

Minutes of the Board of Education

Date: **Wednesday, August 17, 2011** **Regular Meeting**

Place: High School Library

Board Members Present: James Zimar, Francis Curran II, Richard Drain, Christine Kolo, and
Dennis Carlson

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds, High School Principal, Theresa Stopka, Treasurer, Lisa Zema, Cafeteria Manager, Jim Derr, David Austin with The Observer, Bub Robinson, and Tom Chadwick.

I. Call to Order and Approve Agenda

President Zimar called the meeting to order at 7:03P.M.
He asked if there were additions /changes to the agenda.
There were:

II. Welcome of Visitors and Guests

Delete

1. Eugene Miller, Viet Nam Veteran

Add

2. Tom Sexton & Chuck Morse, CAMPUS Construction Management

IX. New Business

Delete

1. Approve Tax Levy 2011-2012 (if available) and approve legal notice
11. Approve 2011-2012 District APPR Plan

Add

13. Approve Contract with CAMPUS Construction Management for Upcoming Vote
Capital Project

On motion by James Zimar, seconded Francis Curran:
RESOLVED: That the revised agenda for this meeting be approved.

APPROVE REVISED
AGENDA
Unanimously approved

II. **Welcome of Visitors and/or Guests**

Tom Sexton and Chuck Morris of CAMPUS Construction Management spoke about the company and how it will function as the Project Manager for the Capital Project.

III. **Correspondence**

1. Thank you notes for scholarships from:

Cora Moyer, Fred & Harriett Taylor Scholarship;
Morgan Sincerbox, Principal's Academic Excellence Award
Megan Walling, Fred & Harriett Taylor Scholarship

IV. **Approve Minutes**

APPROVE MINUTES

Regular Meeting of Reorganization & Regular Meetings of
July 13, 2011

Unanimously approved

On motion by Richard Drain, seconded Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Reorganization and Regular Meeting of July 13, 2011.

V. **Financial Items**

1. Treasurer's Report for July 2011

ACCEPT TREASURER'S REPORTS

On motion by James Zimar, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer's reports Report for July 2011.

Unanimously approved

2. Trustees reviewed the Budget Status Report for July 2011
3. Trustees reviewed the Warrant Report for July 2011
4. Extra Curricular Report for July 2011

VI. **Reports**

Tad Rounds, High School Principal - discussed the Student Handbook changes, RTTT training, And, the changes in the curriculum which will be much more challenging for students. In addition, the Graduate Profile will be revised and he asked one member of the Board to be on the committee.

Kyle Bower, Superintendent, discussed the tax levy and the issue of the STAR exemption cap and how that process is delaying the production of the tax bills and final calculation of the tax levy.

VII. Executive Session

EXECUTIVE SESSION

On motion by James Zimar, seconded Richard Drain:
RESOLVED: That the Board of Education of Hammondspport Central School hereby enters into this Executive Session for the purpose of Acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Unanimously Approved

Time: 9:34pm

Out of Executive Session at 9:50pm.

Regular Meeting reconvened at 9:51pm

VIII. Old Business

FINAL READING OF POLICIES : #1330, #1334, #1336, #1510, #2111, #3231, #3281, #3411, #3420, #4310

1. Final reading of Policies:
 - a. Policy #1330 Appointments and Designations by the Board of Education
 - b. Policy #1334 Duties of the External (Independent Auditor)
 - c. Policy #1336 Duties of the Extraclassroom Activity Fund Central Treasurer and Faculty Auditor
 - d. Policy #1510 Regular Board Meetings
 - e. Policy #2110 Board Member Training
 - f. Policy# 3231 Complaints and Grievances by Employees
 - g. Policy #3281 Use of school-owned materials and Equipment
 - h. Policy #3411 Threats of Violence in School
 - i. Policy #3420 Anti-Harassment in the School District
 - j. Policy #4310 Superintendent of Schools (minor changes)

Unanimously Approved

On motion by Francis Curran; seconded by Richard Drain;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2nd reading of policies: #1330, #1334, #1336, #1510, #2111, #3231, #3281, #3411, #3420, #4310.

IX. New Business

1. Approve Student Code of Conduct

On motion by Francis Curran; seconded by Christine Kolo;
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this Code of Conduct for the 2011-2012 school year.

APPROVE STUDENT CODE OF CONDUCT

Unanimously Approved

2. Approve Student Attendance Policy

On motion by Christine Kolo; seconded by Richard Drain;
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Student Attendance Policy for the 2011-2012 school year.

APPROVE STUDENT ATTENDANCE POLICY

Unanimously Approved

3. Approve UPK contract with Pro Action for 2011-2012

On motion by Christine Kolo; seconded by Francis Curran;
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the contract with Pro Action the 2011-2012 school year for Universal Pre Kindergarten program.

UNIVERSAL PRE-K CONTRACT WITH PRO ACTION

Unanimously Approved

4. Approve agreement with Occustar Inc. for Drug & Alcohol testing services

On motion by Christine Kolo; seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this agreement with Occustar Inc. for Drug & Alcohol testing services.

APPROVE AGREEMENT WITH OCCUSTAR INC.

Unanimously Approved

5. Approve Guidance Plan for 2011-2012

On motion by Francis Curran; seconded by Christine Kolo;
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Guidance Plan for 2011-2012.

APPROVE GUIDANCE PLAN FOR 2011-2012

Unanimously Approved

6. Approve Annual Roster of School Bus Drivers

On motion by Christine Kolo; seconded by Francis Curran;
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Annual Roster of School Bus Drivers

APPROVE ANNUAL ROSTER OF BUS DRIVERS

Unanimously Approved

7. Approve 2011-2012 K-6 Student Handbook

APPROVE 2011-2012 K-6
HANDBOOK

On motion by Christine Kolo; seconded by Richard Drain;
RESOLVED: That the Board of Education of Hammondsport Central
School hereby approves the 2011-2012 K-6 Handbook.

Unanimously Approved

8. Approve 2011-2012 7-12 Student Handbook

APPROVE 2011-2012 7-12
HANDBOOK

On motion by Christine Kolo; seconded by Francis Curran;
RESOLVED: That the Board of Education of Hammondsport Central
School hereby approves the 2011-2012 7-12 Handbook.

Unanimously Approved

9. Approve School Lunch Price Increase Schedule for 2011-2012

APPROVE SCHOOL
LUNCH PRICE
INCREASE FOR 2011-
2012

On motion by Christine Kolo; seconded by James Zimar;
RESOLVED: That the Board of Education of Hammondsport Central
School hereby approves the school lunch price increase schedule for
2011-2012.

Approved:

AYE: James Zimar
Francis Curran
Christine Kolo
Dennis Carlson
NO: Richard Drain

10. Approve First Reading of New/Revised Policies:

FIRST READING OF
POLICIES: #5410, #5510,
#5520, #5621, #5660, #5761

- a. Policy #5410 Purchasing
- b. Policy # 5510 Accounting of Funds
- c. Policy # 5520 Extraclassroom Activity Fund
- d. Policy # 5621 Accounting of Fixed Assets
- e. Policy # 5660 School Food Service Program (Lunch and
Breakfast)
- f. Policy # 5761 Drug and Alcohol Testing for School Bus
Drivers and Other Safety-Sensitive Employees

Unanimously Approved

On motion by Christine Kolo; seconded by James Zimar;
RESOLVED: That the Board of Education of Hammondsport Central
School hereby approves the first reading of policies: #5410, #5510,
#5520, #5621, #5660, #5761

11. Approve Contract with CAMPUS Construction Management for upcoming Capital Project.

APPROVE CONTRACT
WITH CAMPUS
CONSTRUCTION FOR
UPCOMING CAPITAL
PROJECT

On motion by Christine Kolo; seconded by James Zimar;
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the contract with CAMPUS Construction Management for upcoming Capital Project

Unanimously Approved

X. Personnel Report

PERSONNEL REPORT

A. Create/Abolish Positions - none

Unanimously Approved

B. Resignations/Retirements/Leaves
None

C. Appointments

1. 7-12 Staff Advisors/Mentors
2. K-6 Mentors – Gordon Vonderlin
Kammi Sanford
3. Instructional and Non-Instructional Substitutes lists
4. Greta Bruen, long-term substitute beginning on or around September 12th through on or around October 24, 2011, per diem.
5. Tara Simons, long-term substitute beginning on or around September 1, 2011 through on or around October 10, 2011.
6. Jane Rohrbach, day to day Special Education and Elementary/Middle School substitute teacher at the per diem rate.
7. Sarah Warner, student teacher beginning on or around October 24, 2011 through December 14, 2011
8. Mark Hopkins, Girl's Varsity Soccer Coach

On motion by James Zimar; seconded by Christine Kolo;
RESOLVED: That the Board of Education of Hammondsport Central School hereby this personnel report.

XI. Public Comment
None

XII. CSE/CPSE Recommendations
None

XIII. Topics for Next Meeting

1. Additional meeting for certain months?
2. Jim Zimar – follow-up from training

XIII. Board Information Meetings and Dates

September 13, 2011 – CDEP Meeting, 3:30pm
September 21, 2011 - Annual Strategic Planning Team meeting,
5:30pm, HS Library
September 21, 2011 Regular BOE Meeting, 7:00pm

XIV. Adjourn

ADJOURN

On motion Richard Drain, seconded by Christine Kolo:
RESOLVED: That the Board of Education of Hammondsport Central
School District hereby adjourns this meeting. Time 10:20p.m.

Unanimously Approved

By:

Nancy Clark
District Clerk

