Parent-Child Center

In collaboration with SENCA Head Start

2026-2027

PRESCHOOL Application

Date:	Enrollment Date: **August 2026**
Child's Full Name:	Date of Birth:

Check all that apply to this child:

☐ Male	☐ Premature at birth	☐ On IEP	☐ Child of teen parent
☐ Female	☐ Received In-Home Sixpence services	☐ Potty Trained	

Please complete numbers 1-4 below.

#1 ☐ Check here if you are or want your child to be a head start student at PCC. Income eligibility required (page 2). Morning preschool is free with this option.

#2 ☐ Check here if your child is 4 years old and would like to be in our all-day classroom if spots allow. **SPOTS GO TO 5 YEAR OLDS FIRST AND FEES STILL APPLY.**

#3 **PRESCHOOL OPTIONS** (lunch is not included in fees)

Select ONE from Column C and ONE from Column D

Free AM Preschool Fees Breakdown (4 year olds, IEPs, attended Sixpence, Born Premature, Teen Parents

Column C		Column D	FEES	RED. FEES (qualify for free/reduced lunch)	** Free AM Preschool Fees	Red. Preschool Fees
☐	Preschool ONLY 8am-11am	M-F ☐ MWF ☐ TTH ☐	$7 Per Day	$5 Per Day	$0	$0
☐	Preschool + Lunch 8am-12pm	M-F ☐ MWF ☐ TTH ☐	$9 Per Day	$7 Per Day	$0	$0
☐	Preschool + School Day 8am-3:15pm	M-F ☐ MWF ☐ TTH ☐	$18 Per Day	$15 Per Day	$8 Per Day	$7 Per Day
☐	Preschool + All Day Care 7:30-5:30	M-F ☐ MWF ☐ TTH ☐ ☐ Check box if only until 4:15pm	$25 Per Day	$20 Per Day	$12 Per Day	$11 Per Day

#4 **I have read and understand all pages and agree to the terms and conditions of the application including, but not limited to, any fees for the schedule selected above.**

Parent Name _____ **Parent Signature** _____

Parent Email _____ **Phone #s** _____

Income-Based Eligibility

1. The following children are automatically eligible for free preschool services through Head Start regardless of income:
    - Children in Foster Care
    - Children Experiencing Homelessness
    - Children in Families Receiving Public Assistance
        - Temporary Assistance for Needy Families (TANF)
        - Supplemental Security Income (SSI)
        - SNAP

2. Income Eligibility is based upon families whose income is at or below 100% of the Federal Poverty Guidelines, which are as follows:

Household Size	100%
1	$15,960
2	$21,640
3	$27,320
4	$33,000
5	$38,680
6	$44,360
7	$50,040
8	$55,720
9	$61,400
10	$67,080

3. An additional 35% of children in families whose income is between 101% and 130% of the Federal Poverty Guidelines may also be eligible. Those income guidelines are as follows:

Household Size	130%
1	$20,748
2	$28,132
3	$35,516
4	$42,900
5	$50,284
6	$57,668
7	$65,052
8	$72,436
9	$79,820
10	$87,204

Note: Children eligible for Head Start that attend preschool services at Parent-Child Center receive free breakfast and lunch OR free lunch and snack, regardless of income. Children eligible for Head Start that attend preschool services at SENCA Head Start receive free breakfast, lunch, and snack, regardless of income.

Division of Public Health – Licensure Unit – Children's Services Licensing Program

Children's Record

PARENTS: PLEASE FILL IN ALL BLANKS

Child(ren)'s Name: _____ Birthdate(s): _____

Enrollment Date: August 2026 Updates: _____ Date Care Ceased: _____

Parent or Guardian's Home Address and Employment Address:

Father (or Guardian):

Name: _____ Employer: _____

Address: _____ Address: _____

City: _____ Phone: _____ City: _____ Phone: _____

Mother (or Guardian):

Name: _____ Employer: _____

Address: _____ Address: _____

City: _____ Phone: _____ City: _____ Phone: _____

Person(s) to whom the child(ren) may be released by the caregiver: (If no one, write "none")

Name: _____ Name: _____

Address: _____ Address: _____

City: _____ Phone: _____ City: _____ Phone: _____

Name: _____ Name: _____

Address: _____ Address: _____

City: _____ Phone: _____ City: _____ Phone: _____

Person(s) who will take responsibility for the child(ren) in an emergency when the parent (or guardian) cannot be reached: (ONE NAME MUST BE GIVEN)

Name: _____ Name: _____

Address: _____ Address: _____

City: _____ Phone: _____ City: _____ Phone: _____

Name: _____ Name: _____

Address: _____ Address: _____

City: _____ Phone: _____ City: _____ Phone: _____

Consent to Contact Physician in Emergency

In the event I cannot be reached to make arrangements, I hereby give my consent to _____ to contact Doctor _____ _____
Caregiver Name of Physician Phone

_____ and, if necessary, take my child(ren) to the following
Address City

doctor(s), clinics, or hospital _____

_____ _____
Parent Initials Date

MEDICATION COMPETENCY STATEMENT

I, _____ have determined that
Parent/Guardian Name

_____ is/are competent to give or apply medication to my child(ren).
Provider/Director/Staff Name(s)

_____ _____
Parent Initials Date

CHILD'S MEDICAL INFORMATION

Current health status or any health problems caregiver should know: _____

_____

Medication, if any: _____

List any allergies and/or intolerance to food, insect bites, or stings, or other factors that result in a medical reaction. Please give clear instructions in the event of an exposure of that factor.

_____

Special Concerns (glasses, hearing aid, crutches): _____

Any activities child(ren) should NOT engage in: _____

Company providing health and/or accident insurance coverage (OPTIONAL): _____

I certify that the above information is correct to the best of my knowledge:

_____ _____
Parent Initials Date

Parent-Child Center Fee Structure

The fees for the Early Childhood Program for the 2026-2027 school year are as follows:

Your August and September fees will be billed on September 1. Each month's fees will be billed on the first and payable by the 15th of each month. Any questions about fees should be directed to the office.

Children Eligible for No Charge Preschool from 8a.m.-11am or 8am-12pm

***Four years old** ***Child of teen parent** ***Premature at birth**

***Developmental delays** *** In-Home Falls City Sixpence Student** ***Head Start Approved**

PRIORITIES (accepted first until March 10TH)

***4 year olds** *** Developmental Delay (IEP)** *** Student/Family Need**

Preschool Care:		**Free 4 yr. olds & no charge exceptions**
Preschool Only-8:00 a.m.-11:00 a.m.	$7.00/day	Free
Afternoon Preschool/Lunch 11:45-3:15	$7.00/day	Free
Preschool and Lunch-8:00 a.m.-12:00 p.m.	$9.00/day + lunch	Free + lunch
School Day Care-8:00 a.m.-3:15 p.m.	$18.00/day + lunch	$8.00/day + lunch
All Day Care-7:30 a.m.-5:30 p.m.	$25.00/day + lunch	$12.00/day + lunch

Before and After School Care:	
7:30 a.m. + After School till 4:15	$4.00/day
7:30 a.m. + After School till 5:30	$7.00/day
After School Care:	
Part Time 3:15 p.m.-4:15 p.m.	$3.00/day
Full Time 3:15 p.m.-5:30 p.m.	$6.00/day

Reduced Fees for Free or Reduced Lunch Children: (Pertains to preschool children only)		**Free 4 yr. olds & no charge exceptions**
Preschool Only-8:00 a.m.-11:00 a.m.	$5.00/day	Free
Preschool and Lunch-8:00 a.m.-12:00 p.m.	$7.00/day + lunch	Free + lunch
School Day Care-8:00 a.m.-3:15 p.m.	$15.00/day + lunch	$7.00/day + lunch
All Day Care-7:30 a.m.-5:30 p.m.	$20.00/day + lunch	$11.00/day lunch

Any other extra hours over your contracted time will be billed the following month at $3.00/hour.

*All children will be served a morning and/or afternoon snack based on their schedule. School lunch will be offered for a fee (unless approved for free and reduced meals) to those who select that option.

*Children must be three or four by July 31, 2026 to attend and four-year old's must be 4 by July 31, 2026 to receive free preschool.

***Please refer to the Parent-Child Center potty training procedures regarding potty training.**

*Children will **not** be taken on a drop-in basis.

*Enrollment must be for two or more days.

Please note that you will be billed according to your contracted hours to ensure your spot at PCC.
Any days missed due to illnesses, appointments, etc. will still be charged (prolonged exceptions may apply).
Also, due to state attendance records, there will be <u>NO</u> special arrangements made to the above times.

Parent Child Center Potty-Training
Effective Date: August 14, 2025

1. Purpose

The purpose of this document is to outline expectations, procedures, and accommodations regarding potty training for all children enrolled in Falls City Public Schools' Parent-Child Center. Our goal is to support the development of independent toileting skills while ensuring a safe, respectful, and inclusive learning environment for all children, including those with disabilities.

2. General Expectations for All Students

- It is highly encouraged that a child be potty-trained prior to the start of the school year to ensure a smooth transition and success in the classroom. A child must be potty-trained within eight (8) weeks of the first day of the preschool year, unless they have an Individualized Education Program (IEP) or a documented medical need that requires additional support.

- Toilet trained means a child can:
  - Recognize when they need to use the restroom.
  - Communicate their need to use the restroom.
  - Use the toilet with minimal assistance.
  - Pull up/down their clothing and wipe appropriately.
  - Wash hands after using the restroom.

3. Procedures for Accidents

- Occasional accidents are expected, especially in younger children adjusting to a new environment.

- Parents must provide an extra set of clothes, including underwear, socks, and pants, to be kept at school.

- If a child has a potty accident:
  - The child will be guided to clean themselves as independently as possible.
  - Staff will provide verbal prompts and assistance as needed.
  - The wet clothing will be placed in a sealed bag and sent home.

  - In the event of a bowel accident, a parent or guardian will be contacted to assist with their personal care needs.

4. Special Education & Individualized Accommodations

- For children with an IEP or a medical condition that impacts toilet training, accommodations will be made based on their specific needs.
- Possible accommodations may include but not limited to:
  - Scheduled bathroom breaks.
  - Use of visual supports or communication devices.
  - Assistance from trained staff, including paraprofessionals.
  - Alternative toileting methods, such as pull-ups if necessary.

- Parents and the child's educational team will collaborate to include potty-training goals in the child's IEP if applicable.

5. Parental Responsibilities

- Parents/guardians are expected to:
  - Continue reinforcing potty-training at home.
  - Provide a consistent toileting routine.
  - Supply necessary toileting supplies (e.g., wipes, extra clothing, pull-ups if applicable).
  - Inform staff of any medical or developmental concerns that may impact toilet training.

6. Staff Responsibilities

- Staff will:
  - Encourage and support children in their potty-training efforts.
  - Maintain a positive, patient, and non-punitive approach.
  - Communicate regularly with parents regarding any concerns or progress.
  - Ensure all toileting areas are clean, safe, and developmentally appropriate.

7. Non-Discrimination & Confidentiality

- No child will be excluded or penalized for toilet training delays due to disability or medical conditions.
- All potty-training needs and accommodations will be handled with respect, privacy, and confidentiality.

8. Review & Revisions

This document will be reviewed annually and updated as needed to align with best practices and state regulations.

Date: Feb. 5, 2025

In District/Out of District Residence:

Falls City Public Schools is committed to supporting the developmental and educational needs of all students enrolled in our preschool program. If challenges or needs for additional support arise for a student who resides outside of the Falls City Public Schools district boundaries, Falls City Public Schools will fulfill its obligation under Child Find by notifying the student's home district of the identified concerns. It is the responsibility of the parent/guardian to follow up with their home district regarding any necessary evaluations, services, or supports that may be required.
