

AR  
BARTON JR. HIGH SCHOOL (El Dorado School District)  
400 WEST FAULKNER STREET  
EL DORADO AR 71730  
870-864-5051

**School Parent Involvement Policy**

**This form was adapted from, *A Toolkit for Title I Parent Involvement*.  
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement*. Austin, TX: SEDL.**

Hint

**District**

El Dorado

**School Improvement Status**

Needs improvement

**Grade Levels**

7th, 8th

**Parent Involvement Coordinator**

Della Davis

**Are you Title I Schoolwide?**☒ Yes☐ No☐ N/A**Percent of free and reduced lunch**

63%

**Parent Involvement Committee Members***(Select "Repeat" to open more entry fields to add additional team members)***Enter committee members****First Name**

Sharron

**Last Name**

Hill

**Position**

Principal

**Enter committee members****First Name**

Della

**Last Name**

Davis

**Position**

Parent Involvement Faciliator, 7th grade counselor

**Enter committee members****First Name**

Bonnie

**Last Name**

Haynie

**Position**

Federal Programs

**Enter committee members**

**First Name**

Jay

**Last Name**

Vines

**Position**

District Parent Involvement Coordinator

**Enter committee members**

**First Name**

Lark

**Last Name**

Tommey

**Position**

Literacy IRT

**Enter committee members**

**First Name**

Scott

**Last Name**

Bounds

**Position**

teacher

**Enter committee members**

**First Name**

Jill

**Last Name**

Humphreys

**Position**

teacher

**Enter committee members**

**First Name**

Sally

**Last Name**

Baldwin

**Position**

Title I teacher

**Enter committee members**

**First Name**

Teresa

**Last Name**

Crow

**Position**

community representative

**Enter committee members**

**First Name**

Amanda

**Last Name**

Jerry

**Position**

parent

**Enter committee members**

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**First Name**

Tiffany

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**Last Name**

James

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**Position**parent

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**Enter committee members**

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**First Name**

Sherika

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**Last Name**

Rowland

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**Position**parent

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**1. List various communication strategies used in your school to provide additional information to parents and to increase parental involvement in supporting classroom instruction.**

The Barton Junior High School social media will be updated with information on academic instruction as well as specific events held at the school. Teachers will be encouraged to update google classroom regularly with information on curriculum, upcoming assignments, and contact information. Students and parents will be able to access information from teachers using Google Classroom and student gmail accounts. Parents may sign up for Remind to receive reminders from teachers about assignments and upcoming events in the classrooms.

The BJH sign in front of the school will remind parents of important dates and activities such as orientation, parent/teacher conferences, Kittens conferences, and Parent Night.

Flyers and newsletters will go to parents on an as needed basis which includes, but is not limited to, Annual Report to the Public meeting, Parent/Teacher Conferences, PTO nights, Kittens Conferences, and other special events. A BJHS newsletter "The Kitten Chronicle" will be produced by the student media classes and distributed to students to take home to parents. Letters will be sent home to parents announcing dates of standardized testing with tips for helping students perform to the best of their abilities on tests as well as information on after school tutoring.

The school operates a Facebook account to communicate with students and parents about events throughout the year.

Parents will access student grades through the internet using Home Access Center (HAC). Codes for HAC are given to all students at the beginning of the school year. Parents can also use HAC to email teachers.

A Barton Remind will be developed to notify parents of emergency school dismissal, newsletters, and tips for parents through Eschool.

Teachers will keep contact logs documenting all communication with parents during the school year and will turn them in to the Principal's office each nine weeks.

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**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parental involvement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

Parent/Teacher conferences are scheduled for both semesters. Fall semester conferences will be held on September 20 and 22, 2016 from 4:15 pm - 7:15 pm. Spring semester conference will be held on February 6, 2017. Teachers will personally call and invite parents to participated prior to conferences. On March 7, 2017 parents and students will attend a pre-scheduled conference time throughout the day that will accommodate parent work schedules in order to plan coursework for 8th grade at Barton or 9th grade at EHS. Students and parents may also receive information on college preparation.

An academic parent night will be scheduled for the Spring semester. Parents will be able to choose from a variety of sessions to attend to best help their child's academic progress, including their performance on tests.

7th grade Orientation will be held on August 3 and 4, 2016. Students with last names beginning A-J meet at 3:30 pm to 5 pm on August 3 and students with last names beginning K-Z meet at 3:30 pm to 5 pm on August 4. Parents are given a brief overview of policies and procedures at BJH and students receive their schedules as well as other information about the school. 8th grade orientation will be held 9:00 am to 11 am on August 5, 2016.

The annual Report to the Public will be held on September 27, 2016 at 5:00 pm.

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**3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

BJH will provide opportunities for parents and community members to support the instructional program through the "Read with Me" program. Community members are solicited to volunteer in the Cultivating Culinary Tools class.

BJH provides an opportunity for parents to sign up to be parent volunteers for the school year. A list of volunteer opportunities is provided to the parents and ideas for other parent volunteer opportunities is solicited. Brief training sessions will provide parents with information needed to participate as school volunteers. Volunteer forms will be organized into a Volunteer Resource Book for faculty and staff.

The parent involvement facilitator will be appointed and engage, assist, and support parental efforts. Additional inservice opportunities will be provided for the coordinator. The coordinator will also assist with inservice planning for faculty on parent involvement issues and concerns.

The Barton faculty will work with the community in sponsoring events relative to the needs and talents of students and their families. A school wide flu clinic is set for October 18, 2016. Parents will be utilized as needed to aid in any/all events held this year.

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#### **4. How will your school work with parents to create a School-Parent-Compact?**

Title I/Teacher/Student Compact will be sent home to be signed by every parent at Barton. Compacts will state the selection of a Parent Advisory Committee; an explanation of curriculum used at BJHS; parental access to all student's assessments and explanation of proficiency levels. Also stated is the yearly spring meetings with parent, teachers, and administration with the Title I supervisor for possible changes in the coming year; the availability of the district parent/teacher education advancement center used to provide training and assistance to students; and public meeting notice at Barton prior to September 30th. Compacts will state that parents have the right to know a teacher's qualifications; therefore, a parent may request a teacher's qualifications. The compacts outline teacher, student and parent responsibilities. These compacts are given at the fall PTO meeting and the Report to the Public in September.

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#### **5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

PTO meeting will be held in the fall and spring to include: introduction of teachers and PTO officers; expectation for students; opportunities for Parent-Teacher communication; value of parents contribution at BJHS; information to aid in student's success in school; and Barton's performance on standardized tests.

The Parent Involvement Committee will meet to review the school Parent Involvement plan. This committee includes parents, community members, and school alumni.

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#### **6. How will your school provide resources for parents?**

Parent kits will be available to all parents. Kits will contain the BJH handbook outlining communication between the school, parent and parent volunteer opportunities.

The BJH Parent Center will be made available to parents with materials on numerous topics helpful to parents. New materials will be added as needed throughout the year.

Parent will be provided copies of the school handbook outlining behavior expectation, how parents can contact school personnel to resolve parental concerns.

The Barton Junior High Curriculum Guide is given to all incoming 7th graders as part of the registration packets.

A parent facilitator will be employed to assist the school involving parents in a greater way throughout the school year. The parent facilitator will coordinate parent activities. Della Davis is the BJH parent facilitator.

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#### **7. How will your school engage parents in the evaluation of your parental involvement efforts?**

Parents, teachers, and students will meet three times per year to review the Parent/School Compact and/or the School Improvement Plan. Each parent received a copy of the compact at the beginning of the school year. The compact and School Improvement Plan are online. Parents on the Parent Involvement Committee receive copies of the parent involvement plan.

The Barton Junior High Parent Involvement Policy will be reviewed and revised as needed throughout the year.

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#### **8. How will your school use the parent interest surveys to select, plan and implement parental involvement**

**activities that will be offered throughout the year?**

Data from any parent surveys will be used to assist the coordinator in determining areas of need with respect to parent involvement.

Teachers will receive a copy of the BJH Parent Involvement Plan to reference when communicating with parents.

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**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

PAC meetings to inform Title I parents of the school's participation in Title I with explanation of requirements and rights of parents will be held quarterly during the lunch hour during the school year. The annual Title I review will be conducted at the last meeting.

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***\*After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***

Arkansas

**Arkansas Public District and School  
NSLA - General Description for the use of State Categorical Funding**

Page 1 of 1

<b>School</b>	Barton Junior High School	<b>LEA #</b>	7001010
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**Introduction**

Act 841 of 2015 established that each district and school will develop and submit to the ADE a general description for the use of state categorical funds. This general description, the list of allowable expenditures found in Special Needs Funding rules, and the related detail in APSCN will be utilized by legislative audit to determine the appropriateness of expenditures. Thus, with the general description of a specific program, it is important to clarify how the funds are being utilized to meet the established intent of the funding, how the expenditure is supplementing above state requirements (except PD), and how the effectiveness of the program activities will be evaluated to determine future continuance or discontinuance of the program, position, or supplemental service.

The team developing the ACSIP plan should consider at a minimum the following rules:

Rules Governing the Distribution of Student Special Needs Funding and the Determination of Allowable Expenditures of Those Funds May 2016

ACTAAP Rules

In addition to reviewing the rules, the following statutes are applicable to the ACSIP development:

<b>Statute</b>		
A.C.A. § 6-15-425	A.C.A. § 6-15-2106	A.C.A. § 6-17-2402
A.C.A. § 6-15-426	A.C.A. § 6-15-2201	A.C.A. § 6-20-2303
A.C.A. § 6-15-431	A.C.A. § 6-15-2202	A.C.A. § 6-20-2305

**2016-17 General Description Report for NSLA - State 281**

Hint

<b>School:</b>	Barton Junior High School	<b>LEA #</b>	7001010
<b>Revenue:</b>	32381	<b>Source of Funds:</b>	281
<b>Date of modifications:</b>			

Please provide the following general information regarding the use of NSLA funds:

1. The needs assessment provides the general results related to National School Lunch Act. What were the conclusions from the needs assessment? What did the review tell you?
2. Describe how the NSLA funds are utilized (See HINTS and rules above)
3. Describe how the effectiveness of the program activities will be evaluated to determine future continuance or discontinuance of the program activities/services.

**BJH**

**NSLA 2016-2017 Budget revised 9-1-16**

**TOTAL: \$ 232,000.00**

Materials & Supplies	Subscribe to My Lesson Planner for teachers to use in planning lessons to ensure a standards-based curriculum. -\$4,208.00	<b>\$4,208.00</b>
(2281 2210 010 013)		

Technology	Provide laptop computers for teacher and student use in the standard curriculum as well as in intervention settings. Additional technology needed will include: projectors, document cameras, tv's, cameras for selective instruction, ink and toner, etc.	<b>\$30,000.00</b>
(2281 2230 010 013)		

Math Instructional Facilitator (1281 2210 010 001)	Instructional facilitators (Math and Literacy) will be employed to provide assistance to teachers and students in a variety of ways. They will align the curriculum to state standards, oversee common assessments, disaggregate data, facilitate improvement plans for students, observe teachers and provide feedback, provide professional development for teachers based on areas of need, provide professional development to teachers on integrating technology into lessons and activities, help to organize the instructional day to maximize learning, facilitate intervention services for struggling learners and provide additional assistance as needed. Facilitators will provide this assistance in the areas of math and literacy.  Karen Millican-\$29,506.60-Salary \$6,542.00 Benefits	<b>\$36,048.60</b>
Literacy Instructional Facilitator (1281 2210 010 001)	Lark Tommey-\$36,210.53-Salary \$7,993.00-benefits  Carol Rankin-\$12,306.34-Salary \$2,664.35-benefits	<b>\$59,174.22</b>
Math Supplies (2281 1570 010 013)	Purchase math supplies needed to provide a standards-based and differentiated curriculum, as well as interventions for struggling learners including: resource books, math games, subscriptions, flip charts, tag board, poster board, pencils and erasers, ink, toner, colored paper, calculators, etc-	<b>\$9,153.36</b>
Literacy Supplies (2281 1555 010 013)	Purchase literacy materials needed to provide a standards-based and differentiated curriculum, as well as interventions for struggling learners including: Resource books, project boards, subscriptions, paper ,tag board, ink, toner, classroom books, etc-	<b>\$6,000.00</b>
Summer School (1281 1170 010 011)	Provide extended school year instruction to struggling learners as well as students who will be first-generation college going students. Salaries-\$14,800.00 Benefits-\$5,200.00 (Waiting to Excel)	<b>\$20,000.00</b>
Transportation (2281 2790 010 011)	Summer school/Waiting to Excel Transportation-\$5,000.00	<b>\$5,000.00</b>
2210	Professional development to improve math and literacy skills, primarily in struggling learners. Teachers will attend conferences in literacy and math instruction.	<b>\$8,000.00</b>
Interventionist during the school day for small group student support in literacy.(2281 1510 010 003)	Under the guidance of the literacy coach, a certified teacher will work with students not proficient in literacy to provide support, primarily in writing.  Salary: 42,850.00 Benefits: 11,565.82	<b>\$54,415.82</b>

**Reviewer Comments:**

Close