parents to fill out and sign and return this document to the office.
 - b. **Go to each teacher at least two weeks before the departure date to ask for work. Waiting until just before the leave date makes it difficult for teachers to prepare work and may result in the student having no credit for the class.**
 - c. Arrange with teacher to take any exams missed.

It is the responsibility of the teachers to do the following:

1. Prepare work packets for students who have indicated that they will be traveling. Unless it is an emergency, two weeks' notice will be required. This period of time may be waived by the building administrator.
2. Prepare notes explaining the work.
3. Evaluate the work handed in when the student returns and decide if the work merits a passing grade for the semester. Teachers will have the option of giving students pass/fail grades rather than letter grades.

ABSENCES AND EXCUSES

Parents are required to notify office by phone or through written excuse within 48 hours following the absence. Failure to do so may lead to disciplinary action.

A student who must leave school during the day is required to bring a note from his/her parent. A student who becomes ill during the school day should, with the teacher's permission, report to the school office. Office personnel will decide whether or not the student should be sent home and will attempt to notify the student's parent as appropriate.

It is the responsibility of the student to obtain missing class work. A student who has been absent for any reason is required to make up specific assignments missed and/or to complete additional in-depth study assigned by the teacher to meet subject or course requirements. Parents should contact the office to arrange for the collection of homework assignments for a student who will be absent several days.

Students who are absent one day:

- Will take previously announced quizzes and tests and hand in previously assigned work the day they return to class.
- And have assignments and/or quizzes/tests assigned in their absence should be afforded one additional day to make up the work upon returning to work.

Students who are absent for multiple days:

- Are afforded one day of makeup for each day missed. The student is responsible for conferring with the teacher to arrange a make-up schedule.
- Again, work previously assigned is due the day of the student's return.
- If long-term assignments carry a deadline, students are expected to send the assignment to school if they are absent.

Excessive Absences Consequences

Students are required to maintain regular attendance as required by ORS 339.065. Regular attendance is defined by the state of Oregon which defines irregular attendance as eight unexcused one-half day absences or 32 class period absences during any four-week period of a school session.

Be advised that failure to comply with Oregon's compulsory attendance laws is a violation that will result in consequences. The first time a student does not meet the attendance requirement within the four-week time period, they will receive a letter and a meeting will be set up with the student and their parents along with Mrs. Dirksen.

The second time a student doesn't meet the academic standards, they will receive a second letter and have another meeting with parents and Mrs. Dirksen. At that meeting, there will be a contract signed stating:

1. Oregon's compulsory attendance law and the student's attendance record;
2. The reasons for the student's noncompliance;
3. The development of a plan for improvement
4. Resources available to help the student be successful in school;
5. Any questions the parents may have concerning the potential consequences for continued noncompliance with Oregon's compulsory attendance law, as set forth above and as provided in Board student conduct and truancy policies.

It will also be explained at that time that if the student does not meet the compulsory attendance law for a third time and violates the contract, then the student and parent(s) will be mandated to meet with the Umatilla County Youth Services and the Community Accountability Board (CAB) where a fine of up to \$500 will be given.

TARDY

Students are expected to be in class on time; otherwise they are considered tardy. Students who are more than 10 minutes late will be considered absent. Those students who get 5 or more tardies in a week will be subject to discipline and attendance contracts. Please see the matrix below.

Tardies	Weekly Check	Student/Parent Contract after 2nd Offense
1st Offense	5+	Warning
2nd Offense	5+	3 days Lunch Detention
3rd Offense	5+	1 week Lunch Detention / No off Campus for 2 weeks
Late Back from Lunch Student/Parent Contract after 2nd Offense		
1st Offense	2+	Warning
2nd Offense		Loss of Open Campus for 2 weeks with 1 week of lunch detention
3rd Offense		Loss of Open Campus for 1 month
Absences – Unexcused – Skipping Student/Parent Contract after 2nd Offense		
1st Offense	Warning	
2nd Offense	Lunch Detention for a day	
3rd Offense	Lunch Detention for a week / No off campus for 2 weeks.	
4th Offense	ISS – Loss of off campus for a month	

TRUANCY (Skipping)

A student who is absent from school or any class without permission will be considered truant and subject to disciplinary action including detention, suspension, and/or expulsion. Student athletes that are truant will follow the athletic policy.

VEHICLES ON CAMPUS

Vehicles parked on district property are under the jurisdiction of the district. Students will be notified that as a condition of parking on district property, district officials may conduct searches of vehicles upon reasonable suspicion of a policy, rule and/or procedure violation. Students must obtain a parking permit issued by UHS to park in paved lots. Vehicles without permits can park in the gravel lot across 7th Street from UHS. To register vehicle(s) students will need to provide the license plate numbers of all vehicles that may be parked at school as well as make and model.

The school district provides adequate transportation for students. Driving a car to school is a privilege rather than a right or necessity. State and local traffic laws and school rules must be followed when operating vehicles on school premises. Students are prohibited from parking in designated staff and visitor parking areas. Vehicles must be parked within the designated lines. Traffic infractions by students driving on school grounds will result in disciplinary action by the school and loss of privileges will be loss if multiple infractions occur. Serious offenses will be reported to the police.

The district assumes no responsibility or liability for loss or damage to vehicles or bicycles.

CLOSED CAMPUS

UHS is a closed campus, with the exception of a student's scheduled lunch period. Open campus is a privilege and if students are missing class before or after lunch, they will lose the privilege of being able to leave at lunch.

Once students arrive on school grounds either by walking, bus or by car, they are to remain on campus until their scheduled lunch period. *Students are not to walk off campus in the mornings to go to local stores before school starts. Students are not allowed to leave the campus during the AM class periods or the PM class periods unless their schedule reflects instructional tutors leaving for their placement, work experience or college courses.* Students who violate our closed campus policy will lose the privilege of participating in open campus during lunch periods and will receive disciplinary action.

Students are not allowed to leave campus during their school day without signing out properly in the office. Parents who request their students to leave the campus must be aware that the students are not under the school's supervision during those times. **Students who are leaving campus must check out at the office.** The main office must approve required trips to the doctor, dentist, etc. Such trips must be pre-arranged by a note or phone call.

OFF LIMIT AREAS (refer to map on page 28)

All students are to remain on school grounds during the school day. The following areas are **off limits** during the school hours. Students caught in these areas will be referred to the office for disciplinary action which can include being charged with trespassing.

- Softball dugouts, baseball dugouts, baseball field, football and track facility.
- The area below the soccer and lacrosse field (where the bonfire takes place)
- Any treed area along the Umatilla River that is managed by the school district.
- The area behind CBMS / garbage cans

PASSES

No student is to be outside her/his regularly scheduled class without an approved hall pass. Students in the hall without a pass or off track to assigned destination may be subject to disciplinary action. **Students will not be allowed to get a pass the first 10 minutes or the last 10 minutes of class.**

RIGHTS AND POLICIES ON DISCIPLINE

STUDENT DISCIPLINE CODE

Discipline, as administered by Umatilla High School in conjunction with the home, is based on a counseling philosophy designed to produce behavioral changes that will enable students to develop the self-discipline necessary to function successfully in their educational and social environments. The discipline shall be progressive in nature.

The major objectives of discipline in the schools are to teach the following fundamental concepts for living:

- (1) respect for the rights, dignity and safety of all individuals within the school and community;
- (2) respect for law and observance of school district policies, procedures and local regulations; and
- (3) respect for public and private property rights.

The procedures employed to attain these objectives involve counseling by teachers, counselors, administrators and the involvement of parents or persons having custody of the student(s). As used in these procedures, the word "parent" includes, when applicable, the person having custody of the student.

RIGHT TO DUE PROCESS

Students disciplined by a school authority are guaranteed certain due process rights, which include the following:

1. oral or written notice of the nature of the rule, violation of which will result in discipline;
2. oral or written notice of the nature of the specific violation and the intended disciplinary penalty;
3. an opportunity for the students to "tell his/her side of the story" to the person who dispenses discipline;
4. if the student denies the charges, an explanation of the evidence of the violation upon which the school authority is relying will be made to the student, including, if available, camera footage.

Because the behavioral problems of the students vary in the degree of seriousness, the corrective actions to be taken must be determined by the professional judgment of the administrator and will be progressive in nature (see discipline matrix).

DISCIPLINE PROCESS

All discipline referrals are documented as part of the student's permanent record.

DETENTION

A student may be detained at lunch time, during school or after school for violations of the Student Code of Conduct. The school will attempt to notify the student's parents of the date and reason for the detention. **Failure to attend the detention shall result in in-school suspension.**

IN-SCHOOL SUSPENSION

In-school suspension temporarily denies a student the privilege of attending classes. Students will be required to work on school work during this time in an isolated setting. **Failure to attend the in-school suspension will result in further disciplinary action.**

OUT OF SCHOOL SUSPENSION

Suspension temporarily denies a student the privilege of attending classes, school or school activities until a formal meeting with the parent has taken place to consider re-instatement. In special circumstances, a suspension may be continued until some specific pending action occurs such as court hearing, a medical evaluation, or a review by a probation officer. Suspensions are made by the administration and are not to be used in lieu of expulsion.

Suspension procedures are as follows:

1. The student is informed that he/she is suspended, given the reason for the action, and sent home following the notification of parents. In the event parents cannot be contacted, the student will be sent home at the end of the day by his/her normal mode of transportation; the parents are notified by telephone (if possible) of the suspension and reasons for the action;

2. A disciplinary referral is sent to the parents stating the time, date and specific reason(s) for the suspension, including procedures to be followed by the student and the parents for possible re-instatement;
3. The school will set a time and location for discipline conference. If the parent cannot, they have the responsibility for contacting the school to arrange for a conference.

A student may be suspended from school for up to and including ten school days for willful violations of the Student Code of Conduct. The district may require a student to attend school during non-school hours as an alternative to suspension.

An opportunity for the student to present his/her view of the alleged misconduct will be given. Each suspension will include a specification of the reasons for the suspension, the length of the suspension, a plan for readmission and an opportunity to appeal the decision.

Every reasonable and prompt effort will be made to notify the parent/s of a student's suspension.

While under suspension, a student may not attend after school activities and athletic events, be present on district property nor participate in activities directed or sponsored by the district.

Teachers will provide schoolwork missed by a student while on suspension. This work may be made up upon the student's return to school. All suspended students are encouraged to collect materials to work on while on suspension. **It is the student's responsibility to collect and submit all missed work.** The student will be given the same number of school days as missed (plus one) to do the make-up work.

DRIVING PRIVILEGE SUSPENSION

Assaulting or menacing a school employee or another student; willful damage to district property; or use of threats, intimidation, harassment or coercion against a school employee or another student may also result in a request to the Oregon Department of Transportation for suspension of driving privileges. The decision to submit the request to the Department of Transportation may be appealed. Board policy JHFDA

Umatilla High School utilizes a discipline matrix for determining penalties for improper behavior, attendance issues or policy infractions. Students need to review the matrix so that they will understand the consequence of their actions prior to making poor choices.

DISCIPLINE MATRIX

This chart is a guideline for most situations. In most situations, teacher-initiated actions and parent contact have already taken place in the classroom before the student has been referred to the office. The teacher and administrator may develop alternative solutions depending on the severity of the incident.

Student discipline includes both classroom discipline, as well as building-wide and common-area disciplinary actions for conduct and behavioral infractions. Classroom infractions are first subject to the classroom rules, standards and consequences that have been established by the teacher to ensure a productive learning environment for all students. All standards of due process apply to both classroom discipline protocol and disciplinary actions at the building administrative level.

Umatilla High School utilizes a discipline matrix for determining penalties for improper behavior or attendance issues (*see Discipline Matrix*).

TIER 1 OFFENSES

Classroom Disruption	
1 st	Lunch Detention, Parent contact by teacher and administrator.
2 nd	2 Lunch Detentions, Parent Contact by teacher and administrator.
3 rd	ISS, parent contacted by administrator, parent meeting and contract made up.
Insubordination (defiance/disobedience/disrespect)	
1 st	Week of Lunch Detention, parent contacted by teacher and administrator.
2 nd	ISS, parent contact by administrator.
3 rd	ISS up to 5 days, parent contact by administrator, may move to Alternative School.
Aggressive Behavior / Horseplay	
1 st	Lunch detention
2 nd	ISS, parent contact by administrator.
3 rd	ISS up to 5 days, parent contact by administrator, may move to Alternative School.
Public Displays of Affection	
1 st	Lunch detention
2 nd	Week of lunch detention, parent contacted by administrator.
3 rd	ISS, parent contacted by administrator to set up a meeting.
Profanity/Inappropriate Language	
1 st	Lunch detention, Parent contact by teacher and administrator.
2 nd	2 Lunch Detentions, Parent contacted by administrator.
3 rd	ISS, parent contacted by administrator.
Dress Code Violation	
1 st	Warning, required to change clothing.
2 nd	Lunch detention, required to change clothing, parent contact by administration.
3 rd	2 Lunch Detentions, required to change clothing, parent contact by administration to set up a meeting.
Skipping/Leaving School Without Permission *If around lunch time student loses open campus privilege.	
1 st	Lunch detention, Parent contact by administration.
2 nd	2 Lunch detentions, parent contacted by administrator.
3 rd	ISS, parent meeting with administration, contract made.
Personal Electronic Devices – may be kept by students in their lockers or backpacks. They are not to be stored on the student’s person or in the student’s clothing during regular instructional hours.	
1 st	Staff will give the students a verbal reminder of the policy and expectations to reinforce appropriate use of personal electronic devices. The device will be temporarily confiscated and held at the front office. The student may pick it up at the end of the day. Parents will be notified. The student will serve one lunch detention.
2 nd	The device will be temporarily confiscated and held at the front office until the end of the school day. Parents will be notified to come pick up the device during school hours. The device will not be returned to the student. The student will serve two lunch detentions.
3 rd	The device will again be temporarily held in the office. Parents will be notified to come get the device during school hours. A meeting will be set up with the administration, student and parents will review the policy. Parents may choose to either purchase a pouch or keep the device at home. A contract will be signed documenting the choice of the family. The student will serve three lunch detentions.
4 th	Failure to use pouch or keep device at home, the device will again be temporarily held in the office. The student will need to turn in their device at the front office at the start of each day. If the student fails to pick up their device before leaving school for the day, it may be picked up by the parents during the regular school hours or the next school day. The student will serve four lunch detentions.
5 th	If non-compliance continues, administration will determine additional appropriate consequences.

TIER 2 OFFENSES

Disorderly Conduct	
1 st	In School Suspension- 1 day, parents notified by administration.
2 nd	ISS- 2 days, parents notified by administration (behavior contract).
3 rd	ISS up to 3 days depending on the contract, parents contacted by administration.
Misuse of Technology	
1 st	Lunch Detention, Restricted access to technology, parent contacted by teacher & administrator.
2 nd	ISS, Restricted access to technology, parent contact by administrator, (behavior contract).
3 rd	ISS up to 5 days, parent contact by administrator, follow student contract.
Cheating / Plagiarism	
1 st	Zero credit given, lunch detention, parent contact by teacher and administrator.
2 nd	Zero credit given, ISS, parent contact by administrator, (behavior contract).
3 rd	Zero credit given, 2 days ISS, parent contact by administrator, follow contract.
Harassment, Intimidation, Bullying, Cyber-Bullying	
1 st	ISS, parent contact by teacher and administrator. No Contact Contract will be signed.
2 nd	2 days ISS, parent contacted by administrator, (behavior contract).
3 rd	ISS up to 5 days, parent contact by administrator, may move to Alternative School.
False/Misleading Information	
1 st	ISS, parent contact by administrator.
2 nd	2 days ISS, parent contact by administrator (behavior contract).
3 rd	ISS up to 3 days depending on student contract.

TIER 3 OFFENSES

Theft	
1 st	ISS up to 3 days, may contact police, parent contact by administration.
2 nd	ISS up to 5 days, may contact police, parent contact administration.
3 rd	ISS up to OSS may be considered depending on circumstances, will contact police, parent contact by administrator, may move to Alternative School.
Fighting / Encouraging Fighting / Videoing a Fight / Assault	
1 st	ISS up to 3 days, parent contact by administrator. Police will be notified and student(s) may be cited. No Contact Contract will be signed by both involved.
2 nd	ISS up to 5 days, parent contact by administrator. Police will be notified and student(s) may be cited. No Contact Contract will be signed by both involved.
3 rd	ISS up to OSS may be considered depending on circumstances, parent contact by administrator, Police will be notified and student(s) may be cited. No Contact Contract will be signed by both involved. Alternative School placement will be discussed.
Trespassing	
1 st	ISS up to 3 days, parents contacted by administrator, will contact police.
2 nd	ISS up to 5 days, parents contacted by administrator, will contact police.
Tobacco, Smoking, Vaping	
1 st	ISS up to 3 days, will contact police, parent contact by administration, athletes and activities participants also subject to Code of Conduct policy. Complete online substance abuse lessons.
2 nd	ISS up to 5 days, will contact police, parent contact by administration, athletes and activities participants also subject to Code of Conduct policy. Complete online substance abuse lessons.
3 rd	ISS up to 10 days, will contact police, parent contact by administration, athletes and activities participants also subject to Code of Conduct policy. Complete online substance abuse lessons, may move to Alternative School.

Vandalism	
1 st	ISS up to 3 days, parent contact by administrator, pay/repair damage, may contact police
2 nd	ISS up to 5 days, parent contact by administrator, pay/repair damage, will contact police
3 rd	ISS up to 10 days, parent contact by administrator, pay/repair damage, will contact police, may move to Alternative School.
Gang Behavior	
1 st	Suspend up to 3 days, parent contact by administrator, Police will be notified and student(s) may be cited. No Contact Contract will be signed by both involved.
2 nd	Suspend up to 5 days, parent contact by administrator, Police will be notified and student(s) may be cited. No Contact Contract will be signed by both involved.
3 rd	Suspend up to 10 days, parent contact by administrator, Police will be notified and student(s) may be cited. No Contact Contract will be signed by both involved. May move to Alternative School.
Drugs or Alcohol	
1 st	ISS up to 5 days, will contact police, parent contact by administration, athletes and activities participants also subject to Code of Conduct policy. Student will complete online Drug and Alcohol curriculum.
2 nd	ISS up to 10 days, will contact police, parent contact by administration, athletes and activities participants also subject to Code of Conduct policy. Student will complete online Drug and Alcohol curriculum.
3 rd	ISS up to 10 days, will contact police, parent contact by administration, athletes and activities participants also subject to Code of Conduct policy. Student will complete online Drug and Alcohol curriculum. May move to Alternative School.
Extortion, Blackmail, Unlawful Coercion	
1 st	ISS up to 10 days, parent contact by administration, will contact police.
2 nd	Move to Alternative School.
Arson	
1 st	Suspend up to 10 days, parent contact by administrator, will contact police and fire marshal, will move to expel.
Bomb Threats or Use/Possession of Explosive Incendiary Devices	
1 st	Suspend up to 10 days, parent contact by administrator, will contact police and fire marshal, will move to expel.
Breaking and Entering / Burglary	
1 st	Suspend up to 10 days, parent contact by administrator, will contact police, may move to expel.
Weapons on School Grounds	
1 st	Suspend up to 10 days, parent contact by administrator, will contact police, will move to expel.
Sexual Harassment	
1 st	ISS, parent contact by administrator, may call police, behavior contract.
2 nd	ISS up to 5 days, may move to expulsion hearing, may call police.
3 rd	ISS up to 10 days, will contact police, parent contact by administration, athletes also subject to athletic policy, may move to Alternative School. Will complete online Harassment Education Curriculum.

SUBSTANCE ABUSE

PHILOSOPHY STATEMENT: While drug, alcohol, and tobacco use are dangerous in all segments of American society, it poses a special risk to young people by denying them opportunity to develop physically, emotionally, psychologically, and socially. Umatilla High School is committed to establishing and maintaining a drug-free environment. **Possessing, selling, using or being under the influence of tobacco, alcohol, or other illegal and harmful drugs will not be allowed in the school, on school grounds or during school sponsored activities including athletic events, dances, field trips, etc.**

The District School Board recognizes that, (1) substance abuse creates both direct and indirect detrimental effects upon the educational processes within the school; (2) alcohol, tobacco, and other drug use by students is illegal and harmful, and (3) substance abuse/dependency is a condition which can be treated successfully.

Substance abuse is generally defined as (but not limited to): the use of narcotics, marijuana, alcohol, codeine, heroin, stimulants, depressants and hallucinogens, or imitation drugs obtained with or without a prescription that have been used in a manner dangerous to the health of the user.

Students, while under school jurisdiction (either on or off the school property), who possess, distribute, sell, or show evidence of substance use/abuse, shall be subject to the disciplinary procedures as outlined in the discipline matrix.

In the case of a drug-related medical emergency such as an overdose or an allergic reaction, immediate notification of 911 and the administrative office is required. Staff members will assist the student in any way possible. Parents/guardians shall be contacted immediately if possible. Parent or Staff member will accompany student to hospital. Fill out an Incident report.

GRADING GUIDELINES

<u>GRADING SCALE</u>	<u>GPA Scale</u>
● A = Advanced Competency (90-100%)	4.0
● B = Beyond Competency (80-89%)	3.0
● C = Proficient (70-79%)	2.0
● D = Developing Competency (60-69%)	1.0
● I = Incomplete (still in progress)	
● F = Not Proficient (did not complete coursework to standard)	

GRADE CALCULATIONS

The following are key points about grading at UHS:

- In order to be considered proficient for a course, a student must meet the following criteria:
 1. The student must earn an overall course grade of ‘C’ or higher.
 2. The student must have a cumulative summative average of at least 70%.
 3. Students who score below 70% on their first assessment opportunity, will have two opportunities to bring their summative grade to proficiency.
 - a. A student who fails his/her first assessment will take a Form B assessment to earn a proficient score of 70%.
 - b. A student who needs to reassess a third time will complete an alternative assignment. The student will have an opportunity to earn a proficient score of 70%.
 4. A student who scored a 70% or better on their first assessment opportunity and wants to work toward mastery, up to 100%, will need to complete the alternative assignment proving mastery of the content.
 5. Students who are absent on the day of the 1st assessment, have the same three assessment opportunities listed above.
- Overall grade calculations are based upon the following grading structure:
 1. Summative assessments = 70% of the final overall grade for the course
 2. Formative assessments = 30% of the final overall grade for the course
- Summative assessments are linked to one or more course standards.
- Students who earn a D will earn high school credit for the course but will not be considered proficient in all aspects of the course.
- All courses will use the semester grading term

Behavior Grades

On large projects (multi-week) or group assignments, career-related learning standards may be utilized to score timelines, neatness, etc. Not more than 10% of the overall assignment score may be weighted according to these standards.

Behaviors may not be reflected in final grades beyond the project or group work defined above. **Note:** CTE content areas will reflect behavior standards, as they are part of their academic content standards.

REASSESSMENT PROCEDURES

Reassessment opportunities shall be made available to students who have missed a summative assessment due to an absence, students who have failed a summative assessment, and students who strive for mastery. Students will meet with their teacher to identify the reassessment material that needs to be completed prior to retesting.

Reassessment opportunities need to take place on or before the next scheduled Finish Friday. If the student fails or misses a Summative Assessment the week prior to a Finish Friday, they have until the next scheduled Finish Friday to complete the reassessment. Reassessment following the 2nd Semester needs to take place during the summer school session. Students will need to make arrangements to reassess sometime during the six week summer session.

ALTERNATE COURSES

Some courses by their nature, credit recovery and peer tutoring, do not follow the guidelines above.

Credit Recovery (Edmentum): Students participating in credit recovery are rewarded credit (Pass/Fail) once coursework is completed and approved by a highly-qualified teacher assigned to the content area (Example: a student working on Algebra 1 in a Edmentum math class would receive an Algebra 1 credit for successfully completing the course). The grade communicated through PowerSchool for a credit recovery course is designed to communicate a student's participation and progress.

Peer/Juvenile Tutoring and Teacher Assistants (TAs): The Peer Tutor experience is designed for students who plan to work with children in the future. Juvenile Tutors will assist a middle school teacher and will attend every day. Bilingual and Peer Tutors are placed at the high school and matched with classrooms that need assistance. There are specific learning objectives for these courses. In order to receive credit a student would need to complete the objectives of the course and receive a successful recommendation from the mentor teacher. The grade communicated through PowerSchool for a Peer/Juvenile Tutor course is designed to communicate a student's participation and progress. TA grades will be pass/fail and students will earn 0.5 elective credit per semester. An 'F' grade would indicate that a student is not meeting participation and progress goals.

GRADUATION REQUIREMENTS

The state of Oregon requires all students to complete a specified series of courses. In order to graduate from high school in this district, a student must successfully complete the credits outlined in the table below.

Subject	Graduating Class of 2014 and beyond
Language Arts	4
Mathematics (Algebra 1 or higher)	3
Science	3
Social Science	3
Physical Education	1
Health Education	1
Arts – Band, Choir, Art Classes Career & Technical Education – CTE Second Language (Most 4 year colleges require two years in a foreign language)	3
Electives	6
Total Credits to Graduate	24

ACCELERATED CREDIT

Accelerated credit (college credit obtained while a student is in high school) is a priority for the Umatilla School District. As shown in Brian Prescott's study for "Accelerated Learning Options: Moving the Needle on Access and Success", students who earn college and high school credits simultaneously have increased chances for future success. Over 44.8% of low-income students with dual enrollment/dual credit experience earn an associate's degree and 61.3% earn a bachelor's degree. Only 18.5% of low-income students without dual enrollment/dual credit experience earn an associate's degree and only 40.7% earn a bachelor's degree.

To assist Umatilla students in achieving college credit and working toward successful futures, Umatilla High School proposes the following adjustments to Expanded Options:

- 100% of tuition for courses applicable toward an AAOT, OTM or career certification will be paid for all Umatilla High School students who are enrolled full time, on-track to graduate, have a 3.0 cumulative GPA or above (students with a 2.0-3.0 GPA are eligible to participate in the parameters defined above if they have passed all required state benchmarks-OAKS or SBAC- for their graduation requirements).
- To be eligible to take online college courses, students must pass the college placement exam at the writing 121 level. * Students below this level must meet with the counselor to discuss options.
- A student who takes and passes a college course will receive 0.5 high school credit for that course in the appropriate category toward graduation requirements.
- Tuition will be paid by the Umatilla School District directly to the college/university.
- Students who fail a dual credit/college credit course or withdraw after the deadline will reimburse the district the full cost of the course. Students who fail a dual credit/college credit class will no longer be eligible for direct district payment. If pre-approved, their future coursework may be reimbursed by the district upon successful course completion.
- Textbooks for dual credit courses are covered in full by the district. Textbooks for online or on-campus college courses are the responsibility of the family. The school will develop a lending library for core classes available only online or on-campus and students will have the opportunity to check those texts out from the school library as needed.
- Students interested in pursuing college coursework in high school must schedule a planning appointment with the high school counselor. A course schedule will be developed to help students work toward their AAOT, OTM, or career certificate.

- College Study students must complete core classes prior to taking electives. Electives shall be taken upon individual consideration and approval.
- This program shall be in place as long as funds are available. Should demand exceed available funds, remaining funds for the quarter in which demand exceeds funding shall be distributed based on financial need. Financial need shall be determined by parent's stated income on a request form.
- It is the student's responsibility to correspond with the college instructor if they have questions or concerns.
- It is the responsibility of the student to drop a class.
- It is the responsibility of the student to know registration and drop deadlines.

AAOT/OTM

Associate of Arts Oregon Transfer (A.A.O.T.) Degree / Oregon Transfer Module (O.T.M.)

Many of the courses at Umatilla High School allow students to earn college credits toward the Associate of Arts Oregon transfer (A.A.O.T.) degree or the Oregon Transfer Module (O.T.M.).

The A.A.O.T. is a two-year college program. To successfully earn this degree students must successfully complete a minimum of 90 credit hours. The A.A.O.T. degree will transfer to any Oregon University System (OUS) institution where students may complete requirements for a four-year baccalaureate degree.

The O.T.M. is a one-year module designed to complete a portion of students' general education requirements and is transferable to any OUS institution.

Associate of Arts Oregon Transfer (A.A.O.T.) Degree

FOUNDATIONAL REQUIREMENTS	CREDITS
WR121 English Composition	4
WR122 English Composition <i>OR</i> WR227 Technical Report Writing	4
COM111 Fundamentals of Speech	4
MTH105 Introduction to Contemporary Mathematics (or above)	4
Health/Wellness	3
DISCIPLINE STUDIES	CREDITS
Arts and Letters	12
Social Science	16
Science with Laboratory	12
Science/Math/Computer Science	4
Electives (12 career and technical credits)	27
TOTAL CREDITS REQUIRED	90

Dual Credit Course List

High School Course	College Course
Fundamentals of Computer Systems	BT 121
Introduction to Accounting	BA 111
Introduction to College Reading and Writing	WR 115
English Composition	WR 121
English Composition	WR 122
Spanish for Native Speakers	Spanish 101, 102, 103
Spanish 2	Spanish 101, 102
Math in Society	MTH 105
Pre-Calculus	MTH 111, 112
On-Line Education	Various options
World History	HST 104, 105
SUCCESS 101	LD 101
Intro to Education	ED 115

Course list may change due to teacher certification

CREDITS: Credits are units by which academic progress is measured. One credit ordinarily represents an entire year's work in a course (0.5 credit = 1 semester).

SEMESTER CALENDAR: The school year is divided into two semesters (roughly 18 weeks). Credit is awarded on the basis on the semester grade. Only final semester grades are recorded on the student's permanent record.

ACADEMIC STANDING: Students are classified by their high school entry date/year. (A student in the tenth year of his or her education is classified as a tenth grader regardless of his or her credits.)

FINISH FRIDAYS: Umatilla High School utilizes Finish Fridays throughout the year as part of our academic intervention plan. **The purpose of Finish Fridays is to assist students who have incompletes or missing work to work towards showing proficiency. Each six weeks Friday class periods are designated as an intervention or extension time. These days are mandatory for all students to attend. Students who do not have intervention work will participate in an extension activity. Finish Friday A will be periods 1-4 and Finish Friday B will be periods 5-8.**

GRADE POINT AVERAGE (GPA): The high school grade point average is determined on semester grades earned. Only letter grades A – F are included in determining GPA.

5 POINT SCALE:

The following will be calculated using the 5 point scale:

- Advanced high school courses:
 - Honors English / WR 115, WR 121, WR 122
 - Advanced Biology
 - Chemistry
 - Physics
 - Math Analysis / Pre-Calculus
 - Transcribed college-level courses that substitute for high school requirements.

CLASS RANKING: Students are ranked numerically according to grade point average at the end of each semester. Total class enrollment is included in computing class rank.

DEAN'S LIST/HONOR ROLL: The Dean's List is determined by GPA and is published each semester. To be eligible, students must have a GPA of 3.5 or above, have no incomplete grades, and be enrolled in at least five courses offering letter grades (A-F) which can be included in the GPA. Weighted GPA will be used.

To be eligible for the Honor Roll, students must have a GPA of 3.0 to 3.499, have no incomplete grades, and be enrolled in at least five courses offering letter grades which can be included in the GPA. Weighted GPA will be used.

VALEDICTORIAN, SALUTATORIAN, AND HONORS RECOGNITION: Seven semesters of work will be used in the determination of Valedictorian (senior with highest GPA), Salutatorian (senior with second highest GPA), and Honors (3.5 and above) students. The weighted GPA formula will be used.

DIPLOMA OPTIONS

REGULAR DIPLOMA

The regular diploma is based on the completion of state and district guidelines. All graduates are required to obtain twenty-four (24) credits as outlined on the Umatilla High School Transcript. These expectations are congruent with the Oregon Department of Education mandates.

MODIFIED DIPLOMA

To receive a modified diploma a student must earn 24 units of credit, between grade 9 and the end of their high school career with at least 12 of those credits to include:

- English Language Arts – 3 units
- Mathematics – 2 units
- Science – 2 units
- Social Sciences – 2 units (which may include history, civics, geography and economics)
- Health Education – 1 unit
- Physical Education – 1 unit
- Career Technical Education, The Arts or Second Languages (units may be earned in any one or a combination) - 1 unit

Umatilla School District will be flexible in awarding the remaining 12 units of credit. These credits must be awarded to meet the needs of the individual student as specified in the education plan of the student with the expectations and standards aligned to appropriate grade level academic content standards. These credits may include professional technical education, electives, and career development in any of the above content areas.

Umatilla School District will grant credit toward a modified diploma only for courses that contain substantial academic content modified to meet the need of the individual student. We will provide grant credit for a modified diploma through a continuum of instruction beginning at basic skills and progressing through high level skills. Completion of one or two modified courses will not prohibit a student from earning a regular diploma. Each student will have an education plan and education profile as provided under OAR 581-022-1130.

The school district will notify the parent or guardian if the courses in grades 9 – 12 have been modified for an individual student. The student transcripts will clearly identify modified courses that do not count toward the regular diploma but that do count toward the modified diploma. Students issued modified diplomas will have the option of participating in the high school graduation ceremony with the members of his/her class who are receiving regular diplomas. Decisions to work toward a modified diploma will occur no earlier than the 6th grade year but no later than 2 years prior to anticipated exit.

GRADUATION EXERCISE POLICY

Participation in UHS commencement ceremonies is considered an honor. In order to participate in the graduation ceremony, students must have passed all required and elective courses necessary for graduation and attended required practices. Students may be denied the opportunity to participate in the graduation ceremony for disciplinary reasons.

Parents of seniors who are in danger of being ineligible to participate in the graduation ceremony due to academic difficulties

will be notified as soon as identified. Follow-up contacts shall continue until the completion of the school year.

Students, who meet the graduation requirements, complete their teacher checkout form and have their school fees paid, will receive their diploma following the graduation ceremony.

If a student disrupts the graduation ceremony, their diploma will be held and they will be required to appear before the School Board to face disciplinary actions.

CREDIT RECOVERY

Umatilla High School offers students an opportunity to complete the credits needed in order to graduate. The credit recovery courses are designed to get students back on track. Students must have failed a class or be a transfer student with credit deficiencies. Sophomore and Junior students will retake the courses that they failed. Seniors will have the opportunity to do credit recovery through our online Edmentum Software.

SUMMER SCHOOL

Umatilla High School sponsors an on-campus summer school program. The program will provide students who are behind in credits an opportunity to make up credit in core areas such as math, science, language arts and social science. There will be a certified staff member available for assistance Monday through Thursday of each week during the duration of the program. Acquired credits will be counted to determine eligibility for fall sports. Students are encouraged to attend summer school to complete required coursework. Additional information may be obtained by contacting the school's counselor.

EXTENDED OPTIONS PROGRAM

Senate Bill 300 created the Extended Options Program (EOP) that began in the 2006-2007 school year. The state requires that we notify junior and senior students and their parents/guardians of the Extended Options Program prior to February 1. Parents and students must notify the school by May 15 if they are interested in participating in this program for the next school year. This opportunity is being offered in conjunction with Blue Mountain Community College.

To be **eligible** for the Extended Options Program, the students **MUST**:

- ✓ Be enrolled and be a resident student of Umatilla High School.
- ✓ Meet requirements for the District to receive State reimbursement for enrollment.
- ✓ Be in grade 11 or 12 or be 16 years old or older at the time of enrollment.
- ✓ Have an approved educational learning plan on file with the high school.
- ✓ Be accepted by Blue Mountain Community College (BMCC) and meet entrance requirements for 100 level college courses.

The **purposes** of the bill are for eligible students enrolled in grades 11 and 12 to:

- ✓ Have additional options to continue or complete their education.
- ✓ Earn concurrent high school and college credits.
- ✓ Gain early entry into post-secondary education.
- ✓ Participate in existing accelerated college credit programs.
- ✓ Enroll full-time or part-time in an eligible post-secondary institution.

The following are some **important details** about the Extended Options Program:

- ✓ Successful completion of courses may accelerate high school graduation if the courses are part of the student's approved educational learning plan.
- ✓ Failure to complete an eligible post-secondary course with a passing grade as defined by both Umatilla High School and the post-secondary institution may delay high school graduation and affect the student's eligibility for the EOP. In addition it may require the student to repay some or all expenses paid for and may affect eligibility for co-curricular or extra-curricular activities such as clubs and sports.
- ✓ Eligible expenses will be reimbursed by the school district upon satisfactory completion of course work.
- ✓ **Transportation will not be provided or paid for by the Umatilla School District.**

- ✓ The District will limit the number of credits purchased by the District according to guidelines set the State Board of Education.
- ✓ The District will limit the amount of eligible expenses paid for each eligible student to fifty percent of the district's general purpose grant.
- ✓ By State law priority will be given to eligible dropouts and students identified as "At Risk."
- ✓ Seniors who are enrolled in this program will be required to complete their senior project in Careers. Students that are enrolled full-time at the college must make an arrangement to take this course with the career instructor for senior students. Independent study may be an option.

COUNSELING SERVICES

ACADEMIC COUNSELING

Students are encouraged to talk with the school counselor, teachers and building administrators in order to learn about the curriculum, course offerings and graduation requirements. All students and their parents shall be notified annually about the recommended courses for students. Students who are interested in attending post-secondary education or training should work closely with the counselor so that they may take the courses that will best prepare them for their future. The counselor can also provide information about entrance examinations required by many colleges and universities, as well as information about financial aid and housing.

NOTE: Teacher office hours are available each morning from 7:10-7:30.

PERSONAL COUNSELING

A counselor is available to assist students with a wide range of personal and social concerns. The counselor may also make available information about community resources to address personal concerns.

Parents are encouraged to contact the counselor to assist in addressing student concerns. Appointments to see the counselor can be made by calling the counselor's office or through email.

CHANGE OF STUDENT SCHEDULES

Every effort will be made to ensure that class schedules meet the needs of the individual student. Schedule changes will be considered through the second week of the given semester or at the discretion of the building administrator. Following that time period, a change in schedule will require involvement of the student, parent, counselor, teachers involved, and principal. This system is designed to ensure that the best interests of the students are served.

PEER TUTOR/INTERNSHIP POLICY

Juniors and seniors may elect to participate in the peer tutor/internship program to meet up to two elective credits.

1. Grading will be Pass / Fail.
2. Supervising staff must approve placement.
3. Performance objectives must be met for credit to be awarded.
4. Semester evaluations with a yearly reflection paper are required.

SUPERVISED WORK EXPERIENCE

Juniors and seniors may choose to receive up to two elective credits through successful participation in a supervised work experience program.

1. The parent and school must approve the program
2. The student must submit verified documentation of the work experience on a regular basis.
3. Semester evaluation by the employer is required.
4. The school will check with employers on the status of the student.
5. A reflection paper is required of the student each year.

FOREIGN EXCHANGE STUDENTS

The school may enroll students from other nations from those exchange programs officially recognized by the Board. Foreign exchange students that are admitted to school under an F-1 visa status will be required to pay tuition as required by

law, and at the rate established by the Board. Exchange students attending school under a J-1 visa will be granted tuition waivers.

Foreign exchange students may be awarded a high school diploma upon satisfactory completion of the school's prescribed course of study.

WITHDRAWAL FROM SCHOOL

When a student withdraws from school the following steps should be taken:

Parents shall contact the high school office to request a withdrawal of the student.

The student is to get a checkout sheet from the high school office, and starting with the library, get the sheet signed by all teachers and then return the sheet to the office to settle fee charges or receive a refund. Transcripts will be sent when requested by the new school.

GENERAL CLUB/ACTIVITY PROCEDURES

CLUBS AND ORGANIZATIONS

Student clubs and performing groups such as the band, choir, rally and athletic teams may establish rules of conduct - and consequences for misconduct - that are stricter than those for students in general. If a violation is also a violation of the Student Code of Conduct, the consequences specified by the district shall apply in addition to any consequences specified by the organization. Below is a list of UHS clubs and the advisor.

Key Club:	Advisor: Samantha Erz
FCCLA	Advisor: Holly Fritz
Honor Society	Advisor: Rachel Blake
Technology Club	Advisor: Caden Sipe
Robotics	Advisor: Kyle Sipe
Leadership/ASB	Advisor: Brittany Day

EXTRA-CURRICULAR ACTIVITIES

All students, regardless of their ability levels, are encouraged to take part in extracurricular activities and the many worthwhile learning experiences at Umatilla High School. Involvement in student government, student clubs, organizations, athletics and other activities are important to the development of students. Interested students should contact the office for additional information.

STUDENT OFFICES AND ELECTIONS

Election of student officers is conducted annually. Students are required to maintain the same eligibility requirements as all athletic programs to qualify for a student office and may be removed from office for failure to maintain eligibility. Students will fill out an application to run for an office and an administrative committee will decide on the ASB officers.

ACCOUNTING PROCEDURES

All Student Body organizations shall handle purchasing and financial transactions through the administrative offices in accordance with the following procedures:

1. All supplies must be purchased by the use of a Student Body purchase order with **advisor and administrative approval**.
2. All bills are to be paid by Student Body checks.
3. All Student Body clubs and organizations shall keep accurate accounts and shall be checked by the ASB Treasurer periodically.

No account is to operate "in the red" without administrative authorization.

SCHOOL ASSEMBLIES

Assemblies and programs are held for the education and enjoyment of students and staff. Awards assemblies are held to recognize students and faculty efforts and achievements. Attendance at assemblies is mandatory unless announced otherwise. UHS students are expected to maintain high standards of conduct and to give every courtesy to the speaker and to the program. Class advisors will sit with their assigned grade level and will assist in monitoring behavior.

In order that students may be seated quickly, they are required to sit in their grade level section. When entering the main gym from the North side of the gym, seating will be as follows: (Facing the bleachers from the floor)

LEFT SECTION	LEFT MIDDLE SECTION	RIGHT MIDDLE SECTION	RIGHT SECTION
Seniors	Juniors	Sophomores	Freshman

All students must remain seated until excused from an assembly. Students are expected to be respectful to our school, National Anthem, and Flag Salute. Students will sit or stand quietly during the National Anthem and Flag Salute.

DANCE REGULATIONS

To provide control of student dance conduct, the following regulations and chaperone suggestions are provided:

1. The rules of good conduct and grooming shall be observed for school dances and social events.
2. **Once admitted to the dance, students may not leave and re-enter once they have left.**
3. Guests (non-students of UHS) must be accompanied by a student and signed up in the High School Office ahead of time. There is a one-guest limit for each student attendee. All guests must be current students with valid student body card or a recent graduate from a Umatilla/Morrow County high school under the age of 20. The Activities Director must approve all guests. UHS administrators reserve the right to grant exceptions.
4. Students or guests who come to the dance under the influence of alcohol face disciplinary action. Parents will be notified to pick up their student. Police may be notified.
5. Students at the dances are subject to the authority of the chaperones.
6. There shall be a minimum of three (3) faculty chaperones for each dance. The dance may be canceled if the required number of chaperones cannot be secured. Additional parent chaperones are highly recommended. The advisor of the organization sponsoring the dance should check with the High School office the day of the dance to secure the names of the guests. The advisor has the primary responsibility for supervision of the dance. The Administration or her/his designee will be available for extra supervision and will attend all dances.

SENIOR SKIP DAY or SENIOR PRANK

The district does not authorize or endorse senior skip day or pranks. Student who participate in such activities will be disciplined according to the severity of the activity. Consequence can include referral to law enforcement and loss of graduation participation privileges.

ACADEMIC CALENDAR

Registration	August 12-14
Freshman Jump Start / Leadership	August 25
All Students Attend	August 26
Picture Day	September 8
Homecoming vs. Mac Hi 7pm	October 9
Homecoming Dance	October 10
Statewide In-service	October 10 ** No School
Picture Retakes	October 29
Conferences (3:30-7:00)	November 6
Conferences (12:30-3:00) 11:55 Student Dismissal	November 7
Veteran's Day Holiday	November 10&11 ** No School
Thanksgiving Vacation	November 26-28 ** No School
Winter Break	December 22 – January 4 ** No School
School Resumes	January 5
End of 1 st Semester	January 16
Martin Luther King Jr. Day	January 19 ** No School
Semester 2 Begins	January 20
President's Day	February 16 ** No School
Spring Vacation	March 23-27 ** No School
Conferences (3:30-7:00)	April 8
Conferences (12:30-3:00) 11:55 Student Dismissal	April 9
Non-Contract Day for Staff	April 10 ** No School **Unless we need a snow make up day
Memorial Day Holiday	May 25 ** No School
Senior's Last Day	May 26
Graduation (10 a.m.) in Gym	May 30
Semester 2 Ends / Last Student Day	June 3 Students Dismissed at 11:55

* Subject to change due to snow days or unforeseen circumstances.

NO GO ZONES! – Marked in RED

**Areas within the red are off limits
during school hours.**

Students will be charged with Trespassing



THE HISTORY OF UMATILLA HIGH SCHOOL

The original high school, which most remember as the “Castle,” was built in 1912. At that time, it was just outside the city limits and served students from town as well as many from nearby farms. It consisted of four rooms and a Head Teacher’s office, which was later used as the counselor’s office.

In 1922, Umatilla High School saw its first graduating class of two girls: Loty Davis and Ruby Powell.

In 1924, four rooms were added on to the east side of the high school, which became the ERC room, math room, social science room and Title I room. A basement was included with this addition that housed the cafeteria. Miss Rix was the first cook at the new cafeteria.

In 1932, the gymnasium, called the “Old Gym,” was built.

In 1948, Army barracks from World War II were brought in as a short-term addition to accommodate growing numbers of students. They were referred to as the main building of the high school.

Our present building was constructed in 1999. The previous structures were removed to provide access for off-street parking and new tennis courts. Students placed a time capsule in the wall of the new construction in the spring of 1999. The capsule is located in the West wall of the main entrance of the building, behind a mounted plaque.

UHS FIGHT SONG

On, you Vikings; on, you Vikings;
They deserve our praise,
We will fight with all our might,
For the good old UHS,
Win we must, our cause is just,
So listen to our plea,
Fight, fight for UHS and Victory.

The material covered within this student handbook is intended as a method of communicating to students and parents regarding general district information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or negotiated agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation or negotiated agreement.

Any information contained in this student handbook is subject to unilateral revision or elimination from time to time without notice.