Student Handbook

for

Grades 5-12

2026-2027



South Kortright Central School

"Learning for Life"

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MISSION STATEMENT

Mission: The mission of the South Kortright Central School is to provide a safe, caring, and inspiring environment where students are prepared for their future as critical thinkers, lifelong learners and productive members of their community.

Vision: The South Kortright Central School District is a student-centered organization that engages all school community stakeholders in providing students with every available opportunity for growth and success.

Core Values: We believe that we can achieve our vision and accomplish our mission if in all of our work we strive to:

1. Put students first in all that we do.
2. Provide a respectful and safe environment for every member of our community.
3. Demonstrate commitment and dedication to the growth of every individual child.
4. Create opportunities for collaboration, teamwork, and community involvement.
5. Develop innovative and progressive programming.
6. Foster high expectations for all.
7. Be accepting, empathetic and caring.
8. Cultivate critical thinking and lifelong learning.

EXIT OUTCOMES

When students complete their educational program at South Kortright Central School they will be able to:

- Set and meet high standards and goals.
- Communicate effectively.
- Use cooperative and independent learning strategies.
- Participate productively and responsibly in society.
- Apply problem-solving processes.
- Access and apply appropriate technology.
- Show respect for self, others, and the environment.

ARRIVAL AND DISMISSAL

Students are not to arrive at school prior to 7:45 AM unless they are participating in a school sponsored or school approved activity. Once they arrive, students must wait in the cafeteria until 7:50 AM. No students are to be in any other part of the building before 7:50 AM unless they have the permission of a staff member and are under the direct supervision of that staff member.

Students are dismissed at 3:00 PM. All students not assigned to after school detention or participating in school sponsored or school-approved after school activities must leave the school building and grounds immediately. No student may remain in the school building after 3:07 PM unless they are under the direct supervision of a staff member.

All doors in the building will be locked throughout the day. The primary entrance will be the front entrance. Visitors will need to press a button, which will alert office staff that a visitor is present. Visitors will be asked to identify themselves and will be asked to state the purpose of their visit. Upon approval, the door will be unlocked, and visitors will then proceed to the foyer where office staff will provide assistance with the sign-in process. Handicapped visitors may use the south (portico) entrance.

BACKPACKS

Students are to bring their backpacks to their lockers prior to first period class. Students are not to carry backpacks during the course of the school day at all. Duffle bags used for sports should be brought to the locker room before first period, stored in your locker and are not to be carried during the school day. Chromebook cases are allowed, if they contain a school issued chromebook which is being used during class periods. Small purses may be carried. Class materials brought into the cafeteria are to be stored underneath the student's chair. During Recreation Period class materials are to be neatly stacked in the hallway entering the gym.

EMERGENCY DRILLS

Students will conduct themselves in a serious and prudent manner during all emergency drills. Students will follow the directions of the supervising staff member and will exit the building during evacuation drills in an orderly manner. Students will line up by grade level as directed by staff.

INTERNET USE

Students may not use the Internet unless they have a South Kortright Central School Internet Acceptable Use Agreement which has been signed by the student and their parent or their legal guardian on file in the main office. Violations of the Authorized Internet Use Policy (4526) and the subsequent agreement noted above will result in suspension or revocation of access privileges, school disciplinary action may be taken, and/or appropriate legal action. The internet may only be accessed using the school provided (Chromebook) device.

USE OF PERSONAL ELECTRONIC DEVICES

In alignment with Governor Hochul's statewide directive to reduce screen distractions and promote student well-being, South Kortright Central School enforces a bell-to-bell ban on student personal electronic devices.

Students are not permitted to use or access personal cell phones, smartwatches, earbuds, or other personal electronic devices during the instructional day (including personal laptops), from the second warning bell **(**8:00**)** to the final bell (3:00).

Device Expectations:

- Devices must be powered off and stored in backpacks, lockers, or school-issued pouches upon arrival.
- Devices may not be carried in pockets or used during passing time, lunch, or restroom breaks.
- Use is permitted only:
    - If part of a student's IEP or 504 Plan
    - For documented medical reasons
    - When authorized by staff for academic use
- Consequences for Violations
    - 1st Offense: Verbal warning; device held until end of day.
    - 2nd Offense: Parent contacted; device returned only to parent/guardian.
    - 3rd+ Offense: Progressive disciplinary measures, which may include detention or loss of privileges.

Emergencies:

Parents should call the main office (607-538-9111)to reach their child during school hours. Students may also request to use the office phone if needed.

Our goal is to create a safe environment, conducive to learning, and free of all distractions that hinder the learning process. (*School District Policy 5695)* (Policy will be updated to reflect this language above).

SCHOOL DANCES

Once a student leaves a dance, he/she will not be permitted to re-enter. Dances are intended for SKCS students. Students must gain permission for an out of district guest to attend a dance, including prom, **seven days in advance of the event**.

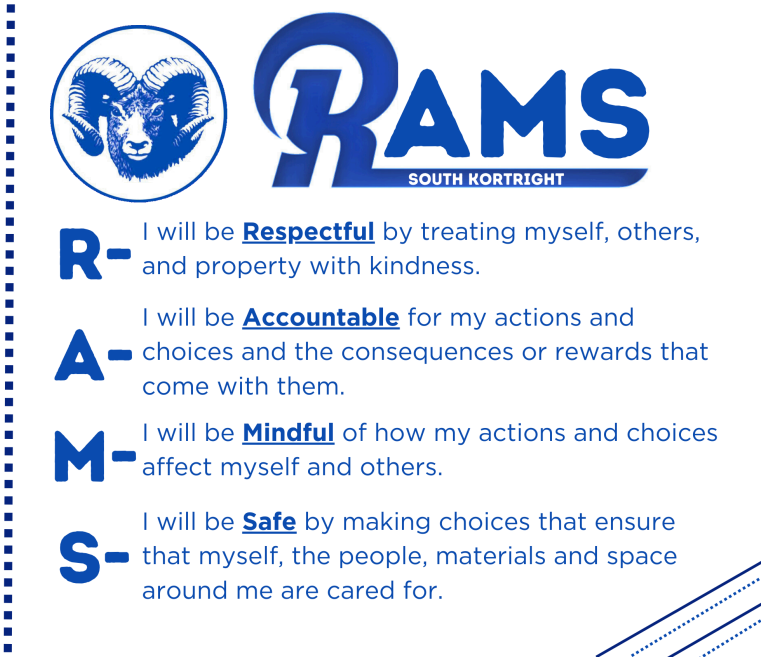
DIGNITY FOR ALL STUDENTS ACT (DASA)

When students feel safe and supported, they can focus on their learning. The South Kortright Central School District is committed to creating an environment that promotes learning and is free from harassment and discrimination for all. Any behavior in violation of this standard will be addressed according to the Code of Conduct. For a complete copy of our Dignity Act information, please visit our web page at www.skcs.org or stop in the Main Office for a copy. Our Coordinator is our building Principal.

STUDENT BEHAVIOR

For any organization to be successful it is necessary that the members of that organization adhere to certain rules of behavior. If the South Kortright Central School students are to meet their desired exit outcomes, it is necessary for South Kortright Central School to set rules of behavior to be followed by its students and to enforce those rules of behavior. Furthermore, since the parents of our students have entrusted us with the care of their children, the school has a responsibility to act "in loco parentis". In other words, when students are at school, the school staff is given the responsibility to act in place of their parents.

As SKCS we are using the following traits as our guiding principles for behaviors. Respectful, Accountable, Mindful, Safe. These traits create the acronym R.A.M.S.. This acronym will be used throughout the school as a reminder of the behavior that we hope to see. Please talk with your student about these traits and what the characteristics of each trait are.



RIGHTS & RESPONSIBILITIES

Student Rights: The district is committed to safeguarding the rights given to all students under federal and state law and district policy. In addition, to promote a safe, healthy, orderly and supportive school environment, all district students have the right to:

1) Take part in all district activities on an equal basis regardless of actual or perceived race, weight, color, creed, national origin, ethnic group, religion, religious practice, gender (including gender identity and expression) or sexual orientation or disability.
2) To be respected as an individual and treated fairly and with dignity by other students and school staff.
3) To express one's opinions, either verbally or in writing, as long as it is done so in a respectful manner.
4) Present their version of the relevant events to school personnel authorized to impose consequences.
5) Access school policies, regulations and rules and, when necessary, receive an explanation of those rules from school personnel.
6) To be provided with clear expectations regarding:
    a) Course objectives, requirements and state standards;
    b) Grading criteria and procedures;
    c) Assignment requirements and deadlines; and
    d) School and classroom rules and expectations regarding behavior.

Student Responsibilities: All district students have the responsibility to:

1) Contribute to maintaining a safe, supportive and orderly school environment that is conducive to learning and to show respect to other persons and to property.
2) Help make school a community free of violence, intimidation, bullying, harassment, and discrimination.
3) Be familiar with and abide by district policies, rules and regulations dealing with student conduct.
4) Attend school every day unless they are legally excused and be in class on time and prepared to learn.
5) Work to the best of their ability in all academic and extracurricular pursuits and strive toward their highest level of achievement possible.
6) React to direction given by teachers, administrators and other school personnel in a respectful, positive manner.
7) Use a polite tone of voice and appropriate body language, listening when others are speaking to you.
8) To be truthful when speaking with school officials regarding Code of Conduct violations.
9) Respect personal space.
10) Work to develop skills to manage their emotions and reactions and resolve conflict with others.
11) Ask questions when they do not understand.
12) Seek help in solving problems.
13) Dress appropriately for school and school functions.
14) Accept responsibility for their actions.
15) Conduct themselves as representatives of the district when participating in or attending school-sponsored extracurricular events and to hold themselves to the highest standards of conduct, demeanor, and sportsmanship.

SOUTH KORTRIGHT CENTRAL SCHOOL CODE OF CONDUCT & DISCIPLINARY PROCEDURES

There are expectations of behavior established collaboratively by staff and students in order to create an environment that is safe and conducive to learning for all. On the occasion that those expectations are not met, students will be held accountable for their behavior in a way that is firm, fair, and consistent to allow students the opportunity to grow in self-discipline.

Any suspension from regular instruction for violation of any section may be imposed only in accordance with Education Law 3214(3).

The type and extent of punishment for violation of all sections except which notes actions pertinent to the Gun-Free Schools Law (20 U.S.C.A. 3351) shall be determined by the Building Principal or Superintendent. Disciplinary measures shall be appropriate to the seriousness of the offense and, where applicable, to the previous disciplinary record of the student.

A student shall be subject to disciplinary action in relation to the ***Prohibited Conduct*** (District Policy 5300.30) noted below:

5300.30 PROHIBITED STUDENT CONDUCT The Board of Education expects all students to conduct themselves in an appropriate and civil manner, with proper regard for the rights and welfare of other students, district personnel and other members of the school community, and for the care of school facilities and equipment with the goal of making school a community free of violence intimidation, bullying, harassment, and discrimination. Exclusion from the school environment and suspension will only be used when necessary to protect the safety of students and staff or when all other measures have been exhausted.

The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their mistakes or misbehavior. District personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on educating students so that they may learn from their behavior and grow in self-discipline.

The Board recognizes the need to make its expectations for student conduct behavior while on school property or engaged in a school function specific and clear. The rules of conduct listed below are intended to do that and focus on safety and respect for the rights and property of others. Students who will not accept responsibility for their own behavior and who violate these school rules will be required to accept the consequences for their behavior.

Students may be subject to disciplinary action, up to and including, in extreme or repeated occurrences, suspension from school, when they:

A. Engage in conduct that is disorderly. Examples of this type of behavior include, but are not limited to:

1. Running or otherwise unsafe behavior in hallways.
2. Making unreasonable noise.
3. Using language or gestures that are profane, lewd, vulgar or abusive.
4. Obstructing vehicular or pedestrian traffic.
5. Engaging in any willful act which disrupts the normal operation of the school community.
6. Trespassing. Students are not permitted in any school building, other than the one they regularly attend, without permission from the administrator in charge of the building.
7. Computer/electronic communications misuse, including any unauthorized use of computers,

software, or internet/intranet account; accessing inappropriate websites; or any other violation of the district's acceptable use policy.

B. Engage in conduct that deliberately goes against what a student has been asked to do or where they are supposed to be at any given time. This behavior is considered insubordinate. Examples of this type of behavior include, but are not limited to:

1. Failing to comply with the reasonable directions of teachers, school administrators or other school employees in charge of students or otherwise demonstrating belligerence or disrespect.
2. Lateness for, missing or leaving school without permission.
3. Skipping detention.

C. Engage in conduct that prevents others from being able to learn, focus, or be engaged in their work. This behavior is considered disruptive. Examples of this type of behavior include, but are not limited to:

1. Inappropriate public sexual contact
2. Display or use of personal electronic devices, such as, but not limited to, cell phones, music or video players, cameras, in a manner that is in violation of district policy.

D. Engage in conduct that is violent. Examples of this type of behavior include, but are not limited to:

1. Committing an act of violence (such as hitting, kicking, punching, and scratching) upon a teacher, administrator, other school employee, another student or any other person lawfully on school property.
2. Possessing a weapon. Authorized law enforcement officials are the only persons permitted to have a weapon in their possession while on school property or at a school function.
3. Displaying what appears to be a weapon.
4. Threatening to use any weapon.
5. Intentionally damaging or destroying the personal property of a student, teacher, administrator, other district employee or any person lawfully on school property, including graffiti or arson.
6. Intentionally damaging or destroying school district property.

E. Engage in any conduct that endangers the safety, physical or mental health or welfare of others. Examples of such this type of behavior include, but are not limited to:

1. Attempting to engage in or perform an act of violence noted in Section D.
2. Subjecting other students, school personnel or any other person lawfully on school property or attending a school function to danger by recklessly engaging in conduct which creates a substantial risk of physical injury.
3. Stealing or attempting to steal the property of other students, school personnel or any other person lawfully on school property or attending a school function.
4. Defamation, which includes making false or unprivileged statements or representations about an individual or identifiable group of individuals that harm the reputation of the person or the identifiable group by demeaning them.
5. Discrimination, which includes using race (including traits historically associated with race, such as hair texture and protective hairstyles like braids, locks, and twists), color, creed, national origin, ethnic group, religion, religious practice, sex, gender (identity and expression), sexual orientation, weight or disability to deny rights, equitable treatment or access to facilities available to others.
6. Harassment (or bullying) is the creation of a hostile environment by conduct or threats, intimidation or abuse. (See policy, 0115, Student Harassment and Bullying Prevention and Intervention for a more complete definition.)

7. Intimidation, which includes engaging in actions or statements that put an individual in fear of bodily harm.
8. Hazing, which includes an induction, initiation or membership process involving harassment (see policy 0115 for a more complete definition).
9. Selling, using, distributing or possessing obscene material.
10. Using vulgar or abusive language, cursing or swearing.
11. Possession or use of a cigarette, cigar, pipe, electronic cigarette (i.e. vape), or using chewing or smokeless tobacco, or smoking/vaping/ingesting cannabis or concentrated cannabis (includes cannabis products) or smoking cannabinoid hemp (except for lawful medical cannabis use in compliance with state law and regulation).
12. Possessing, consuming, selling, offering, manufacturing, distributing or exchanging alcoholic beverages or illegal substances, or being under the influence of either. "Illegal substances" include, but are not limited to, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids, look-alike drugs, and any synthetic version thereof, whether specifically illegal or not, commonly referred to as "designer drugs" which are substances designed and synthesized to mimic the intended effects and usages of, which are chemically substantially similar to, illegal drugs, which may or may not be labeled for human consumption.
13. Inappropriately using or sharing prescription and over-the-counter drugs.
14. Gambling.
15. Indecent exposure, that is, exposure to sight of the private parts of the body in a lewd or indecent manner.
16. Initiating a report warning of fire or other catastrophe without valid cause, misuse of 911, or discharging a fire extinguisher.

F. Engage in misbehaviors otherwise prohibited by sections A-E of this section while on a school bus and to remain seated, keep objects and body parts inside the bus, obey the directions from the bus driver or monitor. It is crucial for students to behave appropriately while riding on district buses, to ensure their safety and that of other passengers and to avoid distracting the bus driver. Students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior. Excessive noise, pushing, shoving and fighting will not be tolerated.

G. Engage in any form of academic misbehavior. Examples of academic misbehavior include, but are not limited to:
1. Plagiarism.
2. Cheating.
3. Copying.
4. Altering records.
5. Assisting another student in any of the above actions.

H. Engage in off-campus misbehavior that interferes with or can reasonably be expected to substantially disrupt the educational process in the school or a school function. Such misbehavior includes, but isn’t limited to, threatening or harassing students or school personnel through any means off-campus, including cyberbullying (for a complete definition of harassment, bullying and cyberbullying refer to policy 0115, Student Harassment and Bullying Prevention and Intervention).

Consequences: Students who are found to have demonstrated inappropriate behavior **may** be subject to the following interventions and consequences, **either alone or in combination**. The school personnel identified after each consequence are authorized to assign that consequence, consistent with the student's right to due process.

1. Oral warning, teacher/student conference, parent contact, in-class time out, brief time out of class, loss of classroom privileges – any member of the district staff
2. Written warning – any member of the district staff
3. Written notification to parent – any member of the district staff
4. Detention (Lunch/Rec., After School) – teachers, Principal, Superintendent
5. Suspension from transportation – Principal, Superintendent
6. Suspension from athletic participation – coaches, Principal, Superintendent
7. Suspension from social or extracurricular activities – activity director, Principal, Superintendent
8. Suspension of other privileges – Principal, Superintendent
9. In-school suspension – Principal, Superintendent
10. Removal from classroom – teachers, Principal, Superintendent
11. Short-term (five days or less) suspension from school – Principal, Superintendent
12. Long-term (more than five days) suspension from school –Superintendent
13. Permanent suspension from school – Superintendent, Board

STUDENT VISITORS

Student visitors are expected to adhere to the above-mentioned Code of Conduct. A violation of these rules may result in the following, depending upon the severity of the offense: verbal warning, expulsion from school, denial of privileges to visit South Kortright Central School. Police will be contacted by the Superintendent if necessary.

ADULT VISITORS

Adult visitors are expected to adhere to the above-mentioned Code of Conduct. A violation of these rules may result in the following measures being taken, depending upon the severity of the incident: a verbal warning, being asked to leave school property. The Superintendent will contact the police if necessary.

DISRUPTIVE STUDENTS

Disruptive students are defined as elementary or secondary students under the age of 21, who are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom.

Under the provisions of Safe School Legislation teachers have the authority to remove these students from the classroom. A minimum removal period of 1 day or a maximum removal of 5 days will be imposed. Immediate removal from the classroom will occur. The offending student will not be allowed to participate in that class on the day following the day upon which the offense was committed.

A minimum out-of-school suspension period of one day will be imposed upon a student who is removed from the classroom as a disruptive student on four or more occasions during a semester.

VIOLENT STUDENTS

A violent pupil as defined by Education Law section 3214(2-a) (a) shall be immediately reported and referred to the Superintendent or his/her designee. A minimum suspension period of (one) day shall be imposed. The Superintendent or his/her designee may reduce the minimum suspension period on a

case-by-case basis to be consistent with any other state or federal law.

SAFETY & SECURITY

The South Kortright Central School Safety Plan will be used as the standards and procedures to endeavor to provide for the safety and security of students and school personnel.

COMPLAINTS IN CRIMINAL COURTS, JUVENILE DELINQUENCY AND PINS PETITIONS

The district may file a PINS (person in need of supervision) petition in Family Court on any student under the age of 18 who demonstrates that he or she requires supervision and treatment by:

- Being habitually truant and not attending school as required by Part One of Article 65 of The Education Law.
- Engaging in an ongoing or continual course of conduct which makes the student ungovernable, or habitually disobedient beyond the lawful control of the school.
- Knowingly and unlawfully possesses illegal substances in violation of Penal Law 221.05.
- A single violation of 221.05 will be a sufficient basis for filing a PINS petition.

Juvenile Delinquents and Juvenile Offenders

The Superintendent is required to refer the following students to the County Attorney for a juvenile delinquency proceeding before the Family Court:

- Any student under the age of 16 who is found to have brought a weapon to school.
- Any student 14 or 15 years old who qualifies for juvenile offender status under the Criminal Procedure Law 1.20(42)
- The Superintendent is required to refer students age 16 and older or any student 14 or 15 who qualifies for juvenile offender status to the appropriate law enforcement authorities.

The provisions of this policy are in compliance with State and Federal Laws relating to students with disabilities.

GUN-FREE SCHOOLS LAW (20 U.S.C.A. 3351)

In accordance with the Gun-Free Schools Law (20 U.S.C.A. 3351), the Gun-Free Schools Act of 1994 (20 U.S.C.A. 8921), New York State Education Law 3214 (3), and this Board policy, the punishment for violation of Section (7) shall be a suspension from attendance upon instruction for a period of not less than one calendar year, unless the superintendent shall determine to modify such punishment. The superintendent's determination shall be on a case-by-case basis.

The term "firearm" as used in Section (7) is defined in 18 U.S.C.A. 921 (3) and shall include any weapon, including a starter gun, which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; or any destructive device. Such a term does not include an antique firearm. The term "destructive device" means any explosive, incendiary, or poison gas, bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge or more than one-quarter ounce, mine or any device similar to any of those devices already described in this paragraph. Except that "destructive device" shall not mean any device not designed or redesigned for use as a weapon.

The superintendent shall refer a pupil who has been determined to have violated section (7) as follows:

- If the pupil is under 16 years of age to the Family Court in accordance with the Family Court Act, Article 3.
- If the pupil is 16 years of age or older to the appropriate law enforcement agency. Being habitually truant and not attending school as required by Part One of Article 65 of The Education Law.

DRESS CODE

All students are expected to give proper attention to personal cleanliness and to dress appropriately for school and school functions. Students and their caregivers have the primary responsibility for acceptable student dress and appearance. Teachers and all other district personnel should exemplify and reinforce acceptable student dress and help students develop an understanding of appropriate appearance in the school setting.

A student's dress, grooming and appearance shall:

1. Be safe, appropriate and not disrupt or interfere with the educational process.
2. From upper chest to mid-thigh should be covered with appropriate clothing at all times. This includes the front and back of the body and the midriff area. No crop top, tube tops or strapless attire is permitted.
3. Ensure that undergarments are completely covered.
4. Include footwear at all times. Footwear that is a safety hazard will not be allowed; i.e. open toed shoes in physical education class, technology class, science labs, etc.
5. No head coverings, including but not limited to hats, hoods, bandanas, etc. allowed from 8:00 - 3:00 except for a medical or religious purpose.
6. No items that are vulgar, obscene, libelous, or denigrate others on account of race, color, religion, creed, national origin, gender, sexual orientation or disability.
7. No items that promote and/or endorse the use of alcohol, tobacco, marijuana, drugs and/or encourage other illegal or violent activities.

The Building Principal or his/her designee shall be responsible for informing all students and their caregivers of the student dress code at the beginning of the school year and any revisions to the dress code made during the school year. Students who violate the student dress code shall be required to modify their appearance to bring them to compliance. Any student who refuses to do so shall be subject to disciplinary action, up to and including in-school suspension for the day. Any student who repeatedly fails to comply with the dress code shall be subject to further disciplinary actions, up to and including out-of-school suspension. (Student Dress Code 5300.25)

ACADEMIC INFORMATION

EXTENDED ABSENCES

Students who are absent for an extended length of time due to illness or injury are advised to request home teaching as soon as the extent of the illness is known. The request must include a physician's statement discussing the nature of the illness or injury and the expected length of time away from school. Home teaching will begin as soon as possible.

Students who are aware of an imminent extended absence should see their teacher(s) at least three days prior to their last day of school. Teachers should prepare assignments for these students for one week's duration. If the teachers are able to give the student assignments for a longer duration, they may do so. Upon the student's return, they are to be given sufficient time to make up the work, determined by the teacher and the nature of the assignment, without academic penalty. In all cases, the completion of make-up work within the prescribed time limits is the student's responsibility.

MAKE UP WORK

Obtaining and completing make-up work for any absence is the responsibility of the student.

THE NATIONAL HONOR SOCIETY (Policy 8086)
Andrew M. and Susan M. F. Lyon Chapter

Selection Procedure

The Superintendent will appoint a committee of five teachers from grade 9-12 in September of each year. All sophomores, juniors and seniors with a cumulative high school average of 85 or above will be eligible for consideration as members. Selection of members from eligible candidates will be by a majority vote of the faculty committee.

The faculty advisor and the Superintendent are non-voting members of the committee. The Chairperson of the committee will obtain input from the entire faculty. However, the faculty input is not binding on the decision of the committee.

The faculty advisor will ensure that the selection procedure and schedule for induction are published in the student handbook and that each candidate has an activities form to fill out for the selection procedure.

Membership Requirements:

Scholarship

Academic Standing:

- Any sophomore, junior or senior with a cumulative high school average of 85 or above is eligible to apply for membership in the National Honor Society.

Attendance

To be eligible for induction into the South Kortright Chapter, a student must have been in attendance for the entire school year preceding his/her induction. Students who transfer to South Kortright Central School who are already members of the National Honor Society, are automatically members of this school's chapter if they are a sophomore, junior or senior at the time of transfer.

Leadership

The student who exercises leadership is:

- resourceful in proposing new solutions to problems, applying principles, and making suggestions;
- demonstrates leadership in promoting school activities;
- exercises influence on peers in upholding school ideals;
- contributes ideas that improve the civic life of the school;
- is able to delegate responsibilities;
- exemplifies positive attitudes;
- inspires positive behavior in others;

- demonstrates academic initiative;
- successfully holds school offices or positions of responsibility, conducting business efficiently and effectively, without prodding, demonstrates reliability and dependability;
- demonstrates leadership in the classroom, at work and in school or community activities; • is thoroughly dependable in any responsibility accepted.

Service

The student who serves:

- is willing to uphold scholarship and maintain a loyal school attitude;
- participates in some outside activity: Girl/Boy Scouts; church groups; volunteer services for the aged, poor or disadvantaged; family duties;
- volunteers dependable, well organized assistance, is gladly available and is willing to sacrifice to offer assistance;
- works well with others and is willing to take on difficult or inconspicuous responsibilities.

Character

The student of character:

- takes criticism willingly and accepts recommendations graciously;
- consistently exemplifies desirable qualities of behavior (cheerfulness, friendliness, poise, and stability);
- upholds principles of morality and ethics;
- cooperates by complying with school regulations;
- demonstrates the highest standards of honesty and reliability;
- shows courtesy, concern, and respect for others;
- observes instructions and rules, punctuality, and faithfulness both inside and outside the classroom;
- has powers of concentration and sustained attention as shown by perseverance and application to studies;
- manifests truthfulness in acknowledging obedience to rules;
- avoids cheating in written work and showing unwillingness to profit by the mistakes of others;
- actively helps to rid the school of bad influence or environment.

NATIONAL JUNIOR HONOR SOCIETY

Selection procedures and membership requirements for the National Junior Honor Society are the same as for the National Honor Society, except that membership is restricted to 7th, 8th, and 9th grade students.

LIBRARY USE

Students who wish to use the library are welcome to do so. However, the library is not a general study area. Students are to request passes to the library only when they need to use the resources of the library and when the library is supervised. The librarian will honor teacher passes if no class is using the library. Disruptive students will be excluded from the library.

Materials borrowed from the library must be properly checked out. Students failing to return library materials, or who return them damaged, will pay for the replacement or repair of these materials. All materials should be returned on the due date. Students with overdue materials may be excluded from the library until the materials have been returned.

SCHOOL-TO-COLLEGE PROGRAM

With the permission of the Superintendent, students can take college courses for college credit at local institutions of higher education during the regular school year. A student may participate in this program so long as their participation does not interfere with their timely graduation from high school. To participate in this program the student must obtain a School-to-College agreement form from his or her guidance counselor. This agreement is between the student, the student's parent/guardian, the Superintendent, and a voluntary member of the South Kortright teaching staff who agrees to act as the student's mentor. The agreement will specify the conditions of the school-to-college experience, and will delineate the responsibilities and liabilities of the various parties to the agreement.

STUDENT AIDES

Students in grades 7-12 who demonstrate good academic standing, good citizenship, stay within the 1.5 study hall periods, and regular school attendance may act as student aide to classroom teachers. Students that choose to participate in student aiding responsibilities understand that this is a commitment to the teacher and students in the class and should be taken seriously. Regular attendance at this assignment is required. Students in grades 7-12 interested in acting as a student aide should speak to their school counselor.

No student aide may be on the ineligibility list. Students may be removed from aiding at the request of the teacher they are assisting or due to poor grades, citizenship or attendance. Participation can prove valuable for college admissions or future employment and will be noted on the student's record/transcript as service, non-credit bearing.

STUDENT SCHEDULING

Every spring, students in grades 7 – 12 meet with their school counselor to prepare a course schedule for the following year. Parents are encouraged to attend these meetings. The student and his or her parent/guardian must sign this course schedule before a student enters a class in the fall. The parent, the teachers involved and the school counselor must approve any changes to the schedule.

DROP/ADD POLICY

For a full year or half credit course, students will be allowed to drop or add a course during the **first three weeks** of the school year or semester. The student must first have the permission and signature of the teachers involved, the parents/guardians, the school counselor, and principal. However, **students should note that by Board of Education policy students may not have more than eight study halls per week**.

ACADEMIC ELIGIBILITY RULES

In order to meet the objectives and ensure compliance with the requirements set forth in Board Policy 5205, the following regulation applies to all students involved in extracurricular activities:

1. Every five weeks two lists will be created: Academic Warning List (students failing one class) and Ineligible List (students failing two or more classes). Relevant teachers and staff will be made aware of these lists.
2. Students identified on the Academic Warning list will attend a lunch/recreation study hall where they are expected to work after eating. Once students are deemed to be passing sufficiently in the class, the teacher may remove them from this list. Parents will be notified of the student being placed on the Academic Warning List.

3. Students identified on the Ineligibility List will attend a lunch/recreation study hall where they are expected to work after eating, as well as attend one hour of after school help where they will provide effort and work on the classes they are failing. **Students on the Ineligibility List must remain in lunch/recreation study hall for 10 days. During these 10 days, students must stay current with all assignments and come prepared and on time to all classes. One day will be added to the 10 days for each day that this criteria is not met.**
4. During ineligibility students may participate in practice, but not events, unless the student has stayed for 1 hour after school daily (including but not limited to: games, senior trip, and prom).
5. Within one school day of the list coming out, the student will go to see the teachers whose classes they are failing, to get a Schooltool report of work that they owe. The ineligibility supervisor should also get a copy of the Schooltool report. The student must also work with each teacher to develop a plan that both agree upon to complete their missing assignments. Within the 10-day period after the list comes out they MUST complete a minimum of 50% of the missing assignments. If they do not complete 50% of the missing assignments within 10 days, they will remain on the list for additional days as needed. During the 10 day period after the list comes out, they should be showing responsibility by coming to class fully prepared (pen/pencil, paper, notes, and Chromebook), and they must complete each and every assignment that is given on time (absences are forgiven but must be made up within a day of the absence). Upon missing their first assignment, one additional day is added. If the student does these things, on the 11th day they will be signed off. Once a student is only failing one class, they are moved to the Academic Warning List and must follow all aspects of number two (above).
6. If a student on the Ineligible List fails to follow the above guidelines he/she will be unable (ineligible to participate in any extracurricular activities/events including attendance of extracurricular events (example: spectator at sporting events).

If a student wishes to appeal being ineligible, they may do so by submitting a request in writing within 2 days of the list being released.

An appeal board appointed by the Superintendent will be made up of one administrator, two faculty members, and at least one board member and will meet to decide on any appeals. The student making the appeal will be present to explain his/her position and the teacher(s) involved will be present.

At the meeting, after listening to both sides, the appeal board will cast a vote on paper upholding or denying the appeal. Votes will be counted by the administrative member of the appeal board. The decision is final.

ATHLETIC TRAINING RULES

There are training rules that apply to all students participating in interscholastic athletics. Coaches will distribute these rules to each student. The rules will be signed by both parent/guardian and student and returned to the coach. Students will not be allowed to participate in the activity until the signed rules have been returned.

HOMEWORK POLICY – 8043

The South Kortright Central School District and School Community believe that homework plays an

essential role in educating our students. In developing the homework policy, it is the intent of the Board to promote quality homework for all students by all teachers.

In establishing a homework policy, the Board recognizes the following research based benefits of homework assignments:

- To reinforce school activities.
- To extend/broaden school activities and curriculum.
- To provide drill/practice for specific skills.
- To complete unfinished school assignments.
- To provide parents with an opportunity to become involved in their child's learning.
- To promote/foster regular study habits in children.
- To promote independent study.

Homework Guidelines for Teachers

A. ***Time to Complete Assignments***

The maximum total time for a student to complete all of his/her homework assignments each day should be based on the ten minute rule. (Grade level times are 10 minutes, i.e. a fifth grade student's time to complete all homework assignments should not exceed 5 x 10 minutes = 50 minutes.)

Teachers of students at the same grade level should coordinate assignments to adhere to the above 10 minute rule. To facilitate compliance with the above rule, teachers should regularly survey their students to determine how long it takes to complete their assignments. Assignments for students with disabilities must be modified to comply with IEP recommendations.

B. ***Design***

Homework assignments should be designed to maximize the opportunity for their successful completion. Students having academic difficulty completing homework assignments should be provided with additional assistance without loss of credit.

GRADING SYSTEM

Report cards will be prepared four times a year for each student. Students' grades for academic subjects may include major examinations, quizzes, projects and other work as appropriate. All academic courses conclude with a comprehensive final examination or Regents exam.

Course averages are computed as follows:

Full year courses

- Each marking period will count 1/5 of the final average for the course.
- The school final exam or the Regents exam will count 1/5 of the final average.

Half year courses

- Each marking period will count 2/3 of the final average for the course.
- The school final exam will count 1/3 of the final average.

WEIGHTED GRADING SYSTEM FOR CLASS RANK

There is a weighted-grading system for class ranking. The system is designed to reward students for

taking the more difficult courses offered at the school that are not required of all students for graduation. This weighted-grading system is designed so that class ranking is a true indication to colleges and future employers of the student's actual accomplishments relative to other students graduating in his or her class.

COLLEGE AND CAREER SERVICES

School Counseling services are available for every student in the school. Career exploration and trade school information, career choice information, and scholarship information are available in the counseling office.

GRADE 5- 8 PROMOTION/RETENTION POLICY

There is a very detailed policy that will be given to all parents and students upon request, which will fully explain the policy. Students who pass all subjects will be promoted automatically. If any core courses (Math, English, Science, and Social Studies) are not passed, the student may face requirements for remediation, summer school, and/or retention per Board Policy #4750.

HIGH SCHOOL PROMOTION - BOARD POLICY #4750 Grades 9-12

- Grade 9: Successful completion of grade 8.
- Grade 10: Successful completion of 4 academic credits plus PE 9.
- Grade 11: Successful completion of (accumulated) 8 academic credits plus PE 9 & 10. Four of the academic credits shall be English 9 & 10 and Social Studies 9 & 10.
- Grade 12: A current schedule which, if successfully completed, would result in graduation in June of that academic year.

HONOR ROLL CRITERIA

To be placed on the honor roll at the end of a marking period a student's un-weighted grade point average at the end of a marking period must be equal to or greater than 84.5. South Kortright Central School recognizes three levels of academic excellence.

- Honor Roll 84.5-89.499%
- High Honors 89.5-94.449%
- Superintendent's List 94.5% & higher

A student is automatically ineligible for the Honor Roll if they fail one class, even a pass/fail class. Teachers may give a student an incomplete at the end of a marking period under extenuating circumstances. An incomplete will be carried for no more than two calendar weeks.

SUMMARY OF THE SKCS COMPREHENSIVE ATTENDANCE POLICY

The South Kortright Central School New Comprehensive Attendance Policy sets minimum attendance requirements for course credit and promotion. Students in grades 5 – 12, who do not meet minimum attendance requirements for a class, will not receive credit for that class.

Attendance Recording - Attendance in grade 5-12 will be taken at the beginning of each period of scheduled instruction. A student will be considered absent if he/she is not present for more than one-half of his/her period of scheduled instruction. For a class taken by a 5^{th}– 12^{th} grade student, the period of scheduled instruction is the length of time the student spends in a particular class.

Tardy - a student will be considered tardy if he/she arrives more than five minutes later than the scheduled starting time of instruction, but does not miss more than one-half of the class instruction. Each tardy will count as one-half of an absence.

Early Departure - a student will be considered as departing early if he/she leaves more than five minutes prior to the end of his/her scheduled instruction, but does not miss more than one-half of the class instruction. Each early departure shall count as one-half of an absence.

Absences, tardiness, or early departures are distinguished as excused or unexcused - Examples of excused absences include: illness, death in family, medical appointment, required court appearances, religious observance, military obligations, attendance at another school activity, pre-approved scheduled college visitations, pre-approved educational experiences, pre-approved work, or others as approved by the Principal or Superintendent. All other absences, tardiness, or early departures are considered unexcused. Examples of unexcused absences include: car trouble, family vacations, oversleeping, work, and any other absence, tardiness, or early departure for which the pupil has no valid school excuse.

Written Notification - The school must receive a written notification of the reason for the absence, tardy, or early departure from the parent or person in parental relation. Otherwise, the absence, tardy, or early departure will be considered unexcused.

Absences and Credit - The following chart shows the maximum number of absences a student can have and still receive credit.

Type of Course	**Maximum Allowable Absences**
Single Period, Full Year	16
One marking Period, Single Period	4
Semester, Single Period	8
Transfer Students	Maximum allowable absences will be prorated to time spent in the District

Parent/Guardian Notification - When a student has been absent for 50% of the course's maximum allowable absences, we will notify you that your youngster is in danger of losing course credit because of failure to attend. When a student has been marked absent for 75% of the course's maximum allowable absences, we will schedule a conference with you to discuss the situation and to seek solutions.

Consequences - To discourage unexcused absences, tardiness, or early departure, the pupil may be subject to disciplinary procedures for unexcused absence, tardiness, or early departure, including verbal and written warnings, detentions, in-school suspensions, loss of driving privileges, and loss of extra-curricular privileges as described in the Code of Conduct.

VEHICLE PARKING AND DRIVING

According to the National Association for Pupil Transportation, the safest means of transportation to school is on a school bus. Therefore, all students must ride their assigned bus to and from school. The only exceptions are:

1) Students who have been given permission by the administration, or
2) Students who have a bus note signed by their parent/guardian, indicating that they are to ride a bus other than their own.

3) Students with permission to ride with another adult (other than parent) must have a note signed by their parent/guardian and approved by an Administrator.
4) Notes must be submitted on a daily basis.

PARKING AND DRIVING RULES

1) The privilege of parking in the school parking lot is one that is given to the student provided that it is not abused and provided that space permits. Generally, the privilege is granted to juniors and seniors at the discretion of Administration.
2) **Students who wish to drive to school must register each vehicle that they will be driving at the Main Office for a yearly parking permit.**
3) Students will park only in the assigned area.
4) Students will not exceed the speed limit of 15 M.P.H. on school property or drive in a reckless manner.
5) Students will, at no time, go to the parking lot or to any vehicle during the school day without permission from an administrator.
6) Students are not permitted to transport themselves or others to school using a recreational vehicle. Recreational vehicles are not permitted on school property.
7) Students are not permitted to transport non-related students to and from school.
8) Students will, at no time, drive to BOCES classes without appropriate permits. In order to obtain a permit, written permission from a parent/guardian, a BOCES Administrator, and a SKCS Administrator are required.
9) **Students who drive, and are tardy more than three times per quarter, will have their driving privileges revoked for the remainder of the quarter, or longer, at the discretion of Administration.**

Violations of the above rules may result in the suspension or loss of driving privileges, or other disciplinary action.

SCHOOL BOARD POLICIES OF SPECIAL INTEREST

ANTI-DISCRIMINATION POLICY (Policy 0100)

The school district does not discriminate in employment or in the education programs and activities which it operates on the basis of sex, sexual orientation, age, ethnicity, religion, race or disability in violation of Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, or § 504 of the Rehabilitation Act of 1973 and New York State Human Rights Law. Please contact Jill Doroski the SKCS Title IX Coordinator if you have questions about Policy #0100.

SEXUAL HARASSMENT (Policy 0110)

It is the policy of the District that all employees and students have a right to work or study in an environment free of discrimination on the basis of sex or sexual orientation, which encompasses freedom from sexual harassment. The District strongly disapproves of sexual harassment of its employees or students in any form, and states that all employees as well as students at all levels of the District must avoid offensive or inappropriate sexual or sexually harassing behavior at school, on school grounds, school functions, and on school transportation and will be held responsible for ensuring that such workplace is free from sexual harassment. Specifically, the District prohibits the following:

- Unwelcome sexual advances;
- Requests for sexual favors, whether or not accompanied by promises or threats with

regard to the student-teacher, student-student or employment relationship;

- Other verbal or physical conduct of a sexual nature made to any employee or student that may threaten or insinuate either explicitly or implicitly that any person's submission to or rejection of sexual advances will in any way influence any decision regarding that person's employment, evaluation, wages, advancement, assigned duties, shifts, academic performance, or any other condition of employment, academic or career development;
- Any verbal or physical conduct of a sexual nature that has the purpose or effect of substantially interfering with a person's ability to perform the individual's duties;
- Any verbal or physical conduct of a sexual nature that has the purpose or effect of creating an intimidating, hostile or offensive working or academic environment.

Such conduct may result in disciplinary action up to and including dismissal or suspension upon instruction.

Other sexually harassing conduct in the workplace, whether physical or verbal, committed by supervisors or non-supervisory personnel or students is also prohibited. This behavior includes but is not limited to commentary about an individual's body, sexually degrading words to describe an individual, offensive comments, off-color language or jokes, innuendos, and displaying sexually suggestive objects, books, magazines, photographs, cartoons or pictures.

Employees or students who have complaints of sexual harassment by anyone in the school environment, including any supervisors, co-employees, students, or visitors are urged to report such conduct to the compliance officer so that the District may investigate and resolve the problem. If the complaint involves the compliance officer, or if the person for any reason is uncomfortable in dealing with the compliance officer, the employee or student may go to the Superintendent or a person appointed by the Superintendent to handle the complaint.

The District will endeavor to investigate all complaints as expeditiously and as professionally as possible. Where investigations confirm the allegations, appropriate corrective action will be taken.
The District will endeavor to maintain the information provided to it in the complaint and investigation process as confidentially as possible, consistent with the laws of the State and, if applicable, the collective bargaining agreement.

TOBACCO FREE SCHOOL POLICY (Policy 1530)

The South Kortright Central School District recognizes its responsibility to promote the health, welfare and safety of students, staff and others on school property and at school-sponsored activities. In light of scientific evidence that the use of tobacco is hazardous to health, and to be consistent with school curriculum and federal and state law, it is the intent of the South Kortright Central School District to establish a tobacco-free environment.

DEFINITIONS

Tobacco: means any cigarette, e-cigarette, cigar, pipe, bidi, clove cigarette, and any other smoking product; as well as spit tobacco, also known as smokeless, dip, chew, and snuff, and any other spit tobacco product in any form.

School Property: means any building, structure or vehicle owned, leased, or contracted by the South Kortright Central School District.

School Grounds: means property surrounding buildings and structures, athletic grounds, parking lots,

or any other outdoor property owned, leased, or contracted by the South Kortright Central School District.

TOBACCO USE PROHIBITED - No person is permitted to use tobacco in any way at any time, including non-school hours, on school property or grounds. Tobacco use is prohibited by students and staff at any school-sponsored event or activity off campus.

TOBACCO EDUCATION - Instruction to discourage the misuse of tobacco shall be included in the health education provided for all elementary school pupils taught by the classroom teacher or by teachers certified to teach health education. Instruction shall also be an integral part of a required health education at the junior and senior high levels and taught by teachers certified to teach health education. Related courses in secondary school curriculum shall be taught in a manner supportive of health education regarding tobacco. Staff responsible for teaching tobacco-use prevention shall have adequate training and participate in ongoing professional development activities to effectively deliver the education program as planned.

TOBACCO DISTRIBUTION - Distribution or sale of tobacco, including any smoking device is prohibited on school property, grounds, and at any school-sponsored event.

TOBACCO PROMOTION - Tobacco advertising is prohibited on school property, grounds, and at any school-sponsored event.

TOBACCO CESSATION - Referrals and access to community resources and programs to help students and staff overcome tobacco addiction shall be provided to staff and students.

NOTICE - Signs communicating this policy shall be prominently posted and properly maintained where tobacco use and smoking are regulated by this policy. Signs shall include "No Smoking" or the international "No Smoking" symbol, which consists of a pictorial representation of a burning cigarette enclosed in a circle with a bar across it.

ENFORCEMENT - Enforcement of this policy shall be equitable and consistent in accordance with the District's *Code of Conduct and Disciplinary Procedures Policy* and with employee personnel policies. Student participation in a tobacco cessation program and/or tobacco education class may be allowed as an alternative to discipline. Parents will be notified of violations involving their child and subsequent action taken by the school. Employee violations of this policy will lead to disciplinary action in accordance with personnel policies and may include verbal warning and/or written reprimand. Violations by others will result in appropriate sanctions as determined and imposed by the Superintendent.

ADMINISTRATIVE RULES - The Superintendent will develop administrative regulations as necessary to implement this policy, including provisions for notification of the school's policy; disciplinary consequences; and procedures for filing and handling complaints about violations of the school's policy.

SUBSTANCE ABUSE (Policy 5300)

South Kortright Central School is a Drug-Free School Zone and a Tobacco Free campus. No student may use, possess, sell or distribute alcohol or other substances, nor use or possess drugs and paraphernalia, on school grounds or at school sponsored events. The term "alcohol and/or other substances" shall be construed throughout this policy to refer to the use of all substance including, but not limited to, alcohol, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, steroids,

look-alikes, designer drugs, tobacco and tobacco products. The inappropriate use of prescription and over-the-counter drugs shall also be prohibited. Prescription and over-the-counter drugs must be held and administered by the school nurse.

STUDENT LOCKERS (Policy 7041)

Students will have lockers assigned to them on the first day of school (Grades 7-12). There is no expectation of privacy attached to locker usage. Lockers remain the exclusive property of the school; they may be entered into by school authorities at any time. The administration has the right to remove padlocks or combination locks on lockers at its discretion. Guidelines for the orderly cleaning of lockers will be forthcoming prior to the first clean-out date and will be in effect for all established clean-out dates.

LOCKER INFORMATION

Students in grades 7-12 will be issued a locker in which to keep his/her personal belongings. 6th grade students will be assigned a locker midway through their sixth grade year, if the student demonstrates appropriate responsibility throughout all parts of the building. Only the student to whom the locker is issued should be given the combination or use the locker. It should be kept closed and locked at all times. In this way personal property may be kept safely. There will be no decals or stickers placed in or on lockers. Replacement locks cost $5.00, and are the student's responsibility. SKCS is not responsible for items stolen from a locker left unlocked. Students must use a school assigned lock. Students are responsible for keeping their lockers neat, closed, and the floor in front of their locker clean.

WEARING OF HATS IN THE SCHOOL BUILDING

Students may wear hats in the school building before the beginning of the first instructional period and after the end of the final instructional period. Hats and outerwear must be put away in lockers by the 8:00 bell. Outerwear and hats are not to be worn anywhere in the school building between the beginning of the first instructional period and the end of the final instructional period. Students are to leave their outerwear and hats in their lockers or backpacks during this time. Students wearing hats in school between the beginning of the first instructional period and the end of the final instructional period will have their hats confiscated. Students attending BOCES programs will remove their hats and outerwear in the main entrance of the school building on their way to and from the bus as they leave for or return from their BOCES programs.

REQUIREMENTS FOR PARTICIPATION IN BOCES OCCUPATIONAL PROGRAMS
(Policy 7076)

Students in 9th and 10th grade are not eligible to participate in BOCES Occupational Programs. For students in 11th to be eligible to participate in a BOCES Occupational Program, the student:

- must have completed 2 high school science courses (2-credits) and must have passed at least one Science Regents Exam.
- must have completed 2 high school Math courses (2-credits) and must have passed the Algebra Regents Exam.
- must have completed courses in Global Studies 1 and Global Studies 2 (2-credits) and must have passed the Global Studies Regents Exam.
- must have earned one credit of physical education.
- must have completed the Introduction to Occupations course (1 credit) and must have

passed the Introduction to occupations proficiency exam.

- must have met the minimum attendance requirements for all 9th and 10th grade classes.

For students in 12th to be eligible to participate in a BOCES Occupational Program, the student :

- must have met the eligibility requirements listed above for an 11th grade student.
- must have passed English 11 and the Comprehensive English Regents exam.
- must have passed the U.S. History and the U.S. History Regents exam.
- must have completed 1 ½ credits of Physical Education.
- must be enrolled in classes which, if successfully completed, will satisfy all high school graduation requirements.
- must have met the minimum attendance requirements for all previous high school classes.
- The requirements for participation in BOCES Occupational Programs for students with disabilities who are earning an IEP diploma will be determined by the Committee on Special Education.

The Superintendent will make the final decision on eligibility for BOCES Occupational Programs.

OTHER USEFUL INFORMATION

FIELD TRIPS

Field trips are part of the curriculum. These trips have been carefully planned by the individual classroom teachers, and have been approved by the administration. The number of tickets purchased for the trip, the number of chaperones involved, the size of the bus used and the number of lunches that are prepared for the trip are directly tied to the number of students in the group for whom the field trip has been scheduled. Legal excuses for being absent from a field trip are the same as for being absent from school. If the trip extends beyond the school day, after school employment might be considered a legal reason for absence. Otherwise, participation is mandatory. Students who miss a field trip will have make-up assignments. If they are illegally absent from a field trip they will face the same disciplinary action as if they were illegally absent from school.

Field trips to locations out of state, or field trips that require more than 100 miles of travel one way are considered extended school day trips and are not mandatory. However, parents and students who sign up for these field trips should make every effort to attend or to inform the teacher as soon as possible should you discover that you cannot attend.

A trip itinerary and informational reminder will be sent home to the parents of all participants in advance of each field trip.

HEALTH SERVICES/SCHOOL NURSE

Any student who becomes ill or injured on the school grounds, in the school building or at any school sponsored activity, must report to the staff member in charge. Under no circumstances is a student to leave the building without first having reported to the Nurse or the Main Office. Accidents need to be reported within 24 hours, to the Nurse, Main Office or staff member in charge.

Students with medication prescribed by a physician must bring that medication to the Nurse's Office upon entering the school building. Written instructions from a physician must accompany medications.

EXTRACURRICULAR ACTIVITIES

The school offers a full program of extracurricular activities in addition to athletics at the junior high, junior varsity and varsity levels. Activity advisors will announce opportunities to join and if there are any special requirements for membership. Students wishing to form a new club may submit a proposal to the Administration for approval. This proposal must include the club's purpose, organization, students interested and a faculty member who would be willing to be the advisor. Approval is also needed from the Student Council, with final approval from the Board of Education.

SENIOR PICNIC

There is no senior "skip" day. Students and parents will be sent a letter about a school sponsored senior picnic. The Board of Education has authorized the Superintendent to exclude any senior from the graduation ceremony who participates in a "skip" day.

PERIOD SCHEDULE FOR 2026-2027 SCHOOL YEAR
(subject to change)

7:50 Bell to release students to lockers/classrooms
8:00 MS/HS Warning bell
8:05 MS/HS Tardy bell
3:00 Dismissal Bell

1st	8:05	8:52	47
2nd	8:56	9:38	42
3rd	9:42	10:24	42
4th	10:28	11:10	42
5th	11:14	11:56	42
6th	12:00	12:42	42
7th	12:46	1:28	42
8th	1:32	2:14	42
9th	2:18	3:00	42

For students in grades 5-12, homeroom is their 1st period class and days run **A-D**. Some classes for grades 5-12 meet on a 2-day cycle. These will be referred to as days **A,C or B,D**. Some classes for grades PK-4 meet on a 4 day cycle and are identified as days **A-D.**

FREQUENTLY ASKED QUESTIONS

What do I do if I…

- Am sick in school?
  Go to the Nurse's Office.
- Am home sick?
  Have a parent call the school: 538-9111 x300
- Was absent from school?
  Bring a note from your parent/guardian to the Main Office the day you return.
- Am tardy to school?
  Sign in at the Main Office.
- Am late to class?
  Have a pass from the previous classroom teacher.
- Have an appointment with a doctor or dentist and need to leave school early?
  Bring a note from your parent/guardian to the Main Office before 1st period starts.
- Need working papers?
  See the Guidance Secretary.
- Have a scheduling problem?
  Speak to your Guidance Counselor.
- Have a locker problem?
  Report it to the Main Office.
- Need to be excused from P.E.?
  Bring your doctor's excuse to the Nurse's Office.
- Need information about sports physicals?
  Speak to the Nurse.
- Have lost or found something?
  Report it to the Main Office.

SERVICES IN DELAWARE/OTSEGO COUNTY

EMERGENCY……911

A.O. Fox Memorial Hospital……607-432-2000

Alcoholics Anonymous……..1-888-227-6237

Addiction Treatment……607-865-2115

Catholic Charities of Delaware & Otsego Co…… 607-746-7550

Child Abuse……..1-800-342-3720

Delaware County Department of Social Services……607-832-5300

Delaware County Mental Health Clinic……607-832-5888

Delaware County Youth Bureau…… 607-832-5310

Drug Abuse Council/Al Anon Information…… 607-746-8300

Drug Reporting…….1-800-448-3847

Hudson Valley Poison Control Center……..1-800-222-1222

Legal Aid Society…… 607-433-2600

Mobile Crisis Assessment Team (MCAT)…….1-844-732-6228

New York State Police-Oneonta…… 607-432-3211

Planned Parenthood of Delaware & Otsego Counties…… 607-432-2250

Rape Crisis Services……607-433-8038

Runaway Hotline……..1-800-786-2929

South Kortright Central School Main Office……607-538-9111

Victims of Domestic Violence……1-866-457-7233 or 607-746-1720

Violence Intervention Program……607-432-4855

Student Code of Conduct Agreement

By signing below, I acknowledge:

- The Student Code of Conduct was reviewed with me by an administrator.
- That there are consequences if I don't follow the Student Code of Conduct.

_____ _____ _____

Student Signature Grade Date

_____

Printed Name of Student

Dear Families,

The Student Code of Conduct was reviewed with your child today. It is in the Student Handbook that was sent home. A copy of it is also on the website. Your child signed above acknowledging that they are aware of it and the consequences. Below are the consequences:

Consequences: Students who are found to have demonstrated inappropriate behavior may be subject to the following interventions and consequences, either alone or in combination. The school personnel identified after each consequence are authorized to assign that consequence, consistent with the student's right to due process.

1) Oral warning, teacher/student conference, parent contact, in-class time out, brief time out of class, loss of classroom privileges – any member of the district staff
2) Written warning – any member district staff
3) Written notification to parent – any member of the district staff
4) Detention (Lunch/Rec or After School) – teachers, Principal, Superintendent
5) Suspension from transportation – Principal, Superintendent
6) Suspension from athletic participation – coaches, Principal, Superintendent
7) Suspension from social or extracurricular activities – activity director, Principal, Superintendent
8) Suspension of other privileges – Principal, Superintendent
9) In-school suspension – Principal, Superintendent
10) Removal from classroom – teachers, Principal, Superintendent
11) Short-term (five days or less) suspension from school – Principal, Superintendent
12) Long-term (more than five days) suspension from school –Superintendent
13) Permanent suspension from school – Superintendent, Board

Please sign below and return to the Main Office.

I have read and understand the Student Code of Conduct and am aware of the consequences.

_____ I do not need to be notified of any lunch/rec detentions by phone.

_____ I would like to be notified of any lunch/rec detentions for my child prior to them being administered.

Please call me at: _____

_____ _____

Parent/Guardian Signature Date

bap/BOE Approved 8-1-22

South Kortright Central School

2026 - 2027 School Calendar

SEPTEMBER

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

NOVEMBER

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

DECEMBER

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JANUARY

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

FEBRUARY

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

MARCH

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

APRIL

M	T	W	TH	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JUNE

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Holidays, Vacations & Conference Days

Sept 1-2	Superintendent's Conference Day
Sept 7	Labor Day
Sept 8	Classes Begin for All Students
Oct 9	Superintendent's Conference Day
Oct 12	Columbus Day
Nov 11	Veterans' Day
Nov 25-27	Thanksgiving Recess
Dec 24 - Jan 1	Holiday Recess
Jan 18	Martin Luther King Jr. Day
Feb 15 - 19	Presidents' Day/Winter Recess
Feb 16	Lunar New Year
March 26	Good Friday
March 29-April 2	Spring Break
April 30	Superintendent's Conference Day
May 31	Memorial Day
June 14	Last Day of Classes for 7-12
June 18	Juneteenth
June 25	Last Day of Classes for Pre-K - 6
June 26	Graduation Ceremony

Testing Dates

January	26-29	Regents Exams
April 5 - May 14		NYS Testing Window for Exams Grades 3-8
June	15-17	Regents Exams
June	21-24	Regents Exams
June	25	Regents Rating Day

Marking Periods

	Begins	Ends
1st	Sept 8	Nov 6
2nd	Nov 11	Jan 15
3rd	Jan 19	April 9
4th	April 12	June 14

Days in Session

September	19
October	21
November	17
December	17
January	19
February	15
March	19
April	20
May	20
June	18
TOTAL	185
Emergency Days	5

Vacation or Holiday - School Closed
Conference Day - Students do not attend school
Early Dismissal - Students dismissed at 12:15 PM
Regents Exams
Regents Exams/Early Dismissal-Pre-K-6 at 12:15 PM

/bap

Adopted by the BOE: 3/16/2026