

CENTERVILLE PUBLIC SCHOOLS  
DISTRICT 5-5C  
REGULAR BOARD MEETING  
July 15, 2025

MEMBERS PRESENT: Erik Ingman, Andrea Holzheimer, Christopher Kunkel, Randall Kelley and Jeffrey Pankratz

SUPERINTENDENT: John DuBose PRINCIPAL: Mike Taylor DISTRICT CLERK: Wendy Cavill

PUBLIC: Shannon Miller, Rhonda Umphres, Lisa Navarro, Haylee Ryan, Leroy Taylor, Daisy Tellez, Cory Zigan, Amanda Gange, Kim McIntyre, Lissy Shaffer, Tish Cox, A.B, K.B, Chad Bice and Paul Wipf

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

The meeting was called to order by Chairperson, Erik Ingman, at 6:00 pm and opened with the Pledge of Allegiance.

**2. APPROVAL OF MINUTES:**

A. Regular Board Meeting 06/17/2025:

Motion –Andrea Holzheimer, seconded – Jeffrey Pankratz, passed unanimously (5-0) to approve the June 17, 2025 Regular Board Minutes as presented.

**3. WARRANTS:**

A. June 30 Warrants:

Motion –Randall Kelley, seconded–Jeffrey Pankratz, passed unanimously (5-0) to accept June 30 warrants including claim number 13556.

B. July Warrants:

Motion – Christopher Kunkel, seconded–Randall Kelley, passed unanimously (5-0) to accept July warrants with additional.

**4. STRATEGIC ACTION PLAN REVISION:**

A. Strategic Action Plan Revision: Superintendent DuBose discussed with the board language updates in the Strategic Action Plan. These changes reflect policy 3141. Once approved, it will be uploaded to the website.

Motion –Christopher Kunkel, seconded – Andrea Holzheimer, passed (5-0) to accept revisions to the 2025-2028 Integrated Strategic Action Plan on first reading.

**5. OUT-OF-DISTRICT STUDENTS:**

A. Out-of-District Application 2025-2026 School Year: Administration recommends accepting out-of-district students numbered 1-31 with the exclusion of candidate numbered 15 for the 2025-2026 school year based on policy and the Strategic Action Plan.

Motion –Randall Kelley, seconded –Andrea Holzheimer, moved to accept Out-of-District students numbered 1-31, except for student numbered 15 for the 2025-2026 school year based on policy and Strategic Action Plan.

Went into Closed Session at 6:14pm. Meeting was opened to public and resumed board meeting at 6:41 pm.

Motion- Failed 0-5

Motion –Christopher Kunkel, seconded –Andrea Holzheimer, passed unanimously (5-0) to accept all Out-of-District students numbered 1-31 for the 2025-2026 school year based on policy and the Strategic Action Plan.

6. **PERSONNEL:**

- A. Hire – Fleet Maintenance: Superintendent DuBose recommends the board hire Kent Luoma as Fleet Maintenance for the 2025-2026 school year. Mr. Luoma has previously been in the Fleet Maintenance position and will do a good job.  
Motion – Jeffrey Pankratz, seconded – Christopher Kunkel, passed unanimously (5-0) to hire Kent Luoma for the 2025-2026 Fleet Maintenance position at \$25.00 per hour, for 40 hours per month.
- B. Hire – JH Head Football Coach: Mr. DuBose recommends the board hire Arthur Lee Taylor Sr. as the Junior High Football Coach for the 2025 Fall season. Mr. DuBose spoke with the high school football coaches, they all agree it would benefit the program to have practices even if there are enough athletes to field a team. The board discussed that Mr. Mike Taylor would evaluate Mr. Lee Taylor Sr.  
Motion – Christopher Kunkel, seconded – Jeffrey Pankratz, passed unanimously (5-0) to hire Arthur Lee Taylor Sr. as the Junior High Head Football Coach position for the 2025 Fall season.
- C. Hire – JH Cheer Coach: Superintendent DuBose recommends the board hire Shannon Asmus Miller as the Junior High Cheer Coach for the 2025-2026 Junior High Cheer seasons.  
Motion – Christopher Kunkel, seconded – Andrea Holzheimer, passed unanimously (5-0) to hire Shannon Asmus Miller as the Junior High Cheer Coach for the 2025-2026 Junior High Cheer seasons.
- D. Hire – JH Assistant Volleyball Coach: Mr. DuBose recommended the board hire Kimberlee Scott as the Junior High Assistant Volleyball Coach for the 2025 Fall season.  
Motion – Christopher Kunkel, seconded – Randall Kelley, passed unanimously (5-0) to hire Kimberlee Scott as the Junior High Assistant Volleyball Coach for the 2025 Fall season.

7. **OLD BUSINESS:**

- A. District Credit Card Holders: Superintendent DuBose shared the list of individuals that have been assigned district credit cards and their function, and recommended the board move to approve John DuBose, Mike Taylor, Wendy Cavill, Rhonda Umphres, Shawn Carlson, Ashlee Craft, and remove Denica Harrison and add Arthur Lee Taylor Sr. as school district card holders for the 2025-2026 school year.  
Motion – Christopher Kunkel, seconded – Randall Kelley, passed unanimously (5-0) to approve John DuBose, Mike Taylor, Wendy Cavill, Rhonda Umphres, Shawn Carlson, and Ashlee Craft, remove Denica Harrison and add Arthur Lee Taylor Sr. as the holders of the District Credit Cards for the 2025-2026 school year.
- B. Activity Credit Card Holders: Superintendent DuBose shared the list of individuals that have been assigned activity credit cards and their function, and recommended the board move to approve John DuBose, Mike Taylor, Wendy Cavill, Rhonda Umphres Shawn Carlson, Angie McDaniel, and remove Denica Harrison and add Arthur Lee Taylor Sr. as school district activity account credit card holders for the 2025-2026 school year.  
Motion – Randall Kelley, seconded – Jeffrey Pankratz, passed unanimously (5-0) to approve John DuBose, Mike Taylor, Wendy Cavill, Rhonda Umphres, Amanda Hensley, Angie McDaniel, remove Denica Harrison and add Arthur Lee Taylor Sr. as the holders of the Activity Credit Cards for the 2025-2026 school year.
- C. Transportation – Bus Routes: Mr. DuBose informed the board that the transportation committee met to discuss the transition of going from five routes to four routes. Mr. DuBose also informed the board of the county transportation meeting on July 21, 2025.  
Motion – Andrea Holzheimer, seconded – Randall Kelley, passed unanimously (5-0) to approve the Transportation Bus Routes for the 2025-2026 school year.

D. Air Conditioning: Superintendent DuBose proposed the idea of air conditioning for the remainder of the school. However, Mr. DuBose feels the estimate would be over \$80,000 and would like to table the action until the Spring of 2026 once the bidding process has been opened.  
Motion –Randall Kelley, seconded – Christopher Kunkel, passed unanimously (5-0) to table until March 2026 board meeting.

8. **NEW BUSINESS:**

A. Auditor – Nexus CPA Group – Standard Contract Amendment: Mr. DuBose informed the board that Bob Denning has retired with Denning, Downey & Associates our current auditor Jonathan Mahrt, who has been the auditor assigned to Centerville, is now taking over the business. The new name will be Nexus CPA Group. Mr. DuBose recommends staying with Nexus CPA Group. The contract and rates will stay the same as it was originally signed with Denning, Downey & Associates.  
Motion – Christopher Kunkel, seconded – Randall Kelley, passed unanimously (5-0) to approve the Standard Contract Amendment with Nexus CPA Group for the 2025-2026 FY and 2026-2027 FY.

B. Miner Moves Program: Superintendent DuBose shared with the board a proposal from Mandy Gange to implement a strength and agility program for our students. Mrs. Gange, a physical therapist by trade shared with the board her proposal of a test pilot year. A discussion was held about what the program would consist of.  
Motion –Christopher Kunkel, seconded –Jeffrey Pankratz, passed (4-0-1 Erik Ingman abstained due to nepotism) to approve the Miner Moves program and grant access to our facilities to work with our students and athletes.

C. Student Breakfast/Lunch Price 2025-2026: Mr. DuBose discussed with the board the increased inflations and how it effects the school lunch program and recommended the board approve a \$0.10 increase to all student meals to help offset the inflation and maintain our food budget.  
Motion –Andrea Holzheimer, seconded –Jeffrey Pankratz, passed unanimously (5-0) to increase meal prices for the students by \$0.10 to all student breakfast and lunch meals for 2025-2026 school year.

9. **POLICIES:**

A. Approval 2025-2026 Student Handbook: The board held a discussion over the student handbook. Corrections were suggested and will be put on the August 12, 2025 Regular Board Meeting for second reading.  
Motion – Randall Kelley, seconded – Jeffrey Pankratz, passed unanimously (5-0) to approve the 2025-2026 Student Handbook as first reading.

B. Approval 2025-2026 Coach Handbook: The board held a discussion over the coach handbook. The board questioned the procedure of bringing up 4<sup>th</sup> graders for junior high basketball. A decision was made that it will be brought up as an action item at a board meeting and does not need to go into the handbook. Corrections were suggested and be put on the August 12, 2025 Regular Board Meeting for second reading.  
Motion – Randall Kelley, seconded – Christopher Kunkel, passed unanimously (5-0) to approve the 2025-2026 Coach Handbook as first reading.

C. Approval 2025-2026 Staff Handbook: The board held a discussion over the staff handbook. Corrections were suggested and will be put on the August 12, 2025 Regular Board Meeting for second reading.  
Motion – Randall Kelley, seconded – Andrea Holzheimer, passed unanimously (5-0) to approve the 2025-2026 Staff Handbook as first reading.

D. 2025-2026 Legislative Policy Review

1. 1400 – School Board
2. 1111 – School Board Elections
3. 2100 – School Year Calendar and Day
4. 2132 – Student and Family Privacy Rights

5. 2135 – Human Sexuality Instruction and Identity Instruction
6. 2150 – Suicide Awareness and Prevention
7. 2165 – Early Targeted Intervention Programs
8. 2334 – Release Time for Religious Instruction
9. 2410 – High School Graduation
10. 2450 – Recognition of Native American Cultural Heritage
11. 3110 – Entrance, Placement and Transfer
12. 3141 – Out of District Student Enrollment
13. 3210 – Equal Educational Opportunity
14. 3235 – Video Surveillance
15. 3310 – Student Discipline
16. 3410 – Student Health/Physical Screenings/Examinations
17. 3416 – Administration of Medication
18. 3612 – District-Provided Access to Electronic Information, Services, and Networks
19. 4520 – Cooperative Programs with Other Districts and Public Agencies
20. 5120 – Hiring Process and Criteria
21. 5122 – Criminal Background Investigations
22. 5250 – Non-renewal of Employment/Dismissal from Employment
23. 5321 – Leaves of Absence
24. 5460 – Electronic Resources and Social Networking
25. 8111 – Transportation of Students with Disabilities
26. 8450 – Automated External Defibrillators (AED)
27. 7320 – Purchasing

Motion – Randall Kelley, seconded – Christopher Kunkel, passed unanimously (5-0) to approve Policies: 1400, 1111, 2100, 2130, 2135, 2150, 2165, 2334, 2410, 2450, 3110, 3141, 3210, 3235, 3310, 3410, 3416, 3612, 4520, 5120, 5122, 5250, 5321, 5460, 8111, 8450, 7320 on first reading minus optional language.

E. New Policies:

1. 7530 – Procurement of Supplies or Services (First Reading)
2. 3655 – Student Protection (First Reading)
3. 4332 – Display of Flags and Banners on District Property (First Reading)

Motion – Christopher Kunkel, seconded – Andrea Holzheimer, passed unanimously (5-0) to table Policy 7530.

Motion – Christopher Kunkel, seconded – Andrea Holzheimer, passed unanimously (5-0) to approve Policies 3655 and 4332 as first reading.

## 10. ADMINISTRATIVE REPORT:

### A. Superintendent Report:

- Federal government froze Title II, Title III and Title IV funding. Title III not effected
- Completed his Masters Program and will have Superintendent Endorsement
- Pepsi is replacing for free signage for Marquee.
- NW Energy will be providing a pole for a new light in the parking lot
- Spring project, get quotes for exterior front of building to cover stucco walls
- Received two grants
- Asked community for help in search of Shop Teacher

### B. Principal Report:

- Shop teacher interview, both declined job
- Redo schedule with out shop classes. Will affect the whole building

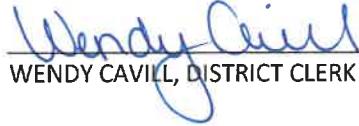
11. **CORRESPONDENCE:** The board received letters regarding out of district student.
12. **PUBLIC COMMENT:** none
13. **ADJOURNMENT:** Motion – Jeffrey Pankratz, seconded –Randall Kelley, passed unanimously (5-0) to adjourn the July 15, 2025, meeting at 7:51 p.m.

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ERIK INGMAN, BOARD CHAIRPERSON

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WENDY CAVILL, DISTRICT CLERK