Northern Adirondack Middle-High School

Principal
Robert Witkiewicz

Dear Students and Parents/Guardians,

On behalf of the entire staff at Northern Adirondack Middle-High School, it is my pleasure to welcome you to the 2026-2027 school year! Whether your child is returning or entering Middle-High School for the first time, we are excited to have them as part of our Bobcat community.

To help you prepare for the start of school, please review the important information included in this mailing:

Please note: First Period class begins at 8:45am and dismissal is at 3:23pm daily.

- **Acknowledgement Agreement** - Sign and return to your student's first-period teacher by **Tuesday, September 8, 2026**, **OR** click here to submit electronically.
- **Opt-Out Agreement** - Sign and return to your student's first-period teacher by **Friday, September 11, 2026 OR** click here to submit electronically.
- **Parent Portal Form** - If you haven't yet submitted this form (which allows access to your child's academic progress online), a blank copy is included.
- **NAC App** - Download the Northern Adirondack app to stay informed about school news, updates, and events. The "Rooms" feature provides an easy way to communicate with faculty and coaches. *Our district is moving towards this being our MAIN form of communication with families.*
- **Additional Forms -** If you need any extra forms or have questions, feel free to contact the main office for assistance.

The **first day of school is Thursday, September 3rd.**

REMINDER:

1. **Backpacks Still Are No Longer Permitted During the School Day**
   * Students are encouraged to plan accordingly and use their locker between classes.
2. **Cell Phones are to be kept in lockers during the school day.**
3. **Hats will Still Be Allowed (with Conditions)**

Students will still be allowed to wear hats in school **as long as they comply with the expectations outlined in the Code of Conduct.** Any hats worn must not interfere with the learning environment, promote inappropriate content, or conceal a student's identity.

NORTHERN ADIRONDACK MIDDLE-HIGH SCHOOL
ACKNOWLEDGEMENT FORM
2026-2027 SCHOOL YEAR

Dear Parents/Guardians:

Parents and guardians should review this document and referenced documents with their student(s) and either **complete this document OR submit it electronically** (click here for the electronic version).

Please submit this signed form to your student's 1st period teacher by **Tuesday, September 08, 2026**.

- **Important:** Chromebooks will not be issued without a completed form.
- **Recommendation:** Submit the form as soon as possible, as Chromebook distribution begins the week of **September 8**.

If you have any questions and/or concerns, submit them in writing to the building principal.

Grade: _____

Student's First and Last Name (PRINT)**:**_____

ACKNOWLEDGMENT

Yes____	No____	We have reviewed and understand the Northern Adirondack Central Middle-High School Student Handbook and Code of Conduct (click here to view).
Yes____	No____	We have reviewed and understand the NAC Middle-High School Attendance Policy on pg. 6 in the Student Handbook.
Yes____	No____	I have read the District Computer Acceptable Use Policy (click here to view). I agree that my student will follow the rules contained in this policy. If my student violates the rules, their account will be terminated and they will face disciplinary measures.
Yes____	No____	I have read the Middle-High School Chromebook Policy (click here to view). I agree that my student will follow the rules in this policy.

NOTICE: Chromebooks will not be reissued to a student who has not submitted this form.

Parent/Guardian Name (PRINT): _____

Parent/Guardian Signature: _____

NORTHERN ADIRONDACK MIDDLE-HIGH SCHOOL
MS/HS Opt-Out Form
2026-2027

Please complete a **separate form for each child in grades 6-12.**

The deadline to submit the opt-out form is **Friday, September 11, 2026. Return the form to the student's 1st period class teacher.** Click here to submit the Opt-Out form electronically.

Northern Adirondack Middle-High School
Opt-Out Form
2026-2027

Student's Grade: _____

Student's First and Last Name (PRINT): _____

- ☐ I **DO NOT** wish my child to be photographed or videotaped during the 2026-2027 school year.
  - ☐ Please check the box if you would like to make an exception for the school yearbook.

- ☐ I **DO NOT** wish my child to participate in all field trips taken by his/her class/group during the 2026-2027 school year.

- ☐ I **DO NOT** give permission for my child to receive medical treatment, should it become necessary, while in the care of NAC school personnel during the 2026-2027 school year.

- ☐ I **DO NOT** give permission for my child's name (grade 11 and 12 ONLY) to be released to military recruiters in the 2026-2027 school year.

Parent/Guardian Name (PRINT): _____

Parent/Guardian Signature: _____

NAC MS-HS Bell Schedule

Grade level and course enrollment determine schedule.

SCHEDULE A

REGULAR		REPEAT PERIOD		2-HOUR DELAY		12:14 DISMISSAL	
Lockers	8:35	Lockers	8:35	Lockers	10:40	Lockers	8:35
Period	**Time**	**Period**	**Time**	**Period**	**Time**	**Period**	**Time**
1	8:40 - 9:32	1	8:40 - 9:26	1	10:45 - 11:18	1	8:40 - 9:10
2	9:35 - 10:17	2	9:29 - 10:06	2	11:21 - 11:48	2	9:13 -9:33
3	10:20 - 11:02	3	10:09 - 10:46	3	11:51 - 12:18	3	9:36 - 9:56
Lunch	11:05 - 11:35	Lunch	10:49 - 11:19	Lunch	12:21 - 12:51	6	9:59 - 10:19
4B	11:38 - 12:20	4B	11:22 - 11:57	4B	12:45 - 1:21	7	10:22 - 10:42
5B	12:23 - 1:05	5B	12:02 - 12:39	5B	1:24 - 1:51	8	10:45 - 11:05
6	1:08 - 1:50	6	12:42 - 1:19	6	1:54 - 2:21	Lunch 1	11:08 - 11:28
7	1:53 - 2:35	7	1:22 - 1:59	7	2:24 -2:51	4B	11:31 - 11:51
8	2:38 - 3:23	8	2:02 - 2:39	8	2:54 - 3:23	5B	11:54 -12:14
		Repeat	2:42 - 3:23				

SCHEDULE B

REGULAR		REPEAT PERIOD		2-HOUR DELAY		12:14 DISMISSAL	
Lockers	8:35	Lockers	8:35	Lockers	10:40	Lockers	8:35
Period	**Time**	**Period**	**Time**	**Period**	**Time**	**Period**	**Time**
1	8:40 - 9:32	1	8:40-9:26	1	10:45 - 11:18	1	8:40 - 9:10
2	9:35 - 10:17	2	9:29 - 10:06	2	11:21 - 11:48	2	9:13 -9:33
3	10:20 - 11:02	3	10:09 - 10:46	3	11:51 - 12:18	3	9:36 - 9:56
4A	11:05 - 11:47	4A	10:49 - 11:26	4A	12:21 - 12:48	6	9:59 - 10:19
Lunch	11:50 - 12:20	Lunch	11:29 - 11:59	Lunch	12:51 - 1:21	7	10:22 - 10:42
5B	12:23 - 1:05	5B	12:02 - 12:39	5B	1:24 - 1:51	8	10:45 - 11:05
6	1:08 - 1:50	6	12:42 - 1:19	6	1:54 - 2:21	4A	11:08 - 11:28
7	1:53 - 2:35	7	1:22 - 1:59	7	2:24 - 2:51	Lunch 2	11:31 - 11:51
8	2:38 - 3:23	8	2:02 - 2:39	8	2:54 - 3:23	5B	11:54 -12:14
		Repeat	2:42 - 3:23				

SCHEDULE C

REGULAR		REPEAT PERIOD		2-HOUR DELAY		12:14 DISMISSAL	
Lockers	8:35	Lockers	8:35	Lockers	10:40	Lockers	8:35
Period	**Time**	**Period**	**Time**	**Period**	**Time**	**Period**	**Time**
1	8:40 - 9:32	1	8:40 - 9:26	1	10:45 -11:18	1	8:40 - 9:10
2	9:35 - 10:17	2	9:29 - 10:06	2	11:11 - 11:48	2	9:13 -9:33
3	10:20 - 11:02	3	10:09 - 10:46	3	11:51 - 12:18	3	9:36 - 9:56
4A	11:05 - 11:47	4A	10:49 - 11:26	4A	12:21 - 12:48	6	9:59 - 10:19
5A	11:50 - 12:32	5A	11:29 - 12:06	5A	12:51 - 1:18	7	10:22 - 10:42
Lunch	12:35 - 1:05	Lunch	12:09- 12:39	Lunch	1:21 - 1:51	8	10:45 - 11:05
6	1:08 - 1:50	6	12:42 - 1:19	6	1:54 - 2:21	4A	11:08 - 11:28
7	1:53 - 2:35	7	1:22 - 1:59	7	2:24 - 2:51	5A	11:31 - 11:51
8	2:38 - 3:23	8	2:02 - 2:39	8	2:54 - 3:23	Lunch 3	11:54 -12:14
		Repeat	2:42 -3:23				

Northern Adirondack Central School District

2026-2027 School Calendar

Superintendent Conference Days
School is not in session
Students dismissed at 10:55/12:24

July

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Days in Session

Aug.	0	Feb.	15
Sept.	21	March	22
Oct.	21	April	17
Nov.	17	May	20
Dec.	16	June	18
Jan.	19	Total	186

181 School Days + 5 Emergency Days

Emergency Day Returned as Follows:

1 Day left -5/28
2 Days left- 6/1
3 Days left- 6/2
4 Days left - 4/19
5 Days left 4/20

Extra Emergency Days taken will be Remote

Dates
September
September 1-2 Superintendent's Days
September 3- First Day of School for Students
September 7-Labor Day- NO SCHOOL
October
October 12- Indigenous Peoples Day
October 27- Superintendent's Day
November
November 11- Veterans Day
November 19- Parent Teacher Conferences
November 25-27 Thanksgiving Recess
December
December 23-31 Winter Recess
January
January 1- New Year's Day
January 18- Martin Luther King Jr. Day
February
February 15-19- February Recess
March
March 19- Superintendent's Days
March 26- No School
April
April 9- Emegency Go Home Drill
April 12-16- Spring Recess
May
May 31- Memorial Day
June
June 18- Juneteenth (Observed)
June 25- Last Day of School

4/29/2026 BL

District Policy Notification

Welcome to the new school year!

Please be advised that all Board of Education policies and regulations are readily accessible on our district website. You can view the complete, most up-to-date policy manual at any time by visiting our website or simply scanning the QR code below.

These policies govern our school community and include, but are not limited to:

- **Parent and Family Engagement** (*Policy 1900*)
- **Student Records Policy & FERPA** (*Policy 5500 & Exhibit 5500-E.1*)
- **Transportation** (*Policy 8410*)
- **Students and Personal Electronic Devices** (*Policy 5695*)
- **Computer Use in Instruction** (*Policy 4526 & Regulation 4526-R*)
- **Internet Safety** (*Policy 4526.1 & Regulation 4526.1-R*)
- **Homeless Children** (*Policy 5151 & Regulation 5151-R*)
- **HIV/AIDS** (*Policy 0150*)

We encourage all parents and guardians to review these guidelines to ensure a safe, supportive, and productive year for all students.

Scan to view all Board of Education policies.

NORTHERN ADIRONDACK CENTRAL SCHOOL DISTRICT



PO Box 164
Ellenburg Depot, NY 12935
(518) 594-3986 Ext. 3611

Jennifer Gilmore, RN Middle/High School
Jennifer_Gilmore@nacs1.org

New York State BMI Requirement

As part of a required school health exam, a student is weighed and their height is measured. These numbers are used to figure out the student's body mass index or "BMI". The BMI helps the doctor or nurse to evaluate if the student's weight is in a healthy range. Recent changes to the New York State Education Law requires that BMI and weight status group be included as part of the student's school health exam. A sample of school districts will be selected to take part in a survey by the New York State Department of Health. If our school is selected, we will report to the New York State Department of Health information about our student's weight status groups. **ONLY** summary information is sent. No names or information about an individual student is sent. However, **you may choose to have your student's information excluded from this survey report.**

The information sent to the New York State Department of Health will be used by health officials to develop programs that will promote healthy lifestyles choices for our students.

If you wish to have your student's weight status group information excluded as part of the Health Department's survey, please print and sign your name below and return this form to:

Northern Adirondack Central School
PO Box 164
Ellenburg Depot, New York 12935
Attn: Jennifer Gilmore, Middle/High School Nurse

Please DO NOT include my student's weight status information in the School Survey.

Print Student's Name	Grade	Date

Print Parent/Guardian Name	Parent/Guardian Signature

NORTHERN ADIRONDACK CENTRAL SCHOOL DISTRICT

PO Box 164
Ellenburg Depot, NY 12935
Health Office
Elementary – 594-3962 – ext 2611
MS/HS – 594-3962 – ext 3611

AUTHORIZATION TO RELEASE STUDENT MEDICAL RECORDS

I, _____, hereby authorize

Doctor's Office: _____

Address: _____

Phone: ( ) _____ Fax: ( ) _____

to release all medical records and confidential information from the file of:

Name of Child/Children	**Date of Birth**	**Grade**
_____	_____	_____
_____	_____	_____
_____	_____	_____

I also consent for Northern Adirondack Central School to share information with the Physicians office listed. I further understand this document shall remain in effect until a request to rescind is received or when the student leaves Northern Adirondack Central School District.

Please send these records to: **Northern Adirondack Middle/High School**
ATTENTION: Health Office
PO Box 164
Ellenburg Depot, NY 12935
Fax: 518-594-7255

_____
Date of Request

_____ _____
Date Received Signature of Parent/Guardian

Northern Adirondack Central School District
Office of the Superintendent
James C. Knight Jr.
P.O. Box 164
Ellenburg Depot, New York 12935
518-594-7060 • Fax 518-594-7255 • jknight@nacs1.org

TRUE NORTH
DENTAL GROUP

FREE DENTAL PROGRAM AT SCHOOL

Dear Parent and/or Guardian,

The Northern Adirondack Central School District, in cooperation with True North Dental Group, is pleased to announce a program to provide all sixth and seventh grade students with dental work free of charge. The program, funded by "Community Schools Set-Aside Money", will offer dental sealants on permanent molars, fluoride varnish, a visual examination and oral hygiene instruction. These services will be provided at our school by a licensed dental hygienist. A *Dental Report Card* will be completed..

Additionally, photos may be taken of the students to help promote this program to other schools in this area. If you wish for your child to participate you must provide us with your permission. Signing and returning this letter to your child's homeroom teacher no later than **September 21st 2026** will allow us to include your child.

I would like my child to be included in the dental program as outlined above:



_____
Child's name (printed)

_____ _____
Parent's Signature ***Date***

Due to strict state regulations, we must enforce tight controls on administering medications in our schools. In order for the school nurse to administer medications to students in school, the State Education Department requires all the following:

1. Medications in the original container from the pharmacy.

2. Written parental permission to administer medication.

3. Written order from the physician, including the medication name, dosage, duration of administration and side effects.

Over the counter medications, (Tylenol, Advil, cough syrups, etc.), CANNOT be given by the school nurse without following the same instructions listed above. The State Education Department requires that no medications may be sent to school with the child on the bus.
Medication must be delivered to the school by the parent or another adult. Please feel free to contact the Middle/High School nurse at 518-594-3962 Ext. 3611 if you have any questions.

2026-27 School Year
New York State Immunization Requirements for School Entrance/Attendance[1]

NOTES:
All children must be age-appropriately immunized to attend school in New York State. The number of doses depends on the schedule recommended by the American Academy of Pediatrics (AAP). Intervals between doses of vaccine must be in accordance with the **AAP - Recommended Child and Adolescent Immunization Schedule.** Doses received before the minimum age or intervals shown on the schedule are not valid and do not count toward the number of doses listed below. See footnotes for specific information for each vaccine. Children who are enrolling in gradeless classes must meet the immunization requirements of the grades for which they are age equivalent.

Dose requirements MUST be read with the footnotes of this schedule

Vaccines	Pre-Kindergarten (Child Caring Center, Day Care, Head Start, Nursery or Pre-K)	Kindergarten and Grades 1, 2, 3, 4 and 5	Grades 6, 7, 8, 9, 10 and 11	Grade 12
Diphtheria and Tetanus toxoid-containing vaccine and Pertussis vaccine (DTaP/DTP/Tdap/Td)[2]	**4 doses**	**5 doses or 4 doses** if the 4th dose was received at 4 years or older and the series was started at less than 1 year of age or **3 doses** if 7 years or older and the series was started at 1 year or older	**3 doses**	
Tetanus and Diphtheria toxoid-containing vaccine and Pertussis vaccine adolescent booster (Tdap)[3]	**Not applicable**		**1 dose** given at age 10 years or older	
Polio vaccine (IPV/OPV)[4]	**3 doses**	**4 doses or 3 doses** if the 3rd dose was received at 4 years or older		
Measles, Mumps and Rubella vaccine (MMR)[5]	**1 dose**	**2 doses**		
Hepatitis B vaccine[6]	**3 doses**	**3 doses** or **2 doses** of **adult hepatitis B vaccine** (Recombivax) for children who received the doses at least 4 months apart between the ages of 11 years through 15 years		
Varicella (Chickenpox) vaccine[7]	**1 dose**	**2 doses**		
Meningococcal conjugate vaccine (MenACWY)[8]	**Not applicable**		**Grades 7, 8, 9, 10 and 11: 1 dose** given at age 10 years or older	**Grade 12: 2 doses or 1 dose** if the dose was received at 16 years or older
Haemophilus influenzae type b conjugate vaccine (Hib)[9]	**1 to 4 doses**	**Not applicable**		
Pneumococcal Conjugate vaccine (PCV)[10]	**1 to 4 doses**	**Not applicable**		

NEW YORK STATE | Department of Health

1. Demonstrated serologic evidence of measles, mumps or rubella antibodies or laboratory confirmation of these diseases is acceptable proof of immunity to these diseases. Serologic tests for polio are acceptable proof of immunity only if the test was performed before September 1, 2019, and all three serotypes were positive. A positive blood test for hepatitis B surface antibody is acceptable proof of immunity to hepatitis B. Demonstrated serologic evidence of varicella antibodies, laboratory confirmation of varicella disease or diagnosis by a physician, physician assistant or nurse practitioner that a child has had varicella disease is acceptable proof of immunity to varicella.

   *Serological titers are never accepted for tetanus, diphtheria, pertussis, meningococcal, haemophilus influenzae type b, and pneumococcal diseases.

2. Diphtheria and tetanus toxoids and acellular pertussis (DTaP) vaccine. (Minimum age: 6 weeks)
   a. Children starting the series on time should receive a 5-dose series of DTaP vaccine at 2 months, 4 months, 6 months and at 15 through 18 months and at 4 years or older. The fourth dose may be received as early as age 12 months, provided at least 6 months have elapsed since the third dose. However, the fourth dose of DTaP need not be repeated if it was administered at least 4 months after the third dose of DTaP. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
   b. If the fourth dose of DTaP was administered at 4 years or older, and at least 6 months after dose 3, the fifth (booster) dose of DTaP vaccine is not required.
   c. Children 7 years and older who are not fully immunized with the childhood DTaP vaccine series should receive Tdap vaccine as the first dose in the catch-up series; if additional doses are needed, use Td or Tdap vaccine. If the first dose was received before their first birthday, then 4 doses are required, as long as the final dose was received at 4 years or older. If the first dose was received on or after the first birthday, then 3 doses are required, as long as the final dose was received at 4 years or older.
   d. For further information, refer to the NYSDOH Catch-Up Guidance for Children 4 Months through 6 Years of Age.

3. Tetanus and diphtheria toxoids and acellular pertussis (Tdap) adolescent booster vaccine. (Minimum age for grades 6 through 12: 10 years).
   a. Students 11 years or older entering grades 6 through 12 are required to have one dose of Tdap given at age 10 years or older.
   b. In addition to the grade 6 through 12 requirement, Tdap may also be given as part of the catch-up series for students 7 years of age and older who are not fully immunized with the childhood DTaP series, as described above.
   c. Students who are 10 years old in grade 6 and who have not yet received a Tdap vaccine are in compliance until they turn 11 years old.
   d. For further information, refer to the NYSDOH Catch-Up Guidance for Children 7 through 9 Years of Age.
   e. For further information, refer to the NYSDOH Catch-Up Guidance for Children 10 through 18 Years of Age.

4. Inactivated polio vaccine (IPV) or oral polio vaccine (OPV). (Minimum age:
   6 weeks)
   a. Children starting the series on time should receive a series of IPV at 2 months, 4 months and at 6 through 18 months, and at 4 years or older. The final dose in the series must be received on or after the fourth birthday and at least 6 months after the previous dose.
   b. For students who received their fourth dose before age 4 and prior to August 7, 2010, 4 doses separated by at least 4 weeks is sufficient.
   c. If the third dose of polio vaccine was received at 4 years or older and at least 6 months after the previous dose, the fourth dose of polio vaccine is not required.
   d. For children with a record of OPV, only trivalent OPV (tOPV) counts toward New York State school polio vaccine requirements. Doses of OPV given before April 1, 2016, should be counted unless specifically noted as monovalent, bivalent or as given during a poliovirus immunization campaign. Doses of OPV given on or after April 1, 2016, must not be counted.
   e. For further information, refer to the NYSDOH Catch-Up Guidance for Children 4 months through 17 Years of Age.

5. Measles, mumps, and rubella (MMR) vaccine. (Minimum age: 12 months)
   a. The first dose of MMR vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
   b. Measles: One dose is required for pre-kindergarten. Two doses are required for grades kindergarten through 12.
   c. Mumps: One dose is required for pre-kindergarten. Two doses are required for grades kindergarten through 12.
   d. Rubella: One dose is required for pre-kindergarten. One dose is required for grades kindergarten through 12.

6. Hepatitis B vaccine
   a. Dose 1 may be given at birth or anytime thereafter. Dose 2 must be given at least 4 weeks (28 days) after dose 1. Dose 3 must be at least 8 weeks after dose 2 AND at least 16 weeks after dose 1 AND no earlier than age 24 weeks (when 4 doses are given, substitute "dose 4" for "dose 3" in these calculations).
   b. Two doses of adult hepatitis B vaccine (Recombivax) received at least 4 months apart at age 11 through 15 years will meet the requirement.

7. Varicella (chickenpox) vaccine. (Minimum age: 12 months)
   a. The first dose of varicella vaccine must have been received on or after the first birthday. The second dose must have been received at least 28 days (4 weeks) after the first dose to be considered valid.
   b. For children younger than 13 years, the recommended minimum interval between doses is 3 months (if the second dose was administered at least 4 weeks after the first dose, it can be accepted as valid); for persons 13 years and older, the minimum interval between doses is 4 weeks.

8. Meningococcal conjugate ACWY vaccine (MenACWY). (Minimum age for grades 7 through 12: 10 years).
   a. One dose of meningococcal conjugate vaccine is required for students entering grades 7, 8, 9, 10 and 11.
   b. For students in grade 12, if the first dose of meningococcal conjugate vaccine was received at 16 years or older, the second (booster) dose is not required.
   c. The second dose must have been received at 16 years or older. The minimum interval between doses is 8 weeks.

9. Haemophilus influenzae type b (Hib) conjugate vaccine. (Minimum age:
   6 weeks)
   a. Children starting the series on time should receive Hib vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the AAP catch-up schedule. The final dose must be received on or after 12 months.
   b. If 2 doses of vaccine were received before age 12 months, only 3 doses are required with dose 3 at 12 through 15 months and at least 8 weeks after dose 2.
   c. If dose 1 was received at age 12 through 14 months, only 2 doses are required with dose 2 at least 8 weeks after dose 1.
   d. If dose 1 was received at 15 months or older, only 1 dose is required.
   e. Hib vaccine is not required for children 5 years or older.
   f. For further information, refer to the NYSDOH Catch-Up Guidance for Healthy Children 4 Months through 4 Years of Age (PedvaxHIB only).
   g. For further information, refer to the NYSDOH Catch-Up Guidance for Healthy Children 4 Months through 4 Years of Age (ActHIB, Hiberix, Pentacel, Vaxelis, or Unknown).

10. Pneumococcal conjugate vaccine (PCV). (Minimum age: 6 weeks)
    a. Children starting the series on time should receive PCV vaccine at 2 months, 4 months, 6 months and at 12 through 15 months. Children older than 15 months must get caught up according to the AAP catch-up schedule. The final dose must be received on or after 12 months.
    b. Unvaccinated children ages 7 through 11 months are required to receive 2 doses, at least 4 weeks apart, followed by a third dose at 12 through 15 months.
    c. Unvaccinated children ages 12 through 23 months are required to receive 2 doses of vaccine at least 8 weeks apart.
    d. If one dose of vaccine was received at 24 months or older, no further doses are required.
    e. PCV is not required for children 5 years or older.
    f. For further information, refer to the NYSDOH Catch-Up Guidance for Children 4 months through 4 Years of Age. *Depending on vaccine brand, schedule may change.

For further information, contact:

New York State Department of Health
Division of Vaccine Excellence
Room 649, Corning Tower ESP
Albany, NY 12237
(518) 473-4437
OSAS@health.ny.gov

New York City Department of Health and Mental Hygiene
School Compliance Unit, Bureau of Immunization
42-09 28th Street, 5th floor
Long Island City, NY 11101
(347) 396-2433
school_immunizations@health.nyc.gov

Parents:

All kids entering **Grades 7-12** must have the **meningococcal vaccine.**

Without it, they can't start school.

About the Vaccine:

- It's not a new vaccine. It's been recommended for a decade.
- Most parents already choose to vaccinate their children.
- The meningococcal vaccine has been **required** for school entry since Sept. 1, 2016.

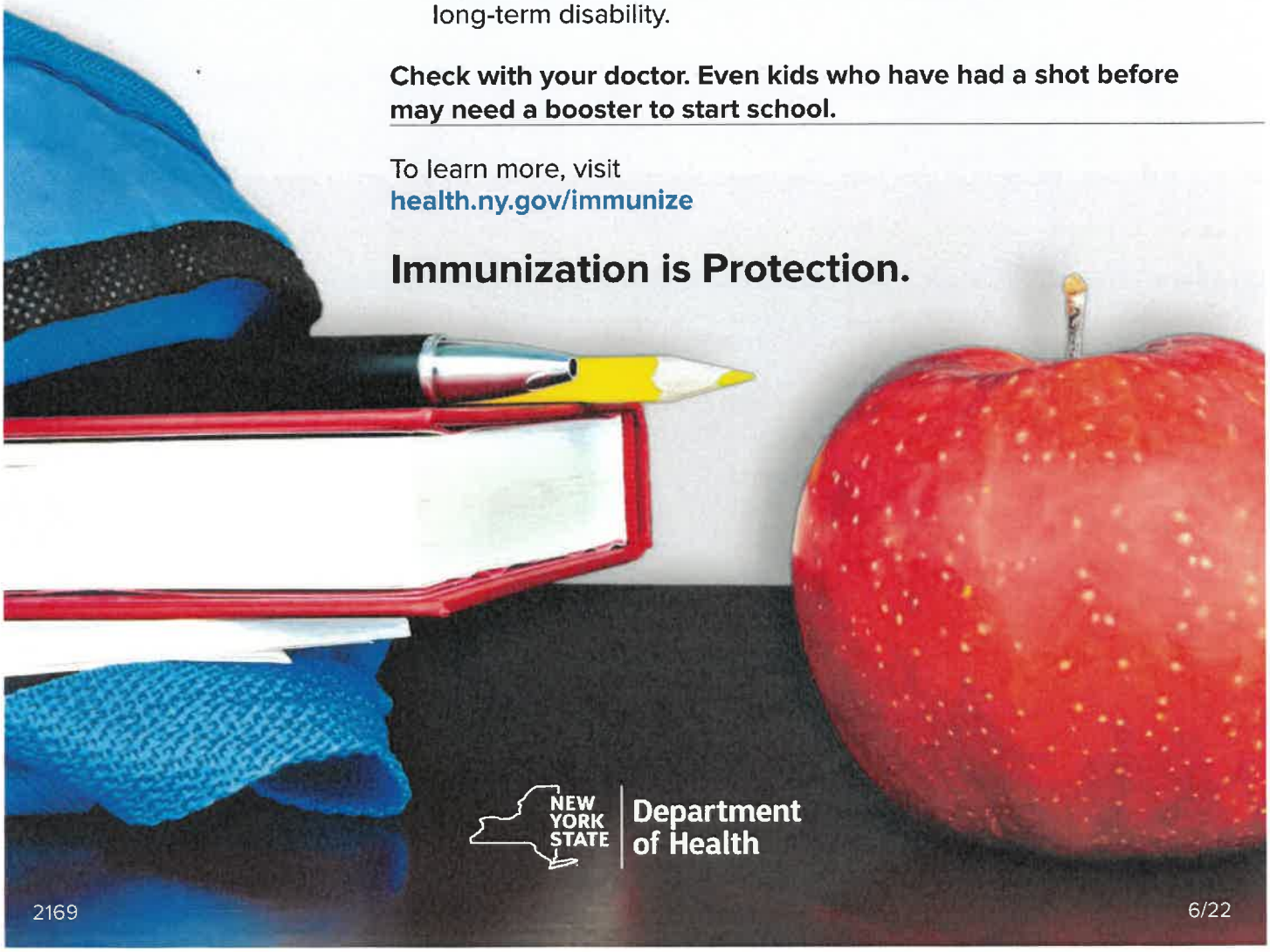
About Meningococcal Disease:

- It causes **bacterial meningitis** and other serious diseases.
- Teens and young adults are at greater risk.
- It comes on quickly and without warning.
- Its symptoms are similar to the flu.
- Every case of this disease can result in death or long-term disability.

Check with your doctor. Even kids who have had a shot before may need a booster to start school.

To learn more, visit
health.ny.gov/immunize

Immunization is Protection.



NEW YORK STATE | Department of Health

REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM

TO BE COMPLETED BY PRIVATE HEALTHCARE PROVIDER OR SCHOOL MEDICAL DIRECTOR

Note: NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special Education (CPSE).

STUDENT INFORMATION

Name:	Affirmed Name (if applicable):	DOB:
Sex Assigned at Birth: ☐ Female ☐ Male	Gender Identity: ☐ Female ☐ Male ☐ Nonbinary ☐ X	
School:	Grade:	Exam Date:

HEALTH HISTORY

If yes to any diagnoses below, check all that apply and provide additional information.

☐ **Allergies**	Type: ☐ Medication/Treatment Order Attached ☐ Anaphylaxis Care Plan Attached
☐ **Asthma**	☐ Intermittent ☐ Persistent ☐ Other: ☐ Medication/Treatment Order Attached ☐ Asthma Care Plan Attached
☐ **Seizures**	Type: Date of last seizure: ☐ Medication/Treatment Order Attached ☐ Seizure Care Plan Attached
☐ **Diabetes**	Type: ☐ 1 ☐ 2 ☐ Medication/Treatment Order Attached ☐ Diabetes Medical Mgmt. Plan Attached

Risk Factors for Diabetes or Pre-Diabetes: *Consider screening for T2DM if BMI% > 85% and has 2 or more risk factors:Family Hx T2DM, Ethnicity, Sx Insulin Resistance, Gestational Hx of Mother, and/or pre-diabetes.*

BMI_____kg/m2

Percentile (Weight Status Category): ☐ < 5th ☐ 5th- 49th ☐ 50th- 84th ☐ 85th- 94th ☐ 95th- 98th ☐ 99th and >

Hyperlipidemia: ☐ Yes ☐ Not Done **Hypertension:** ☐ Yes ☐ Not Done

PHYSICAL EXAMINATION/ASSESSMENT

Height: **Weight:** **BP:** **Pulse:** **Respirations:**

Laboratory Testing	Positive	Negative	Date	Lead Level Required for PreK & K	Date
TB- PRN	☐	☐		☐ Test Done ☐ Lead Elevated ≥5 µg/dL	
Sickle Cell Screen-PRN	☐	☐			

☐ **System Review Within Normal Limits**

☐ **Abnormal Findings – List Other Pertinent Medical Concerns Below** (e.g., concussion, mental health, one functioning organ)

☐ HEENT	☐ Lymph nodes	☐ Abdomen	☐ Extremities	☐ Speech
☐ Dental	☐ Cardiovascular	☐ Back/Spine/Neck	☐ Skin	☐ Social Emotional
☐ Mental Health	☐ Lungs	☐ Genitourinary	☐ Neurological	☐ Musculoskeletal

☐ Assessment/Abnormalities Noted/Recommendations:	Diagnoses/Problems (list) ICD-10 Code*
☐ Additional Information Attached	*Required only for students with an IEP receiving Medicaid

Name:	Affirmed Name (if applicable):	DOB:

SCREENINGS

Vision & Hearing Screenings Required for PreK or K, 1, 3, 5, 7, & 11

Vision Screening	**With Correction** ☐Yes ☐ No	**Right**	**Left**	**Referral**	**Not Done**
Distance Acuity		20/	20/	☐ Yes	☐
Near Vision Acuity		20/	20/	☐ Yes	☐
Color Perception Screening	☐ Pass ☐ Fail				☐

Notes

Hearing Screening: Passing indicates student can hear 20dB at all frequencies: 500, 1000, 2000, 3000, 4000 Hz; for grades 7 & 11 also test at 6000 & 8000 Hz.				**Not Done**
Pure Tone Screening	**Right** ☐ Pass ☐ Fail	**Left** ☐ Pass ☐ Fail	**Referral** ☐ Yes	☐

Notes

Scoliosis Screening: Boys grade 9, Girls grades 5 & 7	**Negative**	**Positive**	**Referral**	**Not Done**
	☐	☐	☐ Yes	☐

FOR PARTICIPATION IN PHYSICAL EDUCATION/SPORTS*/PLAYGROUND/WORK

☐ ***Family cardiac history reviewed** – required for Dominic Murray Sudden Cardiac Arrest Prevention Act

☐ **Student may participate in all activities without restrictions.**

If Restrictions Apply – Complete the information below

☐ **Student is restricted from participation in:**

- ☐ **Contact Sports:** Basketball, Competitive Cheerleading, Diving, Downhill Skiing, Field Hockey, Football, Gymnastics, Ice Hockey, Lacrosse, Soccer, and Wrestling.
- ☐ **Limited Contact Sports:** Baseball, Fencing, Softball, and Volleyball.
- ☐ **Non-Contact Sports:** Archery, Badminton, Bowling, Cross-Country, Golf, Riflery, Swimming, Tennis, and Track & Field.
- ☐ **Other Restrictions:**

Developmental Stage for Athletic Placement Process ONLY required for students in Grades 7 & 8 who wish to play at the high school interscholastic sports level **OR** Grades 9-12 who wish to play at the modified interscholastic sports level.

Tanner Stage: ☐ I ☐ II ☐ III ☐ IV ☐ V

☐ **Other Accommodations*:** Provide Details (e.g., brace, insulin pump, prosthetic, sports goggles, etc.):

*Check with the athletic governing body if prior approval/form completion is required for use of the device at athletic competitions.

MEDICATIONS

☐ Order Form for medication(s) needed at school attached

COMMUNICABLE DISEASE	**IMMUNIZATIONS**
☐ Confirmed free of communicable disease during exam	☐ Record Attached ☐ Reported in NYSIIS

HEALTHCARE PROVIDER

Healthcare Provider Signature:

Provider Name: *(please print)*

Provider Address:

Phone:	Fax:

Please Return This Form to Your Child's School Health Office When Completed.

Northern Adirondack Central School District

5572 U.S. Route 11 (P.O. Box 164)
Ellenburg Depot, NY 12935
(518)594-3962

Health Office
Middle High School Ext. 3611

NY State Immunization Requirements - Gr. PK -12 Acknowledgment Form

I understand that if my child transfers from another school district , I have two weeks from the date of admission to produce an official record of my child's immunization in lieu of this, the following:

* NYS licensed physician's certificate stating that the listed immunizations are detrimental to the child's health. This **MUST** specify which vaccine is detrimental and the length of time for the exemption.

Public Health Law 2164, as amended by Chapter 35 of the Laws of 2019, prohibits a school from permitting any child to be admitted to such school, or to attend such school, in excess of 14 days without sufficient evidence that the child has received all age-appropriate required vaccinations. The 14 days may be extended to not more than 30 days where the student is transferring from out of state or from another country and can show a good faith effort to get the necessary evidence or where the parent, guardian or any other person in parental relationship can demonstrate that a child has received the first age-appropriate dose in each immunization series and that they have age-appropriate scheduled appointments for follow up doses to complete the immunization series in accordance with the CDC's Advisory Committee on Immunization Practices Recommended Immunization Schedules for Persons Aged 0 through 18.

This is to acknowledge that I have been informed of the immunization requirements for admission to schools in New York State as required by the N.Y.S. Public Law, Section 2164. I further understand that, under the law, if the school **DOES NOT** receive the evidence of immunization within the specified period, my child **WILL BE EXCLUDED** from school until such time as the evidence is received.

You will find the New York State Immunization Requirements for School Entrance/Attendance from the Department of Health attached to this form. Please keep this as a reference. List your child's name below, then sign and return this acknowledgement to school which will be kept on file.

_____ _____

Student Name & Teacher Date

_____

Signature of Parent/Guardian

Northern Adirondack Central School District

Dear Parent(s) and Guardian(s):

We want to take this opportunity to remind you of important health requirements for the upcoming school year. Please review the information below and reach out if you have any questions.

☐ **Health Examinations (physicals):**

- New York State law requires a health examination* for all new entrants and students in grades Pre-K or K, 1, 3, 5, 7, 9 & 11;
- Every year for students participating in athletics (sports);
- For working papers as needed; or
- When required by the Committee on Special Education (CSE) or Committee on Pre-School Special Education (CPSE).

**A dental exam form is also requested at the same time a grade-level health examination is required.*

☐ **Immunizations (shots/vaccines):**

- New York State law requires all students entering or attending (including remotely) any New York State school (public, nonpublic, and charter schools) must receive all doses of immunizations required for their grade level in order to attend school. The immunization requirements for each grade level are outlined on NYSDOH Immunization Requirements for School Entrance/Attendance Chart.
- A request for a medical exemption to an immunization must be completed annually on this form: Medical Exemption Statement for Children 0-18 Years of Age (ny.gov).

☐ **Prescribed & Over-The-Counter Medications**

If your student requires medications during the school day, the school must have the following:

- A written healthcare provider order (written attestation is also required for independent students)
- Written parent/guardian consent, and
- The medication must be brought to the school by an adult. The medications must be in their original labeled prescription or over-the-counter bottles/packaging. Any special supplies or equipment for the nurse to administer the medication must also be provided to the school.

Attached is the *New York State Required Health Examination Form* to be used by the healthcare provider doing the health examination. An Electronic Equivalent Form is also accepted. A copy of the *NYSDOH Immunization Requirements for School Entrance/Attendance Chart* is also included.

If you have any questions, please contact your school nurse using the contact information below.

Sincerely,

Jennifer Gilmore, RN
Middle/High School Nurse

Phone: 518-594-3962
Email: Jennifer_Gilmore@nacs1.org
Fax: 518-594-7255

NORTHERN ADIRONDACK ELEMENTARY SCHOOL



PO Box 164
Ellenburg Depot, NY 12935
(518) 594-3986 ext. 2611

Jennifer Gilmore, RN
Middle/High School Nurse

Dear Parent/Guardian:

The district's School Health Services program supports your student's academic success by promoting health in the school setting. One way that we provide care for your student is by performing the health screenings as mandated by the State of New York.

During this school year, the following screenings will be required or completed at school:

Vision

- Distance acuity for all newly entering students and students in Pre K, Kindergarten, Grades 1, 3, 5, 7 and 11.
- Near vision acuity, hyperopia and color perception screening for all newly entering students.

Hearing

- Hearing screening for all newly entering students and students in Pre K, Kindergarten, Grades 1, 3, 5, 7 and 11.

Scoliosis

- Scoliosis (spinal curvature) screening for all female students in Grades 5 and 7, for all male students in Grade 9

Health Appraisals

- A physical examination including Body Mass Index and Weight Status Category Information is required for all newly entering students and students in Pre K, Kindergarten, Grades 1, 3, 5, 7, 9 and 11. You may "opt out" of the Body Mass Index and Weight Status Category

Dental Certificates

- A dental certificate is requested for all newly entering students and students in Pre K, Kindergarten, Grades 1, 3, 5, 7, 9 and 11.

A letter will be sent home if there are any findings on the screening done at school that would cause concern or need medical follow-up. Please call the school's Health Office if you have any questions or concerns.

Northern Adirondack Central School District

Dental Health Certificate- Optional

Parent/Guardian: New York State law (Chapter 281) permits schools to request an oral health assessment at the same time a health examination is required. Your child may have a dental check-up during this school year to assess his/her fitness to attend school. Please complete Section 1 and take the form to your registered dentist or registered dental hygienist for an assessment. If your child had a dental check-up before he/she started the school, ask your dentist/dental hygienist to fill out Section 2. Return the completed form to the school's medical director or school nurse as soon as possible.

Section 1. To be completed by Parent or Guardian (Please Print)

Child's Name: Last First Middle

Birth Date: / / Month Day Year

Sex: € Male € Female

Will this be your child's first oral health assessment? € Yes € No

School: Name

Grade

Have you noticed any problem in the mouth that interferes with your child's ability to chew, speak or focus on school activities? € Yes € No

I understand that by signing this form I am consenting for the child named above to receive a basic oral health assessment. I understand this assessment is only a limited means of evaluation to assess the student's dental health, and I would need to secure the services of a dentist in order for my child to receive a complete dental examination with x-rays if necessary to maintain good oral health.

I also understand that receiving this preliminary oral health assessment does not establish any new, ongoing or continuing doctor-patient relationship. Further, I will not hold the dentist or those performing this assessment responsible for the consequences or results should I choose NOT to follow the recommendations listed below.

Parent's Signature_____ Date

Section 2. To be completed by the Dentist/ Dental Hygienist

I. The dental health condition of _____ _____ on_____ (date of assessment) The date of the assessment needs to be within 12 months of the start of the school year in which it is requested. Check one:

Yes, The student listed above is in fit condition of dental health to permit his/her attendance at the public schools.

No, The student listed above is not in fit condition of dental health to permit his/her attendance at the public schools.

NOTE: Not in fit condition of dental health means, that a condition exists that interferes with a student's ability to chew, speak or focus on school activities including pain, swelling or infection related to clinical evidence of open cavities. The designation of not in fit condition of dental health to permit attendance at the public school does not preclude the student from attending school.

Dentist's/ Dental Hygienist's name and address

(please print or stamp)

Dentist's/Dental Hygienist's Signature

Optional Sections - If you agree to release this information to your child's school, please initial here. ☐

II. Oral Health Status (check all that apply).

€ Yes € No **Caries Experience/Restoration History –** Has the child ever had a cavity (treated or untreated)? [A filling (temporary/permanent) OR a tooth that is missing because it was extracted as a result of caries OR an open cavity].

€ Yes € No **Untreated Caries –** Does this child have an open cavity? [At least ½ mm of tooth structure loss at the enamel surface. Brown to dark-brown coloration of the walls of the lesion. These criteria apply to pits and fissure cavitated lesions as well as those on smooth tooth surfaces. If retained root, assume that the whole tooth was destroyed by caries. Broken or chipped teeth, plus teeth with temporary fillings, are considered sound unless a cavitated lesion is also present].

€ Yes € No **Dental Sealants Present**

Other problems (Specify):_____

II. Treatment Needs (check all that apply)

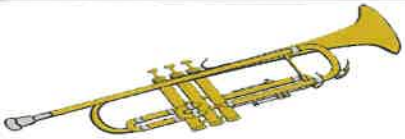
€ No obvious problem. Routine dental care is recommended. Visit your dentist regularly.

€ May need dental care. Please schedule an appointment with your dentist as soon as possible for an evaluation.

€ Immediate dental care is required. Please schedule an appointment immediately with your dentist to avoid problems.

(3/2018)

6th Grade General Supply List for 2026-27 School Year
Northern Adirondack

	**English**	* 1" binder * 1 subject (100 sheets) heavyweight poly/plastic spiral bound notebook * 1 package of 5 dividers * 1 folder (just for ELA) * 2 packs of #2 pencils * 1 pack of highlighters (at least 5 colors)
	**Math**	*Pencils/erasers *Highlighters (any color) *calculator Texas Instrument TI-30xIIs (solar)
	**Social Studies**	*1½ inch binder *loose-leaf paper *pencils *highlighter
	**Science**	*1 folder * pencils
	**Home & Careers**	
	**Physical Education**	*Tie Sneakers * Appropriate athletic clothing (Be prepared to go outside)
	**Art**	* pencils, hand sharpener * erasers
	**Music or Junior Band**	* 1 in. binder * pencils
	**Junior Chorus**	*1 inch black binder

7th Grade General Supply List for the 2026-2027 School Year

Acc. Math
Mr. Duprey

2" to 3" - 3 Ring Binder	Scient. Calc. *TI-30X IIS*	
3 Dividers	Pencils	

Math
Mr. Duprey

2" Binder - 3 Ring	Pencils	
Scient. Calc. *TI-30X IIS*	3 Dividers	

English
Ms. Reilly

Composition Notebook	Highlighters
Folder with Pockets only for ELA	Post-It Pad (3x3 inch)
Pens and Pencils	Headphones for Chromebook

S.S./History
Mr. Bowes

2 Inch Binder	Pens / Pencils	
Loose Leaf Paper	Headphones for Chromebook	Highlighters

Life Science
Mr. Manor

2.5" Binder - 3 Ring	Highlighters	Hole Reinforcement Tabs
8 Dividiers	Pencils (For LAB)	Cap Erasers

Spanish 1A
Ms. Saroj

Pens / Pencils	Headphones for Chromebook	1 Durable Folder

Music 7 and Band
Mr. Garrow

1" Binder - 3 Ring	Loose Leaf Paper	
Pens / Pencils		

Art Mrs. Dupree Mrs. Hutchins	Pencils #2	Hand Sharpener	
	BIG ERASER	1" Binder- 3 Ring	
Chorus Mr. Blondo	1" Binder - 3 Ring - Black		
Phys. Education Coach Spear Coach Barnhart	Sneakers	DEODORANT - Lots	Baller Attitude
	Change of CLOTHES	Be prepared for OUTDOORS	Go BIG or Go HOME
Computer Sci. Fund. New Business Teacher	Headphones for Chromebook		
Ag Education Mrs Couillard	Appropriate clothing for class (i.e. closed toes shoes & long pants for Ag Mech)	Pen/Pencil, Highlighter	Notebook or Folder
Health Mrs. Farrell	Folder with Pockets	Pens / Pencils	

For any questions or concerns, please contact the individual teacher of the respective classroom via their email, which can be found in the staff directory.

8th Grade General Supply List for the 2026-2027 School Year

Acc. Math Mrs. Fessette	3" Binder - 3 Ring Binder	3 Dividers	Pencils
	A Positive Attitude :)		
Math Mrs. Fessette	3" Binder - 3 Ring	Pencils	3 Dividers
	Scient. Calc. *TI-30X IIS*	A Positive Attitude :)	
English Mrs. Barkman	2" Binder - 3 Ring	3 Black Dry Erase Markers	
	4 - Binder Dividers	Loose Leaf Filler Paper	
	Pencils	Highlighters (Optional)	
S.S./History Mr. Dumas	Folder	Pens / Pencils	
	Loose Leaf Paper		
Science - Physical Mrs. Fielder	Composition Notebook	Pens / Pencils	Colored Pencils (optional)
	Folder	Glue Sticks (optional)	Markers (optional)
Spanish IB Ms. Saroj	Pens / Pencils	Headphones for Chromebook	1 Durable Folder
	PLEASE CONTINUE TO THE NEXT PAGE FOR MORE CLASSES.		
Band Mr. Garrow	1" Binder - 3 Ring	Loose Leaf Paper	

	Pens / Pencils		
Chorus Mr. Blondo	1" Binder - 3 Ring - Black		
Phys. Education Mr. Spear Mrs. Barnhart	Sneakers	DEODORANT - Lots	Baller Attitude
	Change of CLOTHES	Be prepared for OUTDOORS	Go BIG or Go HOME
Health Mrs. Farrell	Folder with Pockets	Pens / Pencils	
Ag Technology Ms. Pombrio	2" Binder (no bigger)	3x5 Index Cards	Pens/Pencils

For any questions or concerns, please contact the individual teacher of the respective classroom via their email, which can be found in the staff directory.

9th Grade General Supply List for the 2026-2027 School Year

Algebra
Mrs. Rice

3 to 5"- 3 Ring Binder	Pencils	3 Dividers

Algebra A
Mrs. Rice

3 to 5" - 3 Ring Binder	Pencils	3 Dividers

Geometry
Mrs. Trombley

2" Binder - 3 Ring	5 Tab Dividers	Pencils

English 9
Ms. Myers

Composition notebook	Highlighters (pink and yellow)	Index cards (Optional)
Folder with pockets	Pencils	Wired headphones for Chromebook (no wireless, please)
Pens (blue or black ink)		

Global History
Mr. Nevader

Basic Folder	Headphones for Chromebook	Pens / Pencils
Loose Leaf Paper or notebook	Highlighters	

Spanish II
New Spanish Teacher

Pens / Pencils	Headphones for Chromebook	1 Durable Folder

Band
Mr. Garrow

1" Binder - 3 Ring	Loose Leaf Paper	
Pens / Pencils		

PLEASE CONTINUE TO THE NEXT PAGE FOR MORE CLASSES.

Art
Mrs. Dupree

Ms. Hutchins

Pencils #2	Hand Sharpener	
BIG ERASER	1" Binder- 3 Ring	

Chorus
Mr. Blondo

1" Binder - 3 Ring - Black		

Phys. Education
Mr. Spear

Mrs. Barnhart

Sneakers	DEODORANT - Lots	Baller Attitude
Change of CLOTHES	Be prepared for OUTDOORS	Go BIG or Go HOME

Computers
New Business Teacher

Headphones for Chromebook	Pens/Pencils	

Health
Mrs. Farrell

Folder with Pockets	Pens / Pencils	

Earth and Space Science
Mr. Wilkins

3 Ring Binder	Pens / Pencils	Headphones for Chromebook

Ag Education
Mrs Couillard
Mrs Pombrio

Appropriate clothing for class (i.e. closed toes shoes & long pants for Ag Mech)	Pen/Pencil, Highlighter	Notebook or Folder

For any questions or concerns, please contact the individual teacher of the respective classroom via their email, which can be found in the staff directory.

10th Grade General Supply List for the 2026-2027 School Year

Algebra B Mrs. Rice	3 to 5"- 3 Ring Binder	3 Dividers	Pencils
Geometry Mrs. Trombley	2" Binder - 3 Ring	5 Tab Dividers	Pencils
Algebra/ Trig Mr. Patenaude	2" Binder - 3 Ring	Pencils	5 Dividers
	Red/Blue Pens		
English 10 Mrs. Perkins	Pen/Pencils	Pocket Folder	Sticky Notes
	Highlighters (Multiple Colors)	Index Cards	Headphones for Chromebook
Global History 10 Mr. Perkins	2" - 3 Ring Binder	4 Dividers	Pens or Pencils
	Highlighters (optional)	Index cards (optional)	Index Card holder (optional)
Life Science: Biology Mrs. Gardner	2" Binder - 3 Ring	Pens / Pencils	Index cards (200)
	Index card holder		
Spanish III New Spanish Teacher	Pens / Pencils	Headphones for Chromebook	1 Durable Folder

Band Mr. Garrow	1" Binder - 3 Ring	Loose Leaf Paper	Pens / Pencils
	PLEASE CONTINUE TO THE NEXT PAGE FOR MORE CLASSES.		
Art Mrs. Dupree Ms. Hutchins	Pencils #2	Hand Sharpener	
	BIG ERASER	1" Binder- 3 Ring	
Chorus Mr. Blondo	1" Binder - 3 Ring - Black		
Phys. Education Mr. Spear Mrs. Barnhart	Sneakers	DEODORANT - Lots	Baller Attitude
	Change of CLOTHES	Be prepared for OUTDOORS	Go BIG or Go HOME
Computers New Business Teacher	Headphones for Chromebook	Pens/Pencils	
Health Mrs. Farrell	Folder with Pockets	Pens / Pencils	
Ag Education Mrs Couillard Mrs Pombrio	Appropriate clothing for class (i.e. closed toes shoes & long pants for Ag Mech)	Pen/Pencil, Highlighter	Notebook or Folder

For any questions or concerns, please contact the individual teacher of the respective classroom via their email, which can be found in the staff directory.

11th Grade General Supply List for the 2026-2027 School Year

MAT 204 or Precalculus Mrs. Trombley	2" Binder - 3 Ring	Pencils	8 Dividers
ANT101 or Cultural Anthropology Mr. Nevader	Basic Folder	Highlighters	Pens / Pencils
	Loose Leaf Paper or Notebook	Headphones for Chromebook	
Functions Mr. Patenaude	2" Binder - 3 Ring	Pencils	5 Dividers
	Red/Blue Pens		
Algebra/ Trig Mr. Patenaude	2" Binder - 3 Ring	Pencils	5 Dividers
	Red/Blue Pens		
Geometry Mrs. Trombley	2" Binder - 3 Ring	5 Tab Dividers	Pencils
English 11 Mrs. Corkey	Pink and yellow highlighters	Sticky notes	1 subject notebook
	blue/black ink pens	pencils	
U.S. History Mr. Nichols	2.5" Binder - 3 Ring	5 Dividers	Pens / Pencils
	Pack of dry erase markers		

Chemistry Mr. Blondo	3" Binder - 3 Ring	Pencils and Pens	1" Binder - 3 Ring
Band Mr. Garrow	1" Binder - 3 Ring	Loose Leaf Paper	Pens / Pencils
Art Mrs. Dupree Mrs. Hutchins	Pencils #2	Hand Sharpener	1" Binder- 3 Ring
	BIG ERASER		
Chorus Mr. Blondo	1" Binder - 3 Ring		
Phys. Education Mr. Spear Mrs. Barnhart	Sneakers	DEODORANT - Lots	Baller Attitude
	Change of CLOTHES	Be prepared for OUTDOORS	Go BIG or Go HOME
Computers New Business Teacher	Headphones for Chromebook		
Health Mrs. Farrell	Folder with Pockets	Pens / Pencils	Headphones for Chromebook
Environmental Science Mr. Wilkins	3 Ring Binder	Pens / Pencils	
Ag Education Mrs Couillard Mrs. Pombrio	Appropriate clothing for class (i.e. closed toes shoes & long pants for Ag Mech)	Pen/Pencil, Highlighter	Notebook or Folder

For any questions or concerns, please contact the individual teacher of the respective classroom via their email, which can be found in the staff directory.

12th Grade General Supply List for the 2026-2027 School Year

MAT 224, MAT 204 or Precalculus Mrs. Trombley	2" - 3 Ring Binder	Pencils	8 Dividers
Functions Mr. Patenaude	2" Binder - 3 Ring	Pencils	5 Dividers
	Red/Blue Pens		
Algebra/ Trig Mr. Patenaude	2" Binder - 3 Ring	Pencils	5 Dividers
	Red/Blue Pens		
English 12 Mrs.Corkey	1 subject notebook	Pens/ Pencils	Highlighters
	Pocket folder	Sticky notes	
CAP Eng 101/102 Mrs. Perkins	Pen/Pencils	Pocket Folder	Sticky Notes
	Highlighters	Headphones for Chromebook	
ANT101 or Cultural Anthropology Mr. Nevader	Basic Folder	Highlighters	Pens / Pencils
	Loose Leaf Paper or Notebook	Headphones for Chromebook	
CAP GOV'T PSC 100 Mr. Nevader	Basic Folder	Highlighters	Pens / Pencils
	Loose Leaf Paper or Notebook	Headphones for Chromebook	

CAP BIO101 & BIO102 Mrs. Gardner	2" Binder - 3 Ring	Chromebook	Index cards
	Index card holder	Pens / Pencils	
Government & Economics Mr. Nichols	2" Binder - 3 Ring	Chromebook	Folder
	Pen/Pencils		
	PLEASE CONTINUE TO THE NEXT PAGE FOR MORE CLASSES.		
Band Mr. Garrow	1" Binder - 3 Ring	Loose Leaf Paper	Pens / Pencils
Art Mrs. Dupree Ms. Hutchins	Pencils #2	Hand Sharpener	
	BIG ERASER	1" Binder- 3 Ring	
Chorus Mr. Blondo	1" Binder - 3 Ring - Black		
Phys. Education Mr. Spear Mrs. Barnhart	Sneakers	DEODORANT - Lots	Baller Attitude
	Change of CLOTHES	Be prepared for OUTDOORS	Go BIG or Go HOME
Computers New Business Teacher	Headphones for Chromebook	Pens/Pencils	
CAP Macro Eco. - ECO102 Mrs. Malark	Basic Folder	Highlighters	Pens / Pencils
	Loose Leaf Paper or Notebook	Headphones for Chromebook	
Environmental Science Mr. Wilkins	3 Ring Binder	Pens/Pencils	Headphones for Chromebook

Chemistry Mr. Blondo	3" Binder - 3 Ring | Pencils and Pens | 1" Binder - 3 Ring
Physics Mrs. Fielder	Binder | Pencils |
Ag Education Mrs Couillard	Appropriate clothing for class (i.e. closed toes shoes & long pants for Ag Mech) | Pen/Pencil, Highlighter | Notebook or Folder

For any questions or concerns, please contact the individual teacher of the respective classroom via their email, which can be found in the staff directory.

Northern Adirondack Central School

INITIAL NOTIFICATION TO PERSONS IN PARENTAL RELATION AND STAFF

September 2026

Dear Parent, Guardian, and School Staff:
New York State Education law Section 409-H effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.
The school is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- the school remains unoccupied for a continuous 72 hours following the application of a pesticide that would otherwise dictate the use of a 48-hour notification;
- anti-microbial products;
- nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- boric acid and disodium octaborate tetrahydrate;
- the application of EPA designated biopesticides;
- the application of EPA designated exempt materials under 40CFR152.25;
- the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets;

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.
If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in our school buildings, please complete the form below and return it to your building administrator (principal).

Northern Adirondack Central School Request for Pesticide Application Notification (please print)

[ ] High School [ ] Elementary School

Student Name:	
Requestor's Name:	
Address:	
Day Phone:	
Evening Phone:	
E-Mail Address:	
Date:	

BREAKFAST

SEPTEMBER 2026

NACS Bobcat Café

Monday	Tuesday	Wednesday	Thursday	Friday
	1 No School Superintendents Day	2 No School Superintendents Day	**Welcome Back!!** 3 Mini Powdered Donuts Fresh Fruit or Juice 1% White Milk	4 Blueberry or Chocolate Muffins Fresh Fruit or Juice 1% White Milk
7 **No School** **Labor Day!!**	8 Pancake on a stick Fresh Fruit or Juice 1% White Milk	9 Banana Bread Fresh Fruit or Juice 1% White Milk	10 Mini Powdered Donuts Fresh Fruit or Juice 1% White Milk	11 Blueberry or Chocolate Muffins Fresh Fruit or Juice 1% White Milk
14 Assorted Cereal W/ Graham Crackers Fresh Fruit or Juice 1% White Milk	15 Pancake on a stick Fresh Fruit or Juice 1% White Milk	16 Banana Bread Fresh Fruit or Juice 1% White Milk	17 Mini Powdered Donuts Fresh Fruit or Juice 1% White Milk	18 Blueberry or Chocolate Muffins Fresh Fruit or Juice 1% White Milk
21 Assorted Cereal W/ Graham Crackers Fresh Fruit or Juice 1% White Milk	22 Pancake on a stick Fresh Fruit or Juice 1% White Milk	23 Banana Bread Fresh Fruit or Juice 1% White Milk	24 Mini Powdered Donuts Fresh Fruit or Juice 1% White Milk	25 Blueberry or Chocolate Muffins Fresh Fruit or Juice 1% White Milk
28 Assorted Cereal W/ Graham Crackers Fresh Fruit or Juice 1% White Milk	29 Pancake on a stick Fresh Fruit or Juice 1% White Milk	30 Banana Bread Fresh Fruit or Juice 1% White Milk		

Menu is subject to Change

LUNCH

SEPTEMBER 2026

NACS Bobcat Cafe

Monday	Tuesday	Wednesday	Thursday	Friday
	1 No School Superintendents Day	2 No School Superintendents Day	**WELCOME BACK!!!** 3 Chicken Nuggets w/ Dipping sauce, Goldfish, Carrot Sticks Mandarin Oranges/Fresh Fruit & Milk Variety	4 Pizza Logs W/ Marinara Sauce Mixed Vegetables Applesauce/Fresh Fruit Milk Variety
7 **No School** **Labor Day!!**	**Taco Tuesday** 8 Tortilla Chips or Soft Shell Topped With Taco Meat Shredded Lettuce, Diced tomatoes, Cheese Sour Cream, Salsa Mixed Fruit & Milk Variety	9 Popcorn Chicken w/ Dipping Sauces, Dinner Roll, Macaroni and Cheese, Peaches/Fresh Fruit, Milk Variety	10 Hot Dog on WG Roll Tator Tots Mandarin Oranges/ Fresh Fruit Milk Variety	**Elementary**: 11 Cheese or Pepperoni Pizza **M/H** -Specialty Pizzas Garden Salad Lite Ranch Dressing Apple Slices/Fresh Fruit Milk Variety
14 Loaded Potato Wedges Cheese Sauce, Bacon Sour Cream, Cheese Stick, Goldfish, Peaches/ Fresh Fruit, Milk Variety	Chicken Tender Wrap On/ WG Soft Shell 15 Shredded Lettuce, Tomatoes Shredded Mozzarella Cheese Seasoned Rice w/ Vegetables Pineapple /Fresh Fruit Milk Variety	16 Rotini w Meat Sauce Bread Stick Garden Salad Mixed Fruit/Fresh Fruit Milk Variety	**Brunch for Lunch** 17 French Toast Sticks W/ Sausage patty, Syrup Hash browns Mandarin Oranges/Fresh Fruit Milk Variety	**Elementary**: 18 Cheese or Pepperoni Pizza **M/H** -Specialty Pizzas Carrot Sticks Lite Ranch Dressing Apple Slices/Fresh Fruit Milk Variety
21 Mozzarella Cheese Sticks w/ Marinara Sauce Green Beans, Dinner Roll Applesauce/Fresh Fruit Milk Variety	**Taco Tuesday** 22 Tortilla Chips or Soft Shell Topped With Taco Meat Shredded Lettuce, Diced tomatoes, Cheese Sour Cream, Salsa Pears & Milk Variety	23 Orange Glazed Chicken Fried Rice Vegetable Egg Roll Mandarin Oranges/Fresh Fruit	**Big MAC** 24 Hamburger on WG Roll Cheese, Lettuce, Pickles, Special Sauce, Pasta Salad Peaches/Fresh Fruit Milk Variety	**Elementary**: 25 Cheese or Pepperoni Pizza **M/H** -Specialty Pizzas Cucumber Coins Lite Ranch Dressing Apple Slices/Fresh Fruit Milk Variety
28 Chicken Patty on W/G Roll Cheese Slice, Baked Beans California Blend Veggies Mandarin Oranges/Fresh Fruit Milk Variety	**Taco Tuesday** 29 Tortilla Chips or Soft Shell Topped With Taco Meat Shredded Lettuce, Diced tomatoes, Cheese Sour Cream, Salsa Pears & Milk Variety	Meatball Sub on WG Roll 30 Marinara Sauce, Mozzarella Cheese French Fries Applesauce/Fresh Fruit Milk Variety		

ELEMENTARY:

Ham & Cheese Sandwich
Fruit & Yogurt Tray
Pizza Lunchables
Chef Salad

AVAILABLE DAILY:

Menu is Subject to Change

Middle/High School:

Fruit & Yogurt Tray
Pizza Lunchables
Salad Bar
Assorted Wraps and Sandwich

Parent Portal Account Request

Parent/Guardian

Full Name _____ Email _____

Full Name _____ Email _____

First Name _____ Email _____

Students

I am a parent and/or legal guardian of the following students:

Full Name _____ Please Select Grade _____

Full Name _____ Please Select Grade _____

Full Name _____ Please Select Grade _____

Full Name _____ Please Select Grade _____

Full Name _____ Please Select Grade _____

Acknowledgement

In submitting this request I understand that the District will provide me with a login password that will allow me to access information about my child's school performance, including classes, teacher names, attendance, grades, and discipline. I understand that this information will be accessible using the Schooltool Parent Portal, which is maintained by the District. In return for the District providing me with a login password. *

☐ Check Here

I understand that the Schooltool Parent Portal may record and retain information about when and how I use Schooltool, and that this information is the property of the District and subject to review by the District. *

☐ Check Here

I accept responsibility for all actions that are performed by anyone gaining access to the Schooltool Parent Portal using the login password assigned to me. *

☐ Check Here

I understand that the District makes no guarantee that the functions or the services provided via Schooltool will be error-free or without defect. The District retains the discretion to suspend access to Schooltool when there is reasonable suspicion to believe that the account has been compromised. *

☐ Check Here

I certify that I am a parent or legal guardian of the students I have listed above. *

Signature _____

St. Bernard & St. Edmund Parish
5526 Route 11, Ellenburg Center, NY 12934
(518) 594-3907
2026-2027 Religion Class Release Time

Religious Education will be held on Mondays:
Middle & High School 7:30 AM -8:35 AM
Elementary 2:15 PM-3:15 PM

(PLEASE PRINT)

Circle one: Catholic Protestant Date of Birth: _____/_____/_____

Student's Name: _____ Teacher:_____ Grade:_____

Address: _____ City _____State___ Zip _____

Telephone:_____ Alt. Phone_____

Father's Name: _____

Mother's First and Maiden Name: _____

E-Mail:_____

Health issues: _____

Food Allergies: _____

Preferred method of communication: (Please circle one) Text Message E-Mail Phone Call

Please check all Sacraments your child has received:

____Baptism When: _____/_____/_____

Where: Name of Church _____City_____ State____

____1st Communion When: _____/_____/_____

Where: Name of Church _____City_____ State____

For more Information please contact: **Shar Stanley 518-594-3858 (Catholic)** **Anita Decoste 518-570-6105 (Protestant)**

All elementary church school students will be dismissed from the elementary school after church school at 3:20 p.m. If you choose to have them ride the bus after church school, they will have to go to their normal PM drop-off location. Please choose one:

_____ I will be picking my child up from the elementary school at the district office door at 3:20 p.m. after church school. **(Your child will be put on the bus if they are not picked up before the buses are loaded.)**

_____ My child will be riding the MS/HS PM bus route at 3:40 p.m. to their normal PM drop-off location.

Parent Signature: _____ Date: _____/_____/_____

Please complete the form and return it to Northern Adirondack Central School.

September
September 21 Monday
First day of Church School
September 28 Church School

October
October 5 Church School
October 12 No Church School – Columbus Day
October 17 – Sat Baptism Registration
Parents & Students 10:00 AM
October 19 Church School
October 26 Church School

November
November 1 All Saint's Day
November 2 Church School
November 9 Church School
November 16 Church School
November 23 Church School
November 29 - First Week of Advent
November 30 Church School

December
December 6 - Second week of Advent
December 7 Church School
December 8 The Immaculate Conception Of the Blessed Virgin Mary
December 13 - Third week of Advent
December 14 Church School
December 20 Fourth week of Advent
December 21 Church School – Winter Begins
December 25 Christmas - Friday
December 28 No Church School

30 Classes

2026-2027 SB & SE Parish Rel. Ed Schedule
Mid/High School 6-12 7:30- 8:35am
Elementary Grades 1-5 2:15- 3:15 pm
Phone Contact: 518-594-3907

If school is closed - there is NO church school
January
January 1 Solemnity of Mary, Mother of God
January 4 Church School
January 11 Church School
January 18 No Church School

Martin Luther King Day
January 19 First Communion Interviews
January 20 First Communion Interviews
January 21 First Communion Interviews
January 25 Church School

February

February 1 Church School
Blessing of the Throats
February 8 Church School
February 10 Ash Wednesday
February 15 No Church School
President's Day
February 22 Church School

March

March 1 Church School
March 6 - Sat First Reconciliation
@ St. Edmund's at 10:00AM for 1st Comm
March 8 Church School
March 15 Church School
March 22 Church School
March 25 Holy Thursday
March 26 Good Friday
March 28 Easter Sunday
March 29 Church School

April

April 5 Church School
April 12 No Church School
April 19 Church School
April 26 Church School

May

May 3 Church School
May 6 Ascension Thursday
May 10 Church School
May 15 First Communion Rehearsal 10:00
May 16 First Holy Communion
May 17 Last Class

Community Eligibility Provision (CEP)/Provision 2 non-base year
Household Income Eligibility Form

Northern Adirondack Central School is participating in the Community Eligibility Provision (CEP) or Provision 2 in a non-base year. All children in the school will receive meals/milk at no charge regardless of household income or completion of this form. This form is to determine eligibility for additional State and federal program benefits that your child(ren) may qualify for, including Summer Electronics Benefit Program (EBT). Read the instructions on the back, complete **only one** form for your household, sign your name and return it to the school named above. Call 518-594-3962 x3020, if you need help.

1. List all children in your household who attend school:

Student Name	School	Grade/Teacher	Foster Child	No Income
			☐	☐
			☐	☐
			☐	☐
			☐	☐
			☐	☐
			☐	☐

2. SNAP/TANF/FDPIR Benefits:
If anyone in your household receives either SNAP, TANF or FDPIR benefits, list their name and CASE # here. Then skip to Part 4.

Name: _____ CASE # _____

3. Household Gross Income: List all people living in your household, how much and how often they are paid (weekly, every other week, twice per month, monthly). Do not leave income blank. If no income, check box. If you have listed a foster child above, you must report their personal income.

Name of household member	Earnings from work before deductions ***Amount / How Often***	Child Support, Alimony ***Amount / How Often***	Pensions, Retirement Payments ***Amount / How Often***	Other Income, Social Security ***Amount / How Often***	No Income
	$ _____ / _____	$ _____ / _____	$ _____ / _____	$ _____ / _____	☐
	$ _____ / _____	$ _____ / _____	$ _____ / _____	$ _____ / _____	☐
	$ _____ / _____	$ _____ / _____	$ _____ / _____	$ _____ / _____	☐
	$ _____ / _____	$ _____ / _____	$ _____ / _____	$ _____ / _____	☐
	$ _____ / _____	$ _____ / _____	$ _____ / _____	$ _____ / _____	☐
	$ _____ / _____	$ _____ / _____	$ _____ / _____	$ _____ / _____	☐
	$ _____ / _____	$ _____ / _____	$ _____ / _____	$ _____ / _____	☐
	$ _____ / _____	$ _____ / _____	$ _____ / _____	$ _____ / _____	☐

4. Signature: An adult household member must sign this application.

I certify (promise) that all the information on this application is true and that all income is reported. I understand that the information is being given so the school may receive federal funds. The school officials may verify the information and if I purposely give false information, I may be prosecuted under applicable State and federal laws, and my children may lose meal benefits.

Signature: Date:

Email Address:

Home Phone

Work Phone

Home Address

DO NOT WRITE BELOW THIS LINE – FOR SCHOOL USE ONLY

Annual Income Conversion (Only convert when multiple income frequencies are reported on application)
Weekly X 52; Every Two Weeks (bi-weekly) X 26; Twice Per Month X 24; Monthly X 12

SNAP/TANF/Foster Income

Total Household Income/How Often:

Household Size:

Free Eligibility Reduced Eligibility Denied Eligibility

Signature of Reviewing Official

CEP/Provision 2 Non-Base Year Household Income Form INSTRUCTIONS

PART 1 **ALL HOUSEHOLDS MUST COMPLETE STUDENT INFORMATION. DO NOT FILL OUT MORE THAN ONE FORM FOR YOUR HOUSEHOLD.**

(1) Print the names of the children, including foster children, for whom you are applying on one form.
(2) List their grade and school.
(3) Check the box to indicate a foster child living in your household, and check the box for each child with no income.

PART 2 **HOUSEHOLDS GETTING SNAP, TANF OR FDPIR SHOULD COMPLETE PART 2 AND SIGN PART 4.**

(1) List a current SNAP (Supplemental Nutrition Assistance Program), TANF (Temporary Assistance for Needy Families) or FDPIR (Food Distribution Program on Indian Reservations) case number of anyone living in your household. Do not use the 16-digit number on your benefit card. The case number is provided on your benefit letter.
(2) An adult household member must sign the form in PART 4. **SKIP PART 3 -** Do not list names of household members or income if you list a SNAP, TANF or FDPIR number.

PARTS 3 & 4 **ALL OTHER HOUSEHOLDS MUST COMPLETE ALL OF PARTS 3 AND 4.**

(1) Write the names of everyone in your household, whether or not they get income. Include yourself, the children you are completing the form for, all other children, your spouse, grandparents, and other related and unrelated people living in your household. Use another piece of paper if you need more space.
(2) Write the amount of current income each household member receives, before taxes or anything else is taken out, and indicate where it came from, such as earnings, welfare, pensions and other income. If the current income was more or less than usual, write that person's usual income. **Specify how often this income amount is received: weekly, every other week (bi-weekly), 2 x per month, monthly. If no income, check the box.** The value of any child care provided or arranged, or any amount received as payment for such child care or reimbursement for costs incurred for such care under the Child Care and Development Block Grant, TANF and At Risk Child Care Programs should **not** be considered as income for this program.

PRIVACY ACT STATEMENT

Insert your LEA's privacy policy statement here.

Northern Adirondack Central School

INITIAL NOTIFICATION TO PERSONS IN PARENTAL RELATION AND STAFF

September 2026

Dear Parent, Guardian, and School Staff:

New York State Education law Section 409-H effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

The school is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- the school remains unoccupied for a continuous 72 hours following the application of a pesticide that would otherwise dictate the use of a 48-hour notification;
- anti-microbial products;
- nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children;
- nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- boric acid and disodium octaborate tetrahydrate;
- the application of EPA designated biopesticides;
- the application of EPA designated exempt materials under 40CFR152.25;
- the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets;

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in our school buildings, please complete the form below and return it to your building administrator (principal).

Northern Adirondack Central School Request for Pesticide Application Notification (please print)

[ ] High School [ ] Elementary School

Student Name:	
Requestor's Name:	
Address:	
Day Phone:	
Evening Phone:	
E-Mail Address:	
Date:	

Northern Adirondack Central School District
Office of the Superintendent
James C. Knight Jr.
P.O. Box 164
Ellenburg Depot, New York 12935
518-594-7060 • Fax 518-594-7255 •jknight@nacs1.org

Student Digital Access Questionnaire

Student Name: _____ Grade Level: _____

Date: _____

Please complete one questionnaire for each of your students (children) to the best of your ability.

1. Did Northern Adirondack CSD give your student a device to use at HOME?
   Circle One. ***YES*** or ***NO***
2. What device does your student *use most of the time*, outside of school, to complete schoolwork?
   Circle One.

Desktop Computer Laptop Tablet Chromebook Smartphone None

3. Who provides/owns the device your student uses most often to complete the schoolwork at home? *Circle One.*

   Personal School None

4. Does anyone else use the device your student *uses most often* to complete schoolwork at home?
   Circle One.

   Shared Not Shared No Device

5. Does your student have any device issues that make it hard for them to do their schoolwork? Examples of issues: slow machine, no mouse, the software applications not running. *Circle one.*
   YES or **NO**
   Comments:

   _____

   _____

   _____

6. Do you have internet access in your home? *Circle one.* **YES** or **NO**

7. Who is your internet provider? Please see definitions next to each option. *Circle One.*

- **Residential Broadband** -uses a cable or DSL modem hookup to Internet service provider
- **Cellular Network** –uses your cell phone provider for internet access
- **Mobile Hot Spot** –a wireless access point created by a dedicated hardware device
- **Community Provided WiFi** –internet connection provided by a community location (library, church, café)
- **Satellite** –there is a satellite dish on your property for internet access
- **Dial-Up** -connecting to the Internet by using a modem and a telephone line.
- **None**

8. Can all individuals in the household use their devices at the same time without the internet slowing down? Can your student(s) attend their live classes with little to no interruption? *Circle One.* **YES** or **NO**

9. If you do not have sufficient internet access in your home, what is the main reason. Choose One.

Availability **Cost** **Other** **None**

Comments:

_____

_____

_____

Thank you for completing and returning to your students' Northern Adirondack CSD main office or teacher.

Northern Adirondack Central School District
Office of the Superintendent
James C. Knight, Jr.

P.O. Box 164
Ellenburg Depot, New York 12935
518-594-7060 • Fax 518-594-7255 • jknight@nacs1.org

Parent/Guardian Visibility

Dear Parent/Guardian of Northern Adirondack Central School District Student(s);

In the interest of the safety for our students, we at the Northern Adirondack Central School District request that a Parent/Guardian or designee be present and visible at the drop off location for all students in grades K - 5, as well as all special needs students in grades K – 12 who attend NAC.

If a Parent/Guardian or designee is not visible at the drop off location, our NAC bus drivers will not drop the student off. The student will be transported back to campus and the parent/guardian will have the responsibility of transporting the student home after signing him/her off campus from an administrator.

If a Parent/Guardian wishes to be exempt from this requirement, a visibility exempt form must be submitted. A completed form is required for each individual NAC student. Each completed form will be reviewed, evaluated and honored at the discretion of the school administration and the transportation department.

To request an exemption from this requirement please fill out the form below and return to NAC school bus driver or the NAC Transportation Dept.

Visibility exemption forms are required annually. Forms from previous school years will not be honored.

Visibility Exemption Form

I, _____ give an NAC School Bus driver permission to drop off my child at the following location, without a Parent/Guardian or designee being visible to the driver.

Student's Name:_____NAC Elem/MS/HS Grade:_____.

Address of drop location: _____.

Emergency Contact name:_____Phone_____.

I understand my child is my responsibility after he/she is dropped off by the School Bus. I agree to have a responsible party always home and/or an arrangement made for my child to have easy access to enter the secure residence.

_____ Date: _____.
Parent/Guardian Signature

_____ Date: _____.
Transportation Supervisor Signature

_____ Date: _____.
School Administrator Signature

NORTHERN ADIRONDACK MIDDLE SCHOOL- HIGH SCHOOL

RT. 11. PO BOX 164
ELLENBURG DEPOT, NY 12935
PHONE # (518) 594-3962
FAX# (518) 594-7330

2026 -2027

MISSION STATEMENT

The mission of the Northern Adirondack Central School District, in partnership with family and community, is to educate students to become lifelong learners and responsible citizens.

VISION STATEMENT

The vision of the Northern Adirondack Central School District is to provide a safe environment and a quality educational experience for students that emphasize achievement, positive self-esteem, and high moral character. School, family, and community will foster the essential foundation to prepare students educationally and socially in our diverse society.

Table of Contents

2026 -2027 1
NAC MIDDLE-HIGH SCHOOL BELL SCHEDULE 3
WELCOME TO NACS 5
STUDENTS' RIGHTS 5
VISITORS 5
EMERGENCY SCHOOL CLOSING 6
ATTENDANCE POLICY 6
ARRIVAL/DISMISSAL 9
ACADEMICS 10
GRADUATION 10
MIDDLE SCHOOL PROMOTION POLICY 11
GUIDANCE SERVICES 11
COUNSELING SERVICES 11
SUMMER SCHOOL REQUIREMENTS 11
DROP/ADD POLICY 11
PARENT CONFERENCES 11
HONOR ROLL 12
RECOGNITION OF ACADEMIC ACHIEVEMENT 12
WORKING PAPERS 13
HEALTH REQUIREMENTS 13
MEDICAL EXPENSES 16
PHYSICAL EDUCATION 17
BACKPACK STORAGE: 17
ELECTRONIC DEVICES & CELL PHONES 17
SCHOOL DRESS CODE: 17
SPECIFIC PROHIBITIONS AND REQUIREMENTS 18

NAC MIDDLE-HIGH SCHOOL BELL SCHEDULE

Grade level and course enrollment determine schedule.

SCHEDULE A

REGULAR		REPEAT PERIOD		2-HOUR DELAY		12:14 DISMISSAL	
Lockers	8:35	Lockers	8:35	Lockers	10:40	Lockers	8:35
Period	**Time**	**Period**	**Time**	**Period**	**Time**	**Period**	**Time**
1	8:40 - 9:32	1	8:40 - 9:26	1	10:45 - 11:18	1	8:40 - 9:10
2	9:35 - 10:17	2	9:29 - 10:06	2	11:21 - 11:48	2	9:13 -9:33
3	10:20 - 11:02	3	10:09 - 10:46	3	11:51 - 12:18	3	9:36 - 9:56
Lunch	11:05 - 11:35	Lunch	10:49 - 11:19	Lunch	12:21 - 12:51	6	9:59 - 10:19
4B	11:38 - 12:20	4B	11:22 - 11:57	4B	12:45 - 1:21	7	10:22 - 10:42
5B	12:23 - 1:05	5B	12:02 - 12:39	5B	1:24 - 1:51	8	10:45 - 11:05
6	1:08 - 1:50	6	12:42 - 1:19	6	1:54 - 2:21	Lunch 1	11:08 - 11:28
7	1:53 - 2:35	7	1:22 - 1:59	7	2:24 -2:51	4B	11:31 - 11:51
8	2:38 - 3:23	8	2:02 - 2:39	8	2:54 - 3:23	5B	11:54 -12:14
		Repeat	2:42 - 3:23				

SCHEDULE B

REGULAR		REPEAT PERIOD		2-HOUR DELAY		12:14 DISMISSAL	
Lockers	8:35	Lockers	8:35	Lockers	10:40	Lockers	8:35
Period	**Time**	**Period**	**Time**	**Period**	**Time**	**Period**	**Time**
1	8:40 - 9:32	1	8:40-9:26	1	10:45 - 11:18	1	8:40 - 9:10
2	9:35 - 10:17	2	9:29 - 10:06	2	11:21 - 11:48	2	9:13 -9:33
3	10:20 - 11:02	3	10:09 - 10:46	3	11:51 - 12:18	3	9:36 - 9:56
4A	11:05 - 11:47	4A	10:49 - 11:26	4A	12:21 - 12:48	6	9:59 - 10:19
Lunch	11:50 - 12:20	Lunch	11:29 - 11:59	Lunch	12:51 - 1:21	7	10:22 - 10:42

5B	12:23 - 1:05	5B	12:02 - 12:39	5B	1:24 - 1:51	8	10:45 - 11:05
6	1:08 - 1:50	6	12:42 - 1:19	6	1:54 - 2:21	4A	11:08 - 11:28
7	1:53 - 2:35	7	1:22 - 1:59	7	2:24 - 2:51	Lunch 2	11:31 - 11:51
8	2:38 - 3:23	8	2:02 - 2:39	8	2:54 - 3:23	5B	11:54 -12:14
		Repeat	2:42 - 3:23				

SCHEDULE C

REGULAR		**REPEAT PERIOD**		**2-HOUR DELAY**		**12:14 DISMISSAL**	
Lockers	8:35	Lockers	8:35	Lockers	10:40	Lockers	8:35
Period	**Time**	**Period**	**Time**	**Period**	**Time**	**Period**	**Time**
1	8:40 - 9:32	1	8:40 - 9:26	1	10:45 -11:18	1	8:40 - 9:10
2	9:35 - 10:17	2	9:29 - 10:06	2	11:11 - 11:48	2	9:13 -9:33
3	10:20 - 11:02	3	10:09 - 10:46	3	11:51 - 12:18	3	9:36 - 9:56
4A	11:05 - 11:47	4A	10:49 - 11:26	4A	12:21 - 12:48	6	9:59 - 10:19
5A	11:50 - 12:32	5A	11:29 - 12:06	5A	12:51 - 1:18	7	10:22 - 10:42
Lunch	12:35 - 1:05	Lunch	12:09- 12:39	Lunch	1:21 - 1:51	8	10:45 - 11:05
6	1:08 - 1:50	6	12:42 - 1:19	6	1:54 - 2:21	4A	11:08 - 11:28
7	1:53 - 2:35	7	1:22 - 1:59	7	2:24 - 2:51	5A	11:31 - 11:51
8	2:38 - 3:23	8	2:02 - 2:39	8	2:54 - 3:23	Lunch 3	11:54 -12:14
		Repeat	2:42 -3:23				

WELCOME TO NACS

Dear Student:

We hope this year will hold many pleasant and valuable learning experiences for you. Your teachers will be working together with the administration and school counselors as a team on academics, activities and discipline. You are important to us! We are working to make your years at NACS successful and rewarding. You will notice that this handbook outlines many of our school rules as well as your responsibilities as a student. If you or your parents are interested in the additional NACS School Board policies by which we operate, click here. Best wishes for a successful year.

STUDENTS' RIGHTS

1. The right to be treated with respect and courtesy.
2. The right to be safe from bodily injury throughout the building and on school grounds.
3. The right to use school issued Chromebooks, books, materials and equipment, which are in reasonably good condition. (Chromebooks, books, materials and equipment should be returned in the same condition as received.)
4. The right to keep personal property and school supplies in assigned lockers.
5. The right to study and learn in an environment which is neat, clean, and reasonably quiet.
6. The right to obtain the best possible education.

VISITORS

The building principal is responsible for all persons in the building and on the grounds. The following applies to visitors to the school:

- Anyone who is not a regular staff member or student of the school will be termed a "visitor."
- **To speak with an administrator or faculty member, you MUST schedule an appointment in advance.**
- Visitors to school buildings or school campuses will report to the school office immediately upon their arrival.
- Teachers, students and other staff are not expected to take instructional time to discuss individual matters with visitors.
- The building principal or office staff will welcome visitors and provide any necessary assistance. The principal will establish sign-in procedures for visitors. Visitors will be required to register.
- Invited Guests – Teachers planning to invite guests to the classroom will make necessary arrangements and inform the principal and office staff.
- Parents and Legal Guardians – Parents and guardians are encouraged to visit for class exhibits, athletic events, celebrations, and to participate in volunteer opportunities.
- Student Guests – Student visitations are not allowed except under certain situations for which the principal must grant approval, such as a specific school program or activity.
- Visits to classrooms may be allowed at the discretion of the principal and must be arranged in advance. Factors to be considered include but are not limited to the following: instructional viability or connection, disruption of classroom activity; time of the school year; nature of the class, and class size. Under no circumstances are classroom visits to be used for the purpose of teacher or program evaluation.
- The building principal has the authority to prohibit the entry of any person to school, to expel any person who possesses a firearm, and to exclude anyone where there is reason to believe the presence of said person would be detrimental to the good order and operation of the school. The principal is authorized to request whatever assistance is required from local law enforcement if such an individual refuses to leave the school grounds or causes a disturbance.

- Student guests attending the prom or after prom party may not be over 20 years old. Any guests invited to prom needs prior approval by the building principal.

EMERGENCY SCHOOL CLOSING

In case of severe weather conditions, or any other type of emergency, the administration may find it necessary to close school for the day or have a delay. On such days it will be announced on the following radio and television stations and our NAC Communication System: WNBZ (106.3), WPTZ, WCAX, NAC Facebook, NAC App notifications.

Every effort will be made to contact the public at the earliest possible hour. **PLEASE DO NOT CALL THE SCHOOL, THE BUS GARAGE OR THE LOCAL DISTRICT OFFICE** for emergency closing information. It is on days like this that the telephone lines are extremely busy.

ATTENDANCE POLICY

In recognition of the importance of class attendance for academic success, the Northern Adirondack Central School District hereby establishes an attendance policy.
The philosophy underlying such a policy emphasizes the very nature of the classroom educational experience that cannot be made up once it is missed and one that a homework assignment cannot duplicate. The planned daily questions and concerns of the teachers and the students alike can only take place when students are present and prepared for these experiences.
With the above philosophy in mind, the following attendance policy is established, and will be enforced.
High School course credit (in the Middle School, course credit will directly affect promotion) may be withheld under the following conditions:

- **A 10 WEEK COURSE – AFTER FIVE (5) ABSENCES**
- **A SEMESTER COURSE- AFTER TEN (10) ABSENCES**
- **A THREE FOURTHS (3/4) YEAR COURSE – AFTER FIFTEEN (15) ABSENCES**
- **A FULL-YEAR COURSE- AFTER TWENTY (20) ABSENCES**
- **A FULL-YEAR CV TEC Course - AFTER FIFTEEN (15) ABSENCES**

NOTE: Initial attendance is taken during 1st period. Additionally, course attendance is taken every period by the individual teacher.

STATEMENT OF OBJECTIVES:
It shall be the policy of Northern Adirondack Central School to have a comprehensive school attendance policy, which seeks to:

A. Ensure the maintenance of an adequate and accurate record of attendance for all children enrolled as students at Northern Adirondack Central School and in accordance with New York State Education Law.
B. Establish a practical mechanism to account for the whereabouts of all the children throughout the school day.
C. Maximize student achievement and school completion for all students.
D. Increase student achievement by decreasing student absence and by encouraging a higher attendance rate.
E. Comply with all aspects of the NYS Education Department with regard to pupil attendance, transfer, or withdrawal, etc. and the maintenance and compilation of all relevant and necessary data.

DESCRIPTION OF STRATEGIES TO MEET OBJECTIVES:

A. Create and maintain a positive school climate and culture which creates an environment conducive to learning and makes school a desirable place for the faculty, staff and students.
B. Encourage student attendance by communicating the attendance policy clearly to students, parents and

faculty.

C. Communicate attendance concerns directly to parents and discuss those concerns with the student. Afford the student and parents the opportunity to meet in an attendance hearing to verify information and discuss consequences.

D. Maintain accurate school attendance for the purpose of: identifying trends, conducting interventions and establishing an average daily attendance rate.

ABSENCES DEFINED

Northern Adirondack Central School, in compliance with New York State Education Department Law, identifies two types of absences: excused and unexcused.

PLEASE NOTE: If a student is unable to attend classes due to illness or going home ill, then they are **ineligible** to participate in any extracurricular activities for the rest of the day or evening.

A. **EXCUSED ABSENCES-** schooltool

Personal/Family Illness - Parent notes will be accepted for up to a total of 5 absences only per school year. Beyond 5 days, it is at the discretion of the Superintendent or the Building Principal, a physician's note is required to substantiate as an excused absence.

- Death in the family
- Religious observance
- Quarantine- verifiable by physician or County Health Dept.
- Required court appearance
- Attendance at Health Clinics
- Approved college visits (letter from admission's office is required)
- Approved Cooperative Work Programs
- Military obligations
- Road Test (not a driver permit test)(documentation of the appointment within 3 days)
- As approved by the District

The above excused absences still require verification and legitimate written excuses. Without verification, excused absences will be counted toward the denial of credit. Written excuses MUST be submitted within 3 school days of the absence.

**If a prolonged absence due to a short term physical, mental, or emotional illness is anticipated, the student's parent or guardian should contact the building administrator regarding homebound instruction. According to the State Education Department, an absence of at least two weeks is considered a prolonged absence. The student's Physician must verify any such absence due to illness. Homebound instruction counts as school attendance.

In-school detention (ISD) and out of school suspension (OSS) will not be counted toward the maximum number of allowed days missed.

UNEXCUSED ABSENCE- An absence, tardy or early dismissal, which is not recognized as an excused absence. These absences include, but are not limited to:

- Family vacations/Planned events
- Hunting trips
- Babysitting
- Oversleeping
- Missing school transportation
- Field Trips not authorized by the principal
- Meetings held during the school day without principal's authorization

- Farm work
- Employment during the school day

DESCRIPTION OF ATTENDANCE INCENTIVES:
In general, the following attendance incentives will be used to encourage greater student attendance:

- Participation in student activities
- Eligibility for CV-TEC
- Maintenance of driving privileges

NOTES:

- To receive credit for attendance in a specific class, a student must be present for a **minimum of 30 minutes**.
- This policy also applies to students who are enrolled in Champlain Valley (CV-TEC) Vocational Education programs. Students exceeding the number of absences will either audit the CV-TEC program or return to the home school with appropriate work as determined by the student's counselor.
- A written excuse or e-mail (including reason) **MUST** be submitted to the attendance office within **3** days of returning to school, the student **MUST** have a written explanation giving the following information:
    - Student's name
    - Date of absence
    - Grade
    - Reason for absence
    - Signature of parent/Guardian
- Letters/notes for absence due to court appearance, college visits and doctor visits due to illnesses are required.
- ** **Three consecutive days of absence due to student illness will require a written note from a doctor/health clinic.**
- In the event of an attendance hearing, the student's attendance file will be presented as documentation of the nature of the student's absences.
- When a student needs to be dismissed prior to the end of the school day, a note (signed by the student's parent/guardian) stating the reason and the time of dismissal should be submitted to the office during 1st period -. In the rare case an emergency requires that a student leave unexpectedly, the parent or guardian should call the main office and request for their child to be dismissed. In every case, the parent/guardian MUST PHYSICALLY come into the main office, present identification and sign out their child. The main office register needs to be signed and a written excuse is required upon return of the student.
- Chronic absences, tardiness, or truancy will be investigated and, if not corrected, will be reported to the proper authorities.

IEP Diploma-bound students are required to adhere to the attendance policy to meet the requirements for the IEP Diploma unless specified otherwise on the students **IEP.**

Students of parents with attendance concerns shall be notified in the following manner:

- **Parents will receive notification when their son or daughter has been absent:**
    - **5 days = first notification** — **Full year course**
    - **12 days = second notification** — **Full year course**
    - **18 days = third notification** — **Full year course**
    - **18 days = (REQUIRED ATTENDANCE HEARING WITH PARENTS)** — **Full year course**
    - **20 days = (REQUIRED CREDIT DENIAL HEARING WITH PARENTS)** — **Full year course**

- **Half year Course**
    - **3 days = first notification** — **Half year course**
    - **6 days = second notification** — **Half year course**

- **8 days = third notification** — **Half year course**
- **8 days = (REQUIRED ATTENDANCE HEARING WITH PARENTS)** — **Half year course**
- **10 days = (REQUIRED CREDIT DENIAL HEARING WITH PARENTS)** — **Half year course**

After missing more than 20 UNEXCUSED absences for a full year course or more than 10 UNEXCUSED absences for a semester course the student may receive a NO CREDIT (in the Middle School, it will be a failure) for that class. Students that lose credit due to lack of attendance will be required to audit the class.

ARRIVAL/DISMISSAL

Once students arrive on school grounds, by car or bus, they must enter the building immediately. If a student is late for school, she/he must provide a written excuse and sign in at the main office. Students who are tardy to school without a written, excusable absence will be subject to disciplinary consequences. Students are not allowed to leave the school building or school grounds anytime during the school day without proper approval. Students are also required to sign in or out at the middle/high school office. **Parents and/or emergency contacts must come into the school building to sign out their child with proper identification.** If an NAC approved student driver plans to leave school during the day, they must present an authorization note to the middle/high school office upon arrival in the morning. Students are always required to sign in/out at the middle/high school office. Students must sign in/out in the correct area on the sign out sheet and the time should be according to the clock in the middle/high school office. **Students may not sign another student in or out. Students may not transport other students in their vehicles during the school day.** Students must board buses promptly upon dismissal. Students are not to remain in the building or on the school grounds unless staying for a supervised activity in which they are assigned to participate in. This includes the student parking lot.

REPORTING TO SCHOOL IN THE MORNING

Students must wait in the cafeteria until the **8:50 a.m.** bell. Students must report to 1st period on time. Once students arrive on school grounds, they must enter the building immediately. Attendance will be taken at the start of 1st period. Students may not hang out or loiter in such areas as the parking lot, outside the building, lobby, or in the restrooms. Students who do not report to 1st period will be reported as absent.

When students are present they are expected to be in their assigned classes/locations. Exceptions to this important rule must be cleared with the Principal. Skipping class is considered a serious offense.

When returning to school after an absence, check with your teachers to see what you must make up in the way of assignments or tests. Certain assignments and tests have been designated of such importance to the course that failure to make them up will result in a grade of "I" (Incomplete). Should you fail to make up the work by the end of the term, the "I" grade will automatically become "F' (failure).

CONDUCT BEFORE & AFTER SCHOOL

After school, students who remain in the building must be in the company of a teacher or coach. If they are waiting for an assigned activity to begin, which they are a participant of, they should wait in the cafeteria. Students waiting for a ride should also be in the cafeteria. Students who do not have driving and/or riding privileges are not allowed in the student parking lot.

Stores

Students **ARE NOT ALLOWED TO LEAVE CAMPUS** to go to any store without administrative approval. This includes before school, (after the buses arrive), during school and after school. This also includes athletic teams waiting for late practices or games and CV-TECH students

WALKING

WALKING OFF CAMPUS IS STRICTLY PROHIBITED. If students are excused during the school day, appropriate transportation must be provided. Students interested in walking to or from campus must complete and return the NAC Walking Permission Slip signed by their parent/guardian. By completing this form, you are indicating that this will be your student's daily mode of transportation to and from campus. This includes unauthorized student drivers parking off campus.

ACADEMICS

Students are expected to come to school properly prepared to participate in the various learning activities which NACS offers.

GRADING

Students at NACS are regularly evaluated by their teachers. There are several formal ways that parents will be notified of their child's progress. Evaluations for the purpose of grading can be assessed by, but not limited to, the following: tests, quizzes, homework, classroom participation and/or projects. The evaluative measure will be at the discretion of the classroom teacher. Each teacher has a policy for work which is late. Students will be notified of these procedures. Grading policies for each teacher will be posted on his/her website and shared with students in the classroom. All parents are encouraged to complete and return parent portal request forms to the MS/HS office. This enables a parent/guardian to view their students' grades in real time.

REPORT CARDS are issued approximately every ten weeks. All quarterly and final grades are numerical. A grade of 65 or greater will indicate passing, while an "I" (incomplete) grade will become a failing grade if the work is not made up within the next two weeks or at the teacher's discretion. Extenuating circumstances, such as illness, are to be considered.

PROGRESS REPORTS are mailed to parents five weeks before report cards are issued. Parent conferences may be requested. Please call the school for an appointment.

TESTS/QUIZZES – Quizzes may be given any day without notice. It is the student's responsibility to be prepared for all classes.

HOMEWORK - It is the responsibility of the student to obtain homework assignments from classroom teachers. If a student is absent, it is his/her responsibility to obtain homework assignments from his/her classroom teachers. In the event of a long term absence, please contact the student's counselor or administrator.

EXTRA HELP - If students do not understand their assignments or school work, are having difficulty, or are generally not doing well, their teacher(s) may ask them to spend time before or after school. School transportation will be provided.

ACADEMIC RECOVERY - Students failing courses may be required to attend academic recovery before or after school. School transportation will be provided.

GRADUATION

All Graduation requirements must be met before a student is allowed to participate in the graduation ceremony. Specifically, a student must earn both class credit and Regents credit (pass the Regents exam) in Algebra I, English 11, Global History, Geography II, U.S. History, Earth and Space Sciences, and Life Science Biology . A student must attend the graduation rehearsal to participate in the graduation ceremony.

GRADUATION REQUIREMENTS

Every student must take at least 5 ½ H.S. credits each year. The following credit totals must be earned before moving on to the next grade level:

5 ½ H.S. credits to be in 10th grade
11 H.S. credits to be in 11th grade
16 ½ H.S. credits to be in 12th grade

All students must have a total of 22 credits, including 2 credits of physical education (1/2 credit for each year) and ½ credit for high school health.

Any student that starts the school year repeating a grade may be promoted at the end of the second quarter and moved to the appropriate grade level if they are passing all subjects and have earned the appropriate number of credits required to complete the next grade by the end of that school year.

MIDDLE SCHOOL PROMOTION POLICY

Any student who fails the required academic subjects (English, Social Studies, Science, Mathematics, Foreign Language) for the year will have his/her records reviewed by a promotion committee made up of grade level teachers, administrators and guidance counselors. Records to be considered may include but are not limited to: grades, attendance, scores on state assessments, and standardized test scores. The committee recommends to the Principal either promotion or retention.

GUIDANCE SERVICES

The purpose of the guidance services is to help each student in his/her educational, vocational, social, and personal development. Conferences with students receive first consideration of the counselor's time and are scheduled whenever necessary.

COUNSELING SERVICES

Counseling Services are available for every student in the school. These services include assistance with educational planning, interpretation of test scores, occupational information, career information, study help, help with home, school and/or social concerns, or any question the student may feel he or she would like to discuss with the counselor. Students wishing to visit their school counselor should secure an appointment pass in the electronic Pass system.

SUMMER SCHOOL REQUIREMENTS

Students who have failed a class will be considered eligible for summer school (if available) only if they have a minimum average of 55 in that class. The final grade in the course will be averaged with the summer school grade to determine a final average grade, which must be at least 65 in order to pass the class.

This standard will help us to ensure that our students are properly prepared for state exams in the future.

DROP/ADD POLICY

No required courses will be dropped. Requests must be made within two weeks of the beginning of a course or by teacher's referral. Any dropped course requires the consent of the student's parent/guardian.

PARENT CONFERENCES

If parents wish to speak with an administrator, teacher, or school counselor, they may do so by calling the main office at (518) 594-3962. If a parent would like to meet with several teachers and/or a counselor, please call to arrange a time with the School Counseling Office at (518) 594-3962.

HONOR ROLL

To qualify for honor roll status, a student must obtain an average between 85 and 89. To qualify for high honor roll status, a student must obtain an average between 90 and 100. Any "I" (Incomplete) automatically disqualifies a student from the honor/high honor roll.

RECOGNITION OF ACADEMIC ACHIEVEMENT

GOAL: To Promote Academic Awareness and Excellence

Awarding Academic Certificates/or plaques for students in grades 6 through 12.

NATIONAL HONOR SOCIETY/JUNIOR HONOR SOCIETY

NJHS/NHS is more than just an honor society. The Honor Society chapter establishes rules for membership that are based upon a student's outstanding performance in the areas of scholarship, service, leadership and character. These criteria for selection form the foundation upon which the organization and its activities are built. To be eligible for NJHS/NHS, students cannot have any incompletes.

SCHOLARSHIP: Students who have a cumulative grade point average of 88% in High School and 90% in Middle High School meet the scholarship requirement for membership per the NACS NHS bylaws. These students are then eligible for consideration on the basis of service, leadership and character.

SERVICE: The quality is defined through the voluntary contributions made by the student to the school or community, done without compensation and with a positive, courteous and enthusiastic spirit.

LEADERSHIP: Student leaders are those who are resourceful, good problem solvers, promoters of school activities, idea-contributors, dependable and persons who exemplify positive attitudes about life. Leadership experiences can be drawn from school or community activities while working with or for others.

CHARACTER: The student of good character, in and out of school, upholds principles of morality and ethics, is cooperative, demonstrates high standards of honesty and reliability, shows courtesy and respect for others, and maintains a good and clean lifestyle.

For more information regarding the National Honor Society or the selection process, go to the national website www.nhs.us or contact one of the National Honor Society Advisors.

ACADEMIC ELIGIBILITY POLICY

For the purpose of this Academic Eligibility Policy, extra-curricular activities are any non-credit bearing activities offered by the school, which include but are not limited to athletic activities, Key Club, Student Council, class officer, Ski Club, Prom, Drama Club, FFA, etc .

EXTRACURRICULAR ELIGIBILITY RULES

The following rules will apply to students who choose to participate in sports, school clubs, and other after school activities:

1. A student's academic eligibility will be reviewed every 5 weeks. A student who is failing two or more subjects at a 5-week interval will be placed on pass and activity restrictions. This restriction will last for a two-week period. Following this time, the student's academic status will be reviewed again. If the student is still failing two or more classes, the pass and activity restrictions will remain in place for another three weeks until the next grade check.

2. Students who fail two courses at the conclusion of the school year are ineligible for participation in extracurricular activities for the first two weeks of the following school year. Eligibility is reinstated when the 2-week report indicates that there is no longer a failure in two or more courses.

3. In the event that the student attends summer school (if available) and successfully completes failed courses to the extent that the remaining failed courses are less than two, the above rule still remains in effect.
4. Students who do not attend school on a given day will not be allowed to attend extra-curricular activities. Exceptions: Legal and medical excuses cleared through administration.

5. Any senior failing a course required for graduation will be ineligible to participate in any extracurricular activity or sport until they are passing the course. Driving privileges may be revoked.

**Student athletes must refer to the Athletes' Code of Conduct

WORKING PAPERS

Students 14-17 years old requesting working papers (employment certificates and permits) will report to the main office to pick up the required forms. The forms must be completed, signed by parent/guardian and returned to the main office. Also, their physical must be up-to-date (within one year). Once these forms are completed and returned to the main office a working card will be issued. Any student not attending school or in violation of the NAC Attendance Policy will not be provided working papers. Students with working papers that are in violation of the NAC Attendance Policy will have their working papers revoked.

HEALTH REQUIREMENTS

The nurse plays an important part in the routine running of school. Try to explain to your student the purpose of the nurse's office. The following are some regulations that could at some point pertain to your student's health.

Health appraisals (physicals) are required for grades Pre-K or K, 2, 4, 7, and 10, all new students and any student playing intramural sports for the district. Ideally, the child's primary health care provider should perform the health appraisal; however the school medical director will provide physicals prior to sport seasons when scheduled by the nurse. If a parent chooses to have their provider complete the physical, it must be dated within the calendar year that it is required (grades Pre-K or K, 2, 4, 7, and 10). A sports physical is valid for qualifying a student's participation for a period of 12 continuous months and expires at the end of the month in which it is dated.

The New York State Education Department identifies that health appraisals of students before participation in interscholastic athletics are performed for two reasons:

- To provide for the health and well-being of the athlete. Knowledge of the athlete's physical status, functional ability, growth, and maturation is necessary to make a medical decision as to the level of participation in athletics.
- To identify significant health problems which may preclude safe and effective athletic participation.

The school physician has the final authority to determine the physical capability of a student to participate in sports.

Prior to the beginning of each new sports season, parents are required to provide a new health history of injury or illness, sign the concussion statement, and make sure the student's physical is up to date. Our District is currently utilizing the Impact Program as a tool for physicians to evaluate concussions and return to play.

Medication Requirements

New York State **requires** all necessary medications (even over the counter medication) be administered by a nurse. The following requirements **must** be followed:

- Each prescription **OR** over-the-counter medication, must have a doctor's order with his/her signature, the name of the student, and parental consent.
- Each medication prescribed is required to have dosage and administration guidelines.
- All medication must be provided from home, in the original **UNOPENED** container or prescription bottle.
- All medication **MUST** be delivered to school by an adult. **NO** medications are to be transported on a bus.
- Every attempt will be made to notify parents in the event the nurse will not be available to administer medication.
- For the safety and security of our students, there will be no exceptions to this policy. Medications delivered in any other manner will **not** be administered.

In regards to inhalers:

The elementary health office will maintain control of all inhalers and nebulizers. It is the goal to teach the students how to appropriately use and when to use this medication so they will be able to be self-directed in the middle and high school levels. This medication still requires a physician's order and requires delivery to school by a parent or guardian at the elementary level. **In the case of Middle and High school students that have an order on file for that given school year, and they have documented proficiency and knowledge of the use and administration of this medication, they may carry their inhaler during the school day. Anyone identified as abusing this privilege will have the privilege revoked.**

Epi pens, a life-saving medication used for anaphylactic reaction to an allergen, are required for some students. Five to six percent of the pediatric population has had an occurrence of a food allergy with eight foods accounting for 90% of these reactions. (Peanuts, shellfish, fish, tree nuts, eggs, milk, soy and wheat) There is no cure for these allergies and the best we can hope is to prevent exposure and be ready in case of incidental occurrences. In the Elementary building there is a red bag program where the epi pen prescribed for that student is with them at all times throughout the day. Some parents opt to have the epi pen in the health office. In middle and high school, students will follow the same procedure as for self-directed inhalers. A student must show proficiency and knowledge in the use of this device with life-saving medication. **Any use of an Epi pen at school will be followed by a call to 911 and transport to a local hospital.**

Screenings

The health office in both buildings will provide New York State mandated screenings at some point throughout the school year. As previously stated health appraisals are required for grades K, 2, 4, 7, 10 and all new students to the district. Per a new requirement dental appraisals will also be requested during the years that physicals are required.

Scoliosis screening is required in grade 5 through grade 9.

Vision screening is required in grades K, 1, 2, 3, 5, 7, and 10.

Hearing screening is required in grades K, 1, 3, 5, 7, and 10.

Parents will be notified of any screening failure or discrepancy, and be expected to provide a definitive treatment plan for the deficit identified. If there is an issue providing services please let the health office know so we can be of assistance.

Illness

If a student becomes ill in school, they will report to the health office in their building. The nurse will decide on a plan of action. A student who is present for the school day and becomes ill will be considered to have an excused absence for

the remainder of the day ONLY if the nurse sends them home for medical reasons. At no time should a staff member send a student home or should a student decide to leave on their own accord.

If a parent has been notified that a student has become ill at school, it is expected that arrangements will be made to take the student home or to the doctors immediately if necessary.

Immunization Requirements

Immunizations are due at the time of entrance into school unless a legal exemption is on file with the health office and approved by the Board of Education. Failure to provide adequate immunization records may delay entrance into school. The school nurse will work with your provider to set up an immunization schedule for any missed vaccinations. Inadequate immunization may also mean your child may not be able to attend school. In the case of any student on a catch-up schedule, if there is a communicable disease in our community, that student will not be allowed to attend school.

Mandated immunizations are listed on the website for each school year.

Please notify the nurse if your student had a communicable disease, surgery, severe injury or illness and any immunizations they may have received during the school year or the summer months. If the medical personnel suspect that your student may have a contagious illness, the child must have a doctor's permission slip to be readmitted to school.

Head Lice and Scabies

Head lice and scabies are two problems that occur in most schools. To help control these public health problems, parents are encouraged to cheblems are treatable.

To protect all children, our school has adopted a live lice free policy:

- Any student found to have live pediculosis (Head lice) or a large number of nits, the parent(s) will be contacted immediately. The student will be removed from school until the hair is treated. There are to be no exceptions.
- Should a child be referred for head lice three times within a two month time period, the family will be referred to the Public health department in order to provide assistance.
- The parent or guardian must be called to transport students with live head lice or a large number of nits home. Following treatment, parents must also transport the student to school. Upon arriving in the morning, the parent and student are to report to the health office. Once the student is free of live pediculosis (Head lice) they may return to school and ride the school bus.
- Scabies requires treatment and physician order to return to school.

Accident Reports

Accidents happen at school. Everyone is responsible for reporting injuries when they happen so that appropriate forms can be initiated. All accidents or injuries, no matter how small or seemingly unimportant, should be reported by the student involved to both his/her teacher or coach and the nurse. This needs to be done immediately so that a written record of the event can be established.

All accidents that occur during school hours or during school sponsored activities must be reported to the supervising adult or to the nurse immediately. This applies to students, visitors or staff. An accident report must be filed with the school for insurance purposes.

School Insurance is for students who have an accident during the school day or a related school activity. Forms are available in the nurse's office. This policy does not cover illness or chronic conditions. The Parents Insurance is primary coverage with the school insurance as a secondary only after a $100 parental deductible is met. Please keep all documentation from any services obtained as it relates to an injury occurring at school.

Medical Excuses

Any absence from school requires a note from a parent. Any absences exceeding three days may require a physician note to return to school.

Any medical excuse and/or limitation from PE class will require a note from a physician and must be on file in the health office. Parental excuses for release from PE class are accepted for one day only - any further release requires a physician order.

Students with a medical release may have an alternative activity/assignment at an alternative site.

All adaptive/modified physical education physician orders will be reviewed and planned with the Administrator in conjunction with the health office staff. Physician's certificates and school nurse forms are used to determine individual limitations which will result in adaptations.

Medical excuses/limitations that extend beyond the current school year will need a new physician's order at the beginning of the next school year.

Students returning to physical education or intramural sports after an extended excuse will require a physician's order of release to return to activity.

Physical education grades will not be changed if the physician's note is received three days after the date of missed class unless extenuating circumstances are presented to the Administrator or the health office personnel.

PHYSICAL EDUCATION

REQUIREMENTS: The graduation requirement for students in grades 9-12 is a ½ credit unit per year for a total of 2 units of credit in physical education.

PARTICIPATION: Students are required to change and participate in physical education classes. Students not participating will receive a zero for their daily grade for that class. A zero (0) may possibly be made up at the teacher's discretion before the end of the quarter during a study hall.

ATTIRE: Due to safety and hygiene purposes, students are required to change from their school clothes into appropriate athletic clothing (including sneakers). In the Fall and Spring students should be prepared to be either inside or outside weather permitting. For safety reasons, jewelry and piercings such as studs, earrings, lip rings, and nose rings should be removed prior to class. Chewing gum should be removed as well. Failure to do so will result in a lower grade for that class.

LOCKERS: Each student will be assigned a physical education lock and locker at the beginning of the school year. Students are responsible for their own personal property in the locker room. Items such as jewelry, money, or other valuables must be LOCKED in the locker. Locks are to be turned into physical education teachers at the end of the school year. A lost lock will result in a $5.00 charge.

BACKPACK STORAGE:

- All students must store backpacks in their assigned, locked lockers before the start of 1st period each day.
- Backpacks must remain in lockers until dismissal at the end of the school day.
- Permitted Items during the day:
    - Students may carry necessary school materials folder, binders, or Chromebooks/iPads.
    - Lunch bags are allowed during their designated lunch period only.
- Access to Lockers
    - Students may access their lockers during designated passing times and before/after school.
    - It is the student's responsibility to ensure their locker is secured at all times.
- Prohibited Items
    - Backpacks may not be worn or carried between classes, in the cafeteria, or in any other school space during instructional hours.
    - Backpacks or rolling backpacks are not allowed unless required as part of a documented medical plan.
- Enforcement
    - Staff will monitor compliance during the school day.
    - Failure to follow this policy may result in:
        - First offense: Verbal reminder
        - Second offense: Office referral
        - Repeated offenses: Administrative consequences per the student code of conduct; possible parent meeting.

ELECTRONIC DEVICES & CELL PHONES

Cell phones, smart watches, smart glasses, i-pods, handheld radios, mp3 players, palm pilots, video game systems, cameras, video recorders, laptops, wireless headphones, wireless earbuds and all other electronic devices not provided by the school are prohibited during school hours. Cell phones must be turned off and kept in a student's locker during school hours (8:50 a.m. – 3:33 p.m.).

Students in possession of a cell phone during school hours will have their phones confiscated, brought to the main office and be given a warning for the first offense. The cell phone will be returned to the student at the end of the day for their first offense.

Subsequent offenses will require that a parent/guardian pick up the phone or electronic device in the main office. **No photography or video-taping is allowed without prior approval from the school principal.** Exception: Electronic devices to be utilized for educational purposes must fall under the guidance of school policy 5695.

SCHOOL DRESS CODE:

Your clothing, grooming, and appearance, including hair style/color - click here for CROWN Act, jewelry, accessories, make-up, and nails, must always be:

- **Safe and Appropriate:** Your attire should not pose a safety hazard to yourself or others, nor should it disrupt or interfere with the educational process.
- **Respectful:** Clothing should not be sexually suggestive, vulgar, obscene, libelous, or denigrate individuals based on race, color, religion, creed, national origin, political ideology, gender, sexual orientation, disability, or gang affiliation.
- **Drug and Alcohol-Free:** Clothing and accessories must not promote or endorse the use of alcohol, tobacco / nicotine products, illegal drugs, or encourage other illegal or violent activities.

Specific Prohibitions and Requirements

To ensure clarity, the following items and styles are specifically prohibited or required:

- Articles of clothing may not be excessively tight or loose for safety reasons.
- **Midriffs and Coverage:** All shirts and tops must meet the waistband of pants, skirts, or shorts when standing. This means **midriff tops** are not allowed.
- **Straps and Necklines:**
    - **Tank top straps** must be at least **two fingers wide** (approximately 1 inch or 2.5 cm).
    - **Spaghetti straps, strapless tops, tube tops, halter-tops, and low-cut tops** are prohibited.
    - **Muscle shirts** (sleeveless shirts with deep armholes exposing the torso) are prohibited.
- **Undergarments:** All undergarments must be completely covered by outer clothing. They should not be visible.
- **Shorts and Skirts Length:** The length of skirts, shorts, and dresses must be no shorter than **5 inches (approximately 12.7 cm) above the kneecap**.
- **Pajamas:** Wearing pajama bottoms and/or tops including slippers are not permitted at any time during the school day or at school functions.
- **Footwear:**
    - Footwear must be worn at all times.
    - Footwear that poses a safety hazard is not permitted.
    - **Sneakers or athletic shoes** are required for participation in physical education classes.
- **Head Coverings:** Bandanas, hoods (worn indoors), and other non-religious head coverings are not permitted inside the school building during the school day. Exceptions will be made for medical or religious purposes with proper documentation.
- Hats may be worn during the school day, with the following provisions:
    - Hats should not be sexually suggestive, vulgar, obscene, libelous, or denigrate individuals based on race, color, religion, creed, national origin, political ideology, gender, sexual orientation, disability, or gang affiliation.
    - Hats will not be worn backwards, to the side, or in any unintended fashion.
    - Hats will not be worn in the following venues:
        - During physical education, unless authorized by the instructor.
        - During science labs.
        - During any course / educational activity that requires a safety face covering.
- **Eyewear:** Eyewear that significantly obscures the natural appearance of the eye, such as **novelty contact lenses (e.g., tiger, alien, cat eye)** or **sunglasses (worn indoors without a medical need)**, is prohibited.
- **Prohibited Accessories:**
    - **Spiked jewelry** (e.g., necklaces, bracelets, rings with sharp spikes) is prohibited due to safety concerns.
    - **Long pocket chains** (chains that extend significantly from pockets) are prohibited.

NAC CODE OF CONDUCT

It is the Board's belief that each student should be treated as a person who can reasonably be expected to be responsible for his/her own behavior. The school administration will assist each student in this program of personal responsibility with a few sensible rules of conduct, focusing on safety and respect for the rights and property of others consistently applied in the classrooms and throughout the school. Students who cannot accept this responsibility and violate school rules will be required to accept the penalties and more regulated supervision.

Discipline is most effective when it deals directly with the problem at the time and place it occurs, and in a way that is viewed as fair and impartial by the student. Therefore, before seeking outside assistance, teachers will first use all their resources to create a change of behavior in the classroom. When the teacher has made every effort to bring about positive behavioral change, and has been unsuccessful, the student will be referred to the administration. Once done, the administration assumes the role of deciding what further action will be taken.

Disciplinary action, when necessary, will be firm, fair, and consistent in order to be most effective in changing behavior.

Discipline

A student may be suspended from school or subjected to other disciplinary action when the student:

1. Engages in conduct which is:
    a. Disorderly, or reckless, such as
        i. Fighting or engaging in violent or threatening behavior
        ii. Making unreasonable noise
        iii. Using abusive, objectionable, sexual, racially offensive, or obscene language or gestures (including public displays of affection)
        iv. Obstructing vehicular or pedestrian traffic
        v. Creating a hazardous or physically offensive condition
        vi. Threatening or intimidating other students
    b. Insubordinate, i.e., failing to comply with the lawful directions of the teacher, school administrator or other school employee in charge of the student

2. Vandalism/Burglary

    Stealing, destroying, or defacing of another person's property, or entering another person's locker, will be viewed as a most serious matter. Examples of vandalism include, but are not limited to, defacing walls, lockers, furniture, books, Chromebooks or other school equipment (including buses and seat covers) and materials; damage to floors, walls, ceilings, doors, windows, bulletin boards and exterior buildings and grounds.

    According to New York State Law, a student's parent or guardian is responsible for the first $5,000.00 of vandalism caused by their child. Vandalism of a major value will be reported to the state or local authorities for their investigation.

***NOTE:** Every effort must be made to repay the damages, monetarily or through community and school service, within a time limit arranged by parent and administrator.

3. Endangers the safety, health or welfare of others by any act, including but not limited to:
    a. Selling, using, possessing or under the influence of alcohol, drugs, or other controlled substances or drug paraphernalia including bath salts and synthetic cannabinoids.
    b. Selling, using or possessing weapons, fireworks, or other dangerous instruments of contraband
    c. Selling, using or possessing obscene materials
    d. Smoking or possession of tobacco / nicotine products or smoking and smokeless paraphernalia (vapes, e-cigarettes).

e. Gambling
f. Hazing
g. Engaging in lewd behavior/ inappropriate sexual behavior/inappropriate touching/public displays of affection (PDA).
h. Any behavior that violates penal law

4. Engages in any other following forms of academic misconduct:
    a. Truancy, tardiness, missing or leaving school or class without permission or excuse
    b. Cheating, including, but not limited to:
        i. Copying/Plagiarism
        ii. Using unauthorized help sheets
        iii. Illegally obtaining tests in advance
    c. Forgery

5. Engages in conduct, which violates Board rules and regulations for the maintenance of public order on school property.
6. Any student that engages in bullying, cyberbullying, sexting (any inappropriate electronic communication), sexual harassment or hazing shall be subject to consequences under the NAC Code of Conduct. Threatening, hazing, harassing students or school personnel over the phone, internet or other electronic media, using message boards to convey threats, derogatory comments or post pornographic pictures of students or school personnel
*"Weapon" means a firearm as defined in 18 USC §921 for purposes of the Gun-Free Schools Act. It also means any other gun, BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, dagger, dirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, slingshot, metal knuckle knife, box cutters, cane sword, electronic dart gun, Kung Fu star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb, or other device, instrument, material or substance that can cause physical injury or death when used to cause physical injury or death.
#"Violent student" means a student under the age of 21 who:
1. Commits an act of violence upon a school employee, or attempts to do so.
2. Commits, while on school property or at a school function, an act of violence upon another student or any other person lawfully on school property or at the school function, or attempts to do so.
3. Possess, while on school property or at a school function, a weapon.
4. Displays, while on school property or at a school function, what appears to be a weapon.
5. Threatens, while on school property or at a school function, to use a weapon.
6. Knowingly and intentionally damages or destroys the personal property of any school employee or any person lawfully on school property or at a school function.
7. Knowingly and intentionally damages or destroys school district property.

SEXUAL HARASSMENT

"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature. Refer to the district policy manual (policy # 0110 and 0110R) for the Sexual Harassment Policy. Please click here for all of the Board of Education policies which are located on the district webpage.

ANTI-BULLYING POLICY

Bullying is understood to be a repeated activity which harms or induces fear through the threat of further aggression and/or creates terror. In order to facilitate implementation of this policy, provide meaningful guidance and prevent behaviors from rising to a violation of law, this policy will use the term bullying (which is usually subsumed under the term "harassment") to describe a range of misbehaviors such as harassment, hazing, intimidation or discrimination. The accompanying regulation provides more guidance regarding the definition and characteristics of bullying.

Please refer to the district policy manual (policy # 0115 and 0115R) for the Anti-Bullying Policy. Please click here for all of the Board of Education policies which are located on the district webpage

PERMISSIBLE DISCIPLINARY ACTIONS

The ranges of actions which may be imposed for violations of the Student Discipline Code include the following:

- Verbal warning – any member of the district staff.
- Parent contact – transportation supervisor, activity advisor, athletic director, coaches, school counselors, teachers, director of special education, principal, superintendent.
- Written warning – hall and lunch monitors, coaches, school counselors, teachers, athletic director, director of special education, principal, superintendent.
- Written notification to parents – hall and lunch monitors, coaches, school counselors, teachers, athletic director, director of special education, principal, superintendent.
- Special assignment (written or oral) – school counselors, teachers, athletic director, director of special education, principal, superintendent.
- Behavioral contract – school counselors, teachers, athletic director, director of special education, principal, superintendent.
- Teacher/Parent/Student Conference – school counselors, teachers, athletic director, director of special education, principal, superintendent.
- School Counselor Referral for follow-up.
- Detention – teachers, principal, superintendent.
- Suspension from transportation – director of transportation, principal, superintendent.
- Suspension from athletic participation – coaches, athletic director, principal, superintendent.
- Suspension from social or extracurricular activities – activity director, principal, superintendent.
- Suspension of other privileges – principal, superintendent.
- In-school detention – principal, superintendent.
- Removal from classroom – teachers, principal.
- Short-term (five days or less) suspension from school – principal, superintendent.
- Long-term (more than five days) suspension from school – principal, superintendent.
- Involuntary transfer – principal, superintendent.
- Alternative Education Placement/Homebound Instruction; Special Education Temporary Educational Placement; CV-TEC – director of special education, principal, superintendent.
- Outside Agency Referral – school counselor, director of special education, principal, superintendent.
- Law Enforcement Referral – principal, superintendent.
- Permanent suspension from school – superintendent.

- NOTE: * Pass restriction means that students may not be given passes out of classes and out of study halls. Emergency situations will be at the discretion of the teacher or principal.
- ** Activity restriction means that students may not attend or participate in any non-academic school activity which includes sports as well as social activities (dances, Ag Fair, health fair…).
- *** For repeat offenses, students will be awarded more severe penalties up to and including suspension from school.

PLEASE NOTE: The administration reserves the right to alter any disciplinary action based upon individual circumstances.

The following rules will apply to any student who owes disciplinary consequences at the end of the school year:

1. Graduating seniors **will not** be allowed to participate in the graduation ceremony;
2. Returning students will be required to make up their owed consequences at the beginning of the next school year.

SUSPENSIONS

Disciplinary measures used by the school administration may include In-School Detention (ISD) or Out-of-School Suspension (OSS). In-School Detention is served in a separate room supervised by a teacher assistant or certified teacher where movement and privileges are restricted. Assignments are provided for students when in ISD. A STUDENT WHO REFUSES TO BE PLACED IN ISD MAY RECEIVE OSS. Also, a student suspended from school is responsible for all schoolwork missed while on suspension.

DETENTION

There is a bus provided for students in detention. Students will be notified by teacher(s) or administration when they are assigned detention. Failure to report to an assigned detention or failure to follow the rules of detention may result in additional penalties to include a full day in ISD.

Students may be retained for detention by a teacher or administrator for a violation of the Code of Conduct, make-up work, tardies, etc. Whenever possible, students are notified one day in advance of their scheduled detention. Students are to bring enough work or reading material to keep busy during detention. No food or beverage will be allowed in the detention room.

Failure to stay for detention without an acceptable reason will result in one day of In-School Detention in addition to the detention.

RULES FOR STUDENTS ATTENDING SCHOOL FUNCTIONS

1. Students must be in attendance for the full day on the day of the event.
2. Students are not to arrive at school if they have had any alcohol, drugs, etc.
3. Students may not have possession of or consume alcohol, drugs, etc in school.
4. Everyone is expected to be courteous to the chaperones at all times.
5. Currently enrolled in a MS/HS. Also, no one will be admitted to a dance after 8:00 p.m.
6. If you leave the school building, it is assumed that you are going home, and you must leave school grounds and not return to the dance.
7. You need permission from the Principal if you wish to bring a student from another school district.
8. Refreshments are not to be brought into the gym.

9. Couples must show good manners and decorum and not engage in displays of public affection.

10. The dance will be over promptly at 10:00 p.m. Please have your ride waiting since the building must be locked immediately following the dance.

11. Prom – Jr./Sr. Prom is a formal dance involving students in grades 9-12. Students must be in attendance on "Prom Day" in order to attend the prom that evening. Students are expected to remain in school until at least 10:30 a.m. should prom be on a Friday. If prom is on a Saturday, students must be in attendance for their normal full day the Friday before. Guests may not be over twenty years of age and prior administration approval is required. Students that have dropped out of school are not allowed to attend prom.

12. Any form of noisemaker (cowbells, air horns, whistles…) that interferes with a school event may be confiscated.

Transportation

All pupils being transported are under the authority of the bus driver, and MUST OBEY his/her requests. Specific regulations are posted on each bus. Pupils who refuse to obey the directions of the bus driver promptly or refuse to obey regulations shall forfeit their right to ride on the buses. Students are required to be prepared to board the bus when it arrives and not create a delay for the bus drivers.

Northern Adirondack Central School provides transportation to and from school and CV- TECH as a privilege to our students. The safety of our students is the primary concern. All guidelines are established to ensure that safety and control by the bus driver is maintained throughout the trip. Students are expected to conduct themselves in a reasonable manner whenever they ride a bus. The following guidelines will be followed:

1. Riders must follow the driver's instructions at all times.
2. Riders must remain seated while the bus is in motion.
3. Riders will keep their hands to themselves.
4. Riders will speak appropriately, both in volume and in language.

Drivers have been instructed to report misbehavior to the transportation supervisor. The transportation supervisor will contact administration and disciplinary action will be taken as follows:

Disciplinary Action:

1st Reported Offense: Sanctions may range from a verbal warning to possible loss of transportation, depending on the severity of the incident. Parents will be notified

2nd Reported Offense: Parents notified – verbal reprimand, Detention (1-3 days), Possible loss of transportation (1 – 3 days)

3rd Reported Offense: Parent conference, Detention, Loss of transportation up to 5 days

Subsequent Offenses: Parents notified, students may lose transportation from one day, up to and including permanent removal from the bus.

During the time a student is suspended from riding the bus, parents will be responsible for providing transportation to and from school. In cases of extreme misconduct, suspension of bus privilege may take place immediately.

PROHIBITED ARTICLES AND SUBSTANCES

Students will be subject to disciplinary action for having any of the following items in school: alcohol, skateboards, fireworks, noisemakers, all tobacco products, all smoking and smokeless electronic smoking devices (vape's) paraphernalia, any form of incense, synthetic cannabinoids, bath salts, potpourri, herbal mixtures, water guns, water

balloons, beepers, pornographic material, any controlled drugs/over the counter medications, caffeine pouches or any item that interferes with the learning environment . Also, any racist, anti-semetic, political, confederate symbols or display of the confederate flag, bandanas and sunglasses are prohibited from being worn on campus or at school functions. **School personnel will confiscate any prohibited item.**

To ensure the safety and security of all students and staff, the school administration reserves the right to conduct searches of students and their property when there is reasonable suspicion of a policy violation. These searches may include, but are not limited to, personal backpacks, lockers, and the use of metal-detecting wands. A student's refusal to cooperate with a lawful search will be considered insubordination. Refusal to consent may be interpreted as an admission of guilt regarding the policy violation that prompted the search.

Tobacco, Nicotine and Vaping Violations - Tiered Approach

***STUDENT ATHLETES are subject to this policy (and any other policy) along with any additional consequences in the Athletic Code of Conduct. This policy (along with all policies) apply to our campus and any extension of our campus, including buses.**

1st Offense:

- Mandatory Parent Conference.
- Students are referred for an assessment with Champlain Valley Family Center (CVFC) prevention counselors.
    - It is the expectation that the student follows through with any recommendations resulting from this assessment including, but not limited to tobacco/nicotine education programming, prevention counseling, and referrals to other community agencies at no cost to the parent. If no in- school preventative counselor is available,students will be expected to complete online nicotine education programs.
- Begin **INDEPTH** Program.
- Cessation information provided.
- 1 Session with school counselor to refocus school connection and academics.
- 10 Lunch Detentions.
- 5 After School Detentions.
- 5 Weeks Pass Restriction.
- Random Searches.

2nd Offense:

- Mandatory Parent Conference.
- Students are referred back to CVFC Prevention to confirm successful completion of 1st Offense programming and recommendations.
    - Prevention counselor determines next appropriate interventions, if any
    - It is the expectation that the student follows through with any recommendations resulting from this follow-up conversation.
- 1 Session with school counselor to refocus school connection and academics.
- Continued INDEPTH Programming.
- 3 Days In School Detention (ISD).
- 20 Lunch Detentions
- 10 After School Detentions.
- 10 Weeks Pass Restrictions
- Random Searches.

3rd Offense:

- Mandatory Parent Conference.
- Students are referred back to CVFC Prevention to confirm successful completion of 1st and 2nd Offense programming and recommendations.
    - Prevention counselor determines next appropriate interventions, if any
    - It is the expectation that the student follows through with any recommendations resulting from this follow-up conversation.
- Review to confirm successful completion of INDEPTH program.
- 1 Session with school counselor to refocus school connection and academics.
- 2 Days Out of School Suspension (OSS).
- 3 Days In School Detention (ISD).
- Lunch Detention for the remainder of the school year.
- 20 After School Detentions
- Pass Restriction for the remainder of the school year.

4+ Offenses:

- Mandatory Parent/Guardians Meeting with Administration to determine plan of action (i.e. ISD/OSS/Referrals for Supports and Interventions).
- Possible Superintendent's Hearing.

ELECTRONIC DEVICES & CELL PHONES - START HERE

Cell phones, smart watches, smart glasses, i-pods, handheld radios, mp3 players, palm pilots, video game systems, cameras, video recorders, laptops, wireless headphones, wireless earbuds and all other electronic devices not provided by the school are prohibited during school hours. Cell phones must be turned off and kept in a student's locker during school hours (8:50 a.m. – 3:33 p.m.).

Students in possession of a cell phone during school hours will have their phones confiscated, brought to the main office and be given a warning for the first offense. The cell phone will be returned to the student at the end of the day for their first offense.

Subsequent offenses will require that a parent/guardian pick up the phone or electronic device in the main office. **No photography or video-taping is allowed without prior approval from the school principal.** Exception: Electronic devices to be utilized for educational purposes must fall under the guidance of school policy 5695.

MOTOR VEHICLES

Driving is a senior privilege. All students driving to school must register their vehicles with the School Administration and park only in the student parking lot. They must obtain a parking permit for identification purposes and adhere to student driving regulations. Permits are issued to seniors on a first come, first served basis. Registration/Driving forms are available in the office. Vehicles not registered with the school are subject to being towed at the owner's expense. Any vehicle parked on school grounds is subject to search at any time by administration and/or law enforcement. Loitering in the student parking lot is not permitted. The school is **NOT** responsible for the theft or damage of student vehicles. Drivers who do not follow the driving regulations may incur penalties up to and including loss of driving privileges. Disciplinary actions could include loss of driving privileges for the school year.

Driving is a privilege.
Driving is a senior privilege.
No other students are allowed to drive.
Students caught driving without permission will lose their privilege to drive to school.
A student driver must be in good academic and behavior standing and maintain regular attendance.

An approved student driver <u>cannot</u> transport any other student during the school day other than siblings listed on their NAC driver registration form.

RULES FOR CAFETERIA

1. NO line cutting allowed.
2. NO food is to be taken from the cafeteria during lunch.
3. Trays, utensils, papers, and other refuse are to be returned to the receiving area.
4. Students are not allowed to leave the cafeteria without permission.
5. All drinks outside of the cafeteria must be in a **non-spillable container**.
6. The only students allowed in the cafeteria during lunch are those students that are assigned to that lunch period.
7. Excessive noise and throwing of food is not permitted.

PASSES

Any time it is necessary for a student to be outside of a classroom during class time, the student must use the electronic Pass system. If the student is outside of class without permission, disciplinary action may be taken. Students who abuse pass and hall privileges may be placed on a "pass restriction list." Early release excuses must be brought to the main office before first period.

RULES FOR QUIET STUDY HALL

1. Students must attend all quiet study halls.
2. Be prepared to study or begin homework, and have books/materials.
3. Students must have an electronic pass to go to the Main Office, School Counseling Office or to a classroom teacher for academic assistance.
4. Students must remain in their assigned seats.
5. There will be NO wandering around the room – or disturbing others. NO TALKING.
6. Sign out for the bathroom privilege – a maximum of five (5) minutes is allowed.
7. Students are not to leave the quiet study hall for any reason other than with an electronic pass.
8. No sitting on tables or tipping chairs.
9. No food or drink other than water in a non-spillable container.
10. Students are not allowed to put their heads down on the desk or sleep.

RULES FOR IN-SCHOOL Detention (ISD)

1. Students will sit in assigned seats when told.
2. Students will be seated with their feet and all four chair legs on the floor.
3. ABSOLUTELY NO TALKING OR COMMUNICATING among students. If help is needed with assignments, ask the teacher in charge.
4. Students must come prepared to do school work.
5. Students may not leave the room without permission. Students will be escorted to the bathroom in the morning and afternoon.
6. NO EATING is allowed except during regular lunch sets. Lunch is served in the ISD room. Late arrivals receive no credit for that day.
7. Do NOT pass "anything" to other students.
8. Do NOT write on desks, seats, etc.
9. The use of foul language or inappropriate discussion/behavior will not be tolerated and will result in disciplinary action.
10. REMAIN IN YOUR SEAT until the bell rings or students are released.

LOCKERS

Each student is assigned a locker and lock, and is expected to use ONLY that locker. All students are advised to keep their lockers locked at all times. Students should not tamper with another locker nor give their combinations to others. The school is NOT responsible for lost or stolen items. It is suggested that students use their lockers BEFORE FIRST PERIOD,

BEFORE LUNCH, END OF LUNCH and at the END OF THE DAY. Locks will be returned to first period teachers in June. Students will be expected to pay $5.00 for a lock if not returned.

*Lockers MUST be locked even if they are empty.
*All locks are numbered. Students are responsible for their assigned numbered lock. If a student loses his/her lock, he/she will be responsible for paying for a replacement lock at a fee of $5.00.
*Students: learn your combination, but DO NOT share your combination.
*Locks and lockers are supposed to put an end to lost/strayed books, papers, coats, etc. The school is not responsible for lost, strayed or stolen items. PLEASE KEEP LOCKERS LOCKED!
*Only school locks may be used on lockers. All other locks will be removed.
*All lockers are to be emptied at the end of the school year. Materials left lockers will be removed and discarded.
*All lockers are the property of the school district and are subject to inspection by the Administration at any time to include law enforcement.

ASSEMBLIES

During assemblies students are expected to: Enter and leave the auditorium quietly; sit as a class with their teacher; follow teacher/monitors' directions; give persons participating in the program courtesy and attention; show appreciation by clapping NOT by yelling, whistling or other noises; sit in seats with feet on the floor; do not leave the auditorium until directed unless it is an emergency. Students who misbehave during an assembly program will be denied the privilege of attending any future performances and will be subject to disciplinary action.

TELEPHONES

Students may use office phones, with permission, FOR EMERGENCIES ONLY.

LOST AND FOUND

Lost and found articles will be kept near the middle school entrance. Items will be disposed of monthly. The school is not responsible for lost or stolen items.

FIRE ALARM

When the fire alarm rings, students are to leave the building immediately by the designated route posted in each classroom. They are to walk quietly and listen for instructions from teacher supervisors. All students should move 50 feet from the building. Students who pull an alarm will be prosecuted to the full extent of the law.

EMERGENCY EVACUATION

In the event that there is a bomb threat or other emergency, the building will be evacuated immediately. Students will leave the building according to the fire exit plans and proceed to the designated area in an orderly fashion to wait for the buses. Students may be transported to another location where they will wait until the building is cleared for them to return or be transported home.

LIBRARY MEDIA CENTER

The library media center is open to all students attending NACS Middle School-High School. It is designed to provide students with a wide variety of information to enhance academic and personal development. Resources include books, periodicals, audio-visual materials and Internet-accessible computers. Students are encouraged to take advantage of our extensive collection.

Use of Library During Study Hall – In addition to coming to the library with regularly scheduled classes to work on research assignments, students may use the library during study halls.

Students who wish to use the library must report directly to their assigned study hall location. Students must remain in their assigned study hall until their electronic pass has been approved. Students who arrive late, or without an approved electronic pass will be sent to study hall. Permission to enter will be determined by the library staff on a space availability basis.

Study hall teachers/monitors are expected to be aware of who is on the failing and pass restriction list in order to pre-screen students wishing to use the library.

Students are expected to exhibit appropriate behavior in the library at all times. Students with behavior problems will be sent to ISD for the balance of the period and a referral will be sent to the office by the library staff. Any disciplinary action taken will be in accordance with school policy.

Book Checkout and Return – Books are checked out for a period of three weeks. If a student wishes to renew a book, it may be renewed for an additional three weeks, unless another student has requested that book. Students with overdue books will not be allowed to check out additional books until the overdue book is returned. Periodicals are to be read in the library and may not be checked out.

Students sent to the library to make-up tests must first report to the librarian. No passes will be issued from the library.

No food is allowed in the library – Water bottles only (no other beverages)

TEXTBOOKS AND SCHOOL EQUIPMENT

All textbooks and school equipment are issued on a loan basis. It is the student's responsibility to care for these materials and to return them in good condition at the end of the year. Materials not returned or brought back in a deteriorated condition will lead to parents being billed for their replacement or repair. Writing in or on textbooks is not allowed. Books are not to be abused in any way. Compensation monetarily or in the form of school community service will be expected. Unsatisfied damages will result in students not being able to participate in various school activities, including but not limited to interscholastic sports, clubs, school events and walking in a graduation ceremony.

Continuous Public Notification

The Northern Adirondack Central School District hereby advises students, parents, employees, and the general public that it offers employment and educational opportunities, including vocational educational opportunities without regard to age, gender, race, color, religion, marital status, sexual preference, national origin, or disability. It is the responsibility of Northern Adirondack Central school district to identify and evaluate students with disabilities under section 504 who, within the intent of section 504 of the rehabilitation act of 1973, need special services or programs in order that such students may receive the required free appropriate education. Each qualified student within the district who is eligible to receive regular or special education or related aides and services, regardless of the nature or severity of the condition necessitating such programs or services, shall receive a free appropriate public education in the district. Questions regarding this policy may be referred to:

Robert Witkiewicz

Title IX Coordinator
5572 Rt. 11
PO Box 164
Ellenburg, Depot, NY 12935
518-594-3962

Danielle Brown
Director of People, Pupil Personnel
504 Compliance Officer
5572 Rt. 11
PO Box 164
Ellenburg, Depot, NY 12935
518-594-3986

Please click here for (policy 0100) for the Equal Opportunity and Nondiscrimination Policy.

NORTHERN ADIRONDACK CENTRAL SCHOOL
DISTRICT PERSONNEL

DISTRICT

Superintendent of Schools – James Knight Jr.

Business Manager – Nicholas Duffy

Chairperson of Special Education – Danielle Brown

Educational Technology Coordinator - Tammy Malark

Transportation Director – Corey McCasland

Facilities Manager - Ethan Goslin

School Lunch Manager – Danielle Trombley

MIDDLE/HIGH SCHOOL

Middle/High School Principal – Robert Witkiewicz

Assistant Principal of Health, Wellness, and Athletics - Zachary Pierson

Assistant Principal for Student Development - Tyler Pombrio

Middle School Counselor – Amy Hayes

High School Counselor – Timothy McAfee

MS/HS Nurse – Jennifer Gilmore, Rosanna Secore

ELEMENTARY SCHOOL

Elementary Principal – Kaela Hurteau

Elementary Counselor – Marie Denis

Elementary School Nurse – Al Pageau

ADMINISTRATIVE ASSISTANTS

Superintendent's Office – Brittany LaBombard

Business Office – Sandy Dominic, Jackie Lashway

High School/Middle School – Heather Rabideau, Beth Rabideau & Nicole Gilmore

Elementary School – Tricia Brassard, Brandy Smith & Melissa Reif

Counseling Office – Rebecca LeClair

Special Education – Tina Trombley