

AR  
 Barton Jr. High School (El Dorado School District)  
 400 W Faulkner  
 El Dorado AR 71730  
 870-864-5051

### **School Engagement Plan**

Please read over the updated form closely. Note the new Assurances section allows you to confirm practices that are *required* but do not need further elaboration. In the response fields, please include links to additional information that can help support your story as you answer the guiding questions.

#### **1: Jointly Developed Expectations and Objectives**

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

##### *Guiding Questions*

- **1.1:** *How does the School - in collaboration with parents - establish an engagement plan that reflects the specific academic improvement needs of the School, and that includes programs and practices that enhance engagement and address the specific engagement needs of students and their families?*  
*[A.C.A. § 6-15-1702(a)]*
- **1.2:** *What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?*  
*[ESSA § 1116(c)(3)]*

**Involvement:** The Parent and Family Engagement Plan for Barton Jr. High was developed jointly with parents.

- **Annual review, update, and improvement of the plan:** In order to involve parents and the community in the review, update, and improvement of the plan, family engagement and parent coalition committee members host an annual meeting and conduct parent interest surveys.
- **Adequate representation:** Barton Jr. High chooses parents to participate in the process by including an option to participate on the parent volunteer form. A brief description of the responsibilities and/or duties are described in a language that parents can understand.
- **Parent comments:** If the Title I Schoolwide Plan is not satisfactory to parents, please contact the Federal Programs Coordinator (Michelle Henry, michelle.henry@esd-15.org).
- **Regular meetings:** Opportunities for regular meetings are available upon request by parents.

#### **2: Communication**

Describe how the School will communicate with and distribute information to parents and families.

##### *Guiding Questions*

- **2.1:** *How does the School distribute an informational packet appropriate for the age and grade of each child annually, ensuring to include:*
  - *description of the engagement program*
  - *recommended roles for parents, students, teacher, and the School*
  - *ways for a family to get involved*

- *survey regarding volunteer interests*
- *schedule of activities planned throughout the school year*
- *regular, two-way, and meaningful system for parents/teachers to communicate*  
[A.C.A. § 6-15-1702(b)(3)(B)(1)]
- **2.2:** *How will the School ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?*
  - *how is relevant information provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.?)*  
[ESSA § 1116(e)(5)]
- **2.3:** *How does the School offer flexible opportunities for meetings with families?*  
[ESSA § 1116(c)(2)]

The Parent Facilitator for Barton Jr. High is Della Davis. She can be reached at [della.davis@esd-15.org](mailto:della.davis@esd-15.org). The Parent Facilitator will make the Parent and Family Engagement Plan available to families and the local community. A paper copy of the Parent and Family Engagement Plan will be included in the students' orientation packet. The plan will also be posted on the school's website: [www.eldoradopublicschools.org](http://www.eldoradopublicschools.org)

- The plan will be written for the appropriate age and grade of the student. To the extent practical, the plan will be provided in a language the parents can understand.
- **Informational Packet:** An informational packet will be distributed annually with the following items:

The plan gives clear responsibilities for parents, students, and teachers in order to improve student academic performance. The plan outlines the partnership between each of the parties involved to help students reach high state standards.

Participants can represent the role of student, family, educational staff, community member, business leader, non-profit organization, business owner, and/or retiree.

Families can serve on school committees, district wellness committees, parent coalitions, as guest speakers, assist with large school/ community events and participate in fundraising and act as chaperones.

A survey will be given at the beginning of the school year regarding volunteer interests.

-Orientation

-Parent/ Teacher Conferences

-Kittens Conferences

-Family Night

-Math Night

-Literacy Night

-Veteran's Day Program

-Honor's Day

Barton Jr. High will have regular, meaningful, two-way communication by means of phone calls, google meets/classroom, and virtual/in-person conferences.

- **Parent-friendly summary:** A parent-friendly summary of the parent and family engagement plan can be found on the district's website ( <https://www.eldoradopublicschools.org> ) by August 1 annually and in the student handbook. Signatures will be obtained to document the receipt of the El Dorado School District's parent and family engagement plan summary.
- **Parent meetings:** To meet the needs of families, meetings will be held at various times and in different formats. Virtual and in-person conferences can be scheduled through Calendly. Parents can contact teachers via email for an in-person conference or a phone conference.

### **3: Building Staff Capacity**

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners.

#### *Guiding Questions*

**3.1:** *How does the School build staff capacity to work with parents as equal partners? This may include workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL School staff (including teachers, specialized instructional personnel, principals, and other School leaders) are aware of:*

- *the value and utility of contributions of parents [Title I schools]*
- *how to reach out to, communicate with, and work with parents as equal partners [Title I schools]*
- *how to implement and coordinate parent programs and build ties between home and the School [Title I schools]*
- *how to respond to parent requests for parent and family engagement activities [Title I schools]*
- *that parents play an integral role in assisting student learning [all schools]*
- *how to welcome parents into the School and seek parental support and assistance [all schools]*
- *the School's process for resolving parent concerns as outlined in the School handbook, including how to define a problem, whom to approach first, and how to develop solutions [all schools]*

*[ESSA § 1116(e)(3); A.C.A. § 6-15-1702(b)(5-7)]*

The staff of Barton Jr. High will meet all professional development requirements for teachers and administrators. This professional development will promote the role that parents play to assist student learning and instill the value of contributions from parents. Other topics covered will include:

- How to reach out to, communicate with, and work with parents as equal partners,
- How to implement and coordinate parent programs and build ties between home and school,
- How to welcome parents into the school and seek parental support and assistance,
- How to provide information in a format and language that the parent can understand (to the extent practical),
- How to respond to parent requests for parent and family engagement activities, and
- The school's process for how to resolve parent concerns (as listed in the student handbook).

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### **4: Building Parent Capacity**

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

#### *Guiding Questions*

- **4.1:** *How does the School provide timely information about the following:*
  - *a description and explanation of the curriculum in use at the School*
  - *the forms of State and Local academic assessments used to measure student progress, including alternate assessments*
  - *the achievement levels of the challenging State academic standards students are expected to meet*

*[ESSA § 1116(c)(4)(B)]*
- **4.2:** *How does the School provide assistance to parents in understanding the following:*
  - *the requirements of Title I, Part A*
  - *how to monitor their child's progress*
  - *how to work with educators to improve the achievement of their children.*

*[ESSA § 1116(e)(1)]*
- **4.3:** *What types of materials and training does the School provide to help parents work with their children to improve their children's achievement? This may include:*

- literacy training
- technology training, including education about copyright piracy and safe practices
- resources that describe or assist with the child's curriculum
- other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers  
[ESSA § 1116(e)(2)]
- **4.4:** Involve parents of students at all grade levels in a variety of roles, including without limitation:
  - involvement in the education of their children
  - volunteer activities
  - learning activities and support classroom instruction
  - participation in School decisions
  - collaboration with the community
  - development of School goals and priorities
  - evaluating the effectiveness of the School-level Improvement Plan  
[A.C.A. § 6-15-1702(b)(1); ADE Rules Governing Parental Involvement Section 3.03]
- **4.5:** How does the School promote and support responsible parenting? The School shall, as funds are available:
  - purchase parenting books, magazines, and other informative material regarding responsible parenting through the School library, advertise the current selection, and give parents an opportunity to borrow the materials for review
  - Create parent centers  
[A.C.A. § 6-15-1702(b)(4)(A)]
- **4.6:** How does the School provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation:
  - role play and demonstration by trained volunteers
  - the use of and access to Department of Education website tools for parents  
[<https://dese.ade.arkansas.gov>]
  - assistance with nutritional meal planning  
[A.C.A. § 6-15-1702(b)(5)(B)(ii)(a-d)]

Barton Junior High wants to support our parents!

- **Parent involvement meetings:** Parent involvement meetings have been scheduled for October 7 and February 17th.
- **Curriculum:** A description and explanation of the curriculum used can be found at [www.eldoradopublicschools.org](http://www.eldoradopublicschools.org)
- **Assessment results:** Individual student state academic assessment results will be given out on October 7th and February 17th. During parent teacher conferences, teachers can help interpret the results of those assessments. Star math and literacy results will go home once in the fall and once in the spring during the academic school year.
- **Assessment:** A description and explanation of the assessments used to measure students' progress and achievement in accordance to Arkansas state standards can be found at [www.eldoradopublicschools.org](http://www.eldoradopublicschools.org)
- **Parent support topics:** We will also provide support to parents about the topics below:

Arkansas academic standards

State and local assessments

Title I, Part A requirements

Strategies parents can use to support their child's academic progress.

Incorporating developmentally appropriate learning activities.

Use of ADE website and tools for parents ( <https://dese.ade.arkansas.gov>).

Assistance with nutritional meal planning and preparation.

Course selection, career planning, and preparation for postsecondary opportunities.

- **Materials and training:** Material is available in the parent resource center to help parents work with their

children to improve their student's achievement. The parent resource center is located at Barton Jr. High Library. Training is also available upon request.

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## **5: Coordination**

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families..

### *Guiding Questions*

- **5.1:** *How does the School investigate and utilize community resources in the instructional program?*  
[ADE Rules Governing Parental Involvement Section 5.06]
- **5.2:** *How does the School coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:*
  - *public preschool programs such as Head Start*
  - *organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers*
  - *wraparound services that allow families to send their children to school ready and able to focus on learning*[ESSA §1116(e)(4)]
- **5.3:** *In what ways does the School enable the formation of a Parent Teacher Association or organization and ensure leaders of said organization will be included in appropriate decisions?*  
[A.C.A. § 6-15-1702(b)(8)(B)(ii)]

Barton Junior High will utilize community resources on our campus.

- College and career ready : Barton Jr. High will coordinate and integrate parent and family engagement programs, activities, and strategies with college and career ready resources or organizations, parent resource centers, or other programs that encourage and support parents in fully participating.
- Responsible parenting: We will promote and support responsible parenting. Parents and family members can check out resources regarding parenting, child development, and middle/junior high school guides.
- Partnership with organizations: We will work with our parent- teacher organizations, booster clubs, and alumni groups and seek input from leaders of these organizations when appropriate.
- Community resources: Our campus uses our community resources to strengthen school programs, practices, and learning. The El Dorado Service League provides school supplies, clothing, food, and crisis intervention. Newhaven Behavioral Services, Chenal Clinical, and Methodist Family Services provide student mental health services. Wyatt Baptist Church provides mentoring for selected students. Community leaders such as the fire chief, the chief of police, and business leaders are utilized as guest speakers in our career development classes. The Eagle Foundation provides tutoring and mentoring for at-risk students and connects families with outreach services.

Our plan for family and community engagement is also included in our school's improvement plan.

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## **6: Annual Title I Meeting** *(Title I schools)*

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

### *Guiding Questions*

- **6.1:** *How and when (month/year) does the School conduct the Annual Title I meeting, ensuring that parents are informed of the following? (\*Include a link to the detailed agenda, meeting minutes, and/or slide deck for this year's Annual Title I Meeting, if available.)*
  - *the requirements of Title I and the School's participation*

- *the parents' rights under Title I (The Right to Know Teacher Qualifications, Right to Request Meetings)*

[ESSA § 1116(c)(1)]

Barton Jr. High will conduct its annual Title I meeting on October 7, 2022, to inform parents of the requirements of Title I and the school's participation. During the meeting, parents will also be informed of their rights under Title I.

## **7: School-Parent Compact** *(Title I schools)*

Describe the process School will follow to jointly develop with parents a School-Parent Compact as required under Title I, Part A.

### *Guiding Questions*

- **7.1:** *How does the School jointly develop a School-Parent Compact which does the following:*
  - *Outlines how parents, the entire School staff, and students will share the responsibility for improved student academic achievement*
  - *Addresses the importance of regular two-way, meaningful communication through:*
    - *conferences (no fewer than 2 each year)*
    - *frequent reports on progress*
    - *reasonable access to staff*
    - *opportunities to volunteer*
    - *observation of classroom activities*
- **7.2:** *How do families access the compact in order to understand the shared responsibility for improved student academic achievement?*
  - *Including parent-teacher conferences in elementary Schools, at least annually*
  - *Include a link or insert the language of the compact to demonstrate this requirement has been met.*

[ESSA § 1116(d)]

**School-Parent Compact:** The entire school staff of Barton Jr. High, parents, and students will sign a compact that shows the intent for all to share the responsibility for improved student academic achievement. Regular, meaningful, two-way communication will occur through the following:

- Two parent teacher conferences each year October 7th and February 17th.
- Frequent reports on student progress will be sent through eschool every third week of each nine weeks.
- Reasonable access to staff will be available through teacher email and during teacher conference periods.
- Opportunities to volunteer will be given to parents via volunteer survey included in the students' orientation packet. Various opportunities for volunteering will be posted on the school's website: [www.eldoradopublicschools.org](http://www.eldoradopublicschools.org). Contact della.davis@esd-15.org.

Opportunity to observe classroom activities will be considered upon request and in accordance to Covid regulations.

**Partnership:** Barton Jr. High will build and develop a partnership to help children achieve the challenging State academic standards by providing tutorial opportunities, resources, and regular communication on skills needed for academic success.

**Volunteer resource book:** The staff of Barton Jr. High will use volunteer surveys to compile a volunteer resource book listing interests and availability of volunteers. Parents will be given the opportunity to be involved in a variety of roles. The person responsible for creating and maintaining the volunteer resource book is Della Davis.

## **8: Reservation of Funds** *(Title I schools)*

Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and

activities.

#### Guiding Questions

- **8.1:** *If the School is a recipient of set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000):*
  - *How is the School spending those funds?*
  - *How does the School determine the priority of how funds are spent?*
  - *Who is involved in determining that?*  
[ESSA § 1116(a)(3)(A)]
- **8.2:** *How does the School provide opportunities for parents and family members to be involved in providing input into how the funds are used?*  
[ESSA § 1116(a)(3)(B); ESSA § 1116(a)(3)(C); ESSA § 1116(a)(3)(D)(i-v)]
- **Literacy training:** Barton Jr. High will provide necessary literacy training from funds received under this part if the local educational agency has exhausted all other funds for this training
- **Meetings:** Barton Jr. High arranged school meetings at a variety of times so that parents were able to attend conferences. This maximized parental involvement and participation in their student's education. Barton hosted parent-teacher conferences with in-person and virtual options and Family Night to showcase activities that supported the schoolwide goals.

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<b>Assurances</b>
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*Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.*

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- ☒ **A.1:** The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.  
[ADE Rules Governing Parental Involvement Section 3.02.3]
- ☒ **A.2:** The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:
  - The School Engagement Plan
  - A parent-friendly explanation of the School and District's Engagement Plan
  - The informational packet
  - Contact information for the parent facilitator designated by the School.[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]]
- ☒ **A.3:** The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.  
[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]
- ☒ **A.4:** The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)  
[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]
- ☒ **A.5:** The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.  
[A.C.A. § 6-15-1704(a)(3)(B)]
- ☒ **A.6:** The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:
  - to help organize meaningful training for staff and parents,
  - to promote and encourage a welcoming atmosphere, and

- to undertake efforts to ensure that engagement is recognized as an asset to the School.  
[A.C.A. § 6-15-1702(c)(1)]

✓ **A.7:**The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book..

[A.C.A. § 6-15-1702(b)(6)(B)(ii)]

✓ **A.8:**The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year.

[A.C.A. § 6-15-1702(b)(3)(B)(ii)]

✓ **A.9:**The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

[ADE Rules Governing Parental Involvement Section 3.02.2]

✓ **A.10:**The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:

- what students will be learning
- how students will be assessed
- The informational packet
- what a parent should expect for his or her child's education
- how a parent can assist and make a difference in his or her child's education.

[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]

✓ **A.11:**Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

[A.C.A. § 6-15-1702(b)(7)(B)(ii)]

✓ **A.12:**The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.

[A.C.A. § 6-15-1702(b)(6)(B)]

✓ **A.13:**The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.

[ESSA § 1116(a)(3)(D)]

✓ **A.14:**The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov)

[ESSA § 1116(b)(4)]

✓ **A.15:**The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

[ESSA § 1116(c)(4)(C)]

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## References

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### State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

### Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20](#)



<b>School Name:</b>	Barton Jr. High
<b>School Engagement Facilitator Name:</b>	Della Davis
<b>Plan Revision/Submission Date:</b>	August 1, 2022
<b>District Level Reviewer Name, Title:</b>	Jeff Alphin-District Family and Community Engagement Coordinator
<b>District Level Approval Date:</b>	

**Committee Members, Role**

(Select "Repeat" to open more entry fields to add additional team members)

<b>First Name</b>	<b>Last Name</b>	<b>Role (Teacher, Staff, Parent, Student, or Community Member)</b>
Michelle	Henry	Principal
Della	Davis	Parent Engagement Coordinator
Sarah	Huddleston	Literacy Instructional Facilitator
Adrienne	Carey	Math Instructional Facilitator
Nicole	Obiozo	Parent
Summer	Sewell	Parent

**Committee Members, Role**

(Select "Repeat" to open more entry fields to add additional team members)

<b>First Name</b>	<b>Last Name</b>	<b>Role (Teacher, Staff, Parent, Student, or Community Member)</b>
Shannon	Berry	Eagle Foundation
Glamara	Mitchell	Parent
Roy	Williams	Upward Bound Coordinator
Dominique	Turner	Boys and Girls Club

(Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov) or 501-371-8051.)

**District Reviewer Responses****Section 1 - Jointly Developed**

- ☐ Changes Required
- ☒ Compliance is Met

**Comments:**

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**-Section 2 - Communication**

- ☐ Changes Required  
☒ Compliance is Met
- 

**Comments:**

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**Section 3 - Building Staff Capacity**

- ☐ Changes Required  
☒ Compliance is Met
- 

**Comments:**

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**Section 4 - Building Parent Capacity**

- ☐ Changes Required  
☒ Compliance is Met
- 

**Comments:**

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**Section 5 - Coordination**

- ☐ Changes Required  
☒ Compliance is Met
- 

**Comments:**

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**Section 6 - Annual Title I Meeting**

- ☐ Changes Required  
☒ Compliance is Met
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**Comments:**

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**Section 7 - School-Parent Compact**

- ☐ Changes Required  
☒ Compliance is Met

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**Comments:**

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**Section 8 - Reservation of Funds**

- ☐ Changes Required  
☒ Compliance is Met
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**Comments:**

Please go in and check off all the boxes in the assurances. Once you have done that, click save.

Then go to the submissions tab and click submit.

Thanks!